

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

APRIL 8, 2024

MINUTES

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Begeman, Hedgspeth, Cole, Daniel, Stuut, Smith*
ABSENT: *McLean*
Motion Smith, supported by Hedgspeth to excuse member McLean. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
President Cole added to the bills for a new total of \$267,265.64, and New Business G, H, I, J
7. APPROVAL OF THE AGENDA
Motion by Begeman, supported by Stuut to approve agenda as amended. All members voted in favor. Motion carried
8. APPROVAL OF THE MINUTES OF MARCH 25, 2024
Motion by Begeman, supported by Daniel to approve the minutes of March 25, 2024. All members voted in favor. Motion carried.
9. BILLS TO BE APPROVED IN THE AMOUNT OF \$267,265.64
Motion by Begeman, supported by Hedgspeth to approve the bills in the amount of \$267,265.64. Roll call vote taken. All members voted in favor. Motion carried.
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
11. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR COLE
No meeting, no report
 - C. DPW COMMITTEE – CHAIR SMITH
No meeting, no report
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL
No meeting, no report

- E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
No meeting, no report
- F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH
No meeting, no report
- G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN
No meeting, no report
- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
No meeting, no report
- I. DDA COMMITTEE – CHAIR ROB BROOKS
No meeting, no report
- J. KATS –
No meeting, no report

12. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony discussed Amtrak Contract signing. BS & A virtual meeting to get a proposal to go from using server to the Cloud system, tracking low-income residence for the collection of discharge fee, install of street lights on Cole Ave, getting bids on tree removal for that area on Cole Ave.*
- B. ENGINEER’S REPORT – *Not in attendance*
- C. ATTORNEY’S REPORT – *Not in attendance*

13. OLD BUSINESS

14. NEW BUSINESS

- A. REQUEST FOR DPW COMMITTEE MEETING TO DISCUSS AMTRAK EASEMENT AGREEMENT – *Superintendent Anthony*
Motion by Smith, supported by Daniel to schedule DPW Committee meeting. All members voted in favor. Motion carried.
- B. REQUEST FOR DPW COMMITTEE MEETING TO DISCUSS DRAFTING A LETTER TO ARMY CORPS OF ENGINEERS – *Superintendent Anthony*
Motion by Smith, supported by Daniel to schedule DPW Committee meeting. All members voted in favor. Motion carried.
- C. ADOPT RESOLUTIONS FOR THE ADDITION OF INTERLOCHEN AND CASCADE INTO THE VILLAGE OF MATTAWAN– *Superintendent Anthony*
Motion by Begeman, supported by Smith to adopt the resolutions for the addition of Interlochen and Cascade. All members voted in favor. Motion carried.

D. APPROVE REPLACEMENT OF SEWER PUMP FROM DUBOIS-COOPER IN THE AMOUNT OF \$6,886.00 – *Superintendent Anthony*

Motion by Hedgspeth, supported by Begeman to replace the sewer pump in the amount of \$6,886.00. All members voted in favor. Motion carried

E. APPROVE PURCHASE OF PARK SWINGS FROM SNIDER RECREATION INC. IN THE AMOUNT OF \$2,101.00 – *Superintendent Anthony*

Motion by Smith, supported by Begeman to purchase park swings in the amount of \$2,101.00. All members voted in favor. Motion carried

F. CHRISTMAS 2024 – *Member Stuut inquired and discussed with members, some information for the Christmas parade and tree lighting in the park for 2024 to be discussed at a DDA meeting.*

G. ADOPT TRAFFIC ORDERS 24-001 THROUGH 24-006 – *Chief Mansfield*

Motion by Smith, supported by Daniel to adopt traffic orders 24-001 through 24-006. All members voted in favor. Motion carried

H. SCHEDULE BUDGET WORKSHOP

Motion by Smith, supported by Daniel to have a Budget Workshop April 15,2024 at 4:00pm. All members voted in favor. Motion carried

I. SCHEDULE PUBLIC HEARING ON MAY 13, 2024 FOR THE 2024/2025 BUDGET

Motion by Smith, supported by Stuut to have public hearing on May 13, 2024 at 7:00 PM.

J. NEW ELECTRICAL INSPECTOR- *Manager McLean explained that effective*

September 1, 2024 the Village's current Electrical Inspector, Lee Bailey will be retiring. She would like approval to advertise for the position.

Motion by Begeman, supported by Stuut to approve advertising for new Electrical Inspector. All members voted in favor. Motion carried.

15. COMMUNICATIONS

-REVENUE AND EXPENSE REPORT

16. COMMENTS FROM VISITORS *Therese Mulmburg 25449 Pershing stated she is opposed to Closed Door Sessions during Council meetings. Manager McLean explained to her that there are certain instances where the Council is allowed, by law, to go into Closed Session. The meeting, on March 25, 2024 to which Therese is referring, Council entered Closed Session and due to the nature of the personnel matters being discussed is a justified circumstance for entering a closed session.*

17. COMMENTS FROM COUNCIL *None*

18. ADJOURNMENT @ 7:34

Motion by Begeman, supported by Stuut to adjourn. All members voted in favor. Motion carried.