

**VILLAGE OF MATTAWAN
DDA MEETING**

DECEMBER 17, 2024

MINUTES

1. CALL TO ORDER @ 8:30 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Bringer, Brooks, Chipouras, Cole, Coy, Laughlin, Maxwell, Moyle, Penning, Reed*
OTHERS IN ATTENDANCE: *Clerk Storm-Artis, Chief Mansfield, Elizabeth Vaughn*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA
Motion by Cole supported by Brooks to approve the agenda. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES OF NOVEMBER 19, 2024
Motion by Brooks, supported by Coy to approve the minutes of November 19, 2024. All members voted in favor. Motion carried.
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS *None.*
10. OLD BUSINESS
 - A. PARK RESTROOM – *Clerk Storm-Artis updated the DDA on the status of the park survey*
 - B. DDA FUND INVESTMENT – *Clerk Storm-Artis informed the DDA that both the CD and Money Market Funds were invested.*
 - C. PARK AND LIGHT POLE DECORATION INVOICE REVIEW – *Clerk Storm-Artis Motion by Brooks, supported by Reed to add an agenda item on the council agenda to discuss the contract with Hometown Display. All members voted in favor. Motion carried.*
 - D. DISCUSSION ON HOLIDAY EVENT AND PARADE
Discussion took place. No motions were made.

11. NEW BUSINESS

A. APPROVE 2025 DDA MEETING SCHEDULE

Motion by Brooks, supported by Reed to approve the 2025 DDA Meeting Schedule. All members voted in favor. Motion carried.

B. DDA COMMUNITY VISIBILITY

Motion by Brooks, supported by Reed to table this item to the next DDA meeting. All members voted in favor. Motion carried.

C. DDA JOURNAL DETAIL REPORTS – Clerk Storm-Artis

Discussion took place regarding some of the expense items.

Motion by Brooks to determine why the DDA was paying for park water.

Motion withdrawn.

Motion by Brooks, supported by Coy to have Clerk Storm-Artis investigate the reason the DDA is being charged for water in the park. All members voted in favor. Motion carried.

12. COMMUNICATIONS

Several community members contacted and stopped by the Village office to let us know how impressive the light display in the park is this year. There were also several community members that stopped by the Village Office and attended council on December 9, 2024 to express their displeasure about the Nativity not being set up in the park. DPW installed this display in the park on December 10, 2024.

13. COMMENTS FROM VISITORS *None*

14. COMMENTS FROM MEMBERS *None*

15. ADJOURN @ 9:51 AM

Motion by Brooks, supported by Cole to adjourn. All members voted in favor. Motion carried.