

**VILLAGE OF MATTAWAN
DDA MEETING**

JUNE 17, 2025

5

MINUTES

1. CALL TO ORDER 8:30 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Brininger, Brooks, Chipouras, Coy, Crooks, Moyle, Penning*
ABSENT: *Cole (arrived at 8:40AM), Laughlin (arrived at 8:33AM), Maxwell, Reed*
OTHERS PRESENT: *Manager McGrew, Clerk Storm-Artis, Engineer Woodhams*
(arrived 8:43AM)
Motion by Cole, supported by Coy to excuse Cole, Laughlin, Maxwell, and Reed. All members voted in favor.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED

Member Laughlin arrived at 8:33 AM.
6. ADDITIONS TO AGENDA
Chair Brooks added new business Item C-Close Money Market and Cash In DDA CD
7. APPROVAL OF THE AGENDA
Motion by Moyle, supported by Coy to approve the agenda as amended. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES OF MAY 20, 2025
Motion by Moyle, supported by Brooks to approve the minutes of May 20, 2025. All members voted in favor. Motion carried.
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS *None*
10. OLD BUSINESS
 - A. PARK RESTROOM
Clerk Storm-Artis explained the proposal that was presented in the packet, and discussed the amount of funds that will be coming out for the road project and the fund balance remaining once these large ticket items are paid.
Motion by Brooks, supported by Chipouras to table the issue until DDA fund balance warrant revisiting the project. All members voted in favor. Motion carried.

- B. PARK SCULPTURE – *Kelly Vander Kley* explained where she was in the sculpture project, and what steps she was taking to get a structural engineer to evaluate the design. Also a nave blue color of the metal of the sculpture was discussed.

Member Cole arrived at 8:40 AM.

Engineer Woodhams arrived at 8:43 AM.

11. NEW BUSINESS

A. 2024-2025 BUDGET AMENDMENTS

Clerk Storm-Artis presented the needed budget amendments and estimates for the road projects.

Motion by Brooks, supported by Laughlin to approve the presented 2024-2025 Fiscal year budget amendments. All members voted in favor. Motion carried.

B. 2025-2026 BUDGET AMENDMENTS

Motion by Brooks, supported by Chipouras to approve the presented 2025-2026 fiscal year budget amendments. All members voted in favor. Motion carried.

C. CLOSE OUT MONEY MARKET AND CASH OUT DDA CD

Discussion took place.

Motion by Brooks, supported by Coy to close out the money market account at Consumers Credit Union, and cash out the DDA CD when mature in the beginning of July 2025. All members voted in favor. Motion carried.

12. COMMUNICATIONS

Discussion took place regarding Clerk Storm-Artis keeping her role as the Village Office liaison for the DDA.

E-Mail from Ripmaster Landscaping

Discussion took place regarding the communication failures with the 2025 landscaping bids and Ripmaster Landscaping. Manager McGrew stated he would reach out to Ripmaster.

Revenue and Expense Report

13. COMMENTS FROM VISITORS *None*

14. COMMENTS FROM MEMBERS

Discussion took place regarding the pond in McGillen Crossings and what entity is responsible for the maintenance of the common areas including the pond and bridge. Clerk Storm-Artis discussed it was the responsibility of the Property Owner HOA.

15. ADJOURN @ 9:36 AM

Motion by Brooks, supported by Coy to adjourn. All members voted in favor. Motion carried.

DDA Approved: 7/15/2025

A handwritten signature in black ink, appearing to read 'Rob Brooks', written over a horizontal line.

Rob Brooks, DDA Chair

A handwritten signature in black ink, appearing to read 'Jolie Storm-Artis', written over a horizontal line.

Jolie Storm-Artis, Village Clerk