

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

FEBRUARY 26, 2024

AGENDA

1. CALL TO ORDER @ 7 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. DAN HUTCHINS – Executive Director Van Buren District Library
To present information regarding the VBDL Millage Proposal
7. ADDITIONS TO AGENDA
8. APPROVAL OF THE AGENDA
9. APPROVAL OF THE MINUTES OF **FEBRUARY 12, 2024**
10. BILLS TO BE APPROVED IN THE AMOUNT OF **\$69,256.40**
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
12. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR COLE
No meeting, no report
 - C. DPW COMMITTEE – CHAIR SMITH
No meeting, no report
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL
No meeting, no report
 - E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
No meeting, no report
 - F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH
No meeting, no report
 - G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN
No meeting, no report

- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
Meeting 2/21/2024 No Agenda Items, No Quorum for Approval of Minutes
- I. DDA COMMITTEE – CHAIR ROB BROOKS
Meeting 2/20/2024 – Park Sculpture and Park Bathroom Discussed
- J. KATS –
No meeting, no report

16. STAFF REPORTS

- A. POLICE DEPARTMENT- *Chief Mansfield*
- B. ENGINEER’S REPORT - *Engineer Woodhams*
- C. ATTORNEY REPORT – *Attorney Graham*

17. OLD BUSINESS

18. NEW BUSINESS

- A. EXTREME RISK PROTECTION ORDER GUIDELINES/PRECAUTIONS – *Chief Mansfield*
- B. REQUEST FOR LAW ENFORCEMENT COMMITTEE MEETING – *Chief Mansfield*
- C. PURCHASE OF NEW POLICE VEHICLE – *Chief Mansfield*

19. COMMUNICATIONS

- A. DPW MAINTENANCE TECHNICIAN JOB OPENING POSTING – *Superintendent Anthony*

20. COMMENTS FROM VISITORS

21. COMMENTS FROM COUNCIL

22. ADJOURNMENT @

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

FEBRUARY 12, 2024

MINUTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Cole, Daniel, Stuut, McLean, Smith*
ABSENT: *Begeman, Hedgspeth*
Motion Smith, supported by Daniel to excuse Begeman and Hedgspeth absence. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. OPEN PUBLIC HEARING
Motion by Smith, supported by Daniel to open public hearing. All members voted in favor. Motion carried.
7. PUBLIC COMMENTS *None*
8. CLOSE PUBLIC HEARING
Motion by Smith, supported by Daniel to close the public hearing. All members voted in favor. Motion carried.
9. ADDITIONS TO AGENDA
President Cole added to the bills for a new total of \$111,073.63 and New Business E, Closed Session – Personnel Issue
10. APPROVAL OF THE AGENDA
Motion by McLean, supported by Stuut to approve agenda as amended. All members voted in favor. Motion carried
11. APPROVAL OF THE MINUTES OF JANUARY 22, 2024
Motion by Smith, supported by McLean to approve the minutes of January 22, 2024. Cole, McLean, Daniel, Smith voted in favor. Stuut abstained. Motion carried
12. BILLS TO BE APPROVED IN THE AMOUNT OF \$111,273.63
Motion by McLean, supported by Stuut to approve the bills in the amount of \$111,273.63. Roll call vote taken. All members voted in favor. Motion carried.

13. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

14. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR STUUT

No meeting, no report

B. COMMUNICATIONS COMMITTEE – CHAIR COLE

No meeting, no report

C. DPW COMMITTEE – CHAIR SMITH

Meeting 1/29/24 Committee reviewed water relief request for property located at 24341 W. McGillen Ave.

D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL

No meeting, no report

E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN

No meeting, no report

F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH

No meeting, no report

G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT

No meeting, no report

I. DDA COMMITTEE – CHAIR ROB BROOKS

No meeting, no report

J. KATS –

No meeting, no report

15. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS- *Superintendent Anthony is working on Cole Avenue Street lighting estimates. The Amtrak bridge had some cable and concrete damage that DPW met with a representative from Amtrak on site to review damaged areas. Water and sewer rates will need to be increased due to costs going up of maintenance and Kalamazoo sewage treatment. Pothole repair and spray patching continues as weather permits. Superintendent Anthony is continuing to prepare the DPW 2024-2025 fiscal year budget to be presented at the upcoming budget workshop. Member McLean asked about budgeting for a fence to be constructed around the 25th St. well and lift station. Superintendent Anthony stated he was looking into it as a part of his budget.*

B. ENGINEER'S REPORT-*Engineer Woodhams – not in attendance*

C. ATTORNEY REPORT – *Attorney Graham spoke about the Amtrak engineering agreement. There has been back and forth regarding future indemnification, with the village's last proposal being rejected. Advised council to accept proposal presented from Amtrak as there is no further negotiations or counter proposals that would be accepted by Amtrak. FOIA requests for MPD personnel information will be protected as much as possible while still remaining in compliance with the legal statutes.*

16. OLD BUSINESS

A. PURCHASE OF NEW POLICE VEHICLE – *Chief Mansfield*

President Cole explained this was included in the agenda to clarify the previously approved motion regarding the specific use of the vehicle and upfitting required. Member Smith described his understanding as the approved vehicle must be a full duty vehicle with full upfitting including an interior cage. Chief Mansfield further explained this would be a replacement for the 2017, that also is not fully upfitted. The new vehicle would be considered a command vehicle, still fully capable of transporting individuals under arrest, but would not include cages or a computer, as purchasing and fully upfitting a vehicle could not be done on the approved amount. Further discussion and clarification took place.

Motion by Smith to wait 4 months until the new budget is in place and not purchase a vehicle at this time. Due to lack of support motion died.

Chief Mansfield rescinded this request for the purchase of a new vehicle.

B. WATER RELIEF REQUEST FOR PROPERTY LOCATED AT 24341 W. MCGILLEN AVENUE – *DPW Committee recommends 3-0 not to approve based on Village Ordinance*

Motion by Smith, supported by Stuut to deny request for relief. All members voted in favor. Motion carried.

17. NEW BUSINESS

A. ADOPT RESOLUTION APPROVING SPECIAL POLICE MILLAGE RATE –
Manager McLean

Motion by Smith, supported by Stuut to maintain the 5mil Special Millage for Police. All members voted in favor. Motion carried.

B. BRIDGE RENOVATION PROJECT – *Superintendent Anthony*

Motion by Smith, supported by Daniel to sign the full agreement. All members voted in favor. Motion carried.

C. NLC SERVICE LINE WARRANTY PROGRAM AND MARKETING AGREEMENT –
Superintendent Anthony discussed what this warranty program is and referenced a resident that recently had their water main rupture on their property. The proposal is for the approval to use the Village Logo on the NLC marketing materials.

Motion by McLean to approve the proposed marketing materials, due to lack of support motion died.

Motion by Smith, supported by Stuut to send to DPW committee for review and presentation by NLC. All members voted in favor. Motion carried.

D. WATER USED BY FIRE DEPARTMENT –*Member Smith had concerns regarding the “free” use of water by the Mattawan Fire Department. Presented at council meeting was Executive Order 01-00 Effective June 26, 2000 that sets a water usage rate of one dollar*

per month. Brief discussion took place. Member Smith stated the Executive Order answered his question.

E. CLOSED SESSION – Personnel Matters

Motion by McLean, supported by Daniel to move to closed session for personnel matter. All members voted in favor. Motion carried 7:52 pm

Motion by Cole, supported by Daniel to move back to open session. All members voted in favor. Motion carried 8:20 pm.

Motion by Smith, supported by Daniel to have Attorney Graham develop an ordinance restricting the use of peoples using village offices and properties and create a script for police regarding the matters brought forward during the closed session. All members voted in favor. Further discussion regarding building security, including window and door tinting, took place.

18. COMMUNICATIONS

19. COMMENTS FROM VISITORS

20. COMMENTS FROM COUNCIL

21. ADJOURNMENT @ 8:25 PM

Motioned by Stuut, supported by Cole to adjourn. All members voted in favor. Motion carried.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024 AP Trx #: 25092	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 19RX-3YWT-PW3G Expected Check Run: 02/26/2024	Invoice: 19RX-3YWT-PW3G Ref#: 15299 (Laptop Privacy Screen) 101-301-77800 101-000-20200	25.62	25.62
02/21/2024 AP Trx #: 25093	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1NGF-L319-R6TN Expected Check Run: 02/26/2024	Invoice: 1NGF-L319-R6TN Ref#: 15300 (No Weapons Door Signs) 101-301-77800 101-000-20200	7.98	7.98
02/21/2024 AP Trx #: 25094	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1C7T-VNTC-R9PD Expected Check Run: 02/26/2024	Invoice: 1C7T-VNTC-R9PD Ref#: 15301 (Battery Jump Pack) 101-301-77800 101-000-20200	172.34	172.34
02/21/2024 AP Trx #: 25095	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1WRR-RD9X-33MF Expected Check Run: 02/26/2024	Invoice: 1WRR-RD9X-33MF Ref#: 15302 (Laptop Privacy Screen) 101-301-77800 101-000-20200	17.27	17.27
02/21/2024 AP Trx #: 25096	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1Y63-NR36-1NX1 Expected Check Run: 02/26/2024	Invoice: 1Y63-NR36-1NX1 Ref#: 15303 (Tool Kit) 101-301-77800 101-000-20200	90.46	90.46
02/22/2024 AP Trx #: 25097	AP	Amazon Capital Services Uniform Allowance Vnd: 1612 Invoice: 1RTK-6MTX-7FPQ Expected Check Run: 02/26/2024	Invoice: 1RTK-6MTX-7FPQ Ref#: 15332 (Uniform Tie) 101-301-76800 101-000-20200	9.95	9.95
				9.95	9.95

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024	AP	Blue Cross Blue Shield of Mich	Invoice: 007015344710 Mar24 Ref#: 15304(Health & Dental Insurance 3/1/2		
AP Trx #: 25098		Health/Dental/Vision Ins	101-301-71900	2,566.67	
		Health/Dental/Vision Ins	101-265-71900	192.40	
		Health/Dental/Vision Ins	101-441-71900	222.23	
		Health/Dental/Vision Ins	101-751-71900	265.52	
		Health/Dental/Vision Ins	202-463-71900	390.58	
		Health/Dental/Vision Ins	202-478-71900	122.18	
		Health/Dental/Vision Ins	203-463-71900	196.25	
		Health/Dental/Vision Ins	203-478-71900	85.62	
		Health/Dental/Vision Ins	590-552-71900	578.17	
		Health/Dental/Vision Ins	590-553-71900	0.96	
		Health/Dental/Vision Ins	591-552-71900	1,374.73	
		Health/Dental/Vision Ins	591-553-71900	23.09	
		Health/Dental/Vision Ins	661-891-71900	173.16	
		Health/Dental/Vision Ins	101-215-71900	1,646.01	
		Health/Dental/Vision Ins	202-172-71900	256.86	
		Health/Dental/Vision Ins	203-172-71900	153.92	
		Health/Dental/Vision Ins	590-551-71900	685.92	
		Health/Dental/Vision Ins	591-551-71900	685.92	
		Vnd: 1137 Invoice: 007015344710 Mar24			4,892.83
		Vnd: 1137 Invoice: 007015344710 Mar24			769.62
		Vnd: 1137 Invoice: 007015344710 Mar24			435.79
		Vnd: 1137 Invoice: 007015344710 Mar24			1,265.05
		Vnd: 1137 Invoice: 007015344710 Mar24			2,083.74
		Vnd: 1137 Invoice: 007015344710 Mar24			173.16
		Expected Check Run: 02/26/2024		9,620.19	9,620.19
02/21/2024	AP	Blue Cross Blue Shield of Mich	Invoice: 007015344710 Mar24EE Ref#: 15305(Health & Dental Insurance EE		
AP Trx #: 25099		Health Insurance	101-000-23500	572.00	
		Vnd: 1137 Invoice: 007015344710 Mar24EE	101-000-20200		572.00
		Expected Check Run: 02/26/2024		572.00	572.00
02/21/2024	AP	CINTAS	Invoice: 4184102498 Ref#: 15306(Mats and Pants 2/21/24)		
AP Trx #: 25100		Uniform allowance	590-552-76800	47.30	
		Uniform allowance	591-552-76800	47.30	
		Contractual Services	101-265-81800	141.87	
		Vnd: 1226 Invoice: 4184102498	590-000-20200		47.30
		Vnd: 1226 Invoice: 4184102498	591-000-20200		47.30
		Vnd: 1226 Invoice: 4184102498	101-000-20200		141.87
		Expected Check Run: 02/26/2024		236.47	236.47

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024 AP Trx #: 25101	AP	CINTAS Uniform allowance Uniform allowance Contractual Services Vnd: 1226 Invoice: 4183379590 Vnd: 1226 Invoice: 4183379590 Vnd: 1226 Invoice: 4183379590 Expected Check Run: 02/26/2024	Invoice: 4183379590 Ref#: 15307(Mats and Pants 2/14/24) 590-552-76800 47.30 591-552-76800 47.30 101-265-81800 141.87 590-000-20200 47.30 591-000-20200 47.30 101-000-20200 141.87		
02/22/2024 AP Trx #: 25102	AP	Clothes Basket Operating Supplies & Expense Vnd: 0072 Invoice: 22838 Expected Check Run: 02/26/2024	Invoice: 22838 Ref#: 15333(MPD Uniform Cleaning 12/1/23-12/31/24) 101-301-72600 150.00 101-000-20200 150.00	236.47	236.47
02/22/2024 AP Trx #: 25103	AP	Clothes Basket Operating Supplies & Expense Vnd: 0072 Invoice: 22850 Expected Check Run: 02/26/2024	Invoice: 22850 Ref#: 15334(MPD Uniform Cleaning 1/1/24-1/31/24) 101-301-72600 175.00 101-000-20200 175.00	150.00	150.00
02/21/2024 AP Trx #: 25104	AP	Cummins Sales & Service Contractual Vnd: 0615 Invoice: S3-99809 Expected Check Run: 02/26/2024	Invoice: S3-99809 Ref#: 15308(French Tower Generator Maint.) 591-552-81800 374.37 591-000-20200 374.37	175.00	175.00
02/21/2024 AP Trx #: 25105	AP	Cummins Sales & Service Contractual Vnd: 0615 Invoice: S3-333 Expected Check Run: 02/26/2024	Invoice: S3-333 Ref#: 15309(Lift Station #6 Generator Maint) 590-552-81900 896.64 590-000-20200 896.64	374.37	374.37
02/21/2024 AP Trx #: 25106	AP	Cummins Sales & Service Contractual Vnd: 0615 Invoice: S3-965 Expected Check Run: 02/26/2024	Invoice: S3-965 Ref#: 15328(Generator Maint./Repair 2/14/24) 590-552-81900 1,461.17 590-000-20200 1,461.17	896.64	896.64

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024 AP Trx #: 25107	AP	Etna Supply Company Concord Farms Phase 2 Vnd: 0018 Invoice: S104924050.006 Expected Check Run: 02/26/2024	Invoice: S104924050.006 Ref#: 15310(3/4" Meters Swivel Nut No Lead) 591-554-82030 591-000-20200	2,360.00	2,360.00
02/21/2024 AP Trx #: 25108	AP	Etna Supply Company Supplies Vnd: 0018 Invoice: S10552934.001 Expected Check Run: 02/26/2024	Invoice: S10552934.001 Ref#: 15311(FE Adapter THD Plug) 590-552-72600 590-000-20200	268.00	268.00
02/21/2024 AP Trx #: 25109	AP	Fawley Overhead Door Capital Outlay Vnd: 1650 Invoice: 43961410 Expected Check Run: 02/26/2024	Invoice: 43961410 Ref#: 15312(Garage Door Replacement) 101-265-97000 101-000-20200	32,800.71	32,800.71
02/22/2024 AP Trx #: 25110	AP	Frontier Telephone Vnd: 1121 Invoice: 269668705707145Jn4 Expected Check Run: 02/26/2024	Invoice: 269668705707145Jn4 Ref#: 15331(MPD Fax 2/16/24-3/15/24) 101-301-85300 101-000-20200	32,800.71	32,800.71
02/21/2024 AP Trx #: 25111	AP	Lewis Reed & Allen P.C. Legal Vnd: 0530 Invoice: 85732 DAL Expected Check Run: 02/26/2024	Invoice: 85732 DAL Ref#: 15313(Legal Services 1/22/24 & 1/24/24) 101-301-82600 101-000-20200	112.94	105.00
02/22/2024 AP Trx #: 25112	AP	LOWES BUSINESS ACCT/SYNCB Supplies Vnd: 1638 Invoice: 82131230518461 Jan24 Expected Check Run: 02/26/2024	Invoice: 82131230518461 Jan24 Ref#: 15330(DPW Rear Obsvs Sys 7in CLR) 661-891-72600 661-000-20200	105.00	306.13
				306.13	306.13

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024 AP Trx #: 25113	AP	Midwest Energy & Communications Electric/Gas/Utilities Vnd: 0022 Invoice: 888045841 Mar24 Expected Check Run: 02/26/2024	Invoice: 888045841 Mar24 Ref#: 15314(Data - 25th St. Lift Station 3/8/2 591-552-92100 591-000-20200	70.00	70.00
02/21/2024 AP Trx #: 25114	AP	Midwest Energy & Communications Electric/Gas/Utilities Vnd: 0022 Invoice: 888045842 Mar24 Expected Check Run: 02/26/2024	Invoice: 888045842 Mar24 Ref#: 15315(Data - French Water Tower 3/8/24-4 591-552-92100 591-000-20200	70.00	70.00
02/21/2024 AP Trx #: 25115	AP	Midwest Energy & Communications Utilities - DPW Building Vnd: 0022 Invoice: 888004348 Mar24 Expected Check Run: 02/26/2024	Invoice: 888004348 Mar24 Ref#: 15316(Data & Phone Freedom Lane Office 3 661-892-92100 661-000-20200	316.15	316.15
02/21/2024 AP Trx #: 25116	AP	Midwest Energy & Communications Street Lights Utilities - DPW Building Electric/Gas/Utilities Vnd: 0022 Invoice: 581 Jan24 Vnd: 0022 Invoice: 581 Jan24 Vnd: 0022 Invoice: 581 Jan24 Vnd: 0022 Invoice: 581 Jan24	Invoice: 581 Jan24 Ref#: 15317(Electric - 25th St Well&Lift, Antwerp, F 101-441-92600 661-892-92100 590-552-92100 591-552-92100 101-000-20200 661-000-20200 590-000-20200 591-000-20200	214.09 365.80 5,035.90 3,528.66	214.09 365.80 5,035.90 3,528.66
02/21/2024 AP Trx #: 25117	AP	Office Depot Office Supplies Operating Supplies & Expense Miscellaneous Expense Vnd: 0108 Invoice: 6011568517657144Ja24 Vnd: 0108 Invoice: 6011568517657144Ja24 Expected Check Run: 02/26/2024	Invoice: 6011568517657144Ja24 Ref#: 15318(DPW Office Chair, Scanner, St 101-215-72600 101-301-72600 661-891-95600 101-000-20200 661-000-20200	9,144.45 235.24 138.81 279.53	9,144.45 374.05 279.53
				653.58	653.58

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024 AP Trx #: 25118	AP	Peerless Midwest Inc. Contractual Vnd: 0031 Invoice: 76880 Expected Check Run: 02/26/2024	Invoice: 76880 Ref#: 15319 (Annual Well and Pump Maintenance Service) 591-552-81800 591-000-20200	1,380.00	1,380.00
02/21/2024 AP Trx #: 25119	AP	PERCEPTIVE CONTROLS, INC Contractual Vnd: 1303 Invoice: 16443 Expected Check Run: 02/26/2024	Invoice: 16443 Ref#: 15320 (Monthly Cyber Security January 2024 1/1/) 590-552-81900 590-000-20200	1,282.00	1,282.00
02/21/2024 AP Trx #: 25120	AP	PERCEPTIVE CONTROLS, INC Contractual Vnd: 1303 Invoice: 16447 Expected Check Run: 02/26/2024	Invoice: 16447 Ref#: 15329 (Monthly Cyber Security February 2024 2/1) 590-552-81900 590-000-20200	1,282.00	1,282.00
02/21/2024 AP Trx #: 25121	AP	PITNEY BOWES Equip. Repair/Maint. Vnd: 1566 Invoice: 3318711766 Expected Check Run: 02/26/2024	Invoice: 3318711766 Ref#: 15321 (Postal Equipment Rental 12/30/23-3/29/24) 101-215-77800 101-000-20200	413.28	413.28
02/21/2024 AP Trx #: 25122	AP	Public Agency Training Council Education Vnd: 1327 Invoice: Invoice#3003 Expected Check Run: 02/26/2024	Invoice: Invoice#3003 Ref#: 15322 (Property/Evidence Training) 101-301-96000 101-000-20200	413.28 350.00	413.28 350.00
02/21/2024 AP Trx #: 25123	AP	Sirchie Acquisition Company, LLC Equipment Repairs & Maint. Vnd: 0039 Invoice: 0630216-IN Expected Check Run: 02/26/2024	Invoice: 0630216-IN Ref#: 15323 (Evidence Boxes Knife and Rifle) 101-301-77800 101-000-20200	350.00 103.48	350.00 103.48

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/21/2024 AP Trx #: 25124	AP	UNUM Life Insurance Company	Invoice: 0150183-001 1 Mar24 Ref#: 15324(Life/AD&D/Disability Insurance		
		Disability/Life/AD&D Ins	101-215-72000	103.83	
		Disability/Life/AD&D Ins	101-265-72000	19.09	
		Disability/Life/AD&D Ins	101-301-72000	593.34	
		Disability/Life/AD&D Ins	101-441-72000	22.09	
		Disability/Life/AD&D Ins	101-751-72000	26.29	
		Disability/Life/AD&D Ins	202-172-72000	16.20	
		Disability/Life/AD&D Ins	202-463-72000	39.37	
		Disability/Life/AD&D Ins	202-478-72000	16.20	
		Disability/Life/AD&D Ins	203-172-72000	9.72	
		Disability/Life/AD&D Ins	203-463-72000	19.81	
		Disability/Life/AD&D Ins	203-478-72000	10.08	
		Disability/Life/AD&D Ins	590-551-72000	43.21	
		Disability/Life/AD&D Ins	590-552-72000	71.18	
		Disability/Life/AD&D Ins	590-553-72000	0.12	
		Disability/Life/AD&D Ins	591-551-72000	43.21	
		Disability/Life/AD&D Ins	591-552-72000	147.04	
		Disability/Life/AD&D Ins	591-553-72000	2.28	
		Disability/Life/AD&D Ins	661-891-72000	17.29	
		Vnd: 0923 Invoice: 0150183-001 1 Mar24			764.64
		Vnd: 0923 Invoice: 0150183-001 1 Mar24			71.77
		Vnd: 0923 Invoice: 0150183-001 1 Mar24			39.61
		Vnd: 0923 Invoice: 0150183-001 1 Mar24			114.51
		Vnd: 0923 Invoice: 0150183-001 1 Mar24			192.53
		Vnd: 0923 Invoice: 0150183-001 1 Mar24			17.29
		Expected Check Run: 02/26/2024		1,200.35	1,200.35
02/21/2024 AP Trx #: 25125	AP	USA Blue Book	Invoice: INV00273343 Ref#: 15325(Double Jacket Mill Hose, Blue Tablets)		
		Operating Supplies	591-552-72600		
		Vnd: 0189 Invoice: INV00273343	591-000-20200	2,040.62	2,040.62
		Expected Check Run: 02/26/2024			
		USA Blue Book	Invoice: INV00265680 Ref#: 15326(Wire Staff Green, Wire Staff Blue, OD		
		Arsenic Removal Program	591-552-81820		
		Vnd: 0189 Invoice: INV00265680	591-000-20200	608.02	608.02
		Expected Check Run: 02/26/2024			
		USA Blue Book	Invoice: INV00265680 Ref#: 15326(Wire Staff Green, Wire Staff Blue, OD		
		Arsenic Removal Program	591-552-81820		
		Vnd: 0189 Invoice: INV00265680	591-000-20200	608.02	608.02
		Expected Check Run: 02/26/2024			
		USA Blue Book	Invoice: INV00265680 Ref#: 15326(Wire Staff Green, Wire Staff Blue, OD		
		Arsenic Removal Program	591-552-81820		
		Vnd: 0189 Invoice: INV00265680	591-000-20200	608.02	608.02
		Expected Check Run: 02/26/2024			
		USA Blue Book	Invoice: INV00265680 Ref#: 15326(Wire Staff Green, Wire Staff Blue, OD		
		Arsenic Removal Program	591-552-81820		
		Vnd: 0189 Invoice: INV00265680	591-000-20200	608.02	608.02
		Expected Check Run: 02/26/2024			

Post Date	Journal	Description	GL Number	Invoice: 9956173172 Ref#: 15327 (Cell Phones 2/9/24-3/8/24)	DR Amount	CR Amount
02/21/2024	AP	Verizon Wireless				
AP Trx #: 25127		Telephone-Emergency	590-551-85300		255.26	
		Telephone	101-215-85300		43.81	
		Telephone-Emergency	591-551-85300		44.69	
		Vnd: 1231 Invoice: 9956173172	590-000-20200			255.26
		Vnd: 1231 Invoice: 9956173172	101-000-20200			43.81
		Vnd: 1231 Invoice: 9956173172	591-000-20200			44.69
		Expected Check Run: 02/26/2024				
Cash/Payable Account Totals:					343.76	343.76
Accounts Payable					69,256.40	69,256.40
Accounts Payable				101-000-20200		41,679.19
Accounts Payable				202-000-20200		841.39
Accounts Payable				203-000-20200		475.40
Accounts Payable				590-000-20200		11,955.13
Accounts Payable				591-000-20200		12,847.23
Accounts Payable				661-000-20200		1,458.06
TOTAL INCREASE IN PAYABLE:						69,256.40

**VILLAGE OF MATTAWAN
PLANNING COMMISSION**

FEBRUARY 21, 2024

MINUTES

1. CALL TO ORDER @ 7 PM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Daniel, Fournier, Lamb*
ABSENT: *Stuut*
OTHERS PRESENT: *Jolie Storm-Artis*
Motion by Fournier, supported by Daniel to excuse Liaison Stuut. All members voted in favor. Motion carried.
4. WELCOME TO THE PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO THE AGENDA *None*
7. APPROVAL OF THE AGENDA
Motion by Lamb, supported by Daniel to approve the agenda as presented. All members voted in favor. Motion Carried.
8. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
9. APPROVAL OF THE MINUTES OF DECEMBER 20, 2023 & JANUARY 17, 2024
Motion by Fournier, supported by Daniel to table the approval of the minutes until March 20, 2024 meeting. All members voted in favor. Motion carried.
December 20, 2023 minutes will be approved at scheduled meeting March 20, 2024 due to a lack of quorum of members that were present at December 20, 2023 and February 22, 2024.
January 17, 2024 minutes will be approved at scheduled meeting March 20, 2024 due to a lack of quorum of members that were present at January 17, 2024 and February 22, 2024.
10. COUNCIL LIAISON REPORT-Liaison Stuut
Liaison Stuut submitted a summary report for the commission. Presented by Administrative Assistant Storm-Artis. The audit was done, and all went well. No major issues. Departments are starting budgets for next fiscal. Meetings for these will be upcoming in March or April. After much deliberation, the council has decided not to purchase another police vehicle at this time. Assistant Storm-Artis clarified that Chief Mansfield withdrew the purchase request at the last council meeting. Council approved hiring a 7th officer, and there is currently one future officer in the academy. The police millage remained the same at 5mils for the next year. DPW is working on filling of potholes, removal of trees, and the watermain project. Tom is working on getting better contacts at Amtrak after they reached out to make repairs at the bridge on 60th.

11. OLD BUSINESS *None*
12. NEW BUSINESS *None*
13. COMMUNICATIONS *None*
14. COMMENTS FROM VISITORS *None*
15. COMMENTS FROM MEMBERS *None*
16. ADJOURN @ **7:04 PM**

DRAFT

**VILLAGE OF MATTAWAN
DDA MEETING**

FEBRUARY 20, 2024

MINUTES

1. CALL TO ORDER @ 8:00 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Brooks, Cole, Coy, Huyck, Laughlin, Moyle, Reed, Roberts*
ABSENT: *Brininger, Cavanaugh, Maxwell*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
7. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS
8. OLD BUSINESS
 - A. SCULPTURE FOR FRONT STREET PEDESTAL
Kelly VanderKlay not in attendance. Member Moyle discussed that they had not received any specifics on her proposal and she was looking for direction from the DDA on what they were looking for. Chairperson Brooks commented that Member Roberts had approached with an idea to make the statue of Village Founder Moyle. Member Roberts also suggested something grape related for the statue.
9. NEW BUSINESS
10. COMMUNICATIONS
11. COMMENTS FROM VISITORS
12. COMMENTS FROM MEMBERS
 - A. PARK BATHROOM – *Village Council President Cole spoke about the signed agreement with Amtrak and the bridge repair project. Budget and available funds discussed with possible timeline for bathroom project. Member Laughlin commented that the DDA should move forward with the process so that when funds do become available they are ready to proceed with the bathroom installation.*

Member Roberts spoke about the advice from Superintendent Anthony and Engineer Woodhams regarding the DDA contacting an engineer to create a plan for the bathroom. Chair Brooks stated he would reach out to Building Inspector Verleger and an engineer for more information, but that anything the DDA chose to move forward with would still need to be approved by council. Cole discussed the upcoming review of the 5-year park plan that could impact the DDA proposal. Discussion involving the cost and responsibility of maintenance, including water and sewer, of the bathroom once completed. Cole suggested that Superintendent Anthony and Engineer Woodhams be present at the next DDA meeting to advise further into this matter.

- B. MAIN STREET PROJECT – *Cole discussed the Main Street watermain, bridge, and roundabout projects set to take place on Main St. over the next few years and how it relates to the allocated funds from the DDA.*

13. ADJOURN @ 8:54 AM



Mattawan Police Department

24221 Front Avenue

Mattawan, Michigan 49071

Phone: (269) 668-3661 Fax: (269) 668-7057

Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

MONTHLY ACTIVITIES FOR JANUARY

Monthly complaint count: 118

Patrol Initiated complaints: 31

Activities;

Business Checks: 29

Community Relations: 2

Field Contacts: 3

Foot Patrol: 1

Traffic Stop Count: 89

Citation Count: 66

Offense Count: 92

CHIEF'S REPORT

- Working on Law Enforcement Information Network (LEIN) updated standards-policy updates, physical security and identification.
- Attended numerous meetings of the DDA, the Van Buren Chief's Association, School's Safety Committee.
- Continuing review of departmental policies and procedures.
- Preparations for new laws going into effect in February.
 - Extreme Risk Protection Order: working on policies and procedures, safety protocols for Village Hall/Police Department, obtaining necessary storage means. This has been a time-consuming process as necessary components have not been fully implemented at the state level. (See memorandum)
 - Safe storage of guns law-the department will be working to educate the public.
- On going preparations for next fiscal year's budget.
- Recruit update-Our recruit is doing well in the academy. Sgt. Cobb and I are keeping in communication with him and academy leadership.
- Reported Use of Force statistics to FBI database for the previous month.

Report By Violation

From 1/1/2024 12:00:00 AM to 1/31/2024 11:59:00 PM

Violation Code	Description	Count
257.311	NO OPS ON PERSON	1
257.674	PARKING IN FIRE LANE OR FIRE HYDRANT	2
257.255	NO PLATE ON VEHICLE	1
257.868	DEFECTIVE EQUIP-ONE HEADLIGHT	4
257.627(1)	VIOLATION OF BASIC SPEED LAW	1
257.312	VIOLATION OF RESTRICTED LICENSE	1
257.904(1)	DROVE WHILE LICENSE SUSP/REV/DENIED	1
257.628	SPEEDING 1-5 OVER LIMIT	14
257.627(1)	TOO FAST FOR CONDITIONS	2
500.3101	NO INSURANCE	3
257.255	EXPIRED REG. OVER 6 MONTHS- CIVIL INFRACTION	11
257.328(1)	NO PROOF OF INSURANCE- CAR	8
257.649(6)	DISOBEY STOP SIGN	2
257.674	IMPROPER PARKING	1
257.255	EXPIRED REG. LESS THAN 1 MONTH-CIVIL INFRACTION	3
257.602B	OPERATE WHILE HOLDING/USING MOBILE ELECTRONIC DEVICE	1
257.620	FAILED TO STOP AFTER COLLISION	1
257.223	NO PROOF OF REGISTRATION	1
257.628	SPEEDING 6-10 OVER	1

* Results do not include warnings or voided tickets.

2/21/2024 3:13:12 PM

Page 1 of 1

Mattawan PD Offense Summary

Occurred 1/1/2024 - 1/31/2024

Offense	Total Offenses
101 - Abandoned Vehicle	1
1313 - 13001 - Assault and Battery/Simple Assault	3
1380 - 13003 - Telephone Used for Harassment, Threats	2
1399 - 13002 - Assault (Other)	2
176 - Disorderly Person Ordinance	1
186 - Inoperable Vehicle Ordinance	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2399 - 23007 - Larceny (Other)	2
2604 - 26003 - Fraud - Impersonation	1
2609 - 26007 - Fraud - Identity Theft	1
2699 - 26001 - Fraud (Other)	2
2902 - 29000 - Damage to Property - Private Property	1
3692 - 36002 - Sexual Penetration (Other)	1
5005 - 50000 - Contempt of Court	1
5012 - 50000 - Probation Violation	1
52 - Controlling Dogs Ordinance	2
5707 - 57001 - Trespass (Other)	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)	1
8231 - 54003 - Traffic - Defective/Improper/No Headlights	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1
8276 - 54003 - Traffic - Title Law Violations, Chapter II	1
8277 - 54003 - Traffic - Registration Law Violations	2
8282 - 54003 - No Insurance	3
8290 - 54003 - Traffic - Improper Parking	1
9905 - 94001 - Alarm Activations	1
9906 - 94001 - Motorist Assist	15
9910 - 93001 - Traffic, Non-Criminal - Accident	5
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9919 - 95001 - Fire - Accident (Fire)	1
9924 - 95006 - Fire - Undetermined Fires	1
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	3
9946 - 99001 - Miscellaneous - Suicide	1
9947 - 99002 - Miscellaneous - Natural Death	2

Mattawan PD Offense Summary

Occurred 1/1/2024 - 1/31/2024

Offense	Total Offenses
9948 - 99003 - Miscellaneous - Missing Persons	2
9953 - 99008 - Miscellaneous - General Assistance	11
9954 - 99008 - Miscellaneous - Assist to Fire Department	3
9954 - 99009 - Miscellaneous - Non-Criminal	1
9955 - 99008 - Miscellaneous - Assist to EMS	18
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
9957 - 99008 - Miscellaneous - Residential/Business/Bank Alarm - False	4
Total	109

STATE OF MICHIGAN

Seventh Judicial District

☐ **7th District Court – West**

1007 E. Wells St.
P.O. Box 311
South Haven, MI 49090-0311
Phone: (269) 637-5258

HON. ARTHUR H. CLARKE, III
District Judge

JAMES R. BECKER
Magistrate Court Administrator



☒ **7th District Court – East**

212 Paw Paw Street, Ste. 130
Paw Paw, MI 49079-1493
Phone: (269) 657-8222


HON. MICHAEL T. MCKAY
District Judge

FEBRUARY 6, 2024

Ordinance Costs for Cities and Villages for the Month of January 2024

PAW PAW	1164.90
LAWTON	28.05
MATTAWAN	1108.80
DECATUR	318.45
LAWRENCE	
ANTWERP	
KEELER	
PORTER TOWNSHIP	82.50
DECATUR TOWNSHIP	
GOBLES	
PAW PAW TOWNSHIP	
HAMILTON TOWNSHIP	
LAWRENCE TOWNSHIP	
ALMENA TOWNSHIP	
	\$2702.70
VAN BUREN COUNTY	\$5594.50

Prepared by:


Susan E. Taylor
Account Clerk

Mattawan PD Arrested Offenses Count Comparison

Arrest Code	Description	2023	2022	2021
		1/1/2023 - 12/31/2023	1/1/2022 - 12/31/2022	1/1/2021 - 12/31/2021
0301	Illegal Entry	1	0	0
1171	CSC First (1st) Degree -Penetration Penis/Vagina	0	0	0
1172	CSC Third (3rd) Degree -Penetration Penis/Vagina	1	0	0
1174	CSC Third (3rd) Degree -Penetration Oral/Anal	1	0	0
1178	CSC Fourth (4th) Degree - Forcible Contact	0	0	0
1203	Robbery - Business - Strong Arm	0	0	1
1301	Aggravated/Felonious Assault - Family - Gun	0	1	0
1302	Aggravated/Felonious Assault - Family - Other Weapon	1	0	1
1303	Aggravated/Felonious Assault - Family - Strong Arm	0	4	1
1304	Aggravated/Felonious Assault - Non-Family - Gun	0	0	0
1305	Aggravated/Felonious Assault - Non-Family - Other Weapon	1	0	0
1306	Aggravated/Felonious Assault - Non-Family - Strong Arm	0	1	0
1311	Aggravated/Felonious Assault - Police Officer - Other Weapon	0	1	0
1313	Assault and Battery/Simple Assault	8	10	5
1380	Telephone Used for Harassment, Threats	2	0	0
1381	Aggravated Stalking (Felony)	1	0	0
1382	Stalking (Misdemeanor)	0	0	0
1396	Assault Less than Murder	0	2	0
1399	Assault (Other)	0	4	2
176	Disorderly Person Ordinance	0	0	0
191	Anti Blight Ordinance	1	0	0
2103	Extortion - Threat to Injure Reputation	0	1	0
2202	Burglary - Forced Entry - Residence (Including Home Invasion)	1	0	2
2203	Burglary - Forced Entry - Non-Residence	1	0	0
2204	Burglary - No Forced Entry - Residence (Including Home Invasion)	1	0	0
2205	Burglary - No Forced Entry - Non-Residence	0	0	0
2298	Burglary - Entering Without Permission	0	0	1
2304	Larceny - Parts and Accessories from Vehicle	1	0	0
2305	Larceny - Personal Property from Vehicle	1	1	0
2308	Larceny - From Building (Includes library, office used by public, etc)	2	0	0
2399	Larceny (Other)	1	0	0
2404	Vehicle Theft	1	0	0
2411	Motor Vehicle - Unauthorized Use	0	0	0
2474	Motor Vehicle as Stolen Property - Theft and Use	0	0	0
2475	Motor Vehicle as Stolen Property - Unauthorized Use (Includes Joyriding)	0	0	0
2606	Non-Sufficient Funds Checks	0	1	0

Mattawan PD Arrested Offenses Count Comparison

Arrest Code	Description	2023	2022	2021
		1/1/2023 - 12/31/2023	1/1/2022 - 12/31/2022	1/1/2021 - 12/31/2021
2701	Embezzlement - Business Property	0	0	0
2799	Embezzlement (Other)	0	0	0
2804	Stolen Property - Possessing	0	0	0
2902	Damage to Property - Private Property	0	4	0
2999	Damage to Property (other)	0	0	0
3078	Retail Fraud Theft 3rd Degree	2	1	0
3512	Heroin - Possess	0	0	0
3532	Cocaine - Possess	0	0	1
3542	Synthetic Narcotic - Possess	0	0	1
3546	Methamphetamine - Deliver	0	0	2
3547	Methamphetamine - Possess	0	4	6
3548	Methamphetamine - Use	0	1	1
3560	Marijuana - Sell	0	0	0
3562	Marijuana - Possess	0	0	0
3564	Marijuana - (Other)	0	0	0
3572	Amphetamine - Possess	0	0	0
3599	Dangerous Drugs (Other)	0	0	1
3699	Sex Offense (Other)	0	0	0
3705	Obscene Material - Distribute	0	1	0
3710	37000-Child Sexually Abusive Material, Aggravated Possession	1	0	0
3802	Cruelty Toward Child/Nonviolent	0	0	0
3806	Neglect Child	0	0	0
3807	Non-Payment of Alimony	0	0	0
3808	(Child Support) Non-Support of Parents	0	0	0
4103	Liquor Violation - Transport (Open Container, etc.)	1	2	1
4104	Liquor Violation - Possession of Alcoholic Liquor in a Motor Vehicle	1	2	0
4171	Violation of Liquor Control Laws	0	0	0
4196	Liquor Violation - Minor in Possession - Consume or Purchase Attempts	0	0	0
4801	Resisting Officer	3	3	2
4802	Obstruct Criminal Investigation	0	0	0
4803	Making False Report	0	0	0
4877	Fleeing and Eluding (Felony)	0	2	1
4902	Flight to Avoid Prosecution, etc. Absconding, Fleeing or Eluding	0	2	2
5005	Contempt of Court	2	4	2
5006	Obstructing Justice	1	0	2
5007	Obstructing Court Order	0	0	0
5011	Parole Violation	1	1	0

Mattawan PD Arrested Offenses Count Comparison

Arrest Code	Description	2023	2022	2021
		1/1/2023 - 12/31/2023	1/1/2022 - 12/31/2022	1/1/2021 - 12/31/2021
5012	Probation Violation	1	2	2
5013	Conditional Release Violation	2	1	0
5015	Failure to Appear	8	14	8
5090	Sex Offender - Failure to Comply with Reporting Duties	1	0	0
5202	Concealed Weapons - Carrying Concealed	0	0	0
5212	Concealed Weapons - Possession of Weapon	0	0	0
5295	Concealed Weapons - Firearm in Auto (CCW)	0	0	0
5297	Possession or Use of Firearm While Under Influence of Liquor or Drugs	1	1	0
5309	Harassing Communications	0	0	0
5311	Disorderly Conduct	0	2	0
5312	Disturbing the Peace	0	0	1
5393	Disorderly Conduct (Other)	0	0	0
5399	Public Peace (Other)	1	0	0
5560	Dog Law Violations	3	1	1
5586	Animals -Cruelty to	1	0	0
5704	Eavesdropping (Other)	0	0	0
5707	Trespass (Other)	1	4	0
7070	Runaway	0	1	0
7204	Animal Cruelty - Animal Sexual Abuse	1	0	0
7772	Conspiracy by Computer	1	0	0
8011	Motor Vehicle Accident - Failed to Stop and Identify	3	2	1
8013	Motor Vehicle Accident - Failed to Report Accident	0	2	1
8027	Operating with Blood Alcohol Content of .17% or more	0	3	5
8028	Operating with Blood Alcohol Content of .08% or more	1	4	5
8029	Operating While in the Presence of Drugs (OWPD)	0	0	0
8030	Child Endangerment (Occupant Less Than 16)	1	1	0
8031	Operating Under the Influence of Controlled Substance	0	0	2
8041	Operating Under the Influence of Intoxicating Liquor	1	1	1
8044	Per Se Operating with B.A.C. of .10% or More	0	0	0
8072	Traffic - Careless Driving	0	1	0
8073	Traffic - Reckless Driving	0	0	1
8145	Traffic - Improper Lane Use/Truck on Freeway	0	1	0
8174	Traffic - Furnish False Info to Police Officer	0	2	2
8178	Traffic - Fleeing/Eluding Police (Felony)	0	0	1
8271	Traffic - No Operators License	9	7	11
8273	Traffic - Driving on Susp/Revoked/Refused License	16	32	68
8275	Traffic - Driver License Law Violations	7	15	21
8276	Traffic - Title Law Violations, Chapter II	1	2	5

Mattawan PD Arrested Offenses Count Comparison

Arrest Code	Description	2023	2022	2021
		1/1/2023 - 12/31/2023	1/1/2022 - 12/31/2022	1/1/2021 - 12/31/2021
8277	Traffic - Registration Law Violations	6	13	15
8280	Traffic - No Proof of Insurance	0	1	0
8281	Traffic - No Operators/Chauffers License on Person	0	0	1
8282	No Insurance	21	40	23
8283	Traffic - No Motorcycle Endorsement	0	3	2
8326	Traffic - Refused Preliminary Breath Test	0	1	0
8910	Violation - Reg - Improper Use of MPSC Plate	0	0	1
8940	Warrants - Corporate Summons	0	0	0
9956	Miscellaneous - Assist to Other Police Agency	1	0	0
TOTALS		126	210	213



Mattawan Police Department

24221 Front Avenue

Mattawan, Michigan 49071

Phone: (269) 668-3661 Fax: (269) 668-7057

Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

MEMORANDUM

To: All Village Personnel

From: Chief Mansfield

Re: Extreme Risk Protection Order Guidelines/Precautions

Date: February 21, 2024

All Village Personnel,

As of February 13, 2024, the Extreme Risk Protection Order (ERPO) Act, better known as the Red Flag Law, went into effect. In brief, this is a law allowing certain individuals to seek a court order requiring a person to relinquish control/possession of firearms if the court believes the person may pose a threat to themselves or others in the future. A component of this law mandates, upon an order being granted by the court, these weapons be turned over to a licensed firearm dealer or a local law enforcement agency.

To ensure the safety of all village staff, to best serve the needs of the public and comply with a court order certain actions are being implemented within the Police Department and Village Hall. The public entrances to Village Hall have been marked with signs on the door prohibiting anyone from entering with weapons.

If an individual enters Village Hall indicating, they are there to turn over firearms pursuant to an ERPO please ask them to wait in their vehicle and advise them an officer will be with them as soon as possible. Contact the on-duty officer who will then address the retrieval of weapons. Officers will be utilizing non-public entry points to secure any seized weapons.

At no time should any employee who is not a sworn officer engage in any type of confrontation with a member of the public who is known or suspected to be in possession of a weapon. Disengage, seek safety if necessary and contact the on-duty officer or call 911 if warranted.

Should anyone have any questions or concerns please contact me directly.

Cc: Village Council



Mattawan Police Department

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Mattawan, Michigan 49071

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Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

To: Village Council

From: Chief Mansfield

Date: February 21, 2024

Re: Request for Law Enforcement Committee meeting

I would like to request a Law Enforcement Committee meeting to discuss means of better recruitment and retention of officers.



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Jeremy S. Mansfield, Chief of Police

To: Village Council

From: Chief Mansfield

Date: February 21, 2024

Re: Proposal for purchase

I have diligently strived to implement the means necessary to provide the best possible service from your police department. I have done so while maintaining strong fiscal responsibility and being transparent in both my intentions and actions with the Council.

When I initially proposed the purchase of a vehicle, I considered the factors involved and needs of the department and Village coupled with a desire to save costs. I discussed the matter with my Sergeant and the Village Manager, gaining their agreement to bring the matter to the Council for consideration. These individuals provided an outside opinion on the matter with a knowledge of department and Village operations, finance, needs and best practices.

An opportunity has presented itself this past week that offers the ability to better meet my initial goal of saving money from increases already being seen. An order for a Ford Utility Interceptors has arrived from another agency's order and is available for purchase.

The proposal I am submitting for consideration is approval to purchase a vehicle and upfit it for an amount not to exceed \$50,000. The upfitting would be similar in lighting to our current "slick top" (no overhead lightbar) 2021 Ford. It would have the ability to be marked if needed, as the 2017 Ford is now.

Presently, the monies are allocated for this purchase with additional planning in place regarding future replacement of the same. Additionally, it in no way affects scheduled replacement of other vehicles in the fleet. This has been confirmed with the Village Manager. I am not spending funds which were not intended to be used for such purchases, nor am I asking for additional funds outside of those funds allocated to the department.

Furthering my desire to be transparent with the Council in my leadership of the department, I will provide information on the needs and use of the vehicle proposed to answer some of the points raised. The responsibility of a supervisor in law enforcement is vast, ranging from managing the administration to commanding the most horrific of incidents-subject to recall to the Village at any time. The needs of a readily available supervisor for this range from accreditation standards requiring the response of a supervisor relative to certain calls for service (officer involved shootings, barricaded subjects, lost/missing/endangered children, etc.), damage to department property or injury/death of an employee, serving as a few examples. In addition to meeting the expectations of the community, failure to supervise is a liability to the agency.

Officers have a reasonable expectation of access to a supervisor when needed, regardless of office hours. During my time here in different supervisor positions I have been recalled. Providing backup to a subject who nearly severely injured or possibly killed the on-duty officer and others-I arrived prior to a mutual aid agency. Immediately being able to arrive and assist with missing persons or barricaded subjects are just a few examples of when minutes matter.



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Jeremy S. Mansfield, Chief of Police

This is not a vehicle for my sole use or a vehicle just to drive back and forth between work and home as may be the current interpretation and understanding of some. It is a necessary tool to aid in the ability to best have a supervisor be prepared to respond to a situation-during scheduled work hours or not. A tool which is much better to have and not need, than to need and not have. A tool which similar agencies deem necessary and is normal and expected in this profession by the communities they serve.

The tasks and responsibilities of a supervisor position do not warrant the expenditure of funds for, nor the use of, all the equipment a road patrol officer needs to function (prisoner transport cages, etc.). The proposed vehicle would have the basic necessary items to allow a supervisor to perform their duties and minimize expenses.

It does not make fiscal sense to utilize a vehicle currently in service for road patrol operations. It would require a transfer of equipment prior to the scheduled decommission date and a refit/installation of some of the same equipment removed back into it at additional costs. If this were done every two years it would add up. Additionally, there would be significant savings over the life of the vehicle relating to operational and maintenance costs directly related to the difference in use. Anticipating extended life beyond the 6-year service life of current road patrol vehicles in the fleet.

Additionally, the vehicle could be used by officers working details which would be aided by not being as easily identifiable as a marked unit and training.

Accompanying this letter is an excerpt from the Courier Leader with a section highlighting Lawton Police purchasing a vehicle now to help offset the increases expected in the future.

In listening to the different points and concerns raised by Council members, seeking further feedback from some, I find it impossible to remedy the wide range of points presented to be acceptable to all. I fully understand this is a new concept to our Village, it is not a new one in the profession or with other similar municipalities. Simply put, I firmly believe this is a need for the department to best serve the community we are sworn to protect and serve.

Lawton Council seeks answers from MDOT before signing contract amendment

By Paul Garrod
Staff Writer

LAWTON — During the Lawton Village Council's Tuesday, Feb. 13 meeting, the council approved a motion to table a resolution to amend a contract between the Village of Lawton and the Michigan Department of Transportation (MDOT). The amended contract

would place a cap on federal funding, and state that the village is responsible for maintaining existing sidewalks. Council members brought some concerns and questions to the floor and would like MDOT to respond to those questions, seeking answers by Feb. 27, for the federal cap being added prior to agreeing to the contract amendment.

The council also approved a bid from Kalin Construction for \$999,291 for the North Main Street utility extension project. Village Manager Hackenberg said that Kalin was the lone bid, and it came in under what the expected cost was. According to Hackenberg,

it would make the project more cohesive, as it will be occurring in tandem with the Main Street Project, which Kalin was also awarded the bid on. He said having the same company handle both projects that are occurring simultaneously will help serve the community with a quicker process and better communication, seeing that there is only one contractor to work with.

Village President Josh Appleby presented a contract amendment update for the construction on Reid's Corner in downtown Lawton. The amendment will include marketing and tabulating bidding expenses, as they were not included in the previous contract. The amendment will still be covered under grant expenses. No motion was needed by the council as it is budgeted and falls under Lawton Village Manager Todd Hackenberg's jurisdiction.

The council approved a bid of \$55,200 for concrete from Advanced Poured Walls for a proposed

pickleball court at Chauncey Lewis Park. The bid was the lowest of several received. It will need final approval from the state DNR before the project can proceed.

The council approved a bid of \$18,252.88 from C-Comm, Kalamazoo, for new police radios. Lawton Village Police Chief Greg Cordes told the council that the police radios are all programmed by the same company which causes scheduling constraints.

Even if ordered now, they will not be programmed until approximately June, which creates a several month backlog for programming due to this issue. Police Chief Cordes stated that though it is slightly over what was presented in the budget, it is still the least inexpensive option for the necessary new police radios.

Village Manager Hackenberg said a new village police car has been ordered and is being built, and equipment has been ordered. He said that if the village were to delay the purchase another year, it

would cost an additional \$30,000.

Lawton Village Council member Nicole Smith addressed the council stating that leaves weren't picked up on one part of the street, and residents bagged leaves at some addresses in Concord Hills. Smith said that an ice storm came through and resulted in downed tree branches. Smith said that according to the village ordinance, village employees will go through the village following a storm and pick-up branches. Smith suggested to the council that a system be put in place to let village residents know exactly where the village will pick up, to make it more organized for residents.

Smith said she knows the Village Department of Public Works is working hard to complete this, however, with addresses that don't have sidewalks, she believes it becomes a safety issue, and wonders if the village doesn't have the manpower to do pick-ups as frequently. Smith offered a solution of having dumping sites for

things so that residents may do their own drop off in between.

Village Manager Hackenberg said he understands the need for a better system; however, communications are going out via village newsletters and the village website.

Council President Appleby said that DPW foreman, Jim Sterner, may have new ideas as well to see how the village can help find a solution. Village Manager Hackenberg said he was contemplating doing brush pickup in April and May, and hiring someone from 8 a.m. to noon on

Saturdays to have drop-off available for residents. However, Hackenberg said nothing has been finalized.

It was brought up that the Antwerp Township Transfer Station offers free brush drop off on Saturdays during the winter months, and Tuesdays and Saturdays during spring and summer, noting the free service for all township residents. Antwerp Township residents can contact the Antwerp Township Hall to

receive a card for drop off as well.

The council also mentioned that the recently installed IRIS system will help with communication with leaf and brush pickup notifications.

The council approved a resolution to update

authorized signatories for all Revitalization and Placemaking (RAP) Program sub-grant agreement with Southwest Michigan First and all associated documents for the project to the floor.

In approving the resolution, it will allow new Village Manager Hackenberg to replace former Village

Manager Lisa Imus as the primary signatory for the RAP grant. Clerk Brittany Rathbun will remain the secondary signatory.

Village President

Appleby said a recent inspection of the Lawton DPW building's attic uncovered lots of old treasures, with much of the items donated to the Lawton Museum.

Mattawan HS student performs at Carnegie Hall, and to perform



DEPARTMENT OF PUBLIC WORKS MAINTENANCE TECHNICIAN

Status: Full Time

Starting Wage: \$20.00-\$23.00 Depending on qualifications.

Benefits: Health, vision, dental insurance, vacation and personal time based on Village policies

General Summary:

This position is responsible for completing the day-to-day work in the Public Works Department which includes maintenance of the water, sewer, building and grounds streets and up-keep of the village park as well as any other work as defined and or directed by the Superintendent of Public Works. This also requires a rotating on call with a 20-minute response time.

Education: High School graduate or equivalent with knowledge on the operation of basic fuel combustion engines. A Michigan DEQ Water License is desirable.

Requirements for Employment

Must pass a drug screen and a criminal background check.

Must have a valid Michigan driver's license and possess or be able to obtain a CDL Class B with air brake and tank endorsement from the State of Michigan. Must be able to work well with the public, perform physical labor and work with limited supervision.

A full job description and application is available at: Mattawan Village Hall, 24221 Front Ave Mattawan MI 49071 or can be requested by email. Applications and resume must be returned to the Village Office by 4:30 pm on Tuesday, April 2nd, 2024, emailed to tom@mattawanmi.com. or faxed to 269-668-4324.

The Village of Mattawan is an Equal Opportunity Employer.

Van Buren District Library Millage Proposal

Cast your vote
May 7, 2024

Why is the library asking for a millage increase?

In a word, inflation. The extraordinarily high inflation in recent years has eroded the Library District's budget. Library materials, computer equipment, and professional services have all experienced inflation and affected the library's budget. In fact, from December 2017 through November 2023 cumulative inflation increased 25%. Increased operating costs have eaten away at the library's budget. For instance, energy costs have increased 59% since 2020.

Over time, the library's annual revenue has not kept up with inflation and increasing operational costs.

What will the millage do?

The millage of .4 mills will restore and increase funding necessary to run the operations of a library, including the buildings, the staff, the programs, the materials and electronic collections, and so much more. If approved, the library would continue and increase the mobile Internet hotspot lending program, add library materials delivery service for homebound individuals, increase events and classes, and keep our library staff compensation competitive so we can retain and attract qualified people.

What will this cost the average taxpayer?

The Library is asking for an additional \$0.40 on each \$1,000 of taxable value, meaning a property with a market value of \$160,000, which is the average for the Library District's service area, with a taxable value of \$80,000 would see an increase of \$32 per year. Less than a single fill-up at the gas station for most vehicles.

What will happen if the library does not receive the millage increase?

Services will be cut or reduced to fit within the shrinking budget. For example:

- The mobile Internet hotspot lending program will cease at the end of 2024.
- The library's popular Hoopla digital audiobook, eBook, and video streaming platform will be cut back.
- Over time, the library will pursue further cost cutting measures to stay within its budget.

The Numbers

Current millage rate

1.0831 mills

Proposed increase

.4 mills

Proposed total

1.4831 mills

Proposed average cost to taxpayers

\$32 more a year for the
average Van Buren
household.

Or about \$2.67 a month.

Annual Usage

Items checked-out

318,572 (up 11% from 2017)

Computer & WIFI usage

59,246 (up 31% from 2017)

Program attendance

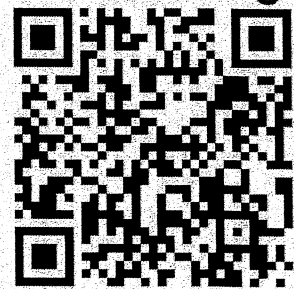
40,431 (up 120% from 2017)

Online Database Usage

8,139 (up 273% from 2017)

Find more information

at **VBDL.org**



vbdl.org/millage2024



VBDL LOCATIONS

The Van Buren District Library serves 44,230 people in 16 communities including Antwerp Twp./Mattawan, Arlington Twp., Bangor City & Twp., Bloomingdale Village & Twp., Columbia Twp., Covert Twp., Decatur Village & Twp., the City of Gobles, Hamilton Twp., Lawrence Village & Twp., Pine Grove Twp., Porter Twp., part of Almena Twp., and part of Waverly Twp.

Webster Memorial Library

VBDL Headquarters
200 North Phelps Street
Decatur, MI 49045
269.423.4771
Webster@vbdl.org

Mon-Thur: 9am - 8pm*
Fri: 9am - 5pm
Sat: 9am - 3pm
Sun: Closed
*Between Memorial Day and Labor Day
Mon - Thur: 9am - 7pm

Antwerp Sunshine Library

Mattawan

24823 Front Avenue
Mattawan, MI 49071
Phone: 269.668.2534
Antwerp@vbdl.org

Mon-Wed: 10am - 7pm
Thur-Fri: 10am - 5pm
Sat: 10am - 4pm
Sun: Closed

Bangor Branch

420 Division Street
Bangor, MI 49013
269.427.8810
Bangor@vbdl.org

Mon-Wed: 9am - 7pm
Thur-Fri: 9am - 5pm
Sat: 9am - 2pm
Sun: Closed

Bloomingdale Branch

109 East Kalamazoo
Bloomingdale, MI 49026
269.521.7601
Bdale@vbdl.org

Mon-Wed: 10am - 7pm
Thurs-Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Covert Branch

33680 M-140 Hwy
Covert, MI 49043
269.764.1298
Covert@vbdl.org

Mon-Wed: 10am - 7pm
Thur: 10am - 6pm
Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Gobles Branch

105 East Main Street
Gobles, MI 49055
269.628.4537
Gobles@vbdl.org

Mon-Wed: 10am - 7pm
Thur-Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Lawrence Branch

212 North Paw Paw Street
Lawrence, MI 49064
269.674.3200
Lawrence@vbdl.org

Mon-Wed: 10am - 7pm
Thur-Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

What will the ballot say?

Van Buren District Library
Library Millage Proposal

Shall the Van Buren District Library, County of Van Buren, Michigan, be authorized to levy annually a new additional millage in an amount not to exceed .40 mill (\$.40 on each \$1,000 of taxable value) against all taxable property within the Van Buren District Library district for a period of eleven (11) years, 2024 to 2034, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Van Buren District Library will collect if the millage is approved and levied by the Van Buren District Library in the first year (2024) is approximately \$855,000. To the extent required by law, a portion of the revenues from this millage will be captured within the district of and disbursed to the Brownfield Redevelopment Authority of Van Buren County. Pursuant to Funding and Reciprocal Borrowing Agreements, 75% of the millage revenues received from Porter Township will be disbursed to the Village of Lawton Public Library and 10% of the millage revenues received from Bangor Township will be disbursed to the Hartford Public Library.

☐ Yes ☐ No



Go to www.michigan.gov/vote to locate your polling place or register to vote.



VBDL.org



269.423.4771



info@vbdl.org



200 N. Phelps St.
Decatur, MI 49045



What & Why

- May 7, Van Buren District Library will ask for a .4 mill, 11-year millage increase. That's \$32 additional per year for the average home, or \$2.67 per month.
- Inflation has diminished the library's budget. The Library receives 86% of its budget from property taxes. Much of the library's additional funding comes from one-time grants, which the library can't depend upon. Examples of things funded by one-time grants include the library's Internet hotspots, Michigan Legal Self-help training for staff, facility renovations, computer equipment, and library programs.
- At its current rate of 1.0831 mills, the library's current millage is far below that of its neighboring libraries:
Paw Paw District Library = 1.9195 mills
Hartford Public Library = 1.517 mills
- Van Buren District Library serves 44,230 people in 16 communities in Van Buren County including:
Antwerp Twp./Mattawan, Arlington Twp., Bangor City & Twp., Bloomingdale Village & Twp., Columbia Twp., Covert Twp., Decatur Village & Twp., the City of Gobles, Hamilton Twp., Lawrence Village & Twp., Pine Grove Twp., Porter Twp., part of Almena Twp., and part of Waverly Twp.

Benefit

- The library's most popular service, Internet hotspots for check-out, was funded by a Federal grant which has ended. With the additional funds, the library will continue and double the number of Internet hotspots for check-out.
- Create a book delivery service for people who are homebound due to age or infirmity.
- Expand events, classes, and programs for all ages to promote lifelong learning.
- Keep our library staff compensation competitive so we can retain and attract qualified people.
- Annual usage:
 - Items checked-out: 318,572 (up 11% from 2017)
 - Computer & WIFI usage: 59,246 (up 31% from 2017)
 - Event, Class, & Program attendance: 40,431 (up 120% from 2017)
 - Online Database Usage (Ancestry.com & Transparent Language) : 8,139 (up 273% from 2017)

Millage Mailer Language 20240212

- **Cast your vote May 7!**
- **For more information, please visit <https://www.vbdl.org/millage2024/>**