

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**FEBRUARY 13, 2023**

**MINUTES**

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Begeman, Cole, McLean, Smith, Stuut*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA  
*President Smith added to the bills for a new amount of \$215,875.03*
7. APPROVAL OF THE AGENDA  
*Motion by Stuut, supported by Begeman to approve the agenda as amended. All members voted in favor. Motion carried.*
8. APPROVAL OF THE MINUTES OF JANUARY 23, 2023  
*Motion by Cole, supported by McLean to approve the minutes of January 23, 2023. All members voted in favor. Motion carried,*
9. BILLS TO BE APPROVED IN THE AMOUNT OF \$215,621.32  
*Motion by Cole, supported by Begeman to approve the bills in the amount of \$215,875.03. Roll call vote taken. All members voted in favor. Motion carried.*
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
11. BOARD AND COMMITTEE REPORTS
  - A. FINANCE COMMITTEE – CHAIR STUUT  
*February 1, 2023, committee discussed a possible increase to the Special Assessment for the Police Millage.*
  - B. COMMUNICATIONS COMMITTEE – CHAIR COLE  
*No meeting, no report*
  - C. DPW COMMITTEE – CHAIR SMITH  
*February 2, 2023, met to discuss the request made by Tim Howard for relief on his December and January bill due to a leak*
  - D. LAW ENFORCEMENT COMMITTEE – CHAIR

*No meeting, no report*

- E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN

*No meeting, no report*

- F. POLICY & PERSONNEL COMMITTEE – CHAIR

*February 1 & February 6 2023 met to interview and discuss candidates for the vacancies on Council and the vacancy on Planning Commission*

- G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN

*No meeting, no report*

- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT

*No meeting, no minutes*

- I. DDA COMMITTEE –

*No meeting, no report*

- J. KATS –

*No meeting, no report*

12. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS-*Superintendent Anthony reported that his department is filling potholes. Had boiler repaired in the DPW building. Lift stations #6 and #7 were cleaned again due to flushable wipes. There were several frozen water services this month due to the cold temps, new meter pits will be ordered to remedy the problem. New hire, Tim Brooks is doing well and continues his training.*

- B. ENGINEER'S REPORT- *Engineer Woodhams met with engineers from EGLE reviewing plans for the RD watermain project. The Village should look at setting the public hearing on the USDA equipment loan.*

- C. ATTORNEY'S REPORT - *Attorney Graham- could not be present.*

13. OLD BUSINESS

- A. APPOINTMENT TO PLANNING COMMISSION VACANCY -*Policy & Personnel Committee is recommending 3-0 to appoint Kendra Daniel to the Planning Commission.*

***Motion by Smith, supported by Cole to appoint Kendra Daniel to the Planning Commission. All members voted in favor. Motion carried.***

- B. APPOINTMENTS TO THE VILLAGE COUNCIL-*Policy & Personnel Committee is recommending 3-0 to appoint Jonathan Daniel & Michelle Hedgspeth-Durrn to the Village Council.*

***Motion by McLean, supported by Cole to appoint Jonathan Daniel and Michelle Hedgspeth-Duren to fill the vacancies. All members voted in favor. Motion carried.***

- C. TIM HOWARD WATER BILL RELIEF REQUEST FOR PROPERTY LOCATED AT 57636 MURRAY- *DPW committee is recommending 3-0 to reduce the sewer for December & January to their annual average of \$5.81 and charge for the water \$491.70 for December and \$114.86 for the water in January.*

***Motion by McLean, supported by Stuu to approve the recommendation from the DPW Committee as presented. All members voted in favor. Motion carried.***

D. POLICE MILLAGE RENEWAL-Finance Committee is recommending 3-0 that Council raise the millage rate to 5 mills. (Current rate3.5)

***Motion by Cole, supported by Stuu to approve the increase of the Special Millage for Police. All members voted in favor. Motion carried.***

Manager McLean explained that the Public Hearing still needs to be conducted. The rate no matter the amount will be set after the hearing.

14. NEW BUSINESS

A. REQUEST TO PURCHASE 4 METER PITS

***Motion by Cole, supported by Stuu to table until pricing is available. All members voted in favor. Motion carried.***

B. ADOPT NOTICE OF INTENT RESOLUTION WATER SUPPLY SYSTEM REVENUE BONDS

***Motion by Smith, supported by Begeman to adopt the Notice of Intent Resolution and schedule Public Hearing for March 27, 2023. All members voted in favor. Motion carried.***

C. PURCHASE OF 10 ONE INCH METERS FOR THE MCGILLEN TOWNHOME PROJECT FOR AN AMOUNT OF \$2,700

***Motion by McLean, supported by Stuu to approve the purchase of 10 one-inch meters. All members voted in favor. Motion carried.***

D. ADOPT RESOLUTION FOR STREET ADDITION OF NORTON STREET FROM FRONT AVENUE TO CASCADE STREET

***Motion by Smith, supported by Begeman to adopt the resolution. All members voted in favor. Motion carried.***

15. COMMUNICATIONS *None*

16. COMMENTS FROM VISITORS

Rob Brooks asked how many vulnerable meter pits were still left in the Village after the ones being replaced.

17. COMMENTS FROM COUNCIL

Scott Smith asked that the Equipment Loan be added to the agenda at the next meeting for discussion.

Terron McLean asked Engineer Woodhams if he could explain the different with the R-1 zones and R-2 zones. Engineer Woodhams explained that essentially, they are the same lot sizes. The Village added R1A in 2013 which is ¾ lot.

18. ADJOURNMENT @ 7:58 PM

*Motion by Cole, supported by Stuut to adjourn. All members voted in favor. Motion carried.*