

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**OCTOBER 23, 2023**

**MINUTES**

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Begeman, Cole, Daniel, McLean, Smith, Stuit*  
ABSENT: *Hedgspeth*  
*Motion by Smith, supported by Begeman to excuse Hedgspeth. All members voted in favor. Motion carried.*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA  
*President Cole, added to the bills for a new total of \$87,465.36. Roll call vote taken. All members voted in favor. Motion carried.*
7. APPROVAL OF THE AGENDA  
*Motion by Smith, supported by Daniel to approve the agenda as amended. All members voted in favor. Motion carried.*
8. APPROVAL OF THE MINUTES OF OCTOBER 9, 2023  
*Motion by Begeman, supported by Stuit to approve the minutes as amended. All members voted in favor. Motion carried.*
9. BILLS TO BE APPROVED IN THE AMOUNT OF \$87,465.36  
*Motion by Begeman, supported by Stuit to approve the bills in the amount of \$87,465.36. Roll call vote taken. All members voted in favor. Motion carried.*
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
11. BOARD AND COMMITTEE REPORTS
  - A. FINANCE COMMITTEE – CHAIR STUUT  
*No meeting, no report*
  - B. COMMUNICATIONS COMMITTEE – CHAIR COLE  
*No meeting, no report*

- C. DPW COMMITTEE – CHAIR SMITH  
*Meeting 10-16-2023 Committee discussed 2 water relief requests and sidewalk on Cole Avenue.*
- D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL  
*No meeting, no report*
- E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN  
*No meeting, no report*
- F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH  
*No meeting, no report*
- G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN  
*No meeting, no report*
- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT  
*Meeting 10-18-2023 approved minutes from previous meeting. No other business*
- I. DDA COMMITTEE – CHAIR ROB BROOKS  
*No meeting, no report*
- J. KATS –  
*No meeting, no report*

12. STAFF REPORTS

- A. POLICE DEPARTMENT-*Chief Mansfield reported 118 calls for service, 71 traffic stops with 76 citations written. Homecoming activities went well with no major issues. He attended several meetings including DDA and with the school and other law enforcement agencies. The new AEDs arrived and are in service. MPD attending the walk-a-thon at the elementary. The new in-car computer has also been installed.*
- B. ATTORNEY’S REPORT – *Attorney Graham is working on the Purchasing Ordinance and will have copies for Council. Will address items as needed on agenda*
- C. ENGINEER’S REPORT – *Tim Woodhams, not in attendance*
- D. MANAGER’S REPORT- *Manager McLean reported that Phase I of the audit is done and Phase II will take place the week of Thanksgiving. Terri, Eve and Jolie all attended a recent User Group meeting at BS&A for Utility Billing. Reminder that Village Hall will be closed November 10<sup>th</sup> in observance of Veterans Day*

13. OLD BUSINESS

- A. STUDENT POLICE OFFICER POSITION PROPOSAL *Chief Mansfield Motion by Smith, supported by Daniel to approve the Student Police Officer position proposal provided it comes from within the current budget and is not paid at the rate of a certified officer. Roll call vote taken. All members voted in favor. Motion carried.*

- B. BID FOR CENTER LINE PAINTING FROM PK CONTRACTING IN THE AMOUNT OF \$14,535  
-\$12,000 Major Streets  
-\$2,535 Local Streets

***Motion by Smith, supported by Stuut to approve the bid from PK Contracting. All members voted in favor. Motion carried.***

- C. WATER/SEWER RELIEF REQUEST FROM SCOTT BUTLER FOR PROPERTY LOCATED AT 56885 S MAIN *The DPW Committee is recommending 2-0 to grant relief in the amount of \$1,448.48*

***Motion by Smith, supported by McLean to approve the relief request \$1,448.48. All members voted in favor. Motion carried.***

- D. WATER/SEWER RELIEF REQUEST FROM CARL DEBAT FOR PROPERTY LOCATED AT 24099 THIRD AVENUE *The DPW Committee is recommending 2-0 to grant relief in the amount of \$36.85*

***Motion by Smith, supported by Daniel to approve the relief request in the amount of \$36.85. All members voted in favor. Motion carried.***

- E. EQUIPMENT LOAN *See memo*

***Motion by Smith, supported by Daniel to approve the purchase of the trucks as lined out in the Memo from Superintendent Anthony.***

14. NEW BUSINESS

- A. REQUEST FOR POLICY & PERSONEEL COMMITTEE MEETING TO DISCUSS VILLAGE SMOKING POLICY

***Motion by Smith, supported by Daniel to grant request for a Policy & Personnel meeting. All members voted in favor. Motion carried. Roll call vote taken. All members voted in favor. Motion carried.***

15. COMMUNICATIONS *None*

16. COMMENTS FROM VISITORS

Emily Hickmott from Van Buren Conservation District Informed Council of upcoming recycling projects and

17. COMMENTS FROM COUNCIL *None*

18. ADJOURNMENT @ 7:58 PM

***Motion by Smith, supported by Stuut to adjourn. All members voted in favor. Motion carried,***