

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

FEBRUARY 12, 2024

MINUTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Cole, Daniel, Stuut, McLean, Smith*
ABSENT: *Begeman, Hedgspeth*
Motion Smith, supported by Daniel to excuse Begeman and Hedgspeth absence. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. OPEN PUBLIC HEARING
Motion by Smith, supported by Daniel to open public hearing. All members voted in favor. Motion carried.
7. PUBLIC COMMENTS *None*
8. CLOSE PUBLIC HEARING
Motion by Smith, supported by Daniel to close the public hearing. All members voted in favor. Motion carried.
9. ADDITIONS TO AGENDA
President Cole added to the bills for a new total of \$111,073.63 and New Business E, Closed Session – Personnel Issue
10. APPROVAL OF THE AGENDA
Motion by Mclean, supported by Stuut to approve agenda as amended. All members voted in favor. Motion carried
11. APPROVAL OF THE MINUTES OF JANUARY 22, 2024
Motion by Smith, supported by McLean to approve the minutes of January 22, 2024. Cole, McLean, Daniel, Smith voted in favor. Stuut abstained. Motion carried
12. BILLS TO BE APPROVED IN THE AMOUNT OF \$111,273.63
Motion by McLean, supported by Stuut to approve the bills in the amount of \$111,273.63. Roll call vote taken. All members voted in favor. Motion carried.

13. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

14. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR STUUT

No meeting, no report

B. COMMUNICATIONS COMMITTEE – CHAIR COLE

No meeting, no report

C. DPW COMMITTEE – CHAIR SMITH

Meeting 1/29/24 Committee reviewed water relief request for property located at 24341 W. McGillen Ave.

D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL

No meeting, no report

E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN

No meeting, no report

F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH

No meeting, no report

G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT

No meeting, no report

I. DDA COMMITTEE – CHAIR ROB BROOKS

No meeting, no report

J. KATS –

No meeting, no report

15. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS- *Superintendent Anthony is working on Cole Avenue Street lighting estimates. The Amtrak bridge had some cable and concrete damage that DPW met with a representative from Amtrak on site to review damaged areas. Water and sewer rates will need to be increased due to costs going up of maintenance and Kalamazoo sewage treatment. Pothole repair and spray patching continues as weather permits. Superintendent Anthony is continuing to prepare the DPW 2024-2025 fiscal year budget to be presented at the upcoming budget workshop. Member McLean asked about budgeting for a fence to be constructed around the 25th St. well and lift station. Superintendent Anthony stated he was looking into it as a part of his budget.*

B. ENGINEER’S REPORT-*Engineer Woodhams – not in attendance*

C. ATTORNEY REPORT – *Attorney Graham spoke about the Amtrak engineering agreement. There has been back and forth regarding future indemnification, with the village’s last proposal being rejected. Advised council to accept proposal presented from Amtrak as there is no further negotiations or counter proposals that would be accepted by Amtrak. FOIA requests for MPD personnel information will be protected as much as possible while still remaining in compliance with the legal statutes.*

16. OLD BUSINESS

A. PURCHASE OF NEW POLICE VEHICLE – *Chief Mansfield*

President Cole explained this was included in the agenda to clarify the previously approved motion regarding the specific use of the vehicle and upfitting required. Member Smith described his understanding as the approved vehicle must be a full duty vehicle with full upfitting including an interior cage. Chief Mansfield further explained this would be a replacement for the 2017, that also is not fully upfitted. The new vehicle would be considered a command vehicle, still fully capable of transporting individuals under arrest, but would not include cages or a computer, as purchasing and fully upfitting a vehicle could not be done on the approved amount. Further discussion and clarification took place.

Motion by Smith to wait 4 months until the new budget is in place and not purchase a vehicle at this time. Due to lack of support motion died.

Chief Mansfield rescinded this request for the purchase of a new vehicle.

B. WATER RELIEF REQUEST FOR PROPERTY LOCATED AT 24341 W. MCGILLEN AVENUE – *DPW Committee recommends 3-0 not to approve based on Village Ordinance*

Motion by Smith, supported by Stuut to deny request for relief. All members voted in favor. Motion carried.

17. NEW BUSINESS

A. ADOPT RESOLUTION APPROVING SPECIAL POLICE MILLAGE RATE – *Manager McLean*

Motion by Smith, supported by Stuut to maintain the 5mil Special Millage for Police. All members voted in favor. Motion carried.

B. BRIDGE RENOVATION PROJECT – *Superintendent Anthony*

Motion by Smith, supported by Daniel to sign the full agreement. All members voted in favor. Motion carried.

C. NLC SERVICE LINE WARRANTY PROGRAM AND MARKETING AGREEMENT – *Superintendent Anthony discussed what this warranty program is and referenced a resident that recently had their water main rupture on their property. The proposal is for the approval to use the Village Logo on the NLC marketing materials.*

Motion by McLean to approve the proposed marketing materials, due to lack of support motion died.

Motion by Smith, supported by Stuut to send to DPW committee for review and presentation by NLC. All members voted in favor. Motion carried.

D. WATER USED BY FIRE DEPARTMENT – *Member Smith had concerns regarding the “free” use of water by the Mattawan Fire Department. Presented at council meeting was Executive Order 01-00 Effective June 26, 2000 that sets a water usage rate of one dollar*

per month. Brief discussion took place. Member Smith stated the Executive Order answered his question.

E. CLOSED SESSION – Personnel Matters

Motion by McLean, supported by Daniel to move to closed session for personnel matter. All members voted in favor. Motion carried 7:52 pm

Motion by Cole, supported by Daniel to move back to open session. All members voted in favor. Motion carried 8:20 pm.

Motion by Smith, supported by Daniel to have Attorney Graham develop an ordinance restricting the use of peoples using village offices and properties and create a script for police regarding the matters brought forward during the closed session. All members voted in favor. Further discussion regarding building security, including window and door tinting, took place.

18. COMMUNICATIONS

19. COMMENTS FROM VISITORS

20. COMMENTS FROM COUNCIL

21. ADJOURNMENT @ 8:25 PM

Motioned by Stuut, supported by Cole to adjourn. All members voted in favor. Motion carried.