

**VILLAGE OF MATTAWAN  
DDA MEETING**

**JULY 23, 2024**

**MINUTES**

1. CALL TO ORDER @ 8:32 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Brininger, Brooks, Cole, Coy, Laughlin, Maxwell, Moyle, Penning, Reed*  
ABSENT: *Cavanaugh, Roberts*  
OTHERS PRESENT: *Administrative Assistant Storm-Artis*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA  
*Motion by Reed, Supported by Brooks to approve the agenda. All members voted in favor. Motion carried.*
8. APPROVAL OF THE MINUTES OF **JUNE 27, 2024**  
*Motion by Brooks, supported by Cole to approve the minutes of June 27, 2024. All members voted in favor. Motion carried.*
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS *None*
10. OLD BUSINESS *None*
11. NEW BUSINESS
  - A. CHRISTMAS LIGHTING BIDS

Naylor	\$34,390.39
Decorate Lights	\$15,652.95

*Review and discussion took place regarding the submitted bids and changes from what was included this year versus last. Maxwell explained she had reached out to the company Shine but had not received response or the quote. Further examination of what may be able to be removed from the bid to reduce the cost.*

*Motion by Brooks, supported by Reed to accept the bid from Decorate Lights with the removal of décor to the Village parking lot located on the corner of Murray and Front reducing the cost by \$4,041.74 for a new total of \$11,611.21. Roll call vote taken. All members voted in favor. Motion carried.*

B. **CLEANING OF EQUIPMENT IN PARK** – *Chair Brooks explained that he had done business with Darren Pominville from Pominville’s Outdoor Maintenance and discussed the state of the playground and park equipment. Darren offered to power wash the park equipment free of charge as long as there would be no charge to use the Village water. As the park is under the jurisdiction of Village Council Chair Brooks wanted to motion to send this issue to the Village Council for consideration. **Motion by Brooks, supported by Reed to send for Village Council consideration the allowance of Pominville’s Outdoor Maintenance to power wash the Village owned equipment and fencing in the park for free with no charge of municipal water usage. Roll call vote taken. All members voted in favor. Motion carried.***

12. **COMMUNICATIONS** *None*

13. **COMMENTS FROM VISITORS** *None*

14. **COMMENTS FROM MEMBERS** *None*

15. **ADJOURN @ 8:57 AM**

***Motion by Brooks, supported by Moyle to adjourn. All members voted in favor. Motion carried.***