

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**JANUARY 8, 2024**

**MINUTES**

1. CALL TO ORDER @7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Begeman, Cole, Daniel, Hedgspeth, McLean, Smith*  
ABSENT: *Stuut*  
*Motion by Smith, supported by Hedgspeth to excuse Stuut. All members voted in favor. Motion carried.*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA  
*President Cole added to the bills for a new total of \$92,451.65*
7. APPROVAL OF THE AGENDA  
*Motion by McLean, supported by Daniel to approve the agenda as amended. All members voted in favor. Motion carried.*
8. APPROVAL OF THE MINUTES OF **DECEMBER 26, 2023**  
*Motion by McLean, supported by Hedgspeth to approve the minutes of December 26, 2023 as amended. All members voted in favor. Motion carried.*
9. BILLS TO BE APPROVED IN THE AMOUNT OF **\$92,451.65**  
*Motion by Smith, supported by Daniel to approve the bills in the amount of \$92,451.65. Roll call vote taken. All members voted in favor. Motion carried.*
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
11. BOARD AND COMMITTEE REPORTS
  - A. FINANCE COMMITTEE – CHAIR STUUT  
*No meeting, no report*
  - B. COMMUNICATIONS COMMITTEE – CHAIR COLE  
*No meeting, no report*
  - C. DPW COMMITTEE – CHAIR SMITH  
*1-3-2024 Committee reviewed the watermain project and discussed changes to be made to the driveway ordinance and is on the agenda.*

- D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL  
*No meeting, no report*
- E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN  
*No meeting, no report*
- F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH  
*No meeting, no report*
- G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN  
*No meeting, no report*
- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT  
*No meeting, no report*
- I. DDA COMMITTEE – CHAIR ROB BROOKS  
*No meeting, no report*
- J. KATS –  
*No meeting, no report*

12. STAFF REPORTS

- A. MANAGERS REPORT – *Manager McLean reported that everything is wrapped up from the audit process. I have been assisting Chief Mansfield with interviews. Attended Planning Commission, DDA and DPW Committee meetings. The office staff is working on getting the invoices for payables scanned into electronic method. This will not affect any of our regular processes. Began work on next years budget. For December the following permits were processed: 3 Building, 4 Electrical, 1 Mechanical and 6 plumbing. We also processed 6 FOIA requests.*
- B. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony we finally had start up on the generator at the Root Road lift station. Working on next years budget items. Letters will be going out soon for service line inventory. The trees in the park have been removed. Pothole patching continues. There has been several service line water leaks this month.*
- C. ATTORNEY REPORT – *Attorney Graham, not in attendance,*

13. OLD BUSINESS

NONE

14. NEW BUSINESS

- A. AUTHORIZE POLICE DEPARTMENT 7<sup>TH</sup> POSITION  
*Motion by Begeman, supported by Daniel to authorize the 7<sup>th</sup> position for the police department. Roll call vote taken. All members voted in favor. Motion carried.*
- B. TEXT AMENDEMENT TO DRIVEWAY ORDINANCE (available Monday)  
*Motion by Smith, supported by Daniel to approve the text amendment to the Driveway Ordinance as presented. Roll call vote taken. All members voted in favor. Motion carried.*

15. COMMUNICATIONS *None*
16. COMMENTS FROM VISITORS *None*
17. COMMENTS FROM COUNCIL *None*
18. ADJOURNMENT @ 7:19 PM  
*Motion by Smith, supported by Cole to adjourn. All members voted in favor. Motion carried.*