

**VILLAGE OF MATTAWAN  
DDA MEETING**

**APRIL 15, 2025**

**MINUTES**

1. CALL TO ORDER **8:30 AM**
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Chipouras, Cole, Coy, Crooks, Laughlin, Penning, Reed*  
ABSENT *Brininger, Brooks, Maxwell, Moyle*  
OTHERS PRESENT *Manager McGrew, Clerk Storm-Artis, Superintendent Anthony, Engineer Woodhams*  
***Motion by Cole, supported by Reed to excuse Brininger, Brooks, Maxwell and Moyle. All members voted in favor. Motion carried.***
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA  
***Motion by Reed, supported by Laughlin to approve the agenda. All members voted in favor. Motion carried.***
8. APPROVAL OF THE MINUTES OF MARCH 11, 2025  
***Motion by Reed, supported by Crooks to approve the minutes of March 11, 2025. All members voted in favor. Motion carried.***
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS *None*
10. OLD BUSINESS
  - A. PARK RESTROOM – *Superintendent Anthony and Clerk Storm-Artis* spoke about the engineers attending the next DDA Meeting.  
***Motion by Reed, supported by Coy to table the item to the next meeting. All members voted in favor. Motion carried.***
  - B. SCULPTURE – *Clerk Storm-Artis* informed the DDA that she had spoken to *Kelly Vander Kley* about what the Village needed to review the structure of the sculpture

*and that she had gotten a quote from Kelly about a DDA Logo. Member Coy stated she created one and presented to the members.*

***Motion by Cole, supported by Reed to approve the DDA Logo created by Member Coy. All members voted in favor. Motion carried.***

- C. PARK AND LIGHT POLE DECORATION CONTRACTS – Superintendent Anthony explained he would be getting bids to complete underground electrical for the lights to be done at the same time as the Watermain and Main St. projects. No action taken.

11. NEW BUSINESS

A. APPROVE 2025-2026 DDA BUDGET – *Clerk Storm-Artis*

The budget was presented and explained. Increases were made in the capital outlay and community promotion expenses for the Main St. repaving project and to budget for the possible purchase of a new nativity scene and santa mailbox.

***Motion by Reed, supported by Coy to approve the 2025-2026 Budget. All members voted in favor. Motion carried.***

***Discussion took place regarding the bids for landscaping. Only bid received was from Ripmaster.***

***Motion by Reed, supported by Coy to approve Ripmaster up to \$5,000 for landscaping in the DDA area. All members voted in favor. Motion carried.***

13. COMMUNICATIONS *None*

14. COMMENTS FROM VISITORS

Elizabeth Vaughn spoke about the clean up of the pond in McGillen’s Crossings.

15. COMMENTS FROM MEMBERS *None*

16. ADJOURN @