VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING JANUARY 9, 2023

AGENDA

1. CALL TO ORDER @ ***7:00 PM***
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
7. APPROVAL OF THE AGENDA
8. APPROVAL OF THE MINUTES OF **DECEMBER 27, 2022**
9. BILLS TO BE APPROVED IN THE AMOUNT OF ***$109,272.43***
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
11. BOARD AND COMMITTEE REPORTS
    - A. FINANCE COMMITTEE – CHAIR STUUT
      No meeting, no report
    - B. COMMUNICATIONS COMMITTEE – CHAIR COLE
      No meeting, no report
    - C. DPW COMMITTEE – CHAIR SMITH
      No meeting, no report
    - D. LAW ENFORCEMENT COMMITTEE – CHAIR
      No meeting, no report
    - E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
      No meeting, no report
    - F. POLICY & PERSONNEL COMMITTEE – CHAIR
      No meeting, no report
    - G. ZONING AND ORDINANCE COMIMTTEE – CHAIR MCLEAN
      No meeting, no report
    - H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
      No meeting, no report

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I. DDA COMMITTEE –
No meeting, no report
J. KATS –
No meeting, no report

12. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS- *Superintendent Anthony*

B. ENGINEER'S REPORT- *Engineer Woodhams*

C. ATTORNEY'S REPORT - *Attorney Graham*

13. OLD BUSINESS

14. NEW BUSINESS

A. APPROVE REPLACING FAILED HEATER IN CHEMICAL INJECTION BUILDING FOR AN AMOUNT OF $4,385

B. WATER PLANT FILTER MEDIA- $300,000 was budgeted to replace the filter media in both water plants this year. The Village needs to hire an engineering firm to complete the design, permitting and bidding of the project.

C. APPROVE A RIGHT TURN SIGNAL ON THE TRAFFIC LIGHT AT MAIN AND MCGILLEN FOR AN AMOUNT OF $3,773

D. ADOPT PERFORMANCE RESOLUTION FOR MUNICIPALITIES-*Thie is required by MDOT*

E. MODICIATION TO THE FORM FOR COUNCIL RESIDENCY &BACKGROUND CERTIFICATION-Attorney Graham would like to discuss

15. COMMUNICATIONS
-Resignation letter of Tammy O'Dell
-Resignation letter of Delores Taylor

16. COMMENTS FROM VISITORS

17. COMMENTS FROM COUNCIL

18. ADJOURNMENT @

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VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING DECEMBER 27, 2022

MINUTES

1. CALL TO ORDER @ ***7:00 PM***

2. PLEDGE OF ALLEGIANCE.

3. ATTENDANCE ***Begeman, Cole, McLean Smith, Stuut***
Absent: O'Dell, Taylor

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. HEARING ON CHARGE OF OFFICIAL MISCONDUCT- Public Hearing no longer needed.
President Smtih read aloud resignation letters of Tammy O'Dell and Delores Taylor.

Motion by Cole, supported by Begeman to accept the resignation of Tammy O'Dell and Delores Taylor. All members voted in favor. Motion carried.

7. ADDITIONS TO AGENDA
President Smith added to the bills for a new total of $*77,021.21*. *Removed the Public Hearing of Official Misconduct. Added to New Business B, Advertise for Council vacancies.*

8. APPROVAL OF THE AGENDA
Motion by Stuut, supported by Begeman to approve the Agenda as amended. All members voted in favor. Motion carried.

9. APPROVAL OF THE MINUTES OF **DECEMBER 12, 2022**
Motion by Cole, supported by McLean to approve the minutes of December 12, 2022 as presented. All members voted in favor. Motion carried.

10. BILLS TO BE APPROVED IN THE AMOUNT OF **$77,021.21**
Motion by Mclean, supported by Cole, to approve the bills in the amount of 77,021.21. Roll call vote taken. All members voted in favor. Motion carried.

11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

12. BOARD AND COMMITTEE REPORTS

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A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
B. COMMUNICATIONS COMMITTEE – CHAIR COLE
No meeting, no report
C. DPW COMMITTEE – CHAIR SMITH
No meeting, no report
D. LAW ENFORCEMENT COMMITTEE – CHAIR TAYLOR
No meeting, no report
E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
No meeting, no report
F. POLICY & PERSONNEL COMMITTEE – CHAIR O'DELL
No meeting, no report
G. ZONING AND ORDINANCE COMIMTTEE – CHAIR MCLEAN
No meeting, no report
H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
Meeting 12-21-2022, Nothing on agenda
I. DDA COMMITTEE –
No meeting, no report
J. KATS –
No meeting, no report

13. STAFF REPORTS

A. POLICE DEPARTMENT-*Chief Mansfield reported for the month of November 113 complaints, 63 citations. The department worked in conjunction with the VBSD monitoring the election, no major incidents occurred. Work contines with the Lexipol program, preparation for the next fiscal budget also continues.*

B. ENGINEER'S REPORT- *Engineer Woodhams not present*

C. ATTORNEY'S REPORT - *Attorney Graham not present*

14. OLD BUSINESS

A. AMTRAK AGREEMENT- Authorize Attorney Graham to draft an agreement with Great Lakes Engineering

Motion by Cole, supported by Smith to authorize Attorney Graham to draft an agreement with Great Lakes Engineering. All members voted in favor. Motion carried.

15. NEW BUSINESS

A. PORTALOGIC SUPPORT & WARRANTY RENEWAL

Motion by Stuut, supported by McLean to approve the renewal. All members voted in favor. Motion carried.

B. ADVERTISE FOR TWO (2) COUCNIL SEATS

Motion by Cole, supported by Smith to authorize advertising for 2 Council seats with a deadline of 4:00 PM on January 23, 2023. All members voted in favor. Motion carried.

Motion by Cole, supported by Stuut to have Don Cole as 3rd member on Policy & Personnel. All members voted in favor. Motion carried.

16. COMMUNICATIONS ***NONE***

17. COMMENTS FROM VISITORS ***NONE***

18. COMMENTS FROM COUNCIL ***NONE***

19. ADJOURNMENT @ ***7:22 PM***

Motion by Cole, supported by Stuut to adjourn. All members voted in favor. Motion carried.

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INVOICE JOURNAL PROOF REPORT FOR VILLAGE OF MATTAWAN
ENTRY DATES 01/06/2023 - 01/06/2023
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	Anthony,Tom	Invoice: Reimburse Jan23 Ref#: 13610(Hotel-Training class for water/sew		
		Educ./Training	590-551-96000	68.49	
		Education/Training	591-551-96000	68.48	
		Vnd: 0544 Invoice: Reimburse Jan23	590-000-20200		68.49
		Vnd: 0544 Invoice: Reimburse Jan23	591-000-20200		68.48
		Expected Check Run: 01/09/2023		136.97	136.97
01/06/2023	AP	CINTAS	Invoice: 4142767327 Ref#: 13568(Mats?pants/air disp)		
		Contractual Services	101-265-81800	127.22	
		Uniform allowance	590-552-76800	42.41	
		Uniform allowance	591-552-76800	42.41	
		Vnd: 1226 Invoice: 4142767327	101-000-20200		127.22
		Vnd: 1226 Invoice: 4142767327	590-000-20200		42.41
		Vnd: 1226 Invoice: 4142767327	591-000-20200		42.41
		Expected Check Run: 01/09/2023		212.04	212.04
01/06/2023	AP	City of Kalamazoo Treasurer	Invoice: 75642 Nov22 Ref#: 13569(Water/Sewer)		
		Treatment Fees	590-552-81800	33,409.42	
		Vnd: 0069 Invoice: 75642 Nov22	590-000-20200		33,409.42
		Expected Check Run: 01/09/2023		33,409.42	33,409.42
01/06/2023	AP	CT Electrical Services, Inc.	Invoice: 1445 Ref#: 13570(Lift Station 2 40% complete-progress bil)		
		Contractual	590-552-81900	24,500.00	
		Vnd: 0199 Invoice: 1445	590-000-20200		24,500.00
		Expected Check Run: 01/01/2023		24,500.00	24,500.00
01/06/2023	AP	Elemech	Invoice: Warranty 2023 Ref#: 13571(Support /warranty Renewal)		
		Water Bulk Station	591-554-81830	1,600.00	
		Vnd: 1550 Invoice: Warranty 2023	591-000-20200		1,600.00
		Expected Check Run: 01/09/2023		1,600.00	1,600.00
01/06/2023	AP	Etna Supply Company	Invoice: S104880717.001 Ref#: 13572(Blind Flange)		
		Operating Supplies	591-552-72600	89.00	
		Vnd: 0018 Invoice: S104880717.001	591-000-20200		89.00
		Expected Check Run: 01/09/2023		89.00	89.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	Etna Supply Company	Invoice: S104626163.001 Ref#: 13574(Angle Meter Valve)		
		Operating Supplies	591-552-72600	2,880.00	
		Vnd: 0018 Invoice: S104626163.001	591-000-20200		2,880.00
		Expected Check Run: 01/09/2023			
				2,880.00	2,880.00
01/06/2023	AP	Etna Supply Company	Invoice: S104629112.001 Ref#: 13575(Angle Meter Valves)		
		Operating Supplies	591-552-72600	5,520.00	
		Vnd: 0018 Invoice: S104629112.001	591-000-20200		5,520.00
		Expected Check Run: 01/09/2023			
				5,520.00	5,520.00
01/06/2023	AP	Frontier	Invoice: 26966870570707145dec Ref#: 13576(Mpd Fax)		
		Telephone	101-301-85300	90.94	
		Vnd: 1121 Invoice: 26966870570707145dec	101-000-20200		90.94
		Expected Check Run: 01/09/2023			
				90.94	90.94
01/06/2023	AP	Frontier	Invoice: 2696687127018085dec Ref#: 13577(Emerg Scada call out)		
		Telephone-Emergncy	590-551-85300	250.33	
		Vnd: 1121 Invoice: 2696687127018085dec	590-000-20200		250.33
		Expected Check Run: 01/09/2023			
				250.33	250.33
01/06/2023	AP	Frontier	Invoice: 23118904100226025nov Ref#: 13578(Village, Main wells, Police)		
		Telephone	101-215-85300	157.93	
		Alarm System	591-552-92500	67.92	
		Telephone	101-301-85300	106.80	
		Vnd: 1121 Invoice: 23118904100226025nov	101-000-20200		264.73
		Vnd: 1121 Invoice: 23118904100226025nov	591-000-20200		67.92
		Expected Check Run: 01/09/2023			
				332.65	332.65
01/06/2023	AP	Galls, LLC	Invoice: 022959585 Ref#: 13580(Merrell Cham8 stretvh Tactical)		
		Uniform Allowance	101-301-76800	117.87	
		Vnd: 0014 Invoice: 022959585	101-000-20200		117.87
		Expected Check Run: 01/09/2023			
				117.87	117.87
01/06/2023	AP	HydroCorp, Inc.	Invoice: 0070382-in Ref#: 13579(Inspection Dec2022)		
		Contractual	591-552-81800	272.00	
		Vnd: 1298 Invoice: 0070382-in	591-000-20200		272.00
		Expected Check Run: 01/09/2023			
				272.00	272.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	Indiana-Michigan Power Invoice: 04114083910nov-dec Ref#: 13581(11/18-12/20/22 Murray lift)			
		Electric/Gas/Utilities	590-552-92100	23.03	
		Vnd: 0210 Invoice: 04114083910nov-dec	590-000-20200		23.03
		Expected Check Run: 01/09/2023			
				23.03	23.03
01/06/2023	AP	Indiana-Michigan Power Invoice: 04782175501nov-dec Ref#: 13582(11/18-12/20/22 Treatment {lant/			
		Electric/Gas/Utilities	591-552-92100	3,300.24	
		Vnd: 0210 Invoice: 04782175501nov-dec	591-000-20200		3,300.24
		Expected Check Run: 01/09/2023			
				3,300.24	3,300.24
01/06/2023	AP	Indiana-Michigan Power Invoice: 04665293009nov-dec Ref#: 13583(11/23-12/20/22)			
		Electric/Gas/Utilities	590-552-92100	276.29	
		Vnd: 0210 Invoice: 04665293009nov-dec	590-000-20200		276.29
		Expected Check Run: 01/09/2023			
				276.29	276.29
01/06/2023	AP	Indiana-Michigan Power Invoice: 04657666501nov-dec Ref#: 13584(11/18-12/20/22 Westren Lift sta			
		Electric/Gas/Utilities	590-552-92100	168.43	
		Vnd: 0210 Invoice: 04657666501nov-dec	590-000-20200		168.43
		Expected Check Run: 01/09/2023			
				168.43	168.43
01/06/2023	AP	Indiana-Michigan Power Invoice: 04515763003nov-dec22 Ref#: 13585(11/18-12/20/22 Robinson ;lift			
		Electric/Gas/Utilities	590-552-92100	73.39	
		Vnd: 0210 Invoice: 04515763003nov-dec22	590-000-20200		73.39
		Expected Check Run: 01/09/2023			
				73.39	73.39
01/06/2023	AP	Indiana-Michigan Power Invoice: 04490764901nov-dec Ref#: 13586(11/18-12/20/22 Concord tower)			
		Electric/Gas/Utilities	591-552-92100	59.68	
		Vnd: 0210 Invoice: 04490764901nov-dec	591-000-20200		59.68
		Expected Check Run: 01/09/2023			
				59.68	59.68
01/06/2023	AP	Indiana-Michigan Power Invoice: 04901964900nov-dec22 Ref#: 13587(11/18-12/20/22 Flasher light)			
		Flasher Light	202-463-92500	37.37	
		Vnd: 0210 Invoice: 04901964900nov-dec22	202-000-20200		37.37
		Expected Check Run: 01/09/2023			
				37.37	37.37

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	Indiana-Michigan Power Invoice: 04663664904nov-dec22 Ref#: 13588(11/18-12/20/22 Village office			
		Electric/Utilities	101-265-92100	333.72	
		Vnd: 0210 Invoice: 04663664904nov-dec22	101-000-20200		333.72
		Expected Check Run: 01/09/2023			
				333.72	333.72
01/06/2023	AP	Indiana-Michigan Power Invoice: 04754664904nov-dec22 Ref#: 13589(11/18-12/20/22 Park Outlets)			
		Electric/Utilities	101-265-92100	120.20	
		Vnd: 0210 Invoice: 04754664904nov-dec22	101-000-20200		120.20
		Expected Check Run: 01/09/2023			
				120.20	120.20
01/06/2023	AP	Indiana-Michigan Power Invoice: 04158894404nov=dec22 Ref#: 13590(11/18-12/20/22 Village Sign)			
		Electric/Utilities	101-265-92100	98.73	
		Vnd: 0210 Invoice: 04158894404nov=dec22	101-000-20200		98.73
		Expected Check Run: 01/09/2023			
				98.73	98.73
01/06/2023	AP	Indiana-Michigan Power Invoice: 04169934900nov-dec22 Ref#: 13591(11/18-12/20/22 Front Lift Sta			
		Electric/Gas/Utilities	590-552-92100	290.55	
		Vnd: 0210 Invoice: 04169934900nov-dec22	590-000-20200		290.55
		Expected Check Run: 01/09/2023			
				290.55	290.55
01/06/2023	AP	Indiana-Michigan Power Invoice: 04259186809nov-dec22 Ref#: 13592(11/18-12/20/22 New Village Si			
		Electric/Utilities	101-265-92100	26.24	
		Vnd: 0210 Invoice: 04259186809nov-dec22	101-000-20200		26.24
		Expected Check Run: 01/09/2023			
				26.24	26.24
01/06/2023	AP	Indiana-Michigan Power Invoice: 04062311206Nov-dec Ref#: 13593(11/18-12/20/22 Flasher Light)			
		Flasher Light	202-463-92500	89.79	
		Vnd: 0210 Invoice: 04062311206Nov-dec	202-000-20200		89.79
		Expected Check Run: 01/09/2023			
				89.79	89.79
01/06/2023	AP	Indiana-Michigan Power Invoice: 04973664909nov-dec22 Ref#: 13594(11/18-12/20/23 Old DPW garage			
		Electric/Utilities	101-265-92100	19.53	
		Vnd: 0210 Invoice: 04973664909nov-dec22	101-000-20200		19.53
		Expected Check Run: 01/09/2023			
				19.53	19.53

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	Indiana-Michigan Power	Invoice: 04453764906nov-dec22 Ref#: 13595(11/18-12/20/22 Main/Front fla		
		Flasher Light	202-463-92500	11.80	
		Vnd: 0210 Invoice: 04453764906nov-dec22	202-000-20200		11.80
		Expected Check Run: 01/09/2023			
				11.80	11.80
01/06/2023	AP	Indiana-Michigan Power	Invoice: 04477876603nov-dec22 Ref#: 13596(11/18-12/22/22 New Robinson L		
		Electric/Gas/Utilities	590-552-92100	112.95	
		Vnd: 0210 Invoice: 04477876603nov-dec22	590-000-20200		112.95
		Expected Check Run: 01/09/2023			
				112.95	112.95
01/06/2023	AP	Jeremy Mansfield	Invoice: Reimburse dec22 Ref#: 13599(CH Hanson "Do not Duplicate")		
		Equipment Repairs & Maint.	101-301-77800	32.85	
		Vnd: 1331 Invoice: Reimburse dec22	101-000-20200		32.85
		Expected Check Run: 01/09/2023			
				32.85	32.85
01/06/2023	AP	Lee Bailey	Invoice: Dec 2022 Ref#: 13597(2022 Dec Elec Inspections)		
		Bldg./Elect/Mech. Inspector	101-380-80200	956.70	
		Vnd: 1022 Invoice: Dec 2022	101-000-20200		956.70
		Expected Check Run: 01/09/2023			
				956.70	956.70
01/06/2023	AP	Mediacom	Invoice: 8384913510090064dec Ref#: 13598(dec22 business internet)		
		Telephone	101-215-85300	346.90	
		Vnd: 1431 Invoice: 8384913510090064dec	101-000-20200		346.90
		Expected Check Run: 01/09/2023			
				346.90	346.90
01/06/2023	AP	Michigan Rural Water Assoc	Invoice: 2020-05948 Ref#: 13600(Workshop-Tom Anthony)		
		Educ./Training	590-551-96000	805.00	
		Vnd: 1038 Invoice: 2020-05948	590-000-20200		805.00
		Expected Check Run: 01/09/2023			
				805.00	805.00
01/06/2023	AP	NRPC-AMTRAK	Invoice: 8000020043 Ref#: 13601(increase to CPI escalation)		
		Licenses/Fees	590-551-89000	93.99	
		Vnd: 0252 Invoice: 8000020043	590-000-20200		93.99
		Expected Check Run: 01/09/2023			
				93.99	93.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	NRPC-AMTRAK	Invoice: 8000020044 Ref#: 13602(increase to CPI scalation)		
		Licenses/Fees	590-551-89000	87.97	
		Vnd: 0252 Invoice: 8000020044	590-000-20200		87.97
		Expected Check Run: 01/09/2023			
				87.97	87.97
01/06/2023	AP	PERCEPTIVE CONTROLS, INC	Invoice: 15831 Ref#: 13573(Lift Station 2 high level monitiring)		
		SUCTION LINES	590-554-97700	875.00	
		Vnd: 1303 Invoice: 15831	590-000-20200		875.00
		Expected Check Run: 01/06/2023			
				875.00	875.00
01/06/2023	AP	Remington Construction Co, Inc	Invoice: 1466 Ref#: 13603(Sidewalk McGillen Crossing)		
		Contractual	202-463-81800	1,400.00	
		Vnd: 0657 Invoice: 1466	202-000-20200		1,400.00
		Expected Check Run: 01/09/2023			
				1,400.00	1,400.00
01/06/2023	AP	Republic Services #249	Invoice: 0249-007735151 Ref#: 13604(Waste removal Dec01, Dec19)		
		Building/Maintenance	101-265-93000	189.95	
		Vnd: 0002 Invoice: 0249-007735151	101-000-20200		189.95
		Expected Check Run: 01/09/2023			
				189.95	189.95
01/06/2023	AP	RON VERLEGER	Invoice: Dec22 Build Inspect Ref#: 13617(Dec Building Inspections 2022)		
		Bldg./Elect/Mech. Inspector	101-380-80200	4,778.10	
		Vnd: 1340 Invoice: Dec22 Build Inspect	101-000-20200		4,778.10
		Expected Check Run: 01/09/2023			
				4,778.10	4,778.10
01/06/2023	AP	Sam's Club/Synchrony Bank	Invoice: 556053110111162O5dec Ref#: 13605(Bath tissue, Paper towels, en		
		Office Supplies	101-215-72600	353.85	
		Vnd: 0520 Invoice: 556053110111162O5dec	101-000-20200		353.85
		Expected Check Run: 01/09/2023			
				353.85	353.85
01/06/2023	AP	SCOTT GRAHAM, PLLC	Invoice: 2000-001Jan23 Ref#: 13606(General Matters)		
		Professional Fees	101-172-82600	5,990.00	
		Vnd: 1059 Invoice: 2000-001Jan23	101-000-20200		5,990.00
		Expected Check Run: 01/09/2023			
				5,990.00	5,990.00

INVOICE JOURNAL PROOF REPORT FOR VILLAGE OF MATTAWAN
ENTRY DATES 01/06/2023 - 01/06/2023
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	SCOTT GRAHAM, PLLC	Invoice: 2000-001Jan23-2 Ref#: 13607(Title work)		
		Contractual	591-552-81800	7,880.00	
		Vnd: 1059 Invoice: 2000-001Jan23-2	591-000-20200		7,880.00
		Expected Check Run: 01/09/2023			
				7,880.00	7,880.00
01/06/2023	AP	SuperFleet MasterCard	Invoice: FB037 Dec22 Ref#: 13608(Dec2022Gas/Oil for Vehicles)		
		Gas & Oil	101-301-75100	3,511.15	
		Gas & Oil	661-891-75100	2,342.76	
		Vnd: 1411 Invoice: FB037 Dec22	101-000-20200		3,511.15
		Vnd: 1411 Invoice: FB037 Dec22	661-000-20200		2,342.76
		Expected Check Run: 01/09/2023			
				5,853.91	5,853.91
01/06/2023	AP	TIAA Bank	Invoice: 9313721 Ref#: 13609(Copier Lease 11/15-12/14/22)		
		Equip. Repair/Maint.	101-215-77800	386.33	
		Vnd: 1445 Invoice: 9313721	101-000-20200		386.33
		Expected Check Run: 01/09/2023			
				386.33	386.33
01/06/2023	AP	UNUM Life Insurance Company	Invoice: 0101-013123 Ref#: 13611(Life/AD&D/Disability Insurance 01/01-0		
		Disability/Life/AD&D Ins	101-215-72000	94.70	
		Disability/Life/AD&D Ins	101-265-72000	17.41	
		Disability/Life/AD&D Ins	101-301-72000	541.19	
		Disability/Life/AD&D Ins	101-441-72000	20.15	
		Disability/Life/AD&D Ins	101-751-72000	23.98	
		Disability/Life/AD&D Ins	202-172-72000	14.78	
		Disability/Life/AD&D Ins	202-463-72000	35.91	
		Disability/Life/AD&D Ins	202-478-72000	14.78	
		Disability/Life/AD&D Ins	203-172-72000	8.87	
		Disability/Life/AD&D Ins	203-463-72000	18.07	
		Disability/Life/AD&D Ins	203-478-72000	9.20	
		Disability/Life/AD&D Ins	590-551-72000	39.41	
		Disability/Life/AD&D Ins	590-552-72000	64.92	
		Disability/Life/AD&D Ins	590-553-72000	0.11	
		Disability/Life/AD&D Ins	591-551-72000	39.41	
		Disability/Life/AD&D Ins	591-552-72000	134.12	
		Disability/Life/AD&D Ins	591-553-72000	2.08	
		Disability/Life/AD&D Ins	661-891-72000	15.77	
		Vnd: 0923 Invoice: 0101-013123	101-000-20200		697.43
		Vnd: 0923 Invoice: 0101-013123	202-000-20200		65.47
		Vnd: 0923 Invoice: 0101-013123	203-000-20200		36.14
		Vnd: 0923 Invoice: 0101-013123	590-000-20200		104.44
		Vnd: 0923 Invoice: 0101-013123	591-000-20200		175.61
		Vnd: 0923 Invoice: 0101-013123	661-000-20200		15.77
		Expected Check Run: 01/09/2023			
				1,094.86	1,094.86

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/06/2023	AP	USA Blue Book	Invoice: 207331 Ref#: 13612(Ear plugs. Knipex Alligator pliers)		
		Supplies	590-552-72600	211.35	
		Vnd: 0189 Invoice: 207331	590-000-20200		211.35
		Expected Check Run: 01/09/2023			
				211.35	211.35
01/06/2023	AP	Village of Mattawan	Invoice: 000957Dec22 Ref#: 13615(25th List station)		
		Electric/Gas/Utilities	590-552-92100	288.92	
		Vnd: 0244 Invoice: 000957Dec22	590-000-20200		288.92
		Expected Check Run: 01/09/2023			
				288.92	288.92
01/06/2023	AP	Village of Mattawan H20 Pmt.	Invoice: 000256Dec2022 Ref#: 13613(Front office dec2022)		
		Water	101-265-92700	21.71	
		Vnd: 0021 Invoice: 000256Dec2022	101-000-20200		21.71
		Expected Check Run: 01/09/2023			
				21.71	21.71
01/06/2023	AP	Village of Mattawan H20 Pmt.	Invoice: 000579Dec22 Ref#: 13614(22899 Freedom Ln Dec22)		
		Water	101-265-92700	0.01	
		Vnd: 0021 Invoice: 000579Dec22	101-000-20200		0.01
		Expected Check Run: 01/09/2023			
				0.01	0.01
01/06/2023	AP	West Mich. Investigation Solution	Invoice: 22-257 Ref#: 13616(Investigative Assignment)		
		Professional Fees	101-172-82600	3,171.87	
		Vnd: 1580 Invoice: 22-257	101-000-20200		3,171.87
		Expected Check Run: 01/09/2023			
				3,171.87	3,171.87
				109,272.43	109,272.43

Cash/Payable Account Totals:

Accounts Payable	101-000-20200	21,636.03
Accounts Payable	202-000-20200	1,604.43
Accounts Payable	203-000-20200	36.14
Accounts Payable	590-000-20200	61,681.96
Accounts Payable	591-000-20200	21,955.34
Accounts Payable	661-000-20200	2,358.53
	TOTAL INCREASE IN PAYABLE:	109,272.43

Superintendents Report

January 2023

- The contractor installing the water and sewer for the new development on McGillen has completed their work, including paving the patch in the road. This is the first time I have ever seen asphalt installed in the winter time.
- We have been patching pothole.
- The heater failed in the chemical injection building for the sewer causing a meter to freeze and break flooding the bulk chemical tank containment and then cracking the line from the Ferric Tank to the building. We then pumped all the water and ferric into the Main Lift Station wet well and then backwashed the 25th street water plant to dilute the ferric and flush it down the force main. I am now looking at what we can inject other than ferric due to all of the problems we have had with it.
- We cleaned out lift station #6 again this month. An entire towel. We also cleaned out a pump at lift station #7.
- We billed 10,469,693 million gallons is December. In 2021 we did 11,170,856. We pumped of 8,311,000 in Sewer.
- We fixed the lights in the park; snow had blown into the GFI's tripping them out. We have also removed all of the decorations.
- Michael and I fixed a frozen water service this month.
- Can we separate out the cost of new water and sewer installation inspection and permitting cost that were sent to the DPW Committee from the zoning cost sheet so that we can come to a conclusion of how we are going to handle this cost.
- I have hired our new DPW employee, he will start work on January 12th, 2023.

Memorandum

To: Village Council

CC: Administrator McLean

From: Superintendent Anthony

Date: 1/6/2023

Re: 25th Street Chemical Injection Building

The heater has failed in the chemical injection building causing a meter to freeze and break flooding the bulk chemical tank containment and then cracking the line from the Ferric Tank to the building.

To replace the heater from Power engineering and Rhino Refrigeration the cost is $4,385.00

The funds will come from Sewer Equipment and Repair.

Memorandum

To: Village Council

CC: Administrator McLean

From: Superintendent Anthony

Date: 1/6/2023

Re: Water Plant Filter Media

We have budgeted $300,000 to have the filter media replaced in both water plants this year. I would like to start moving forward with this project but we will first need to hire an engineering firm to complete the design, permitting and bidding of this project.

Memorandum

To: Village Council

CC: Administrator McLean

From: Superintendent Anthony

Date: 1/6/2023

Re: Traffic Light Main and McGillen

We are still seeing backups every morning for the right turn lane from Main to West bound McGillen. I have witnessed on an almost daily basis vehicles sitting in the right turn lane not knowing if they can turn or not.

I am proposing adding a ring turn arrow when the east bound left is on to help clear traffic congestion.

The cost to remove the existing right-hand signal and install a 5-section signal with a right turn signal is $3,773.00

I have $ 4,950 in construction pavement striping to cover the cost.

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the VILLAGE OF MATTAWAN
(County, City, Village, Township, etc.)
hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.

4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

_____

_____

_____

_____

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____
(Name of Board, etc.)

of the _____ of _____
(Name of MUNICIPALITY) *(County)*

at a _____ meeting held on the _____day

of _____ A.D. _____.

_____
Signed

_____
Title

_____
Print Signed Name

Dec 27, 2022

I am handing in my resignation effective immediatly.

Tammy O'Dell

Dec. 26, 2022

I am handing in my resignation effective Immediaty.

Delores Taylor