

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**JULY 14, 2025**

**MINUTES**

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE: Begeman, Cole, McLean, Streeter, Stuut  
ABSENT: Gurley  
OTHERS PRESENT: Manager McGrew, Clerk Storm-Artis, Superintendent Anthony, Engineer Woodhams  
*Motion by Begeman, supported by Streeter to excuse member Gurley for an engagement scheduled prior to being appointed to Village Council. All members voted in favor. Motion carried.*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. INTERVIEW VILLAGE COUNCIL APPLICANT JON DANIEL  
Applicant Daniel was interviewed.
7. INTERVIEW VILLAGE COUNCIL APPLICANT MASON MONROE  
Applicant Monroe was interviewed.
8. ADDITIONS TO AGENDA  
*President Cole added \$15,319.62 to the bills for a new total of \$203,207.47; New Business L-Carpet Bids, M-Sidewalks, and N-Eagle Scout Projects.*
9. APPROVAL OF THE AGENDA  
*Motion by Begeman, supported by Streeter to approve the agenda as amended. All members voted in favor. Motion carried.*
10. APPROVAL OF THE MINUTES OF THE ZBA MEETING OF JUNE 23, 2025  
*Motion by Begeman, supported by Stuut to approve the ZBA minutes of June 23, 2025. All members voted in favor. Motion carried.*
11. APPROVAL OF THE MINUTES OF JUNE 23, 2025  
*Motion by Stuut, supported by Begeman to approve the Council meeting minutes of June 23, 2025. All members voted in favor. Motion carried.*
12. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 187,950.85  
15,319.62  
Total \$ 203,207.47

***Motion by McLean, supported by Begeman to approve the bills in the amount of 203,207.47. Roll Call vote taken. All members voted in favor. Motion carried.***

13. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

14. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR STUUT

***No meeting, no report***

B. COMMUNICATIONS COMMITTEE – CHAIR STREETER

***No meeting, no report***

C. DPW COMMITTEE – CHAIR MCLEAN

***No meeting, no report***

D. LAW ENFORCEMENT COMMITTEE – CHAIR COLE

***No meeting, no report***

E. PARKS & RECREATION COMMITTEE – CHAIR GURLEY

***No meeting, no report***

F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN

***No meeting, no report***

G. ZONING AND ORDINANCE COMMITTEE – CHAIR VACANT

***No meeting, no report***

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT

***No meeting, no report***

I. DDA COMMITTEE – CHAIR ROB BROOKS

***No meeting, no report***

J. KATS – MANAGER MCGREW

***Meeting 6/25/2025***

15. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony presented his report*

B. MANAGER’S REPORT – *Manager McGrew presented his report*

C. ENGINEER’S REPORT - *Engineer Woodhams spoke about the Watermain project and progress report with the USDA, the Small Urban Grant, and KATS application.*

D. ATTORNEY’S REPORT – *Attorney Graham Not Present*

16. OLD BUSINESS

A. YARD FOWL ORDINANCE

Extensive discussion took place. There was some disagreement about the cost of the variance, and any exceptions with additional property acreage within a residential zone.

***Motion by Stuut, supported by Streeter to approve the Yard Fowl Ordinance as presented. Roll call vote taken. Begeman, Cole, and Stuut voted yes. McLean and Streeter voted no. 3-2 Motion failed.***

Member Stuut asked for clarification on why the motion failed. Clerk Storm-Artis clarified that approval by the majority of the Council as a whole is required to pass an ordinance, not just a majority of those members present. This would require 4 yes votes. As there were only 3 yes votes the motion failed.

***President Cole made a motion to add this item to the agenda at the next council meeting.***

Clerk Storm-Artis clarified that only a member that voted on the side of the motion failure could ask that this item be revisited.

***Motion by McLean, supported by Streeter to add this item to the agenda at the next council meeting for further discussion. All members voted in favor. Motion carried.***

- B. COMMITTEE MEETING SCHEDULING – *Member Stuut*  
Discussion took place. No action taken.

17. NEW BUSINESS

- A. APPROVE HIGHWAY MAINTENANCE REPAIR AGREEMENT – *Superintendent Anthony*

***Motion by McLean, supported by Stuut to approve the Highway Maintenance Agreement. All members voted in favor. Motion carried.***

- B. DECISION ON FILLING VACANT VILLAGE COUNCIL SEAT

***Motion Begeman, supported by McLean to appoint Jonathan Daniel to the open seat on the Village Council. Roll call vote taken. Begeman, Cole, McLean, and Stuut voted yes. Streeter voted no. 4-1 Motion carried.***

- C. SET ZBA PUBLIC HEARING ON AUGUST 11, 2025 AT 7:00 PM FOR VARIANCE REQUEST BY EDWARD AND FLORENCE KUCINICH TRUST FOR PROPERTY AT 23440 E. MCGILLEN AVE

***Motion by Stuut, supported by Begeman to set a public hearing on August 11, 2025 at 7:00 pm for the variance request submitted by Edward and Florence Kucinich Trust. All members voted in favor. Motion carried.***

- D. APPROVE RESOLUTION SUPPORTING MAKE-A-WISH BIKE EVENT

***Motion by Stuut, supported by McLean to approve the resolution supporting the Make-A-Wish bike event. All members voted in favor. Motion carried.***

- E. APPROVAL OF UPDATED PERMITS AND FEES FOR ELECTRICAL, MECHANICAL, AND PLUMBING PERMIT APPLICATIONS

***Motion by Stuut, supported by Begeman to approve the new electrical, mechanical and plumbing permits with the application fee going to the Village of Mattawan building department funds. All members voted in favor. Motion carried.***

- F. CHIP SEAL FY 2025-2026 ADJUSTMENT TO LOCAL STREETS  
*New total of \$181,134.75*  
***Motion by McLean, supported by Streeter to approve the adjustment to the 2025-2026 local streets. Roll Call vote taken. All members voted in favor. Motion carried.***
- G. APPROVE CHANGE ORDER #2 FOR USDA WATERMAIN PROJECT – *Engineer Woodhams*  
***Motion by Stuut, supported by McLean to approve the change order #2 for USDA watermain project. Roll call vote taken. All members voted in favor.***
- H. APPROVE PAYMENTS OF \$823,758.66 FROM SWT FOR USDA WATERMAIN AND DDA PAID ROAD PAVING WORK  
***Motion by Stuut, supported by Streeter to approve payment in the amount of \$823,758.66. Roll Call vote taken. All members voted in favor. Motion carried.***
- I. APPROVE CLOSURE OF VILLAGE OFFICES FOR ACTIVE SHOOTER TRAINING ON AUGUST 28, 2025  
Motion by McLean, supported by Streeter to approve the closure of the Village Offices for active shooter training on August 28, 2025. All members voted in favor. Motion carried.
- J. APPROVE AMENDED ENGAGEMENT LETTER FROM SEBER TANS FOR AUDIT SERVICES INCLUDING SEPARATE SINGLE USDA AUDIT FOR FISCAL YEARS ENDING JUNE 30, 2025, 2026, AND 2027  
***Motion by Begeman, supported by Stuut to approve the amended engagement letter from SeberTans for Audit Services. All members voted in favor. Motion carried.***
- K. MANAGER MCGREW 90-DAY REVIEW  
President Cole stated this item would be revisited at the end of the meeting.
- L. CARPET BIDS – *Manager McGrew*  
Bids were presented, all were over budgeted amounts.  
***Motion by Stuut, supported by Begeman to table the item until new bids could be obtained. All members voted in favor. Motion carried.***
- M. SIDEWALKS – *Member Streeter*  
Discussion took place about the sidewalks in Silvergrass and Concord Farms.  
No action taken.
- N. EAGLE SCOUT PROJECTS – *Member Streeter*  
***Motion by Streeter, supported by Begeman to have Manager McGrew and Superintendent Anthony determine some projects the Eagle Scouts could participate in. All members voted in favor. Motion carried.***
18. COMMUNICATIONS

Memorial Service for Scot Beyerstedt  
Village Treasurer Responsibilities  
Revenue and Expense Report  
DDA CD and Money Market Investments Update - \$16,328.59 Interest Earned  
MML Annual Notice

19. COMMENTS FROM VISITORS

Molly Chipouras stated the Concert in the park had good attendance and raised some money for school supplies.

20. COMMENTS FROM COUNCIL

Member McLean asked about the dead hanging baskets. Clerk Storm-Artis stated this would be discussed at the DDA meeting on July 15, 2025.

Discussion took place regarding Manager McGrew also being the Building Official as well as the Village Manager.

***Motion by Streeter, supported by Cole to add this to the agenda on July 28, 2025. All members voted in favor. Motion carried.***

***Motion by Begeman, supported by Stuut to enter into closed session for Manager McGrew's 90-day employee review. All members Voted in favor. Motion carried.***

President Cole called a 5-minute recess.

***Entered Closed Session 9:05 PM.***

***Motion by Cole, supported by Stuut to re-enter open session. All members voted in favor. Motion carried.***

***Entered Open Session 10:17 PM.***

Discussion took place about the scheduling of the 180-day employee review for Manager McGrew. No action taken.

21. ADJOURNMENT @ 10:23 PM

***Motion by Stuut, supported by Begeman to adjourn. All members voted in favor. Motion carried.***

Council Approved 7/28/25

  
Donald Cole, Council President

  
Jolie Storm-Artis, Village Clerk