

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

OCTOBER 11, 2021

MINUTES

1. CALL TO ORDER @ 7 P.M.

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE

Members present: Cole, Daly, Kroll, O'Dell, Taylor

Members absent: Smith, Wheeler

Motion by Daly, supported by Kroll to excuse members Smith and Wheeler. All members voted in favor. Motion carried.

Others present: Manager/Clerk Terri McLean; Attorney Scott Graham; Engineer Tim Woodhams; Superintendent Tom Anthony; Village Secretary Yvonne Rumery

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. OPEN PUBLIC HEARING TO CONSIDER APPLICATION FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE (IFT) RECEIVED FROM CHARLES RIVER LABORATORIES, INC.

Motion by Daly, supported by Taylor to open the Public Hearing to Consider Application for an Industrial Facilities Tax Exemption Certificate received from Charles River Laboratories, Inc. All members voted in favor. Motion carried.

7. PUBLIC COMMENT *None*

8. CLOSE PUBLIC HEARING ON IFT APPLICATION FROM CHARLES RIVER LABORATORIES, INC.

Motion by Taylor, supported by Daly to close the Public Hearing. All members voted in favor. Motion carried.

9. ADDITIONS TO AGENDA

T. IT RIGHT CONTRACT

H. DRONE REQUEST

I. BAKER TILLY CONTRACT

10. APPROVAL OF THE AGENDA

Motion by Taylor, supported by O'Dell to approve the agenda as amended. All members voted in favor. Motion carried.

11. APPROVAL OF THE MINUTES OF SEPTEMBER 27, 2021
Motion by Taylor, supported by O'Dell to approve the Minutes of September 27, 2021. All members voted in favor. Motion carried.

12. BILLS TO BE APPROVED IN THE AMOUNT OF \$49,627.95
Motion by Taylor, supported by O'Dell to approve the bills in the amount of \$49,627.95. All members voted in favor. Motion carried.

13. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

14. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIRPERSON DALY

No meeting, no report.

B. COMMUNICATIONS COMMITTEE – CHAIRPERSON WHEELER

No meeting, no report.

C. DPW COMMITTEE – CHAIRPERSON KROLL

No meeting, no report.

D. LAW ENFORCEMENT COMMITTEE – CHAIRPERSON COLE

No meeting, no report.

E. PARKS & RECREATION COMMITTEE – CHAIRPERSON SMITH

No meeting, no report.

F. POLICY & PERSONNEL COMMITTEE – CHAIRPERSON TAYLOR

Meeting on September 28, 2021 (Minutes included)

G. ZONING AND ORDINANCE COMMITTEE – CHAIRPERSON O'DELL

Meeting on September 29, 2021 (Minutes included)

H. PLANNING COMMISSION LIAISON REPORT – LIAISON WHEELER

No meeting, no report.

I. DDA COMMITTEE – CHAIRPERSON COLE

No meeting, no report.

J. KATS – CHAIRPERSON DALY

No report.

15. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony*

Superintendent Anthony presented his report (attached), as well as presenting the 1st place award from MRWA for the best tasting water in the state.

B. ENGINEER'S REPORT - *Engineer Woodhams*

Engineer Woodhams presented his report.

C. ATTORNEY'S REPORT - *Attorney Graham*

Attorney Graham stated that he is currently engaged in reviewing the land division issue, drafting a new ordinance regarding the irrigation/splitter matter, the application variance issue, and ongoing research and review of the Moore+Bruggink invoice.

16. OLD BUSINESS

A. EQUIPMENT PURCHASE (USDA EQUIPMENT LOAN)

Motion by Taylor, supported by Daly to table this matter until all Council members are present and have had the opportunity to study the budget. All members voted in favor. Motion carried.

17. NEW BUSINESS

A. DISCUSSION AND DECISION ON IFT APPLICATION FOR CHARLES RIVER LABORATORIES, INC.

Motion by Taylor, supported by O'Dell to table this matter until the next Council meeting when all members are present. Roll call vote taken. All members voted in favor. Motion carried. Attorney Graham advised the Council that as long as the Village made a decision and transmitted the necessary paperwork to the state by October 31, 2021, we would be in compliance with the provisions of the applicable statute.

B. ADOPT RESOLUTION APPROVING APPLICATION OF CHARLES RIVER LABORATORIES, INC. FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR A NEW FACILITY FOR REAL AND PERSONAL PROPERTY

Tabled. (see 17.A.)

C. SIGN PURCHASE

Motion by Taylor, supported by O'Dell to approve the expenditure of \$4,103.95 to Rathco for the replacement of signs. Roll call vote taken. All members voted in favor. Motion carried.

D. BIRD DOG OUTDOOR DINING PROPOSAL

- Request by Bird Dog to purchase property.

Motion by Daly, supported by Kroll to lease to Bird Dog a portion of the vacant land east of the Village-owned parking lot from October 2021 to April 2022 under the same terms as the previous contract. All members voted in favor. Motion carried.

Bird Dog also expressed interest in purchasing from the Village the piece of property immediately behind their building. Discussion ensued. It was determined that the measurements of the property need to be determined and arrangements will be made for an onsite visit to determine exact boundaries.

E. GENERATOR SERVICE

Motion by Taylor, supported by Kroll to award the bid for generator service to Cummings Sales and Service at a cost of \$67,333.02 over a period of five years. Roll call vote was taken. All members voted in favor. Motion carried.

F. MEMORIAL DAY 2022 DREAM TEAM CAR SHOW

Mr. Vincent Dexter appeared before the Council to present his proposal for a Memorial Day 2022 Dream Team Car Show. Discussion followed. Motion by Daly, supported by Kroll to endorse the endeavor conceptually, with more details forthcoming in the future. All members voted in favor. Motion carried.

G. IT RIGHT CONTRACT

Motion by Cole, supported by Taylor to approve the new contract. Roll call vote taken. All members voted in favor. Motion carried.

H. DRONE REQUEST

After discussion, it was determined that, given the location of the activity, that being outside of the Village limits, no Council approval was necessary.

I. BAKER TILLY CONTRACT

Motion by Taylor, supported by O'Dell to table the Engagement Letter Agreement Related to Services re the 2021 Water Revenue Refunding Bonds. Attorney Graham expressed concern about the terms of the agreement. All members voted in favor. Motion carried.

18. COMMUNICATIONS *None.*

19. COMMENTS FROM VISITORS *None.*

20. COMMENTS FROM COUNCIL

Village Manager McLean announced to the Council that the A/P records for the Village are now being processed digitally.

Daly asked Manager McLean for an 18-month history of what has been paid to the City of Kalamazoo for sewer.

21. ADJOURNMENT @ 7:54 P.M.

Motion by O'Dell, supported by Taylor, all members voted in favor. Motion carried.