

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**AUGUST 25, 2025**

**AGENDA**

1. CALL TO ORDER @ **7:00 PM**
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE:
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ELECTION OF OFFICERS
  - I. President
    - a. Call for nominations Pro Tem Begeman
    - b. Acceptance of nominations from nominees
    - c. Voice vote on nominees in order of nomination
    - d. Declaration that nominee is elected
  - II. President Pro Tem – If Pro Tem elected President
    - a. Call for nominations from President
    - b. Acceptance of nominations from nominees
    - c. Voice vote on nominees in order of nomination
    - d. Declaration that nominee is elected
  - III. Treasurer – If Treasurer elected President
    - a. Call for nominations from President
    - b. Acceptance of nominations from nominees
    - c. Voice vote on nominees in order of nomination
    - d. Declaration that nominee is elected
7. ADDITIONS TO AGENDA
8. APPROVAL OF THE AGENDA
9. APPROVAL OF THE MINUTES FROM COUNCIL MEETING AND ZBA OF **AUGUST 11, 2025**
10. BILLS TO BE APPROVED IN THE AMOUNT OF **\$ 57,807.26**
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

12. BOARD AND COMMITTEE REPORTS

- A. FINANCE COMMITTEE – CHAIR STUUT  
*No meeting, no report*
- B. COMMUNICATIONS COMMITTEE – CHAIR STREETER  
*No meeting, no report*
- C. DPW COMMITTEE – CHAIR MCLEAN  
*No meeting, no report*
- D. LAW ENFORCEMENT COMMITTEE – CHAIR COLE  
*No meeting, no report*
- E. PARKS & RECREATION COMMITTEE – CHAIR GURLEY  
*No meeting, no report*
- F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN  
*No meeting, no report*
- G. ZONING AND ORDINANCE COMMITTEE – CHAIR DANIEL  
*No meeting, no report*
- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT  
*Meeting 8/20/2025*
- I. DDA COMMITTEE – CHAIR ROB BROOKS  
*Meeting 8/19/2025*
- J. KATS – MANAGER MCGREW  
*No Meeting, no report*

13. STAFF REPORTS

- A. POLICE DEPARTMENT REPORT– *Chief Mansfield*
- B. CLERK’S REPORT – *Clerk Storm-Artis*
- C. ENGINEER’S REPORT - *Engineer Woodhams*
- D. ATTORNEY’S REPORT – *Attorney Graham*

14. OLD BUSINESS

- A. MANAGER MCGREW CONTINUING AS BUILDING OFFICIAL AND BUILDING INSPECTOR
- B. MANAGER MCGREW 2.5% PAY INCREASE – *Manager McGrew*
- C. UPDATED CARPET BIDS – *Manager McGrew*
  - Wenke Flooring \$18,299.45
  - Home Improvement Supply \$18,011.00
  - West Michigan Carpet \$18,000.00

- D. MANDATORY WATER CONNECTION COMPLIANCE UPDATE – *Manager McGrew*
- E. CLARIFICATION OF MOTION LANGUAGE FOR POLICE DEPARTMENT LATERAL INCENTIVE SIGN-ON BONUS – *Chief Mansfield*
- F. SECURITY CAMERA GRANT APPLICATION RESOLUTION THROUGH PAR PLAN – *Manager McGrew*

15. NEW BUSINESS

- A. SEND DEVELOPMENT/ REVIEW OF PARKS MASTER PLAN TO PARKS AND RECREATION COMMITTEE – *Clerk Storm-Artis*
- B. REVIEW APPLICATIONS FOR VACANT VILLAGE COUNCIL SEAT
- C. COMMITTEE, DDA AND PLANNING COMMISSION ASSIGNMENT REVIEW
- D. VILLAGE OFFICE BUILDING FASCIA - *Manager McGrew*
- E. MERS RETIREMENT CHANGES AND UPDATES TO EMPLOYEE HANDBOOK – *Clerk Storm-Artis*
- F. MICHIGAN CERTIFIED PUBLIC MANAGER PROGRAM – *Manager McGrew*
- G. SILVERGRASS PHASE 3 METERS – *Superintendent Anthony*
- H. PURCHASE OF NEW POLICE DEPARTMENT SERVER – *Chief Mansfield*
- I. RENEWAL OF FRANCHISE AGREEMENT DIRECTV AND PUBLICATION OF NOTICE ON FILE – *Clerk Storm-Artis*
- J. PURCHASE OF NATIVITY MANGER FOR \$1,495.00 OUT OF PARKS CAPITAL OUTLAY – *Manager McGrew*
- K. COUNCIL MEMBERS AND VILLAGE EMPLOYEES WALKING WITH DPW VEHICLES IN HOMECOMING PARADE AND HANDING OUT SWAG – *Manager McGrew*
- L. SILVERGRASS LIFT STATION FLYGT PUMP REPAIR – *Superintendent Anthony*

16. COMMUNICATIONS

Introduction to Municipal and E-Mail Record Retention  
Active Shooter Training August 28, 2025 at 1 PM  
Updated Employee Handbook

Discussion on Possible MML Parliamentary Procedure Training Dates  
Cancellation of Manager McGrew and Clerk Storm-Artis attending BS&A Conference  
Materials Management Working Groups

17. COMMENTS FROM VISITORS
18. COMMENTS FROM COUNCIL
19. ADJOURNMENT @

DRAFT