

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

MARCH 11, 2024

AGENDA

1. CALL TO ORDER @ **7 PM**
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED

Mattawan Consolidated Schools-Superintendent Randy Fleenor would like to address the Council regarding an upcoming school bond proposal.

6. ADDITIONS TO AGENDA
7. APPROVAL OF THE AGENDA
8. APPROVAL OF THE MINUTES OF **FEBRUARY 26, 2024**
9. BILLS TO BE APPROVED IN THE AMOUNT OF **\$106,547.41**
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
11. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR COLE
No meeting, no report
 - C. DPW COMMITTEE – CHAIR SMITH
Meeting 3/6/24 – NLC service line warranty program marketing agreement and Biggby municipal sewer installation discussed
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL
Meeting 3/4/24
 - E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
No meeting, no report
 - F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH
No meeting, no report
 - G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN
No meeting, no report

- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
No meeting, no report
- I. DDA COMMITTEE – CHAIR ROB BROOKS
No meeting, no report
- J. KATS –
No meeting, no report
- 12. STAFF REPORTS
 - A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony*
 - B. ENGINEER’S REPORT - *Engineer Woodhams*
 - C. ATTORNEY’S REPORT – *Attorney Graham*
- 13. OLD BUSINESS
- 14. NEW BUSINESS
 - A. APPROVE PURCHASE OF A NEW METER FOR BULK WATER STATION FROM ELEMECH INC IN THE AMOUNT OF \$5,765
 - B. VILLAGE OF MATTAWAN TRESPASS AT VILLAGE OFFICES ORDINANCE –
Attorney Graham
 - C. WESTERN AVE EVENT PARKING VARIANCE REQUEST - *Austin Curly*
 - D. APPROVE ENGAGEMENT LETTER AGREEMENT RELATED TO SERVICES FROM BAKERTILLY (approve invoice if agreement is approved)
 - D. APPROVE BAKERTILLY INVOICE IN THE AMOUNT OF \$750.00
- 15. COMMUNICATIONS
 - Retirement letter from Steven Streich, DPW Technician
- 16. COMMENTS FROM VISITORS
- 17. COMMENTS FROM COUNCIL
- 18. ADJOURNMENT @

MCS INVESTING IN OUR FUTURE.

THE SCHOOL BOND EXPLAINED.

MATTAWAN CONSOLIDATED SCHOOL



The School Bond Explained

"No increase expected in current millage rate, but an increase in opportunities for Mattawan students. This zero-mill increase bond offers exceptional value."

~Randy Fleenor, Superintendent

ELECTION 2024

Understanding the Bond: May 7, 2024

Residents within the Mattawan Consolidated School district will have the opportunity to vote in the May 7, 2024, election. Mattawan Consolidated School is asking its voters to consider a bond proposal. This "Investing in Our Future Report" is intended to provide you with more details about the proposal.

ZERO MILL INCREASE

Zero-mill increase, maximum impact

On Tuesday, May 7, 2024 residents that live within the Mattawan Consolidated School boundaries will have the opportunity to vote on a comprehensive School Bond. We trust that you share our enthusiasm for the future of Mattawan. This project presents a distinctive chance to invest in both our students and the broader community, all without imposing an additional millage increase burden on taxpayers.

Your unwavering commitment to our students and community is sincerely appreciated. Together, we have the power to create a lasting impact on the education and well-being of the upcoming generation.

PROPOSAL OVERVIEW

At-a-Glance

Our focus revolves around five key objectives for the bond:

- Preserve existing asset
- Prioritize safety and security
- Provide future-focused academic and extracurricular experiences for our students
- Enhance infrastructure
- Demonstrate fiscal responsibility



Care for
what we have



Prioritize
safety + security



Provide future-focused
academic experiences



Improve
infrastructure



Be financially
responsible

MCS
today.tomorrow.
AND FUTURE FOCUSED
Remember to Vote!
MAY 7, 2024

Contact your city/township office to find polling locations

www.mattawanschools.org/bond



Two Bond Proposals

Voters will see two proposals on the ballot on Tuesday, May 7, 2024:

PROPOSAL 1: SAFETY, ACADEMICS, ATHLETICS

Proposal 1 will be for a \$92,000,000 investment and will include a variety of enhancements: safety, technology, academic learning spaces, transportation, traffic flow, and parking, as well as athletic spaces.

PROPOSAL 2: CONSTRUCT, COMMUNITY, FACILITY

Proposal 2 will be for an \$18,000,000 investment in a student + community pool.

If approved, Proposal 1: Safety, Academics + Athletics. would allow the district to sell bonds and generate approximately \$92 million with a 0.00 mill increase over the current millage rate of 7.00 mills.

If approved, Proposal 2: Student + Community Pool Improvements, would allow the district to sell bonds and generate approximately \$18 million with a 0.00 mill increase over the current millage rate of 7.00 mills and the 0.00 mill increase proposed in Proposal 1. The current millage rate would stay the same.

If both Proposals 1 + 2 were approved, the district could sell bonds and generate approximately \$110 million in funds with a total of 0.00 mill increase over the current millage rate of 7.00 mills.

Why Two Bonds....

BOTH ARE EQUALLY IMPORTANT

From the onset of the planning process, the District has been committed to fiscal responsibility by bringing bond proposals that do not increase the current millage rate of 7.0 for taxpayers. Presenting two distinct yet equally essential proposals allows the District to manage the phased release of bond sales during the construction project timelines. This strategic approach ensures that the mill rate remains unchanged and prevents any increase throughout the duration of the projects.

Proposal 1 addresses much-needed student experiences - academic spaces, infrastructure and environment improvements, and external campus enhancements. While Proposal 2 (Student + Community Pool) holds significant importance, its execution as a stand-alone initiative may pose challenges without the combined approval of Proposal 1. The proposals are interdependent, and their combined approval would create a more seamless and effective implementation of the envisioned improvements.

Both proposals are essential to address our District and Community needs while being fiscally responsible and preserving our existing assets for generations.

PROJECTS

The proposed improvements focus on enhancing safety, security, and overall infrastructure within the educational system. In terms of safety and security, measures include addressing traffic congestion, improving parking, and upgrading security equipment. Transportation improvements involve the ongoing replacement of an aging bus fleet. Academic learning spaces are set to be revamped by replacing outdated classroom equipment and furniture, particularly in science areas, ensuring state-of-the-art experiences for students. Fine arts upgrades include improvements to seating, lighting, and media equipment in the high school auditorium. Infrastructure enhancements cover the replacement of outdated facilities like lockers, bathrooms, ceilings, and lighting, as well as the renovation of the high school weight room. The student athletic experience will be improved through the renovation of locker rooms, stadium replacement, a new track, and enhancements to baseball and softball fields, and outdoor practice spaces. New construction projects involve the addition of a middle school cafeteria, replacement of tennis courts, transportation and maintenance buildings, soccer field, and the construction of a field-house facility and a student/community pool to address various needs in the community.

PROPOSAL 1
SAFETY.
ACADEMICS.
ATHLETICS.



PROPOSAL 2
CONSTRUCT
COMMUNITY
FACILITY

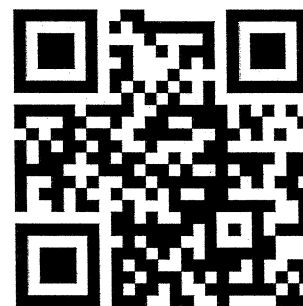


0 MILL INCREASE
OVER CURRENT 7.00 MILLS

This bond isn't just about bricks and mortar, it's about building a stronger community, one Wildcat at a time.



Scan QR FOR MORE



**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

FEBRUARY 26, 2024

MINUTES

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Begeman, Cole, Daniel, Hedgspeth, McLean, Smith, Stuut*
OTHERS PRESENT: *Manager McLean, Administrative Assistant Storm-Artis*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. DAN HUTCHINS – Executive Director Van Buren District Library
To present information regarding the VBDL Millage Proposal. . Dan Hutchins Presented his information. Council had no questions.
7. ADDITIONS TO AGENDA
President Cole made corrections to the numbering on the agenda. Added to the bills for a new total of \$74,130.68
8. APPROVAL OF THE AGENDA
Motion by Smith, supported by Daniel to approve the agenda as amended. All members voted in favor. Motion carried.
9. APPROVAL OF THE MINUTES OF FEBRUARY 12, 2024
Motion by McLean, supported to Daniel to approve the minutes of February 12, 2024. Roll call vote taken. Cole, Daniel, McLean, Smith and Stuut voted in favor. Begeman and Hedgspeth abstained. Motion carried.
10. BILLS TO BE APPROVED IN THE AMOUNT OF \$74,130.68
Motion by Stuut, supported by Smith to approve the bills in the amount of \$74,130.68. Roll call vote taken. All members voted in favor. Motion carried.
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
12. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR COLE

No meeting, no report

C. DPW COMMITTEE – CHAIR SMITH

No meeting, no report

D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL

No meeting, no report

E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN

No meeting, no report

F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH

No meeting, no report

G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT

Meeting 2/21/2024 No Agenda Items, No Quorum for Approval of Minutes

Member Stuut was not present at the meeting. Shared there was nothing on the agenda and no quorum for minutes approval.

I. DDA COMMITTEE – CHAIR ROB BROOKS

Meeting 2/20/2024 – Park Sculpture and Park Bathroom Discussed

Chair Brooks shared they had a meeting but there was nothing to report.

J. KATS –

No meeting, no report

13. STAFF REPORTS

A. POLICE DEPARTMENT- Chief Mansfield reported 118 complaints, 89 traffic stops, and 66 citations for the month of January 2024. He is working on the LEIN updated standards and policies, physical security and identification. He attended meetings with the DDA, Van Buren Chiefs Association, and the Mattawan School Safety Committee. Continuing review of departmental policies and procedures. Preparations for ERPO and the safe storage of gun laws went into effect, he is working to help educate the public on these programs. Chief Mansfield continuing to work on the 2024-2025 fiscal year budget. The recruit doing well academically and Chief Mansfield and Sgt. Cobb are keeping in communication with the recruit and academy leadership. Reported Use of Force statistics submitted to the FBI database for the previous month. Also included was a three-year comparison of Arrested Offences Counts.

B. ENGINEER'S REPORT - Engineer Woodhams – not in attendance

C. ATTORNEY REPORT – Attorney Graham spoke about council members not being present to approve minutes. Members, not present at the meeting for which a quorum to vote on the minutes could not be obtained, only need to believe the minutes as presented are accurate to be able to cast a vote to approve said minutes. Attorney Graham presented a draft of a trespassing ordinance for council to review, and asked that that this be added to the agenda for discussion and approval at the council meeting on 3/12/24.

14. OLD BUSINESS None

15. NEW BUSINESS

A. EXTREME RISK PROTECTION ORDER GUIDELINES/PRECAUTIONS – *Chief Mansfield explained that the new ERPO was similar to a PPO (personal protection order) as someone submits a request to the circuit court of the residence of the extreme risk person to have the firearms removed from the individual. A judge then reviews the submission, the extreme risk individual is notified, and firearms are required to be turned over to a law enforcement or an arms dealer within 24 hours of this notice. The order is in place for one year, with multiple opportunities for the extreme risk individual to petition for a hearing with the court for termination of the order. Chief Mansfield put up “No Weapons Allowed” stickers on the doors and informed the village office staff of the procedure regarding weapon relinquishment. Individuals turning over weapons are to remain outside in their vehicle and an officer will take the weapons and enter the building through a non-public entrance to securely store these weapons.*

B. REQUEST FOR LAW ENFORCEMENT COMMITTEE MEETING – *Chief Mansfield requested a law enforcement committee meeting.*

Motion by Daniel, supported by Hedgspeth to hold a law enforcement committee meeting. All members voted in favor. Motion carried.

Meeting set for Monday, March 4, 2024 at 3:30pm.

C. PURCHASE OF NEW POLICE VEHICLE – *Chief Mansfield included information regarding the request for a new police vehicle in the council packet. Attorney Graham spoke about the last action by council being the approval of \$62,500 for the purchase and upfitting of a new vehicle. Then during council on 2/12/24 there was further discussion where Chief Mansfield rescinded his request. Attorney Graham stated that the last decision from council was still in effect and there would need to be a motion to reconsider prior action to reopen discussion on the purchase of a new police vehicle. Motion by Daniel to reconsider prior action in relation to this issue, motion died due to lack of support. No further motions were made.*

16. COMMUNICATIONS

A. DPW MAINTENANCE TECHNICIAN JOB OPENING POSTING – *Superintendent Anthony stated he had an employee retiring March 1, 2024 and wanted council to see the employment posting prior to it being public. There was some discussion regarding the employee CDL educational requirements, they must attend CDL classes and cannot simply apply for a license.*

17. COMMENTS FROM VISITORS

Superintendent Anthony asked about getting a sign at the end of the walkway to inform individuals of the “no weapons allowed” in village office. Superintendent Anthony also wanted to speak with DDA Chair Brooks regarding the bathroom installation, location, and plan of maintenance. The village will need to replace a slide located in the

playground area as no new parts are available to repair the existing and the same model cannot be reordered. Superintendent Anthony suggested the parks and rec committee and the DDA get together to discuss applying for a grant to assist with funding of all the park projects. Superintendent Anthony asked Attorney Graham if the Amtrak agreement was signed and if that could be sent to him. Superintendent Anthony also stated he was approached by Biggby Coffee regarding getting municipal sewer installed, and that he had reached out to Antwerp Township, whom stated the township did not have any issue with the village providing sewer to Biggby. Further discussion took place regarding the sewer lines needing to be installed deeper and who would pay for that, sale of property once sewer is installed, extending to neighborhoods in the area near intersection of Red Arrow and Main (CR652).

18. COMMENTS FROM COUNCIL

Motion by Daniel, supported by Smith to send the Biggby sewer installation to the DPW committee. All members voted in favor. Motion carried. Meeting set for Wednesday, March 6, 2024 at 3:30 PM.

Motion by Smith, supported by Daniel to hold a Parks and Rec. committee meeting. All members voted in favor. Motion carried. Meeting set for Wednesday, March 13, 2024 at 3:00 PM.

Member Stuut inquired about changing the Planning Commission meeting times and day to possibly increase interest in serving on the committee. Attorney Graham and Manager McLean stated they would look at the charter and Planning Commission ordinances to determine if this change were a possibility.

19. ADJOURNMENT @ 7:50 PM

Motion by Smith, supported by Daniel to adjourn. All members voted in favor. Motion carried.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25174	AP	7-Eleven Mastercard Gas & Oil Gas & Oil Vnd: 1411 Invoice: FB037 FEB24 Vnd: 1411 Invoice: FB037 FEB24 Expected Check Run: 03/11/2024	Invoice: FB037 FEB24 Ref#: 15356(Fuel Charges 2/1/24-2/29/24) 661-891-75100 101-301-75100 661-000-20200 101-000-20200 2,532.59	1,139.67 1,392.92 2,532.59	1,139.67 1,392.92 2,532.59
03/06/2024 AP Trx #: 25175	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1HRG-VC67-769H Expected Check Run: 03/11/2024	Invoice: 1HRG-VC67-769H Ref#: 15357 (Charging Cables) 101-301-77800 101-000-20200 49.57	49.57	49.57
03/06/2024 AP Trx #: 25176	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 16CK-H1FX-3JQJ Expected Check Run: 03/11/2024	Invoice: 16CK-H1FX-3JQJ Ref#: 15358 (Eye Wash Station) 101-301-77800 101-000-20200 26.99	26.99	26.99
03/06/2024 AP Trx #: 25177	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1X1L-9QRN-1QWR Expected Check Run: 03/11/2024	Invoice: 1X1L-9QRN-1QWR Ref#: 15359 (Power Bank Portable Charger) 101-301-77800 101-000-20200 59.96	59.96	59.96
03/06/2024 AP Trx #: 25178	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 1V6V-RKHP-YY6G Expected Check Run: 03/11/2024	Invoice: 1V6V-RKHP-YY6G Ref#: 15360 (Steel Work Table) 101-301-77800 101-000-20200 79.99	79.99	79.99
03/06/2024 AP Trx #: 25179	AP	Amazon Capital Services Capital Outlay Vnd: 1612 Invoice: 1FW6-3R9X-1NPM Expected Check Run: 03/11/2024	Invoice: 1FW6-3R9X-1NPM Ref#: 15361 (Uniforms) 101-301-97000 101-000-20200 218.79	218.79	218.79

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25180	AP	Amazon Capital Services Capital Outlay Vnd: 1612 Invoice: 1VGK-1JJJ-YYQQ Expected Check Run: 03/11/2024	Invoice: 1VGK-1JJJ-YYQQ Ref#: 15362 (RFID Bag Fire and Waterproof) 101-301-97000 101-000-20200	49.86	49.86
03/06/2024 AP Trx #: 25181	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 13W4-6HCR-CJPV Expected Check Run: 03/11/2024	Invoice: 13W4-6HCR-CJPV Ref#: 15363 (Duty Gear) 101-301-77800 101-000-20200	147.81	147.81
03/06/2024 AP Trx #: 25182	AP	Amazon Capital Services Equipment Vnd: 1612 Invoice: 1T7L-KQY4-C4VC Expected Check Run: 03/11/2024	Invoice: 1T7L-KQY4-C4VC Ref#: 15364 (Training Equipment) 274-320-97700 274-000-20200	147.81 273.60	147.81 273.60
03/06/2024 AP Trx #: 25183	AP	Basic Benefits Liability/Bonding Ins. Vnd: 0940 Invoice: IN2990762 Expected Check Run: 03/11/2024	Invoice: IN2990762 Ref#: 15365 (Monthly Section 125 HSA Admin Fee 1/1/24- 101-172-91000 101-000-20200	273.60 252.00	273.60 252.00
03/06/2024 AP Trx #: 25184	AP	CINTAS Uniform allowance Contractual Services Uniform allowance Vnd: 1226 Invoice: 4185500713 Vnd: 1226 Invoice: 4185500713 Vnd: 1226 Invoice: 4185500713 Expected Check Run: 03/11/2024	Invoice: 4185500713 Ref#: 15366 (Mats and Pants 3/6/24) 591-552-76800 101-265-81800 590-552-76800 591-000-20200 101-000-20200 590-000-20200	252.00 47.30 141.87 47.30	252.00 47.30 141.87 47.30
				236.47	236.47

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25185	AP	CINTAS Uniform allowance Contractual Services Uniform allowance Vnd: 1226 Invoice: 4184784344 Vnd: 1226 Invoice: 4184784344 Vnd: 1226 Invoice: 4184784344 Expected Check Run: 03/11/2024	Invoice: 4184784344 Ref#: 15367(Mats and Pants 2/28/24) 591-552-76800 101-265-81800 590-552-76800 591-000-20200 101-000-20200 590-000-20200	47.30 141.87 47.30	47.30 141.87 47.30
03/06/2024 AP Trx #: 25186	AP	City of Kalamazoo Treasurer Treatment Fees Vnd: 0069 Invoice: MN9MATTAW01 JAN24 Expected Check Run: 03/11/2024	Invoice: MN9MATTAW01 JAN24 Ref#: 15368(Sewer Treatment 1/1/24-1/31/24) 590-552-81800 590-000-20200	236.47 33,110.55	236.47 33,110.55
03/06/2024 AP Trx #: 25187	AP	Civica Engineering PLLC Concord Farms Phase 2 Contractual Vnd: 1190 Invoice: 1001-1 Sept23-Mar24 Vnd: 1190 Invoice: 1001-1 Sept23-Mar24 Expected Check Run: 03/11/2024	Invoice: 1001-1 Sept23-Mar24 Ref#: 15369(Consulting Concord Farms Phase 591-554-82030 590-552-81900 591-000-20200 590-000-20200	33,110.55 3,150.00 3,150.00	33,110.55 3,150.00 3,150.00
03/06/2024 AP Trx #: 25188	AP	Civica Engineering PLLC Filter Media Vnd: 1190 Invoice: 1001-26 Mar24 Expected Check Run: 03/11/2024	Invoice: 1001-26 Mar24 Ref#: 15370(USDA Rural Dev. Watermain Bidding an 591-554-81840 591-000-20200	6,300.00 9,297.55	6,300.00 9,297.55
03/06/2024 AP Trx #: 25189	AP	Civica Engineering PLLC SIDEWALKS Vnd: 1190 Invoice: 1001-34 Mar24 Expected Check Run: 03/11/2024	Invoice: 1001-34 Mar24 Ref#: 15371(Ryan Rd Construction Project Design 203-451-81820 203-000-20200	9,297.55 2,375.00	9,297.55 2,375.00
03/06/2024 AP Trx #: 25190	AP	Consumers Energy Electric/Utilities Vnd: 0013 Invoice: 100006079451 Feb24 Expected Check Run: 03/11/2024	Invoice: 100006079451 Feb24 Ref#: 15403(Gas-Village Office 1/31/24-2/27 101-265-92100 101-000-20200	2,375.00 77.10	2,375.00 77.10
				77.10	77.10

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25191	AP	Consumers Energy Electric/Gas/Utilities Vnd: 0013 Invoice: 103047033198 Feb24 Expected Check Run: 03/11/2024	Invoice: 103047033198 Feb24 Ref#: 15404 (Gas-Front St. Pump 1/30/24-2/27 590-552-92100 590-000-20200	12.80	12.80
03/07/2024 AP Trx #: 25192	AP	Consumers Energy Utilities - DPW Building Vnd: 0013 Invoice: 100006079576 Feb24 Expected Check Run: 03/11/2024	Invoice: 100006079576 Feb24 Ref#: 15408 (Gas-DPW Motor Pool 1/31/24-2/28 661-892-92100 661-000-20200	501.31	501.31
03/07/2024 AP Trx #: 25193	AP	Consumers Energy Electric/Gas/Utilities Vnd: 0013 Invoice: 103037116516 Feb24 Expected Check Run: 03/11/2024	Invoice: 103037116516 Feb24 Ref#: 15409 (Gas-Main St. Wells 1/31/24-2/28 591-552-92100 591-000-20200	512.55	512.55
03/07/2024 AP Trx #: 25194	AP	Elhorn Engineering Co Arsenic Removal Program Vnd: 0962 Invoice: 301129 Expected Check Run: 03/11/2024	Invoice: 301129 Ref#: 15410 (EL-Chlor 30Gal Drum) 591-552-81820 591-000-20200	2,065.00	2,065.00
03/06/2024 AP Trx #: 25195	AP	Enviro Safe Treatments, LLC. Treatment Fees Vnd: 1349 Invoice: 1058 Expected Check Run: 03/11/2024	Invoice: 1058 Ref#: 15372 (Mattawan Lift Station Treatment) 590-552-81800 590-000-20200	20,000.00	20,000.00
03/08/2024 AP Trx #: 25196	AP	Etna Supply Company Concord Farms Phase 2 Vnd: 0018 Invoice: S104924050.007 Expected Check Run: 03/11/2024	Invoice: S104924050.007 Ref#: 15412 (3/4" Ally Meters) 591-554-82030 591-000-20200	11,100.00	11,100.00
				11,100.00	11,100.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/08/2024 AP Trx #: 25197	AP	Etna Supply Company Operating Supplies Vnd: 0018 Invoice: S104850850.001 Expected Check Run: 03/11/2024	Invoice: S104850850.001 Ref#: 15413(3/4" Ally Meters) 591-552-72600 591-000-20200	4,000.00	4,000.00
03/06/2024 AP Trx #: 25198	AP	Frontier Telephone-Emergency Vnd: 1121 Invoice: 26966871270128085Ma4 Expected Check Run: 03/11/2024	Invoice: 26966871270128085Ma4 Ref#: 15373(PHONE-EMERGENCY SCADA CALL OUT) 590-551-85300 590-000-20200	163.20	163.20
03/06/2024 AP Trx #: 25199	AP	Frontier Telephone Alarm System Telephone Vnd: 1121 Invoice: 23118904100226025Jy4 Vnd: 1121 Invoice: 23118904100226025Jy4 Expected Check Run: 03/11/2024	Invoice: 23118904100226025Jy4 Ref#: 15374(PHONES-VILLAGE OFFICE, MAIN W) 101-215-85300 591-552-92500 101-301-85300 101-000-20200 591-000-20200	163.20 159.47 69.19 106.90	163.20
03/07/2024 AP Trx #: 25200	AP	HydroCorp, Inc. Contractual Vnd: 1298 Invoice: 0076796-IN Expected Check Run: 03/11/2024	Invoice: 0076796-IN Ref#: 15407(CROSS CONNECTION CONTROL PROGRAM FEBURA) 591-552-81800 591-000-20200	335.56 368.00	335.56 368.00
03/06/2024 AP Trx #: 25201	AP	Indiana-Michigan Power Street Lights Vnd: 0210 Invoice: 04389785702 Feb24 Expected Check Run: 03/11/2024	Invoice: 04389785702 Feb24 Ref#: 15375(ELECTRIC-ST. LIGHTS S. OF HWY 2/ 101-441-92600 101-000-20200	368.00 895.49	368.00 895.49
03/06/2024 AP Trx #: 25202	AP	Indiana-Michigan Power Street Lights Vnd: 0210 Invoice: 04347685309 Feb24 Expected Check Run: 03/11/2024	Invoice: 04347685309 Feb24 Ref#: 15376(ELECTRIC-SILVERGRASS ST. LIGHTS) 101-441-92600 101-000-20200	895.49 145.85	895.49 145.85

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/07/2024	AP	Kalamazoo Landscape Supplies	Invoice: IN0258679 Ref#: 15411 (Crushed Concrete 21AA)		
AP Trx #: 25203		Opererating Supplies Vnd: 0101 Invoice: IN0258679	203-463-72600 203-000-20200	228.75	228.75
		Expected Check Run: 03/11/2024		228.75	228.75
03/06/2024	AP	Lee Bailey	Invoice: Feb 24 Ref#: 15377 (Electrical Inspections February 2024)		
AP Trx #: 25204		Bldg./Elect/Mech. Inspector Vnd: 1022 Invoice: Feb 24	101-380-80200 101-000-20200	1,339.20	1,339.20
		Expected Check Run: 03/11/2024		1,339.20	1,339.20
03/08/2024	AP	Metronet	Invoice: 1905925 Mar24 Ref#: 15416 (Internet Service 3/1/24-3/31/24)		
AP Trx #: 25205		Communication Telephone Vnd: 1573 Invoice: 1905925 Mar24 Vnd: 1573 Invoice: 1905925 Mar24	591-552-85000 101-215-85300 591-000-20200 101-000-20200	376.13 476.12	376.13 476.12
		Expected Check Run: 03/11/2024		852.25	852.25
03/06/2024	AP	Neil's Hardware #3632	Invoice: 002437/1 Ref#: 15378 (1Gal Vinegar, 32 oz Spray Bottle)		
AP Trx #: 25206		Operating Supplies Vnd: 1182 Invoice: 002437/1	591-552-72600 591-000-20200	12.88	12.88
		Expected Check Run: 03/11/2024		12.88	12.88
03/06/2024	AP	Neil's Hardware #3632	Invoice: 002439/1 Ref#: 15379 (Wall Scraper and Joint Knife)		
AP Trx #: 25207		Operating Supplies Vnd: 1182 Invoice: 002439/1	591-552-72600 591-000-20200	30.98	30.98
		Expected Check Run: 03/11/2024		30.98	30.98
03/06/2024	AP	Neil's Hardware #3632	Invoice: 002440/1 Ref#: 15380 (Scraper, Particle Respirator, Wire Brush)		
AP Trx #: 25208		Operating Supplies Vnd: 1182 Invoice: 002440/1	591-552-72600 591-000-20200	72.96	72.96
		Expected Check Run: 03/11/2024		72.96	72.96

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25209	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002445/1 Expected Check Run: 03/11/2024	Invoice: 002445/1 Ref#: 15381(Paint Tray Liner, White Paint) 591-552-72600 591-000-20200	51.15	51.15
03/06/2024 AP Trx #: 25210	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002453/1 Expected Check Run: 03/11/2024	Invoice: 002453/1 Ref#: 15382(Coomand Clip) 661-891-72600 661-000-20200	12.98	12.98
03/06/2024 AP Trx #: 25211	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002469/1 Expected Check Run: 03/11/2024	Invoice: 002469/1 Ref#: 15383(Connector, Laundry Tub, Faucet) 591-552-72600 591-000-20200	12.98 116.96	12.98 116.96
03/06/2024 AP Trx #: 25212	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002471/1 Expected Check Run: 03/11/2024	Invoice: 002471/1 Ref#: 15384(Hose Faucet Adapt) 591-552-72600 591-000-20200	11.99	11.99
03/06/2024 AP Trx #: 25213	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002510/1 Expected Check Run: 03/11/2024	Invoice: 002510/1 Ref#: 15385(120G Flap Wheel, 60G Flap Wheel) 591-552-72600 591-000-20200	11.99 21.48	11.99 21.48
03/06/2024 AP Trx #: 25214	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002520/1 Expected Check Run: 03/11/2024	Invoice: 002520/1 Ref#: 15386(AA and C Batteries) 591-552-72600 591-000-20200	21.48 43.98	21.48 43.98
				43.98	43.98

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25215	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002521/1 Expected Check Run: 03/11/2024	Invoice: 002521/1 Ref#: 15387(Zinc Nozzle) 101-265-72600 101-000-20200	9.99	9.99
03/06/2024 AP Trx #: 25216	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002561/1 Expected Check Run: 03/11/2024	Invoice: 002561/1 Ref#: 15388(Sun and Shade Seed) 591-552-72600 591-000-20200	83.98	83.98
03/06/2024 AP Trx #: 25217	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002583/1 Expected Check Run: 03/11/2024	Invoice: 002583/1 Ref#: 15389(Couplings and PVC Pipe) 590-551-72600 590-000-20200	152.46	152.46
03/06/2024 AP Trx #: 25218	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002591/1 Expected Check Run: 03/11/2024	Invoice: 002591/1 Ref#: 15390(4x4 Coupling) 590-551-72600 590-000-20200	35.97	35.97
03/06/2024 AP Trx #: 25219	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002614/1 Expected Check Run: 03/11/2024	Invoice: 002614/1 Ref#: 15391(Sun and Shade Seed, Fluor Tube) 101-265-72600 101-000-20200	86.96	86.96
03/06/2024 AP Trx #: 25220	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002615/1 Expected Check Run: 03/11/2024	Invoice: 002615/1 Ref#: 15392(Replacement Jumper Clamps) 590-551-72600 590-000-20200	10.99	10.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25221	AP	Rathco Safety Supply Supplies Vnd: 0036 Invoice: 180702 Expected Check Run: 03/11/2024	Invoice: 180702 Ref#: 15393(Alum Sign Wht/Grn Sewer) 590-552-72600 590-000-20200	120.00	120.00
03/06/2024 AP Trx #: 25222	AP	Republic Services #249 Building/Maintenance Vnd: 0002 Invoice: 0249-008143422 Expected Check Run: 03/11/2024	Invoice: 0249-008143422 Ref#: 15394(Waste Services 3/1/24-3/31/24) 101-265-93000 101-000-20200	317.84	317.84
03/08/2024 AP Trx #: 25223	AP	Sam's Club MC/SYNCB Office Supplies Vnd: 0520 Invoice: 5560531101116205Fb24 Expected Check Run: 03/11/2024	Invoice: 5560531101116205Fb24 Ref#: 15417(Bath Tissue, Paper Towels, Ga 101-215-72600 101-000-20200	317.84 236.46	317.84 236.46
03/07/2024 AP Trx #: 25224	AP	Scott Paddock Bldg./Elect/Mech. Inspector Vnd: 1430 Invoice: February 2024 Expected Check Run: 03/11/2024	Invoice: February 2024 Ref#: 15406(Mechanical Inspections February 2024 101-380-80200 101-000-20200	236.46 459.00	236.46 459.00
03/08/2024 AP Trx #: 25225	AP	Severence Electric Co., Inc Contractual Vnd: 0040 Invoice: 12574 Expected Check Run: 03/11/2024	Invoice: 12574 Ref#: 15414(Replacement of Traffic Light Bulbs) 202-463-81800 202-000-20200	459.00 350.87	459.00 350.87
03/07/2024 AP Trx #: 25226	AP	Southwest Plumbing Inspections Plumbing Inspector Vnd: 0981 Invoice: February 2024 Expected Check Run: 03/11/2024	Invoice: February 2024 Ref#: 15405(Plumbing Inspections Feb 2024) 101-380-80100 101-000-20200	350.87 724.50	350.87 724.50
				724.50	724.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25227	AP	Steensma Lawn & Powe Equip Repairs & Maintenance Vnd: 0563 Invoice: 1101928 Expected Check Run: 03/11/2024	Invoice: 1101928 Ref#: 15395 (Promark Helmet System) 661-891-93100 661-000-20200	189.98	189.98
03/06/2024 AP Trx #: 25228	AP	T-Mobile Telephone Vnd: 1592 Invoice: 988192991 Feb24 Expected Check Run: 03/11/2024	Invoice: 988192991 Feb24 Ref#: 15396 (MPD Cell Phones 1/21/24-2/20/24) 101-301-85300 101-000-20200	127.42	127.42
03/06/2024 AP Trx #: 25229	AP	U.S. BANK EQUIPMENT FINANCE Equip. Repair/Maint. Vnd: 1637 Invoice: 523395747 Expected Check Run: 03/11/2024	Invoice: 523395747 Ref#: 15397 (Printer Rental and Overages) 101-215-77800 101-000-20200	590.54	590.54
03/08/2024 AP Trx #: 25230	AP	ULINE Supplies - DPW Building Vnd: 1333 Invoice: 175021622 Expected Check Run: 03/11/2024	Invoice: 175021622 Ref#: 15415 (22" Rubber Parking Stop Bars) 661-892-72600 661-000-20200	87.23	87.23
03/06/2024 AP Trx #: 25231	AP	VERLEGER, RON Bldg./Elect/Mech. Inspector Vnd: 1340 Invoice: Feb 24 Expected Check Run: 03/11/2024	Invoice: Feb 24 Ref#: 15398 (Building Inspections February 2024) 101-380-80200 101-000-20200	87.23 2,619.00	87.23 2,619.00
03/06/2024 AP Trx #: 25232	AP	Village of Mattawan H2O Pmt. Water Vnd: 0021 Invoice: 000579-000 Feb24 Expected Check Run: 03/11/2024	Invoice: 000579-000 Feb24 Ref#: 15399 (Water- 22899 Freedom Ln 2/1/24-2/ 101-265-92700 101-000-20200	2,619.00 22.22	2,619.00 22.22
				22.22	22.22

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024	AP	Village of Mattawan H2O Pmt.	Invoice: 000256-000 Feb24 Ref#: 15400 (Water-24221 Front 2/1/24-2/29/24)		
AP Trx #: 25233		Water	101-265-92700	19.76	19.76
		Vnd: 0021 Invoice: 000256-000 Feb24	101-000-20200		
		Expected Check Run: 03/11/2024			
03/06/2024	AP	Village of Mattawan H2O Pmt.	Invoice: 000957-000 Feb24 Ref#: 15401 (Water-52200 25th St. Lift Station		
AP Trx #: 25234		Electric/Gas/Utilities	590-552-92100	2,074.37	2,074.37
		Vnd: 0021 Invoice: 000957-000 Feb24	590-000-20200		
		Expected Check Run: 03/11/2024			
03/06/2024	AP	Wagoner's	Invoice: 2/5/24 Ref#: 15402 (Vinegar and Peroxide)		
AP Trx #: 25235		Arsenic Removal Program	591-552-81820	8.25	8.25
		Vnd: 0644 Invoice: 2/5/24	591-000-20200		
		Expected Check Run: 03/11/2024			
Cash/Payable Account Totals:					
		Accounts Payable	101-000-20200		10,975.45
		Accounts Payable	202-000-20200		350.87
		Accounts Payable	203-000-20200		2,603.75
		Accounts Payable	274-000-20200		273.60
		Accounts Payable	590-000-20200		58,924.94
		Accounts Payable	591-000-20200		31,487.63
		Accounts Payable	661-000-20200		1,931.17
		TOTAL INCREASE IN PAYABLE:		106,547.41	106,547.41

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024	AP	7-Eleven Mastercard	Invoice: FB037 FEB24 Ref#: 15356(Fuel Charges 2/1/24-2/29/24)		
AP Trx #: 25174		Gas & Oil	661-891-75100	1,139.67	
		Gas & Oil	101-301-75100	1,392.92	
		Vnd: 1411 Invoice: FB037 FEB24	661-000-20200		1,139.67
		Vnd: 1411 Invoice: FB037 FEB24	101-000-20200		1,392.92
		Expected Check Run: 03/11/2024			
				2,532.59	2,532.59
03/06/2024	AP	Amazon Capital Services	Invoice: 1HRG-VC67-769H Ref#: 15357 (Charging Cables)		
AP Trx #: 25175		Equipment Repairs & Maint.	101-301-77800	49.57	
		Vnd: 1612 Invoice: 1HRG-VC67-769H	101-000-20200		49.57
		Expected Check Run: 03/11/2024			
				49.57	49.57
03/06/2024	AP	Amazon Capital Services	Invoice: 16CK-H1FX-3JQJ Ref#: 15358 (Eye Wash Station)		
AP Trx #: 25176		Equipment Repairs & Maint.	101-301-77800	26.99	
		Vnd: 1612 Invoice: 16CK-H1FX-3JQJ	101-000-20200		26.99
		Expected Check Run: 03/11/2024			
				26.99	26.99
03/06/2024	AP	Amazon Capital Services	Invoice: 1X1L-9QRN-1QWR Ref#: 15359 (Power Bank Portable Charger)		
AP Trx #: 25177		Equipment Repairs & Maint.	101-301-77800	59.96	
		Vnd: 1612 Invoice: 1X1L-9QRN-1QWR	101-000-20200		59.96
		Expected Check Run: 03/11/2024			
				59.96	59.96
03/06/2024	AP	Amazon Capital Services	Invoice: 1V6V-RKHP-YY6G Ref#: 15360 (Steel Work Table)		
AP Trx #: 25178		Equipment Repairs & Maint.	101-301-77800	79.99	
		Vnd: 1612 Invoice: 1V6V-RKHP-YY6G	101-000-20200		79.99
		Expected Check Run: 03/11/2024			
				79.99	79.99
03/06/2024	AP	Amazon Capital Services	Invoice: 1FW6-3R9X-1NPM Ref#: 15361 (Uniforms)		
AP Trx #: 25179		Capital Outlay	101-301-97000	218.79	
		Vnd: 1612 Invoice: 1FW6-3R9X-1NPM	101-000-20200		218.79
		Expected Check Run: 03/11/2024			
				218.79	218.79

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25180	AP	Amazon Capital Services Capital Outlay Vnd: 1612 Invoice: 1VGK-1JJJ-YYQQ Expected Check Run: 03/11/2024	Invoice: 1VGK-1JJJ-YYQQ Ref#: 15362 (RFID Bag Fire and Waterproof) 101-301-97000 101-000-20200	49.86	49.86
03/06/2024 AP Trx #: 25181	AP	Amazon Capital Services Equipment Repairs & Maint. Vnd: 1612 Invoice: 13W4-6HCR-CJPV Expected Check Run: 03/11/2024	Invoice: 13W4-6HCR-CJPV Ref#: 15363 (Duty Gear) 101-301-77800 101-000-20200	147.81	147.81
03/06/2024 AP Trx #: 25182	AP	Amazon Capital Services Equipment Vnd: 1612 Invoice: 1T7L-KQY4-C4VC Expected Check Run: 03/11/2024	Invoice: 1T7L-KQY4-C4VC Ref#: 15364 (Training Equipment) 274-320-97700 274-000-20200	147.81 273.60	147.81 273.60
03/06/2024 AP Trx #: 25183	AP	Basic Benefits Liability/Bonding Ins. Vnd: 0940 Invoice: IN2990762 Expected Check Run: 03/11/2024	Invoice: IN2990762 Ref#: 15365 (Monthly Section 125 HSA Admin Fee 1/1/24- 101-172-91000 101-000-20200	273.60 252.00	273.60 252.00
03/06/2024 AP Trx #: 25184	AP	CINTAS Uniform allowance Contractual Services Uniform allowance Vnd: 1226 Invoice: 4185500713 Vnd: 1226 Invoice: 4185500713 Vnd: 1226 Invoice: 4185500713 Expected Check Run: 03/11/2024	Invoice: 4185500713 Ref#: 15366 (Mats and Pants 3/6/24) 591-552-76800 101-265-81800 590-552-76800 591-000-20200 101-000-20200 590-000-20200	252.00 47.30 141.87 47.30	252.00 47.30 141.87 47.30
				236.47	236.47

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25185	AP	CINTAS Uniform allowance Contractual Services Uniform allowance Vnd: 1226 Invoice: 4184784344 Vnd: 1226 Invoice: 4184784344 Vnd: 1226 Invoice: 4184784344 Expected Check Run: 03/11/2024	Invoice: 4184784344 Ref#: 15367 (Mats and Pants 2/28/24) 591-552-76800 101-265-81800 590-552-76800 591-000-20200 101-000-20200 590-000-20200 236.47	47.30 141.87 47.30 236.47	47.30 141.87 47.30 236.47
03/06/2024 AP Trx #: 25186	AP	City of Kalamazoo Treasurer Treatment Fees Vnd: 0069 Invoice: MN9MATTAW01 JAN24 Expected Check Run: 03/11/2024	Invoice: MN9MATTAW01 JAN24 Ref#: 15368 (Sewer Treatment 1/1/24-1/31/24) 590-552-81800 590-000-20200 33,110.55	33,110.55	33,110.55
03/06/2024 AP Trx #: 25187	AP	Civica Engineering PLLC Concord Farms Phase 2 Contractual Vnd: 1190 Invoice: 1001-1 Sept23-Mar24 Vnd: 1190 Invoice: 1001-1 Sept23-Mar24 Expected Check Run: 03/11/2024	Invoice: 1001-1 Sept23-Mar24 Ref#: 15369 (Consulting Concord Farms Phase 591-554-82030 590-552-81900 591-000-20200 590-000-20200 3,150.00 3,150.00	3,150.00 3,150.00	3,150.00 3,150.00
03/06/2024 AP Trx #: 25188	AP	Civica Engineering PLLC Filter Media Vnd: 1190 Invoice: 1001-26 Mar24 Expected Check Run: 03/11/2024	Invoice: 1001-26 Mar24 Ref#: 15370 (USDA Rural Dev. Watermain Bidding an 591-554-81840 591-000-20200 9,297.55	9,297.55	9,297.55
03/06/2024 AP Trx #: 25189	AP	Civica Engineering PLLC SIDEWALKS Vnd: 1190 Invoice: 1001-34 Mar24 Expected Check Run: 03/11/2024	Invoice: 1001-34 Mar24 Ref#: 15371 (Ryan Rd Construction Project Design 203-451-81820 203-000-20200 2,375.00	2,375.00	2,375.00
03/06/2024 AP Trx #: 25190	AP	Consumers Energy Electric/Utilities Vnd: 0013 Invoice: 100006079451 Feb24 Expected Check Run: 03/11/2024	Invoice: 100006079451 Feb24 Ref#: 15403 (Gas-Village Office 1/31/24-2/27 101-265-92100 101-000-20200 77.10	77.10	77.10
				77.10	77.10

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25191	AP	Consumers Energy Electric/Gas/Utilities Vnd: 0013 Invoice: 103047033198 Feb24 Expected Check Run: 03/11/2024	Invoice: 103047033198 Feb24 Ref#: 15404 (Gas-Front St. Pump 1/30/24-2/27 590-552-92100 590-000-20200	12.80 12.80	12.80
03/07/2024 AP Trx #: 25192	AP	Consumers Energy Utilities - DPW Building Vnd: 0013 Invoice: 100006079576 Feb24 Expected Check Run: 03/11/2024	Invoice: 100006079576 Feb24 Ref#: 15408 (Gas-DPW Motor Pool 1/31/24-2/28 661-892-92100 661-000-20200	501.31	501.31
03/07/2024 AP Trx #: 25193	AP	Consumers Energy Electric/Gas/Utilities Vnd: 0013 Invoice: 103037116516 Feb24 Expected Check Run: 03/11/2024	Invoice: 103037116516 Feb24 Ref#: 15409 (Gas-Main St. Wells 1/31/24-2/28 591-552-92100 591-000-20200	512.55	512.55
03/07/2024 AP Trx #: 25194	AP	Elhorn Engineering Co Arsenic Removal Program Vnd: 0962 Invoice: 301129 Expected Check Run: 03/11/2024	Invoice: 301129 Ref#: 15410 (EL-Chlor 30Gal Drum) 591-552-81820 591-000-20200	2,065.00	2,065.00
03/06/2024 AP Trx #: 25195	AP	Enviro Safe Treatments, LLC. Treatment Fees Vnd: 1349 Invoice: 1058 Expected Check Run: 03/11/2024	Invoice: 1058 Ref#: 15372 (Mattawan Lift Station Treatment) 590-552-81800 590-000-20200	2,065.00 20,000.00	2,065.00 20,000.00
03/08/2024 AP Trx #: 25196	AP	Etna Supply Company Concord Farms Phase 2 Vnd: 0018 Invoice: S104924050.007 Expected Check Run: 03/11/2024	Invoice: S104924050.007 Ref#: 15412 (3/4" Ally Meters) 591-554-82030 591-000-20200	20,000.00 11,100.00	20,000.00 11,100.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/08/2024 AP Trx #: 25197	AP	Etna Supply Company Operating Supplies Vnd: 0018 Invoice: S104850850.001 Expected Check Run: 03/11/2024	Invoice: S104850850.001 Ref#: 15413(3/4" Ally Meters) 591-552-72600 591-000-20200	4,000.00	4,000.00
03/06/2024 AP Trx #: 25198	AP	Frontier Telephone-Emergency Vnd: 1121 Invoice: 26966871270128085Ma4 Expected Check Run: 03/11/2024	Invoice: 26966871270128085Ma4 Ref#: 15373(PHONE-EMERGENCY SCADA CALL OUT) 590-551-85300 590-000-20200	163.20	163.20
03/06/2024 AP Trx #: 25199	AP	Frontier Telephone Alarm System Telephone Vnd: 1121 Invoice: 23118904100226025Jy4 Vnd: 1121 Invoice: 23118904100226025Jy4 Expected Check Run: 03/11/2024	Invoice: 23118904100226025Jy4 Ref#: 15374(Phones-Village Office, Main W) 101-215-85300 591-552-92500 101-301-85300 101-000-20200 591-000-20200	163.20 159.47 69.19 106.90	163.20 266.37 69.19
03/07/2024 AP Trx #: 25200	AP	HydroCorp, Inc. Contractual Vnd: 1298 Invoice: 0076796-IN Expected Check Run: 03/11/2024	Invoice: 0076796-IN Ref#: 15407(Cross Connection Control Program Febura) 591-552-81800 591-000-20200	335.56 368.00	335.56 368.00
03/06/2024 AP Trx #: 25201	AP	Indiana-Michigan Power Street Lights Vnd: 0210 Invoice: 04389785702 Feb24 Expected Check Run: 03/11/2024	Invoice: 04389785702 Feb24 Ref#: 15375(Electric-St. Lights S. of Hwy 2/ 101-441-92600 101-000-20200	368.00 895.49	368.00 895.49
03/06/2024 AP Trx #: 25202	AP	Indiana-Michigan Power Street Lights Vnd: 0210 Invoice: 04347685309 Feb24 Expected Check Run: 03/11/2024	Invoice: 04347685309 Feb24 Ref#: 15376(Electric-Silvergrass St. Lights 101-441-92600 101-000-20200	895.49 145.85	895.49 145.85

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/07/2024 AP Trx #: 25203	AP	Kalamazoo Landscape Supplies Operating Supplies Vnd: 0101 Invoice: IN0258679 Expected Check Run: 03/11/2024	Invoice: IN0258679 Ref#: 15411(Crushed Concrete 21AA) 203-463-72600 203-000-20200	228.75	228.75
03/06/2024 AP Trx #: 25204	AP	Lee Bailey Bldg./Elect/Mech. Inspector Vnd: 1022 Invoice: Feb 24 Expected Check Run: 03/11/2024	Invoice: Feb 24 Ref#: 15377(Electrical Inspections February 2024) 101-380-80200 101-000-20200	1,339.20	1,339.20
03/08/2024 AP Trx #: 25205	AP	Metronet Communication Telephone Vnd: 1573 Invoice: 1905925 Mar24 Vnd: 1573 Invoice: 1905925 Mar24 Expected Check Run: 03/11/2024	Invoice: 1905925 Mar24 Ref#: 15416(Internet Service 3/1/24-3/31/24) 591-552-85000 101-215-85300 591-000-20200 101-000-20200	1,339.20 376.13 476.12	1,339.20 376.13 476.12
03/06/2024 AP Trx #: 25206	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002437/1 Expected Check Run: 03/11/2024	Invoice: 002437/1 Ref#: 15378(1Gal Vinegar, 32 oz Spray Bottle) 591-552-72600 591-000-20200	852.25 12.88	852.25 12.88
03/06/2024 AP Trx #: 25207	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002439/1 Expected Check Run: 03/11/2024	Invoice: 002439/1 Ref#: 15379(Wall Scraper and Joint Knife) 591-552-72600 591-000-20200	12.88 30.98	12.88 30.98
03/06/2024 AP Trx #: 25208	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002440/1 Expected Check Run: 03/11/2024	Invoice: 002440/1 Ref#: 15380(Scraper, Particle Respirator, Wire Brush) 591-552-72600 591-000-20200	30.98 72.96	30.98 72.96
				72.96	72.96

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25209	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002445/1 Expected Check Run: 03/11/2024	Invoice: 002445/1 Ref#: 15381(Paint Tray Liner, White Paint) 591-552-72600 591-000-20200	51.15	51.15
03/06/2024 AP Trx #: 25210	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002453/1 Expected Check Run: 03/11/2024	Invoice: 002453/1 Ref#: 15382(Coomand Clip) 661-891-72600 661-000-20200	12.98	12.98
03/06/2024 AP Trx #: 25211	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002469/1 Expected Check Run: 03/11/2024	Invoice: 002469/1 Ref#: 15383(Connector, Laundry Tub, Faucet) 591-552-72600 591-000-20200	116.96	116.96
03/06/2024 AP Trx #: 25212	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002471/1 Expected Check Run: 03/11/2024	Invoice: 002471/1 Ref#: 15384(Hose Faucet Adapt) 591-552-72600 591-000-20200	11.99	11.99
03/06/2024 AP Trx #: 25213	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002510/1 Expected Check Run: 03/11/2024	Invoice: 002510/1 Ref#: 15385(120G Flap Wheel, 60G Flap Wheel) 591-552-72600 591-000-20200	21.48	21.48
03/06/2024 AP Trx #: 25214	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002520/1 Expected Check Run: 03/11/2024	Invoice: 002520/1 Ref#: 15386(AA and C Batteries) 591-552-72600 591-000-20200	43.98	43.98
				43.98	43.98

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25215	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002521/1 Expected Check Run: 03/11/2024	Invoice: 002521/1 Ref#: 15387(Zinc Nozzle) 101-265-72600 101-000-20200	9.99	9.99
03/06/2024 AP Trx #: 25216	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 002561/1 Expected Check Run: 03/11/2024	Invoice: 002561/1 Ref#: 15388(Sun and Shade Seed) 591-552-72600 591-000-20200	83.98	83.98
03/06/2024 AP Trx #: 25217	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002583/1 Expected Check Run: 03/11/2024	Invoice: 002583/1 Ref#: 15389(Couplings and PVC Pipe) 590-551-72600 590-000-20200	83.98 152.46	83.98 152.46
03/06/2024 AP Trx #: 25218	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002591/1 Expected Check Run: 03/11/2024	Invoice: 002591/1 Ref#: 15390(4x4 Coupling) 590-551-72600 590-000-20200	35.97	35.97
03/06/2024 AP Trx #: 25219	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002614/1 Expected Check Run: 03/11/2024	Invoice: 002614/1 Ref#: 15391(Sun and Shade Seed, Fluor Tube) 101-265-72600 101-000-20200	35.97 86.96	35.97 86.96
03/06/2024 AP Trx #: 25220	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 002615/1 Expected Check Run: 03/11/2024	Invoice: 002615/1 Ref#: 15392(Replacement Jumper Clamps) 590-551-72600 590-000-20200	86.96 10.99	86.96 10.99
				10.99	10.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25221	AP	Rathco Safety Supply Supplies Vnd: 0036 Invoice: 180702 Expected Check Run: 03/11/2024	Invoice: 180702 Ref#: 15393(Alum Sign Wht/Grn Sewer) 590-552-72600 590-000-20200	120.00	120.00
03/06/2024 AP Trx #: 25222	AP	Republic Services #249 Building/Maintenance Vnd: 0002 Invoice: 0249-008143422 Expected Check Run: 03/11/2024	Invoice: 0249-008143422 Ref#: 15394(Waste Services 3/1/24-3/31/24) 101-265-93000 101-000-20200	120.00 317.84	120.00 317.84
03/08/2024 AP Trx #: 25223	AP	Sam's Club MC/SYNCEB Office Supplies Vnd: 0520 Invoice: 5560531101116205Fb24 Expected Check Run: 03/11/2024	Invoice: 5560531101116205Fb24 Ref#: 15417(Bath Tissue, Paper Towels, Ga 101-215-72600 101-000-20200	317.84 236.46	317.84 236.46
03/07/2024 AP Trx #: 25224	AP	Scott Paddock Bldg./Elect/Mech. Inspector Vnd: 1430 Invoice: February 2024 Expected Check Run: 03/11/2024	Invoice: February 2024 Ref#: 15406(Mechanical Inspections February 2024 101-380-80200 101-000-20200	236.46 459.00	236.46 459.00
03/08/2024 AP Trx #: 25225	AP	Severence Electric Co., Inc Contractual Vnd: 0040 Invoice: 12574 Expected Check Run: 03/11/2024	Invoice: 12574 Ref#: 15414(Replacement of Traffic Light Bulbs) 202-463-81800 202-000-20200	459.00 350.87	459.00 350.87
03/07/2024 AP Trx #: 25226	AP	Southwest Plumbing Inspections Plumbing Inspector Vnd: 0981 Invoice: February 2024 Expected Check Run: 03/11/2024	Invoice: February 2024 Ref#: 15405(Plumbing Inspections Feb 2024) 101-380-80100 101-000-20200	350.87 724.50	350.87 724.50
				724.50	724.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024 AP Trx #: 25227	AP	Steensma Lawn & Powe Equip Repairs & Maintenance Vnd: 0563 Invoice: 1101928	Invoice: 1101928 Ref#: 15395(Promark Helmet System) 661-891-93100 661-000-20200	189.98	189.98
		Expected Check Run: 03/11/2024			
03/06/2024 AP Trx #: 25228	AP	T-Mobile Telephone Vnd: 1592 Invoice: 988192991 Feb24	Invoice: 988192991 Feb24 Ref#: 15396(MPD Cell Phones 1/21/24-2/20/24) 101-301-85300 101-000-20200	127.42	127.42
		Expected Check Run: 03/11/2024			
03/06/2024 AP Trx #: 25229	AP	U.S. BANK EQUIPMENT FINANCE Equip. Repair/Maint. Vnd: 1637 Invoice: 523395747	Invoice: 523395747 Ref#: 15397(Printer Rental and Overages) 101-215-77800 101-000-20200	590.54	590.54
		Expected Check Run: 03/11/2024			
03/08/2024 AP Trx #: 25230	AP	ULINE Supplies - DPW Building Vnd: 1333 Invoice: 175021622	Invoice: 175021622 Ref#: 15415(22" Rubber Parking Stop Bars) 661-892-72600 661-000-20200	87.23	87.23
		Expected Check Run: 03/11/2024			
03/06/2024 AP Trx #: 25231	AP	VERLEGER, RON Bldg./Elect/Mech. Inspector Vnd: 1340 Invoice: Feb 24	Invoice: Feb 24 Ref#: 15398(Building Inspections February 2024) 101-380-80200 101-000-20200	2,619.00	2,619.00
		Expected Check Run: 03/11/2024			
03/06/2024 AP Trx #: 25232	AP	Village of Mattawan H20 Pmt. Water Vnd: 0021 Invoice: 000579-000 Feb24	Invoice: 000579-000 Feb24 Ref#: 15399(Water- 22899 Freedom Ln 2/1/24-2/ 101-265-92700 101-000-20200	22.22	22.22
		Expected Check Run: 03/11/2024			

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
03/06/2024	AP	Village of Mattawan H2O Pmt.	Invoice: 000256-000 Feb24 Ref#: 15400 (Water-24221 Front 2/1/24-2/29/24)		
AP Trx #: 25233		Water	101-265-92700	19.76	19.76
		Vnd: 0021 Invoice: 000256-000 Feb24	101-000-20200		
		Expected Check Run: 03/11/2024			
03/06/2024	AP	Village of Mattawan H2O Pmt.	Invoice: 000957-000 Feb24 Ref#: 15401 (Water-52200 25th St. Lift Station	19.76	19.76
AP Trx #: 25234		Electric/Gas/Utilities	590-552-92100	2,074.37	2,074.37
		Vnd: 0021 Invoice: 000957-000 Feb24	590-000-20200		
		Expected Check Run: 03/11/2024			
03/06/2024	AP	Wagoner's	Invoice: 2/5/24 Ref#: 15402 (Vinegar and Peroxide)	2,074.37	2,074.37
AP Trx #: 25235		Arsenic Removal Program	591-552-81820	8.25	8.25
		Vnd: 0644 Invoice: 2/5/24	591-000-20200		
		Expected Check Run: 03/11/2024			
Cash/Payable Account Totals:				8.25	8.25
				106,547.41	106,547.41
				10,975.45	10,975.45
				350.87	350.87
				2,603.75	2,603.75
				273.60	273.60
				58,924.94	58,924.94
				31,487.63	31,487.63
				1,931.17	1,931.17
				106,547.41	106,547.41
				TOTAL INCREASE IN PAYABLE:	

VILLAGE OF MATTAWAN
DPW COMMITTEE

MARCH 6, 2024

MINUTES

1. CALL TO ORDER AT 3:30 PM
2. ATTENDANCE *Daniel, Smith, Stuut*
OTHERS IN ATTENDANCE: *Manager McLean, Administrative Assistant Storm-Artis, Administrative Assistant Ranney-Holroyd*
3. COMMENTS FROM VISITORS ON ANY AGENDA ITEM *None*
4. OLD BUSINESS *None*
5. NEW BUSINESS
 - A. PRESENTATION FROM HOMESERVE – *Mike Chambers presented information regarding the NLC (National League of Cities) insurance program. Several clarification questions were posited by committee members and office staff. Discussion took place involving other municipalities participating in the program. Manager McLean stated she would reach out to these other participants and inquire about their experience, and Administrative Assistant Storm-Artis was asked to review the specific terms and conditions of the presented plan. Once this is completed, the information is requested to be presented to the committee for review and determination of recommendation to council.*
 - B. BIGGBY COFFEE REQUEST FOR SEWER – *Engineer Woodhams explained the process of getting sewer installed at a property located outside of the village limits. Agreements need to be in place with the township before any installation can proceed. Also, the future planning and expansion needs of the overall sewer system, both within and outside of the village limits was discussed. Committee recommends 3-0 not move forward with this request, as the initial request from Biggby should first be presented to Antwerp Township.*
6. COMMENTS FROM VISITORS *None*
7. COMMENTS FROM MEMBERS *None*
8. ADJOURN @ 4:07

VILLAGE OF MATTAWAN
LAW ENFORCEMENT COMMITTEE

MARCH 4, 2024

MINUTES

1. CALL TO ORDER AT 3:34 PM
2. ATTENDANCE *Daniel, Smith, Hedgspeth*
OTHERS IN ATTENDANCE: *Chief Mansfield, Administrative Assistant Storm-Artis*
3. COMMENTS FROM VISITORS *None*
4. OLD BUSINESS *None*
5. NEW BUSINESS
 - A. CANDIDATE RECRUITMENT AND RETENTION – *Chief Mansfield discussed the actions he has already taken to increase interest in working for Mattawan. This includes competitive competition rates, hiring incentives, increasing professionalism internally, obtaining feedback from current employees, conducting exit interviews with outgoing employees, and employing recruits.*
 - B. CANDIDATE FEEDBACK – *Chief Mansfield discussed that potential candidates state our compensation rates are competitive, however, there are some negative affecting factors. The first factor is a lack of union representation, that is protection from legal and administrative proceedings. Unfortunately, as Chief Mansfield explained, there is nothing the departments administration can control. Having a union is at the complete control of the employees. Chief Mansfield explained that he looked into a 3rd party “prepaid legal” service, but would not be a good replacement. A second negative factor for recruitment, is a lack of pension program. Candidates employed with other agencies cannot transfer their years of service, current contributions, etc. to Mattawan. Currently being researched is a MERS pension program, with estimated cost expected to be available mid-March. Smith asked if the current 401K is through MERS, Storm-Artis explained that our current 401K provider is Mission Square formerly ICMA. Daniels asked if there would be any loss of employees if this change to a pension versus a 401K was to take place. Mansfield explained, the current employees want MERS, and per his exit interviews former employees may have stayed longer had this been in place.*
 - C. OTHER CONSIDERATIONS – *Chief Mansfield spoke about development of an Employee Assistance Program (EAP), expressing that this would help employees with different life events, mental health care, financial education, and stress relief as examples. This could include gym and gun range memberships, access to license counselors, financial advisors/educators, etc. Chief Mansfield explained there is a licensed counselor based out of Kalamazoo that focuses exclusively with first*

responders. She takes the time to go out in the field to work with individuals. We now use this counselor to complete our psych evals before officers are licensed. Further expansion of utilizing her services is being investigated as a part of an EAP.

6. COMMENTS FROM MEMBERS -- *Hedgspeth commented about having a possible nurse come in and check blood pressure and vitals. Chief Mansfield spoke about the possibility of having a yearly physical to help catch any health-related issues before they cause major problems for the employees, or the village. More discussion regarding yearly physicals took place.*
Daniel commented about how his employer has a lot of programs but many of them go unused. Chief Mansfield responded that he is working to get cost effective results for an EAP, and getting committee input assists with this.
Smith and Daniel asked about costs of the different programs and if this would be presented during budget workshop. Chief Mansfield stated it would be a part of the budget presentation.

7. **ADJOURN @ 4:10 PM**

Superintendents Report

February 2024

- Generator services have taken place. This is the last year of the three-year contract.
- I have been working on next year's budget.
- Letters will be going out soon on the addresses for service line inventory.
- I have been working on Water and Sewer rates.
- I have been working with Engineer Woodhams on the Forcemain to Kalamazoo check valve bidding.
- We have been pothole patching.
- The village received a call from Amtrak worker who noticed a cable and concrete had fallen on the down slope of our bridge this week. That led to some new contacts at Amtrak and the possibility of an access/construction/maintenance easement agreement.
- We have started working on our annual maintenance to the water plants.
- In January we pumped 11,096,196 in water with a 4.86% water loss. We pumped 12,038,337 water in 2023 with a 6.80% water loss. We pumped 8,207,000 in sewer

Memorandum

To: Village Council
CC: Administrator McLean
From: Superintendent Anthony
Date: 3/8/2024
Re: Broken Meter in Bulk Water Station

I need to replace the 3-inch water meter for the bulk water station. The heater that we had in it died and the meter froze and broke in November. The cost From EleMech Inc is \$5,765.00.

It will now be taken out of service in October. We have sold 2,397,736 gallons of water.

VILLAGE OF MATTAWAN
TRESPASS AT VILLAGE OFFICES

ORDINANCE NO. ____

An Ordinance to establish authority and procedures for establishing trespass at Village Offices, occurring in the Village of Mattawan, Van Buren County, Michigan.

THE VILLAGE OF MATTAWAN, VAN BUREN COUNTY, MICHIGAN ORDAINS:

SECTION 1. TITLE

This ordinance shall hereafter be known and cited as the Village of Mattawan Trespass at Village Offices Ordinance.

SECTION 2. GENERAL STATEMENT

The Village of Mattawan recognizes that the public has a right to visit and use Village maintained offices to conduct legitimate business. The Village has determined that health and safety issues exist when persons using Village offices remain beyond the time when they conduct legitimate business. The Village has determined that this conduct causes physical and emotional stress for Village employees and serves no legitimate interest. This Ordinance addresses the problems that exist when persons remain at Village Offices after their legitimate business is completed.

SECTION 3. IMPLEMENTATION

The Village adopts in this Ordinance the definition of Trespass found in MCL 750.522. The Village has determined that Trespass occurs when persons remain within Village Offices after their legitimate business with the Village is complete and a Village representative has asked the person to leave the offices.

SECTION 4. NOTICE TO LEAVE VILLAGE OFFICES

Any Village employee or agent is authorized to provide notice that a person should leave Village Offices.

SECTION 5. PENALTY

A person who violates any provision of this Ordinance is guilty of a Misdemeanor and may be punished by imprisonment in the County Jail for a period of up to 93 days, a fine of not more than \$1000, or both.

CLERK'S CERTIFICATE

I, Terri McLean, Clerk of the Village of Mattawan, certify that at a Special Meeting of the Village Council held on _____, at 7:00 p.m., at which the following members were present:

The Council enacted Ordinance #_____, to become effective _____, and to be published pursuant to the provisions of the Village Charter.

_____ Ayes

_____ Nays

_____ Abstentions

terri@mattawanmi.com

From: Austin Curley <audie1020@gmail.com>
Sent: Thursday, February 8, 2024 8:07 PM
To: terri@mattawanmi.com
Subject: Austin Curley Wedding Parking

Hey Terri, this is Austin Curley at 55096 Western street. We were thinking about having our wedding at our home but it will all be based on if we can get approval for parking on western street for guests. Our date we are looking at would be September 28th 2024. The ceremony and reception would be from 4pm-11pm with a handful of fiends/family staying a little later. We would definitely condense vehicles as people left throughout the night. We are thinking roughly 90 vehicles.

February 27, 2024

Village of Mattawan
Ms. Terri McLean, Village Manager
Mr. Tom Anthony, Superintendent, Department of Public Works
24221 Front Avenue
Mattawan, MI 49071

RE: Engagement Letter Agreement Related to Services

This letter agreement (the "Engagement Letter") is to confirm our understanding of the basis upon which Baker Tilly US, LLP ("Baker Tilly") and its affiliates are being engaged by the Village of Mattawan (the "Client") to assist the Client with advisory services.

Scope, Objectives and Approach

It is anticipated that projects undertaken in accordance with this Engagement Letter will be at the request of the Client. The scope of services, additional terms and associated fee for individual engagements will be contained in a Scope Appendix or Appendices to this Engagement Letter. Authorization to provide services will commence upon execution and return of this Engagement Letter and one or more Appendices.

Management's Responsibilities

It is understood that Baker Tilly will serve in an advisory capacity with the Client. The Client is responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge, or experience to oversee the services we provide. The Client is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. The Client is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

The procedures we perform in our engagement will be heavily influenced by the representations that we receive from Client personnel. Accordingly, false representations could cause material errors to go undetected. The Client, therefore, agrees that Baker Tilly will have no liability in connection with claims based upon our failure to detect material errors resulting from false representations made to us by any Client personnel and our failure to provide an acceptable level of service due to those false representations.

The ability to provide service according to timelines established and at fees indicated will rely in part on receiving timely responses from the Client. The Client will provide information and responses to deliverables within the timeframes established in a Scope Appendix unless subsequently agreed otherwise in writing.

The responsibility for auditing the records of the Client rests with the Client's separately retained auditor and the work performed by Baker Tilly shall not include an audit or review of the records or the expression of an opinion on financial data.

Ownership of Intellectual Property

Unless otherwise stated in a specific Scope Appendix, subject to Baker Tilly's rights in Baker Tilly's Knowledge (as defined below), Client shall own all intellectual property rights in the deliverables

developed under the applicable Scope Appendix or Appendices ("Deliverables"). Notwithstanding the foregoing, Baker Tilly will maintain all ownership right, title and interest to all Baker Tilly's Knowledge. For purposes of this Agreement "Baker Tilly's Knowledge" means Baker Tilly's proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by Baker Tilly prior to the Effective Date of this Agreement or the applicable Scope Appendix or Appendices ("Baker Tilly's Preexisting Knowledge") (2) developed or obtained by Baker Tilly after the Effective Date, that are reusable from client to client and project to project, where Client has not paid for such development; and (3) extensions, enhancements, or modifications of Baker Tilly's Preexisting Knowledge which do not include or incorporate Client's confidential information. To the extent that any Baker Tilly Knowledge is incorporated into the Deliverables, Baker Tilly grants to Client a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Baker Tilly Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of Baker Tilly. Additionally, Baker Tilly may maintain copies of its work papers for a period of time and for use in a manner sufficient to satisfy any applicable legal or regulatory requirements for records retention.

The supporting documentation for this engagement, including, but not limited to work papers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation or professional standards to make certain documentation available to required third parties, the Client hereby authorizes us to do so.

Timing and Fees

Specific services will commence upon execution and return of a Scope Appendix to this Engagement Letter and our professional fees will be based on the rates outlined in such Scope Appendix.

Payment of professional fees is not contingent upon project completion by Client nor material timing changes in project completion. Professional fees provided according to the Scope Appendix are due within 30 days of being invoiced, regardless of project status. If necessary, monthly payment plan arrangements may be negotiated upon request.

Unless otherwise stated, in addition to the fees described in a Scope Appendix the Client will pay all of Baker Tilly's reasonable out-of-pocket expenses incurred in connection with the engagement. All out of pocket costs will be passed through at cost and will be in addition to the professional fee.

Dispute Resolution

Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Engagement Letter or the applicable Scope Appendix or Appendices as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Agreement or the applicable Scope Appendix or Appendices as shall be resolved as set forth in this section using the following procedure: In the unlikely event that differences concerning the services or fees provided by Baker Tilly should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. If the dispute is not resolved by mediation, then the parties agree to expressly waive trial by jury in any judicial proceeding involving directly or indirectly, any matter (whether sounding in tort, contract, or otherwise) in any way arising out of, related to, or connected with this Agreement or the applicable Scope Appendix or Appendices as or the relationship of the parties established hereunder.

Because a breach of any the provisions of this Engagement Letter or the applicable Scope Appendix or Appendices as concerning confidentiality or intellectual property rights will irreparably harm the

non-breaching party, Client and Baker Tilly agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the mediation procedures set forth in this section in order to seek injunctive or declaratory relief.

Limitation on Damages

To the extent allowed under applicable law, the aggregate liability (including attorney's fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under an applicable Scope Appendix or Appendices shall not exceed the fees paid to Baker Tilly under the applicable Scope Appendix or Appendices to which the claim relates, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of the at-fault party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary, or punitive damages, delays or interruptions arising out of or related to this Engagement Letter or the applicable Scope Appendix or Appendices as even if the other party has been advised of the possibility of such damages.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim.

Other Matters

E-Verify Program

Baker Tilly participates in the E-Verify program. For the purpose of this paragraph, the E-Verify program means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s.401(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and Control Act of 1986 (P.L. 99-603). Baker Tilly does not employ any "unauthorized aliens" as that term is defined in 8 U.S.C. 1324a(h)(3).

In the event Baker Tilly is requested by the Client; or required by government regulation, subpoena, or other legal process to produce our engagement working papers or its personnel as witnesses with respect to its Services rendered for the Client, so long as Baker Tilly is not a party to the proceeding in which the information is sought, Client will reimburse Baker Tilly for its professional time and expenses, as well as the fees and legal expenses incurred in responding to such a request.

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other

business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

In the event that any provision of this Engagement Letter or statement of work contained in a Scope Appendix hereto is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Engagement Letter or statement of work did not contain the particular provisions held to be unenforceable. The unenforceable provisions shall be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision. If the Services should become subject to the independence rules of the U.S. Securities and Exchange Commission with respect to Client, such that any provision of this Engagement Letter would impair Baker Tilly's independence under its rules, such provision(s) shall be of no effect.

Termination

Both the Client and Baker Tilly have the right to terminate this Engagement Letter, or any work being done under an individual Scope Appendix at any time after reasonable advance written notice. On termination, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Scope Appendix will terminate 60 days after completion of the services in such Appendix.

Important Disclosures

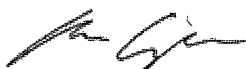
Incorporated as Attachment A and part of this Engagement Letter are important disclosures. These include disclosures that apply generally and those that are applicable in the event Baker Tilly is engaged to provide municipal advisory services.

This Engagement Letter, including the attached Disclosures as updated from time to time, comprises the complete and exclusive statement of the agreement between the parties, superseding all proposals, oral or written, and all other communications between the parties. Both parties acknowledge that work performed pursuant to the Engagement Letter will be done through Scope Appendices executed and made a part of this document.

Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Engagement Letter shall survive the expiration or termination of this Engagement Letter or any statement of work contained in a Scope Appendix hereto.

If this Engagement Letter is acceptable, please sign below and return one copy to us for our files.

Sincerely,



Andy Campbell, CPA, Director

Signature Section:

The terms as set forth in this Engagement Letter are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Attachment A

Important Disclosures

Non-Exclusive Services

Client acknowledges and agrees that Baker Tilly, including but not limited to Baker Tilly US, LLP, Baker Tilly Municipal Advisors, LLC, Baker Tilly Capital, LLC, and Baker Tilly Investment Services, LLC, is free to render municipal advisory and other services to the Client or others and that Baker Tilly does not make its services available exclusively to the Client.

Affiliated Entities

Baker Tilly US, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity, and each describes itself as such. Baker Tilly US, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

Baker Tilly Investment Services, LLC ("BTIS"), a division of Baker Tilly Wealth Management, LLC, is registered as an investment adviser with the Securities and Exchange Commission ("SEC") under the Federal Investment Advisers Act of 1940, may provide services to the Client in connection with the investment of proceeds from an issuance of securities. In such instances, services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Baker Tilly may act as solicitor for and recommend the use of BTIS, but the Client shall be under no obligation to retain BTIS or to otherwise utilize BTIS relative to Client's investments. The fees paid with respect to investment services are typically based in part on the size of the issuance proceeds and Baker Tilly may have incentive to recommend larger financings than would be in the Client's best interest. Baker Tilly will manage and mitigate this potential conflict of interest by this disclosure of the affiliated entity's relationship, a Solicitation Disclosure Statement when Client retains BTIS's services and adherence to Baker Tilly's fiduciary duty and/or fair dealing obligations to the Client.

Baker Tilly Capital, LLC ("BTC") is a limited-service broker-dealer specializing in merger and acquisition, capital sourcing, project finance and corporate finance advisory services. BTC does not participate in any municipal offerings advised on by its affiliate Baker Tilly Municipal Advisors. Any services provided to Client by BTC would be done so under a separate engagement for an additional fee.

Baker Tilly Municipal Advisors ("BTMA") is registered as a "municipal advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the Municipal Securities Rulemaking Board ("MSRB"). As such, BTMA may provide certain specific municipal advisory services to the Client. BTMA is neither a placement agent to the Client nor a broker/dealer. The offer and sale of any Bonds is made by the Client, in the sole discretion of the Client, and under its control and supervision. The Client acknowledges that BTMA does not undertake to sell or attempt to sell bonds or other debt obligations and will not take part in the sale thereof.

Baker Tilly, may provide services to the Client in connection with human resources consulting, including, but not limited to, executive recruitment, talent management and community survey services. In such instances, services will be provided under a separate scope of work for an additional fee. Certain executives of the Client may have been hired after the services of Baker Tilly were utilized and may make decisions about whether to engage other services of Baker Tilly or its subsidiaries. Notwithstanding the foregoing, Baker Tilly may recommend the use of Baker Tilly or a subsidiary, but the Client shall be under no obligation to retain Baker Tilly or a subsidiary or to otherwise utilize either relative to the Client's activities.

Conflict Disclosure Applicable to Municipal Advisory Services Provided by BTMA

Legal or Disciplinary Disclosure. BTMA is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving BTMA. Pursuant to MSRB Rule G-42, BTMA is required to disclose any legal or disciplinary event that is material to the Client's evaluation of BTMA or the integrity of its management or advisory personnel.

There are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving BTMA. Copies of BTMA filings with the SEC can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Baker Tilly Municipal Advisors, LLC or for our CIK number which is 0001616995. The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Contingent Fee. The fees to be paid by the Client to BTMA are or may be based on the size of the transaction and partially contingent on the successful closing of the transaction. Although this form of compensation may be customary in the municipal securities market, it presents a conflict because BTMA may have an incentive to recommend unnecessary financings, larger financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause a financing or other transaction to be delayed or fail to close, BTMA may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Hourly Fee Arrangements. Under an hourly fee form of compensation, BTMA will be paid an amount equal to the number of hours worked multiplied by an agreed upon billing rate. This form of compensation presents a potential conflict of interest if BTMA and the Client do not agree on a maximum fee under the applicable Appendix to this Engagement Letter because BTMA will not have a financial incentive to recommend alternatives that would result in fewer hours worked. In addition, hourly fees are typically payable by the Client whether or not the financing transaction closes.

Fixed Fee Arrangements. The fees to be paid by the Client to BTMA may be in a fixed amount established at the outset of the service. The amount is usually based upon an analysis by Client and BTMA of, among other things, the expected duration and complexity of the transaction and the work documented in the Scope Appendix to be performed by Baker Tilly. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Baker Tilly may suffer a loss. Thus, Baker Tilly may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives.

BTMA manages and mitigates conflicts related to fees and/or other services provided primarily through clarity in the fee to be charged and scope of work to be undertaken and by adherence to MSRB Rules including, but not limited to, the fiduciary duty which it owes to the Client requiring BTMA to put the interests of the Client ahead of its own and BTMA's duty to deal fairly with all persons in its municipal advisory activities.

To the extent any additional material conflicts of interest have been identified specific to a scope of work the conflict will be identified in the respective Scope Appendix. Material conflicts of interest that arise after the date of a Scope Appendix will be provide to the Client in writing at that time.

RE: Municipal Advisory Services

DATE: February 27, 2024

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between the Village of Mattawan (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly Municipal Advisors, LLC.

SCOPE OF WORK

Baker Tilly Municipal Advisors, LLC ("BTMA") will perform the following services:

Continuing Disclosure Services

Upon receipt of written authorization by the Client to proceed, BTMA shall, based on information supplied by Client, provide continuing disclosure services with respect to specified Debt Obligations for the period of time designated for any such Debt Obligation.

In carrying out its duties, BTMA shall do the following:

1. Preparation and filing of annual reporting

BTMA will provide a list of each issue for which the Client requires continuing disclosure services ("Services"). The Client will provide BTMA with a copy of each Continuing Disclosure Undertaking ("CDU") that has been executed for each debt obligation, including master and supplemental CDUs if any.

BTMA will:

- Identify the Client's reporting obligations, compile and prepare, as needed, any necessary operating data, and file any required annual report and financial statements, including the audit if available, as provided for in each CDU for the reporting period;
- Provide to the Municipal Securities Rulemaking Board ("MSRB") through its Electronic Municipal Market Access System ("EMMA") and the Municipal Advisory Council of Michigan ("MAC"), the annual information required under each respective CDU;
- If not filed at the time of the annual report, file the audit as set forth in the CDU pending timely receipt from the Client.

2. Assistance filing reportable events on EMMA

Upon notification of one of the events listed as set forth in each CDU (collectively, Reportable Events), BTMA will assist the Client with filing any Reportable Events. Most Reportable Events are required by the Rule to be filed within ten business days of the occurrence. Client will notify BTMA as soon as possible when they believe a reportable event has or may have occurred to enable BTMA to file a timely notice on EMMA. It is the Client's sole responsibility to notify BTMA of the potential occurrence of a Reportable Event.

3. Compliance Check

At the time that BTMA conducts services annually under item I, BTMA will update the compliance check.

If a deficiency is found and the bonds remain outstanding at the time of BTMA's compliance check, BTMA will prepare any necessary reporting or notices to meet the CDU obligations. BTMA will provide the Client with documentation that the EMMA filing has occurred.

4. Other post issuance services (Upon Request. Hourly rates will apply.)

If requested, BTMA will provide to the Client other post issuance services including, but not limited to, consultation related to disclosure operating procedures, post issuance policies and procedures, and debt management.

Client agrees to provide BTMA with the audit and accurate information with respect to compiling the annual report in a timely manner and to fully disclose to BTMA any Reportable Events as they occur.

Compensation and Invoicing

BTMA's fees for services set forth in the Scope Appendix shall be One Thousand Dollars (\$1,000) for services rendered under sections 1-3 above.

For services rendered under section 4 in the Scope Appendix above, if requested, these services will be billed at BTMA's standard billing rates based upon the actual time and expenses incurred.

Standard Hourly Rates by Job Classification
12/1/2023

Title	Hourly Rate
Senior Manager/Supervisor/Controller	\$400 - \$600
Manager/Supervisor/Accountant	\$275 - \$400
Senior Staff/Accountant/Analyst/Assistant Controller	\$175 - \$275
Staff/Accountant/Analyst/Assistant Controller	\$110 - \$175

- Billing rates are subject to change periodically due to changing requirements and economic conditions. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred by BTMA with the exception of expenses incurred for mileage which will be billed on a separate line item. No such expenses will be incurred without the prior authorization of the Client. The fees do not include the charges of other entities such as rating agencies, bond and official statement printers, couriers, newspapers, bond insurance companies, bond counsel and local counsel, and electronic bidding services, including Parity®. Coordination of the printing and distribution of Official Statements or any other Offering Document are to be reimbursed by the Client based upon the time and expense for such services.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.


We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

Notwithstanding termination provisions contained in the Engagement Letter, this Scope Appendix is intended to be ongoing and applicable individually to specific services including financings, arbitrage computations, and/or continuing disclosure engagement, ("Sub-engagements") as if they are the sole subject of the Scope Appendix. As such, termination may occur for a specific Sub-engagement without terminating the Scope Appendix itself. On termination of a Sub-engagement or the Scope Appendix, all fees and charges incurred prior to termination shall be paid promptly. Unless otherwise agreed to by the Client and Baker Tilly, the scope of services provided in a Sub-engagement performed under this Scope Appendix will terminate 60 days after completion of the services for such Sub-engagement.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Andy Campbell, CPA, Director

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

Baker Tilly Municipal Advisors, LLC
8365 Keystone Crossing Suite 300
Indianapolis, IN 46240 • (317) 465-1500



Village of Mattawan

24221 Front Avenue
Mattawan, MI 49071

Invoice Date: February 29, 2024
Invoice Number: BTMA24499
Client Number: 156673

INVOICE		AMOUNT
Fees		
For services related to the annual continuing disclosure filing.		\$750.00
Fees Total:		\$750.00
Expenses Total:		\$0.00
Invoice Total:		\$750.00

For questions, comments or suggestions, please contact Nikia Johnson at (317) 465-1500.

Balance is payable upon receipt or previously agreed upon terms.

Please ACH or wire payment to: US Bank, Milwaukee, WI Routing No: 075000022 Account No: 182380578936 Reference #: BTMA24499	Or send payment to: Baker Tilly Municipal Advisors, LLC PO Box 957915 St. Louis, MO 63195-7915	Reference: Client Number: 156673 Invoice Number: BTMA24499 Amount Enclosed: \$ _____
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March 1, 2024

To: The Village of Mattawan

Re: Steven Streich
Retirement

Thank you for giving
me the opportunity to
work for the Village of
Mattawan Public Works.

I am retiring due to the
fact that, because of
medical reasons, I

am unable to
continue doing
my job; I do not
foresee being
able to return
to my current
job.

Sincerely,
Steven Streich

