

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

NOVEMBER 28, 2022

AGENDA

1. CALL TO ORDER @ 7:00 PM

2. PLEDGE OF ALLEGIANCE.

AT THIS TIME ALL NEWLY ELECTED MEMBERS WILL BE SWORN IN

3. ATTENDANCE *Begeman, Cole, McLean, O'Dell, Smith, Stuut, Taylor*

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. ELECTION OF OFFICERS

I. President

- a. Call for nominations from past President Cole
- b. Acceptance of nominations from nominees
- c. Voice vote on nominees in order of nomination
- d. Declaration that nominee is elected

Motion by Begeman, supported by McLean to nominate Don Cole for President. Roll call vote taken. Begeman, Cole and McLean voted yes. O'Dell, Smith, Stuut and Taylor voted no. Motion failed.

Motion by Taylor, supported by O'Dell to nominate Scott Smith for President. Roll call vote taken. O'Dell, Smith, Stuut and Taylor voted yes. Begeman, Cole and McLean voted no. Motion carried. Smith declared President.

II. President Pro Tem

- a. Call for nominations from President
- b. Acceptance of nominations from nominees
- c. Voice vote on nominees in order of nomination
- d. Declaration that nominee is elected

Motion by Taylor, supported by Smith to nominate Tammy O'Dell. Roll call vote taken. O'Dell, Smith, Stuut and Taylor voted yes. Begeman, Cole and McLean voted no. Motion carried. O'Dell declared Pro-Tem

III. Treasurer

- a. Call for nominations from President

- b. Acceptance of nominations from nominees
- c. Voice vote on nominees in order of nomination
- d. Declaration that nominee is elected

Motion by Taylor, supported by O'Dell to nominate Jessalyn Stuut . Roll call vote taken. Begeman, Cole, McLean voted no. O'Dell, Smith, Stuut and Taylor voted yes. Motion carried. Stuut declared Treasurer

7. ADDITIONS TO AGENDA

Presdident Smith added New Business E

8. APPROVAL OF THE AGENDA

Motion by O'Dell, supported Taylor to approve the agenda as amended. All members voted in favor. Motion carried.

9. APPROVAL OF THE MINUTES OF **OCTOBER 24, 2022**

Motion by O'Dell, supported by Taylor to approve the minutes of October 24, 2022 as presented. Roll call vote taken. Cole, O'Dell, Smith, Stuut and Taylor voted yes. Begeman and McLean abstained. Motion carried.

10. BILLS TO BE APPROVED IN THE AMOUNT OF **\$224,510.18**

Motion by O'Dell, supported by Taylor to approve the bills in the amount of \$224,510.18. Roll call vote taken. All members voted in favor. Motion carried.

11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

12. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR SMITH

No meeting, no report

B. COMMUNICATIONS COMMITTEE – CHAIR STUUT

No meeting, no report

C. DPW COMMITTEE – CHAIR KELLEY

No meeting, no report

D. LAW ENFORCEMENT COMMITTEE – CHAIR COLE

No meeting, no report

E. PARKS & RECREATION COMMITTEE – CHAIR MARKLE

No meeting, no report

F. POLICY & PERSONNEL COMMITTEE – CHAIR TAYLOR

October 26, 2022

G. ZONING AND ORDINANCE COMITMTEE – CHAIR O'DELL

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON SMITH

No meeting could be held due to a lack of a quorum

I. DDA COMMITTEE – CHAIR COLE

No meeting, no report

J. KATS –

No meeting, no report

12. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS-*Superintendent Anthony*
- B. POLICE DEPARTMENT-*Chief Mansfield reported the department received 188 complaints, 22 business checks, 4 community relations, 3 field contacts, 10 foot patrols. 156 traffic tops with 85 citations written. Work continues on the Lexipol Program. He has received a number of complaints regarding speed, limited sight concerns and general traffic issues in the area between CR 652 and Glidden. He has reviewed the last 2 speed studies and contacted Sergeant Davis with the Michigan State Police, who is responsible for the last study and he is satisfied with the speed limits in the area. Patrols have been increased in the area.*
- C. MANAGER'S REPORT-*Manager McLean reported that the new fiber internet has been installed at Village Hall. Seber Tans was in last week and we went through the final part of the fiscal year audit, with a report coming in December or January. She attended a portion of the Board of Canvassers meeting after the election. Met with Julie from Civica Engineering to review necessary paperwork for the Rural Development project. She also attended the meeting with the company bidding on the security cameras.*
- D. ATTORNEY'S REPORT-*Attorney Graham reported that title work is being done for financing purposes for the USDA, Tim has provided him the necessary paperwork that needs to be done. Prior to the election he did some work on procedures for write in ballots wanting to be sure the Village would be satisfied and what if any limitations could come into play.*
- E. ENGINEER'S REPORT-*Engineer Woodhams reported that Julie from his office did meet with Manager McLean to go over paperwork for the RD project. Watermain plans will be out for permitting prior to Christmas. He met with Tom to go over traffic control plans for the project. We will meet with the school and the larger employers and the public to discuss traffic control plans.*

13. OLD BUSINESS

A. SECURITY CAMERA SYSTEM

Motion by Taylor, supported by O'Dell to send to DPW Committee. Roll call vote taken. All members voted in favor. Motion carried.

B. NEW DPW EMPLOYEE- 3 resumes have been received

Motion by Smith, supported by Taylor to send to DPW Committee. Roll call vote taken. All members voted in favor. Motion carried.

- C. PLANNING COMMISSION VACANCY-*Since the election the previous candidate for this spot now sits on Village Council. Kendra Daniels, current Village resident said she was interested in filling the position on Planning Commission.*

Motion by Smith, supported by Taylor to send Kendra Daniel to Policy & Personnel for an interview. All members voted in favor. Motion carried.

14. NEW BUSINESS

- A. USDA EQUIPMENT LOAN

Motion By Cole, supported by O'Dell to approve the application for the sewer jetter truck in the amount of \$388,931, Multi-purpose tractor in the amount of \$173,300 and leaf truck in the amount of \$178,367. All members voted in favor. Motion carried.

Break for Committee Assignment 7:55-8:10 PM

- B. APPROVE COUNCIL COMMITTEE ASSIGNMENTS

Motion by O'Dell, supported by Taylor to approve Committee Assignments as presented. All members voted in favor. Motion carried.

- C. APPROVE 2023 VILLAGE COUNCIL MEETING SCHEDULE

Motion by Taylor, supported by O'Dell to approve the Village Council 2023 Meeting Schedule. All members voted in favor. Motion carried.

- D. APPROVE 2023 PLANNING COMMISSION MEETING SCHEDULE

Motion by Taylor, supported by O'Dell to approve the Village Council 2023 Planning Commission Meeting Schedule. All members voted in favor. Motion carried.

- E. PEDDLER AND HAWKERS PERMIT APPLICATION Manager McLean said that she received a request from a business that uses food trucks and they are asking if the Village would consider a 1 day permit at a lower fee than the 100.00 permit or \$150.00 for 3 month permit. Due to the costs that the Village incurs approving/denying the applications we would not be able to recoup our costs with a lower fee. The Council determined that the Village would leave the permits as is.

- F. MANAGER REVIEW-No Motion

15. COMMUNICATIONS

-Moore & Bruggink

Motion by O'Dell, supported by Taylor to not pay the invoice because the Village believes the work was within the scope of the contract. Role call vote taken. All members voted in favor. Motion carried.

16. COMMENTS FROM VISITORS *None*

17. COMMENTS FROM COUNCIL *None*

18. ADJOURNMENT @ 8:34 PM

Motion by O'Dell, supported by Taylor to adjourn. All members voted in favor. Motion carried.

DRAFT