

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

SEPTEMBER 13, 2021

MINUTES

1. CALL TO ORDER @ 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE

Members present: Cole, Wheeler, Daly, Smith, Kroll, Taylor, O'Dell

*Others present: Village Manager/Clerk Terri McLean; Village Attorney Scott Graham;
Village Superintendent Tom Anthony via telephone; Village Secretary Yvonne Rumery*

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. ADDITIONS TO AGENDA

OLD BUSINESS:

C. FLEIS & VANDENBRINK FOLLOW-UP

D. AMEND MINUTES OF JUNE 14, 2021

NEW BUSINESS:

H. FLOAT REQUEST

I. COMMUNICATION FROM CIVICA ENGINEERING

7. APPROVAL OF THE AGENDA

Motion by Taylor, supported by Kroll to approve the agenda as amended. All members voted in favor. Motion carried.

8. APPROVAL OF THE MINUTES OF AUGUST 23, 2021

Motion by Wheeler, supported by O'Dell to approve the Minutes of August 23, 2021. All members voted in favor. Motion carried.

9. BILLS TO BE APPROVED IN THE AMOUNT OF \$202,048.68

Motion by Taylor, supported by O'Dell to approve the bills in the amount of \$202,048.68. Roll call vote taken. All members voted in favor. Motion carried.

A. CNA SURETY INVOICE - \$210.90 FOR PUBLIC OFFICIALS BLANKET BOND

*Motion by Daly, supported by Smith, to pay CNA Surety invoice. Roll call vote taken.
All members voted in favor. Motion carried.*

10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
11. BOARD AND COMMITTEE REPORTS
Cole requested that each Board/Committee be listed on each subsequent agenda for reminder purposes.
 - A. PLANNING COMMISSION LIAISON REPORT – *Liaison Wheeler*
Liaison Wheeler reported on the Planning Commission meeting of August 25, 2021.
 - B. DPW SUBCOMMITTEE REPORT – *Chairman Kroll*
Chairman Kroll reported on the DPW Subcommittee meeting.
12. STAFF REPORTS
 - A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony*
Superintendent Anthony presented his report to the Council.
 - B. ENGINEER’S REPORT - *Engineer Woodhams*
Engineer Woodhams presented his report to the Council.
 - C. ATTORNEY’S REPORT - *Attorney Graham*
Attorney Graham presented his report to the Council. Included in his report was a suggestion by Attorney Graham to authorize Manager/Clerk McLean to contact an air quality company to assess the environmental health of the Village Hall. Motion by Taylor, supported by Smith to authorize Manager/Clerk McLean to engage air quality specialists to test the Village Hall building for contaminants, mold, etc. Roll call vote was taken. All members voted in favor. Motion carried.
13. OLD BUSINESS
 - A. PLANNING COMMISSION - TEXT AMENDMENTS TO ARTICLE 5, SECTION 5.30A - RESIDENTIAL DISTRICT STANDARDS

DELETE “LOW DENSITY MULTIPLE FAMILY DWELLINGS (SEE ARTICLE 16)”
AND INSERT: “DWELLING – TWO-FAMILY.”

Motion by Smith, supported by O’Dell to send this matter back to the Planning Commission for a recommendation to the Village Council.
 - B. RESOLUTION TO ESTABLISH RATES FOR WATER SERVICE
Motion by Wheeler, supported by O’Dell to adopt the resolution to establish rates for water service. All members voted in favor. Motion carried.
 - C. FLEIS & VANDENBRINK

Matthew Johnson of Fleis & Vandenbrink spoke to the Council briefly about the condition of the forcemain. He stated that the “Waste Water System is in really good shape, no sign of infiltration,” and the capacity and integrity of Lift Station #2 is good. “There is no imminent or potential failure of the forcemain at this time.” He suggested continued monitoring of the system as Village growth occurs. He further confirmed that all work and invoicing is complete in regard to the SAW grant. He confirmed that his analysis includes both stormwater and wastewater systems.

D. AMEND MINUTES OF JUNE 14, 2021

Motion by Wheeler, supported by Kroll to amend the Minutes of June 14, 2021 to include the following text:

16. OLD BUSINESS

A. BUDGET 2021-2022

1. *Discussion by Council on budget line items. Motion by Cole, supported by Wheeler, to transfer \$23,800 of 2021 General Fund balance to the 2021-2022 Budget. Roll call vote taken. All members voted in favor. Motion carried.*

Roll call vote taken. Motion carried.

Taylor –abstain

Daly – yes

Smith - abstain

Wheeler – yes

Kroll – yes

Cole – yes

O’Dell – yes

14. NEW BUSINESS

A. EQUIPMENT PURCHASE (Excavator and Loader)

Motion by Kroll, supported by Smith to approve the purchase of the mini excavator and wheel loader at a cost of \$119,170. Roll call vote taken. Motion carried.

Taylor – yes

Daly – yes

O’Dell – no

Wheeler – yes

Kroll – yes

Smith - no

Cole – yes

B. EQUIPMENT PURCHASE (USDA Equipment Loan)

Motion by Daly, supported by Wheeler, to use the grant money for the purchase of the sewer vac truck and the leaf vac on 10-year terms, with payoff earlier if possible.

After discussion, Daly withdrew her motion and the matter was tabled until 1) the new budget is available to Council; and 2) Superintendent Anthony is present for further discussion.

C. SALT PURCHASE

Motion by Taylor, supported by Smith to purchase 50 tons of the new Clear Lane enhanced deicer from Cargill Salt at a cost of \$3,550 to be paid from the Major and Local Street Winter account. All members voted in favor. Motion carried.

D. METER PIT PURCHASE

Motion by Smith, supported by Kroll to purchase two irrigation meter pits for Powell's condos at a cost of \$4,458.06. All members voted in favor. Motion carried.

E. DDA LETTERS OF INTEREST

- BECKY LAUGHLIN, BECKY LAUGHLIN AGENCY FARMERS INSURANCE
- ROB BROOKS, ROB'S TIRE & AUTO CARE
- DICK ROBERTS, THE SIGNMAN
- DANIEL REED, RETIREMENT SOLUTIONS OF MICHIGAN

Motion by Daly, supported by Wheeler to accept the application of all four individuals to serve on the DDA. Roll call vote taken. Motion carried.

Taylor – yes

Daly – yes

O'Dell – yes

Wheeler – yes

Kroll – yes

Smith - no

Cole – yes

F. SCHEDULE PUBLIC HEARING FOR IFT APPLICATION SUBMITTED BY CHARLES RIVER

Motion by Smith, supported by Wheeler, to schedule a public hearing on October 11, 2021. All members voted in favor. Motion carried.

G. REQUEST FOR STATE CHAMPIONSHIP SIGN

Motion by Smith, supported by O'Dell to deny the request. All members voted in favor. Motion carried.

H. FLOAT REQUEST

Motion by Smith, supported by O'Dell to deny the request. All members voted in favor. Motion carried.

I. COMMUNICATION FROM CIVICA ENGINEERING

Engineer Woodhams presented documentation supporting his recommendation to award the bid for the Concord Avenue and Main Street Watermain Replacement Project to Northern Construction Company in the amount of \$395,155. Motion by Wheeler, supported by O'Dell to award the bid to Northern Construction Company in the amount of \$395,155. Roll call vote taken. All members voted in favor. Motion carried.

15. COMMUNICATIONS

A. I.T. RIGHT CONTRACT RENEWAL 2021-2022

B. WATER REPORT – TOTALS PUMPED AND BILLED

C. CONCERNED PARENT – VILLAGE TRAFFIC

16. COMMENTS FROM VISITORS *None*
17. COMMENTS FROM COUNCIL
*Wheeler thanked Superintendent Anthony for working on issues quickly.
O'Dell expressed concern about the semis that run down stop signs near the highway entrance/exit. Superintendent Anthony responded that that was a matter for MDOT.
Cole expressed concern at the number of young drivers speeding through the Village streets. Encouraged the police to be more aware of the issue.*
18. ADJOURNMENT @ 8:36 P.M.
*Motion by Smith, supported by Wheeler to adjourn. All members voted in favor.
Motion carried.*