

**VILLAGE OF MATTAWAN  
PLANNING COMMISSION SPECIAL MEETING**

**AUGUST 25, 2021**

---

**AGENDA**

1. CALL TO ORDER @
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. WELCOME TO THE PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO THE AGENDA
7. APPROVAL OF THE AGENDA
8. APPROVAL OF THE MINUTES OF **AUGUST 18, 2021**
9. COUNCIL LIAISON REPORT- *Liaison Wheeler*
10. OLD BUSINESS
  - A. MIDWAY STORAGE PHASE II
  - B. TEXT AMENDMENTS TO ARTICLE 16.10 RESIDENTIAL DISTRICT STANDARDS
11. NEW BUSINESS
12. COMMUNICATIONS
13. COMMENTS FROM VISITORS
14. COMMENTS FROM MEMBERS
15. ADJOURN @

**VILLAGE OF MATTAWAN  
PLANNING COMMISSION MEETING**

**AUGUST 18, 2021**

**MINUTES**

1. CALL TO ORDER @ 7:01 P.M.
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE  
*Members present: Fournier, Forst via telephone, Lamb, Wheeler*  
*Also present: Terri McLean, Village Manager/Clerk; Yvonne Rumery, Village Secretary*
4. WELCOME TO THE PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. OPEN PUBLIC HEARING TO CONSIDER ADOPTING TEXT AMENDMENT(S) TO ARTICLE 16.10 RESIDENTIAL DISTRICT STANDARDS  
*Motion by Wheeler, supported by Lamb to open the public hearing. All members present voted in favor. Motion carried.*
7. PUBLIC COMMENT *None*
8. CLOSE PUBLIC HEARING ON AMENDMENTS TO ARTICLE 16.10 RESIDENTIAL DISTRICT STANDARDS  
*Motion by Forst, supported by Wheeler to close the public hearing. All members present voted in favor. Motion carried.*
9. ADDITIONS TO THE AGENDA  
*Chairman Fournier said to remove Old Business A.*
10. APPROVAL OF THE AGENDA  
*Motion by Lamb, supported by Wheeler to approve the amended agenda. All members present voted in favor. Motion carried.*
11. APPROVAL OF THE MINUTES OF JULY 21, 2021  
*Motion by Wheeler, supported by Fournier to approve the minutes as submitted. All members present voted in favor. Motion carried.*
12. COUNCIL LIAISON REPORT- *Liaison Wheeler*  
*Liaison Wheeler reported that the Village Council approved the permanent bypass connections at the Lift Station, and discussed possibly running sewer down Concord, costs and further discussion needed.*
13. OLD BUSINESS

A. TEXT AMENDMENTS TO ARTICLE 16.10 RESIDENTIAL DISTRICT STANDARDS

*Motion by Forst, supported by Wheeler to table this matter until the Special Meeting to be held on Wednesday, August 25, 2021 at 7 p.m. All members present voted in favor. Motion carried.*

14. NEW BUSINESS

*Motion by Fournier, supported by Forst to call a Special Meeting for Wednesday, August 25 at 7 p.m. to discuss Midway Storage Phase II and Text Amendments to Article 16.10 Residential District Standards. All members present voted in favor. Motion carried.*

15. COMMUNICATIONS *None*

16. COMMENTS FROM VISITORS *None*

17. COMMENTS FROM MEMBERS *None*

18. ADJOURN @ 7:10 p.m.

*Motion by Wheeler, supported by Fournier to adjourn. All members present voted in favor. Motion carried.*

DRAFT

**GARRY L. WALTON, P.C.**  
ATTORNEY AT LAW

TELEPHONE  
(269) 383-3434

SUITE 340  
MAIN STREET EAST BUILDING  
229 EAST MICHIGAN AVENUE  
KALAMAZOO, MICHIGAN 49007

FACSIMILE  
(269) 383-2997  
glwalton@waltonlaw.biz

August 4, 2021

Scott Graham, Esq.  
Village of Mattawan  
24221 Front Ave.  
Mattawan, MI 49071  
sgraham@scottgrahamllc.com

**Re: Robert Parshall – Midway Storage**

Dear Scott:

On behalf of my client, Robert Parshall / Midway Storage, I provide the following chronology of events to expedite the permit approval for Midway Storage Phase II. Concrete is scheduled for delivery on Friday, August 6, 2021 for Building #6.

**Chronology of Compliance and Inspections of Building #5**  
**By Robert Parshall, Midway Storage**

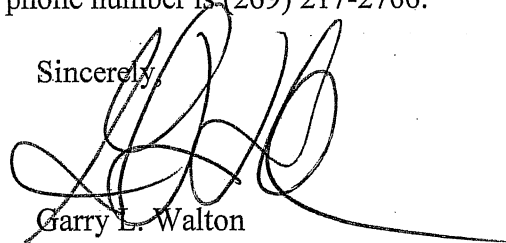
1. In late February of 2021, the site plan for Building #5 was accepted and there was an agreement to inspect Building #5
2. After the approval and review of Chair of the Planning Board in March of 2021, Mr. Clint Fournier and Mattawan Police Department Sergeant Jeremy Mansfeld inspected the site in March, and later in March the site was inspected by Mattawan Building Inspector Ron Verleger.
3. Fire Department Nox lock was ordered 05/17/2021 and I went over to fire department 06/10/2021 and Fire Dept representative examined and approved of the installation the following day 06/11/2021.
4. Building #5 was inspected 07/20/2021 by building inspector Ron Verleger.
5. Application for building permit was submitted on 07/12/2021 for Building #6 to the Village of Mattawan with a check in the amount of \$935.00.

6. 07/30/2021 @ 9:10AM Village Manager Terri McLean from the Village of Mattawan, came to the site and explained she was awaiting civil engineer Tim Woodham's arrival in order to inspect and ensure all things are done. The three of us walked throughout the property, and reviewed the hydrant installation was completed to their satisfaction. Tim checked the hydrant off his list, and then walked towards the back gate to observe further out back and saw nothing aside from two semi tires. Bob explained to Tim that the trailer will be gone by 08/08/2021. Tim then looked at the retention pond and said the pond needs to be cleaned out and seeded - to which Bob responded that Lantz Excavating had previously cleaned out the pond and will be returning to install gravel for Building #6, and that at that time the retention pond will be addressed again. After reviewing the retention pond, Tim Woodhams asked to verify the vacant 900 sq. ft. within Building #5. Bob advised Tim that after the approval and review of Chair of the Planning Board Mr. Clint Fournier and Mattawan Police Department Sergeant Jeremy Mansfeld in March, and yet again at the end of March by Mattawan Building Inspector Ron Verleger and the further inspections in May and June of 2021.

Because these three Village officials: 1) Chair of the Planning Commission Mr. Clint Fournier; 2) Mattawan Police Sergeant Jeremy Mansfeld; and 3) Village Building Inspector Ron Verleger made no mention of keeping the 900 sq. ft. vacant or may any indication that Bob was not in full compliance with their requests. Building Inspector Ron Verleger verbally stated everything looks good and he would inform the village that he did not find issues of any kind per his review of Building #5. Bob understood he had complied with the Village requirements and had rented the balance of the 900 sq. ft. that had been held vacant for nearly a year.

Please feel free to contact this office by email or phone with any questions or concerns that you may have regarding this matter. My cell phone number is (269) 217-2766.

Sincerely,



Garry L. Walton

GLW/jp

cc: Robert Parshall