VILLAGE OF MATTAWAN PLANNING COMMISSION

JULY 19, 2023

AGENDA

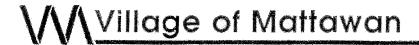
- 1. CALL TO ORDER @ 7:00 PM
- 2. PLEDGE OF ALLEGIANCE
- 3. ATTENDANCE
- 4. WELCOME TO THE PUBLIC
- 5. ANNOUNCEMENT OF MEETING BEING RECORDED
- 6. ADDITIONS TO THE AGENDA
- 7. APPROVAL OF THE AGENDA
- 8. LIMTED PUBLIC COMMENT ON ANY AGENDA ITEM
- 9 APPROVAL OF THE MINUTES OF JUNE 21, 2023
- 10. COUNCIL LIAISON REPORT-Liaison Stuut.
- 11. OLD BUSINES
- 12. NEW BUSINESS
 - A. SITE PLAN REVIEW APPLICATION FOR PROPERTY LOCATED AT 24560 COLE AVENUE (STORAGE UNIT)
- 13. COMMUNICATIONS
- 14. COMMENTS FROM VISITORS
- 15. COMMENTS FROM MEMBERS
- 16. ADJOURN @

MINUTES

- 1. CALL TO ORDER @ 7:00 PM
- 2. PLEDGE OF ALLEGIANCE
- 3. ATTENDANCE *Casteel, Daniel, Fournier, Lamb, Stuut* Others present: Manager McLean
- 4. WELCOME TO THE PUBLIC
- 5. ANNOUNCEMENT OF MEETING BEING RECORDED
- 6. ADDITIONS TO THE AGENDA None
- 7. APPROVAL OF THE AGENDA

Motion by Lamb, supported by Stuut to approve the agenda. All members voted in favor. Motion carried.

- 8. LIMTED PUBLIC COMMENT ON ANY AGENDA ITEM None
- 9 APPROVAL OF THE MINUTES OF MAY 17, 2023 Motion by Casteel, supported by Lamb to approve the minutes of May 17, 2023. All members voted in favor. Motion carried.
- 10. COUNCIL LIAISON REPORT-Chair Stuut reported the 2023/2024 budget is done. The millage rate is set at 4.268 and Police is set at 5.0. There will be a ZBA meeting June 26, 2023 for Tri-Mation Industries for directional signage. Police officers are now wearing body-cams.
- 11. OLD BUSINES None
- 12. NEW BUSINESS None
- 13. COMMUNICATIONS None
- 14. COMMENTS FROM VISITORS None
- 15. COMMENTS FROM MEMBERS None
- 16. ADJOURN @ **7:10 PM**



SITE PLAN REVIEW APPLICATION

<u>PERMIT FEE SCHEDULE:</u> Dependent upon nature of project - Refer to Development Review Schedule <u>attached</u>

The Site Plan Review Application will be presented to the Planning Commission who will schedule a review of the application within 14 days of the receipt of the site plans and application. The Site Plan and application must be filed with the Village of Mattawan a minimum of fourteen (14) days prior to the next regular Planning Commission meeting. The Site Plan review will be based on information submitted with this application and the application of the Criteria for Review detailed in Section 15.40 of Article 15 of Ordinance no. 214, Zoning Ordinance, a copy of which is attached.

The Planning Commission may require performance bond of the owner to assure that the site plan be followed. Approval of a site plan will be valid for one (1) year. If a building permit has not been obtained and on-site development is not actually begun within one (1) year of site plan approval, that approval will become null and void at the conclusion of one (1) year.

WILL THIS PROPOSED USE/OPERATION ADVERSELY AFFECT ADJOINING LANDS? Possibly
WHAT SPECIAL FEATURES ARE PROPOSED TO RELIEVE THOSE EFFECTS?
Berm with evergreen trees
WILL PROPOSED USE/OPERATION DEMAND FUTURE COMMUNITY SERVICES (DESCRIBE) No
NO. OF CURRENT EMPLOYEES ON-SITE 1-2 NO. OF FUTURE EMPLOYEES ON SITE 1-2
All Village of Mattawan Site Plan review applications are reviewed by the Village Planner to insure that Village Zoning, Planning, and Engineering requirements are met.
All Village of Mattawan Site Plan review applications may be reviewed by the Village Attorney for legal implications.
I acknowledge that I have been notified that this request will be considered at a meeting of the Planning Commission to be held on ato'clock, and that I will follow all requirements of Article 15 of Ordinance No. 214.
Owner's signature Robert Parshall Received by Club Alfan Date 6-16-23 Date 6-27-2023
FOR OFFICE USE ONLY
Application approved? ☐ YES ☐ NO
Application approved contingent upon modification or alteration?
Detail of required modifications or alterations:
Further review required?
Signature Date Planning Commission Chair

SITE PLAN REVIEW CHECKLIST

Article 15 of Village Zoning Ordinance No. 214

The following items must be addressed on each Site Plan submittal package prior to review by the Planning Commission:

Complia	nce	lon-Compliance	
-V	Review Fee Paid by Applicant		
<u></u>	Twelve (12) copies of Site Plan Application Provided	-	
	Plan Drawn to Scale – 1:20 for Site up to 3 acres - 1:100 for Site over 3 acres		
	North Arrow, Legend, Date, Scale, Name and Address of Site Plan Preparer	- Control Management	
-V	Property Lines, Dimensions, Angles and Legal Description, Easements	-	
	Site Topo with 2' Contours, Natural Features Shown with Topo within 100' of Parcel Boundary		
<u>V</u>	All Man-made Features On-Site and within 100' of Site are Shown		
	Building Location, FF Grade Elevation, Size, Height, Sq. Ft., Setbacks for all Buildings Shown on Site Plan (Multi-Family show Density DU/Ac)		
<u></u>	All Off-Street Parking Spaces Shown for Location, Size, Number of Spaces, Service Drives, Delivery/Loading Areas		
<u></u>	Location, Use and Size of Open Spaces and Landscaping, Screening Fences, Topography Changes, Natural Feature Changes, Sign Location, Size and Word	Walls, ding	
V	Description of Proposed Use/Operation Proposed on Site to Impact on Adjacer Lands Showing any Proposed Mitigating Features or Demands on Community Services; Number of Employees on Site	<u> </u>	
\longrightarrow	Earth-Change Plans for Grading and Soil, Erosion Control Shall be Included	-	
<u> </u>	On-Site Lighting, Surface Water Drainage, Sanitary Service and Public Water Shall be Shown as well as Gas, Electric, CTV and Telephone	-	
	And Any Other Information Deemed Necessary by the Village Planning	Commission	

(FOR municipality and or county)	
Name of Business: MIDWAY SELF STORAGE Mailing Address: 2 4560 COLE AVE Telephone: 269-998-48*40 Facility Owner or Manager: ROBERT PARSHALL Date: 6-6-23 Signature: Pakert Parshall Note: For assistance with permits and approvals from the Michigan Department of Environmental Quality, permit coordination among MDEQ divisions, contact the Permit Coordinator, 517-335-4235	including
pormit coordination among MDEQ divisions, contact the Permit Coordinator, 517-335-4235	
Circle (Y/N) the items that MAY pertain to your project or facility; then contact the office(s) listed to determi requirements. Return a copy of this checklist to the municipality as part of your site plan submittal- even if county approvals have not yet been obtained. An updated copy should be submitted to prior occupancy.	ne specific state and
This list includes the most common permits and approvals related to waste, water quality, and air quality. (permits and approvals, including local approvals, may also be needed.	Other
1. Y(N) Will the project involve the discharge of any type of wastewater to a storm sewer, drain, lake, stream, wetland or other surface water? <i>Contact: MI Dept. of Environmental Quality Surface Quality Division, Permits section: 517-373-8088</i>	Water
2. YN Will the project involve the direct or indirect discharge of waste, waste effluent, wastewater, collutants, and/or cooling water into the groundwater or on the ground? Contact: MI DEQ Management Division, Groundwater Program Section: 517-373-8148	Waste
3. YN Will the project involve construction or alteration of any sewage collection or treatment facility? For facilities discharging to surface waters, contact the MI DEQ, Surface Water Quality Division Office. For facilities discharging to groundwater, contact the MI DEQ, Waste Manage Division, District Office:	on, District ment
1. Y Will the project or facility store or use chemicals, petroleum products, or salt? Depending on the ype of substance, secondary containment and a Pollution Incident Prevention Plan may be required. Contact: MI DEQ Waste Management Division, District Office.	(PIPP)
5. YN Will the project involve the installation, operation, or removal of an underground or above ground tank containing a petroleum product or a hazardous substance? Contact: MI Storage Tank Division: 517-373-8168	DEQ
6. Y W Will the project involve liquefies petroleum gas storage tanks or container filling locations? Contact: MI DEQ Storage Tank Division: 517-373-8168	
Does the project involve the installation of a compressed natural gas dispensing station with torage? Contact: MI DEQ, Storage Tank Division: 517-373-8168	
Anagement Division, District Office.	
. Y Will the project involve the on-site treatment, storage or disposal of hazardous waste? Contact II DEQ, Waste Manage Division, Hazardous Waste Permit Unit: 517-373-9875	

10. Y Will the project involve the transport of hazardous waste or non-hazardous liquid indu waste? Contact: MI DEQ, Waste Management Division, Hazardous Waste Program: 517-	ıstrial
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373-9875

- 11. Y(N) Will the project involve land filling, transferring of processing solid non-hazardous wastes on site? Contact: MI DEQ Waste Management Division, District Office.
- 12. Y Will the project involve the installation, construction, reconstruction, relocation, or alteration of any process or process equipment (including air pollution control equipment) which has the to emit air contaminants? Contact: MI DEQ Air Quality Division, Permit Section: 517-373-7023
- 13. Y Will the project or facility involve the storage, mixing or distribution of pesticides or fertilizers in bulk quantities. Contact: MI Dept. of Agriculture, Pesticide and Plant Pest Management Division: 517-373-1087
- 14. Y N Will the project involve any man-made change in the natural cover or topography of land, including cut and rill activities which may contribute to soil erosion and sedimentation? Will the earth change disturb and area of one acre or more, or occur within 500 ft of a lake or stream? If the answer to both questions is yes, a soil erosion and sedimentation control permit is required. Contact: County Drain Commissioner.
- 15. Y (N) Will the project involve dredging, filling or construction in, across or under (1) a river, stream, creek, ditch, drain, lake, pond or swamp? (2) wetlands? (3) floodplain (area that may have or ever had either standing or flowing water)? Contact: MI DEQ Land and Water Management Permit consolidation Unit, 517-373-9244.
- 16. Y(N) Will the project involve any dredging proposed within 500 fees of a lake, river, stream, creek or ditch? Contact: Mi. Dept. Environmental Quality Land and Water Mgmt. Permit Consolidation Unit: 517-373-9244.
- 17. Y(N) Will the project involve an earth change activity within 500 feet of a lake or stream or will the project disturb an area greater than one (1) acre in size? Contact: Mi. Dept of Environmental Quality land & Water Mgmt, Division, Soil Erosion & Sedimentation 517-373-3178.
- 18. Y Does the project involve any construction or land alteration within 400 feet of a designated natural river or tributary? Contact: Mi. Dept. of Natural Resources, Forest Mgmt. Division, Rivers Program Unit, 517-373-1275.

Natural

19. Y N Does the project involve construction of a building or septic system in a designated great lakes high risk erosion area? Contact: Mi. Dept. of Environmental Quality, Land and Water Mgmt. Great Lakes Section, 517-373-1950.

Division

- 20. Y Does the project involve dredging, filling, grading or other alteration of the soil, vegetation or natural drainage, of placement of permanent structures in a designated environmental area?

 Contact:
 MI. Dept. Environmental Quality Land and Water Management Division, Great Lakes

 Section 517-373-1950
- 21. Y Does the project involve development, silvicultural activities or contour alterations within a designated critical dune area? *Contact: Mi. Dept. of Environmental Quality, Land and Water management Division, Great Lakes Section 517-373-1950.*
- 22. Y (N) Will an on-site waste water treatment system or septic system be installed? For subsurface sanitary sewage disposal in quantities of 10,000 gallons per day or less:
- 23. Y Will the project involve County or District Environmental Health? For any subsurface discharge of sanitary sewage in quantities equal to or greater than 10,000 gallons per day-Mi. Dept of Environmental Quality, Waste Management Division, 517-373-8148.

Contact:

For subsurface disposal of sanitary sewage in quantities of 6,000 to 10,000 per day. In addition to obtaining a construction permit from the county or district environmental health department, submit a waste water discharge notification form. Flow monitoring and reporting are required. Mi. Dept. of Environmental quality, Waste Management Division, Groundwater Permits Unit, 517-373-8148. For industrial or commercial waste water (other than sanitary sewage) in any quantity, Mi. Dept. of Environmental quality, Waste Management Division, Groundwater Permits Unit; 517-373-8148

24. Y (N) Will the project involve the construction of a water supply well or the extension of a water supply service from and existing water system? Contact: Mi. Dept. Environmental Quality Water program, appropriate District office, and County or District Environmental Health.

Drinking

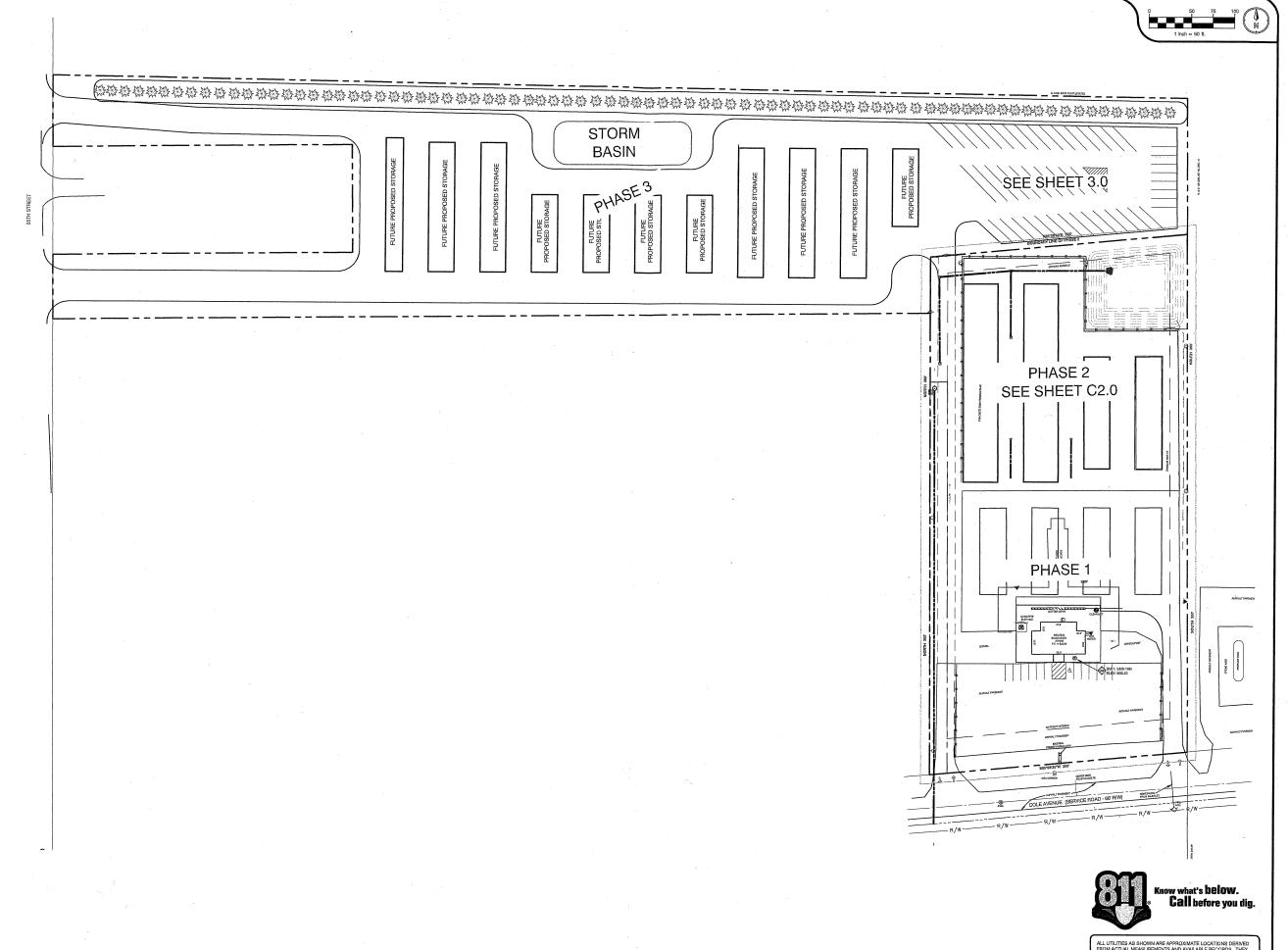
- 25. Y N Are there out-of-service wells, abandoned wells, or cisterns on the site? (drinking water, irrigation, & monitoring wells) *Contact: County or District Environmental Health.*
- 26. Y (N) Will the project involve a subdivision or site condominium project utilizing individual on-site subsurface disposal systems or individual wells? *Contact: Count or District Environmental*

Health.

27. Y Will the project involve the on-site storage of sanitary sewage prior to transport and disposal off-site (pump and haul)? Contact: Mi. Dept. of Environmental Quality, Waste Management Groundwater Program Section, 5-17-373-8148.

Division,

28. Y N Has the property or facility ever been subject to a remedial action, limited closure, or other environmental cleanup response under Part 201, Natural Resources and Environmental Protection Act (NREPA)? Is the property currently subject to a response action? Has a Baseline Environmental Assessment (BEA) been completed for the property? Contact: Mi. Dept. of Environmental Quality, Environmental Response Division: 517-373-9893 and /or Mi. Dept. of Environmental Quality Storage Tank Division, 517-373-8168.



PLANS PREPARED BY:

ASR



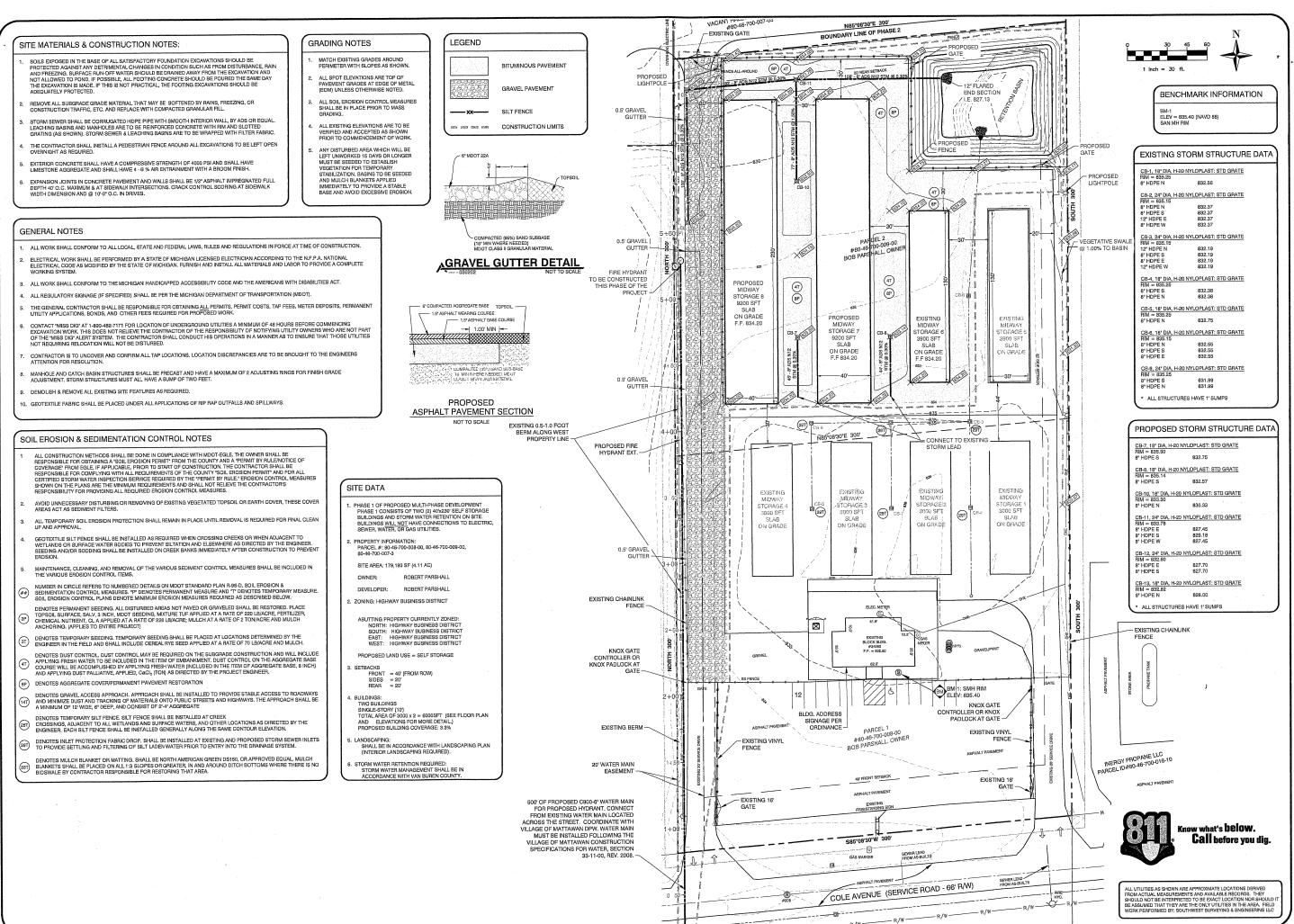
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MIDWAY STORAGE PHASE 2 PARSHALL OVERALL LAYOUT

JOB NUMBER 2122003 DATE

06/02/2023

SHEET NUMBER 1.0



PLANS PREPARED BY: AR Engineering

Civil Engineers & Surve

SQ HECKED ASR



+ GRADING PLAN \sim PHASE PARSHALL STORAGE UTILITY MIDWAY SITE

JOB NUMBER 2122003 DATE

SHEET NUMBER

06/02/2023

2.0



PLANS PREPARED

Civil Engineers & Surveying HIGAN | INDIANA | ILLINOIS | OHIO 69.250.5991 PHONE | 695.569.0604 FAX www.arengineeringlic.com

WN: so

ANDREW BOSSELL P.E.



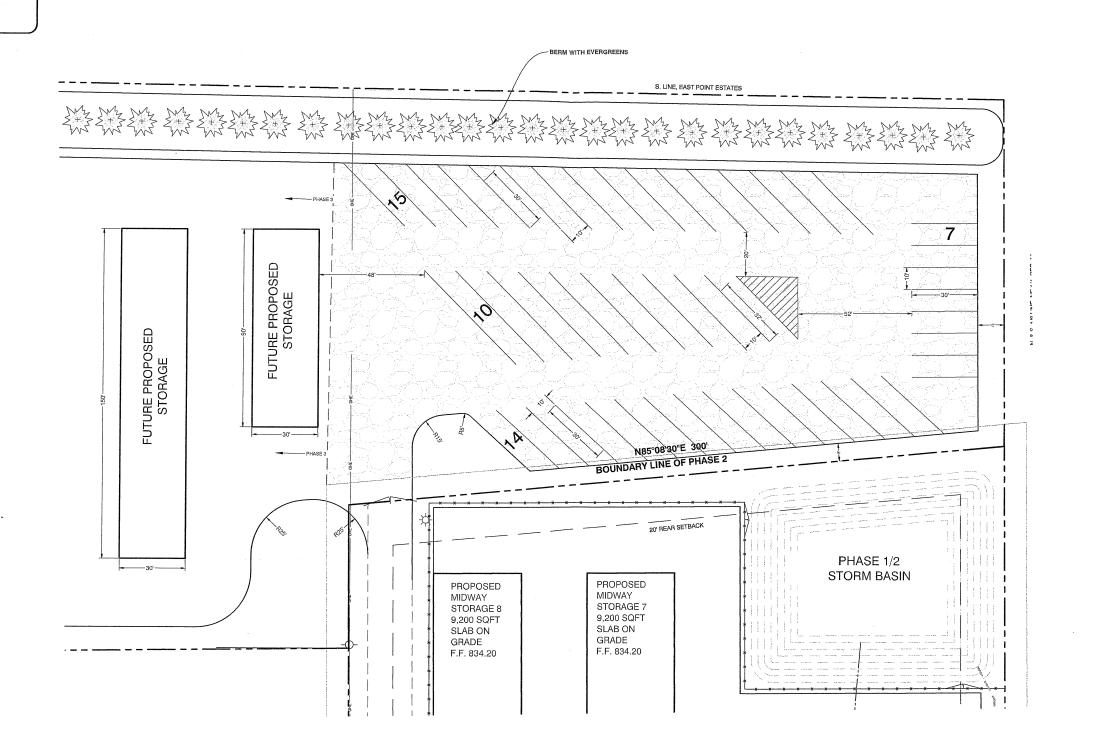
GRAVEL STORAGE LOT MIDWAY STORAGE PHASE 2 PARSHALL

SHEET TITLE
PROJECT:

JOB NUMBER 2122003

06/02/2023

3.0



LEGEND

ASPHALT MILLINGS

Know what's below.

Call before you dig.