

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**JULY 28, 2025**

**MINUTES**

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE: Begeman, Cole, Daniel, Gurley, McLean, Streeter, Stuut  
OTHERS IN ATTENDANCE: Manager McGrew, Clerk Storm-Artis, Chief Mansfield,  
Attorney Graham, Engineer Woodhams
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA  
President Cole added \$49,213.60 to the bills for a new total of \$89,408.20, removed Old  
Business-D and New Business-E.
7. APPROVAL OF THE AGENDA  
*Motion by Stuut, supported by Begeman to approve the agenda as amended. All  
members voted in favor. Motion carried.*
8. APPROVAL OF THE MINUTES FROM COUNCIL MEETING AND CLOSED  
SESSION OF JULY 14, 2025  
*Motion by Stuut, supported by McLean to approve the closed session minutes from  
July 14, 2025. Begeman, Cole, Gurley, McLean, Streeter and Stuut voted yes. Daniel  
abstained. Motion carried.*  
*Motion by Stuut to approve the minutes from the council meeting on July 14, 2025. All  
members voted in favor. Motion carried.*
9. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 40,194.60  
49,213.60  
Total \$ 89,408.20  
*Motion by McLean, supported by Streeter to approve the bills in the amount of  
\$89,408.20. Roll call vote taken. All members voted in favor. Motion carried 7-0.*
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM None
11. BOARD AND COMMITTEE REPORTS
  - A. FINANCE COMMITTEE – CHAIR STUUT  
*No meeting, no report*

- B. COMMUNICATIONS COMMITTEE – CHAIR STREETER  
*No meeting, no report*
  - C. DPW COMMITTEE – CHAIR MCLEAN  
*No meeting, no report*
  - D. LAW ENFORCEMENT COMMITTEE – CHAIR COLE  
*No meeting, no report*
  - E. PARKS & RECREATION COMMITTEE – CHAIR GURLEY  
*No meeting, no report*
  - F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN  
*No meeting, no report*
  - G. ZONING AND ORDINANCE COMMITTEE – CHAIR DANIEL  
*No meeting, no report*
  - H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT  
*No meeting, no report*
  - I. DDA COMMITTEE – CHAIR ROB BROOKS  
*Meeting 7/15/2025*
  - J. KATS – MANAGER MCGREW  
*No Meeting, no report*
12. STAFF REPORTS
- A. POLICE DEPARTMENT REPORT– *Chief Mansfield spoke about his report, the memorial for Scot Bryerset, and new officers training and start dates.*
  - B. CLERK’S REPORT – *Clerk Storm-Artis read her report.*
  - C. ENGINEER’S REPORT - *Engineer Woodhams gave an update on the watermain project, including road paving and line painting. The section on French Rd. will have adjustments to the paving due to the location of the natural gas lines and adjustment required for the watermain installation.*
  - D. ATTORNEY’S REPORT – *Attorney Graham stated everything he had was on the agenda.*
13. OLD BUSINESS
- A. YARD FOWL ORDINANCE  
Attorney Graham clarified how to proceed with reconsideration due to the vote at the last meeting and the motion failure.  
***Motion by Streeter, supported by Cole to reconsider the Yard Fowl Ordinance. Roll call vote taken. All members voted in favor. Motion carried 7-0.***  
***Discussion took place.***  
***Motion by Daniel, supported by Stuut to adopt the yard fowl ordinance. Roll call vote taken. All members voted in favor. Motion carried 7-0.***
  - B. DIRECT DEPOSIT FOR VILLAGE EMPLOYEES – *Member Stuut*  
Extensive discussion took place.

***Motion by McLean, supported by Streeter to keep the current process and not move employee pay to direct deposit, but allowing for revisiting at a future time. Roll call vote taken. Begeman, Cole, Gurley, and McLean voted yes. Daniel, Streeter and Stuut voted no. Motion carried 4-3.***

- C. OVERTIME APPROVAL AND COUNCIL VOLUNTEER OPPORTUNITY FOR BASEMENT ORGANIZATION AND RECORDS REVIEW FOR RETENTION DESTRUCTION – *Member Stuut*

Member Stuut discussed the issue with the basement and document organization.

***Motion by Cole, supported by Stuut to approve 4 hours overtime for office and DPW to assist with cleaning and organization of the basement at Village Hall. All members voted in favor. Motion carried.***

14. NEW BUSINESS

- A. APPROVE ACH PAYMENT FOR 401A AND 457 THROUGH MERS

***Motion by Stuut, supported by Daniel to approve moving to ACH payments for MERS 401 and 457 contributions. All members voted in favor. Motion carried.***

- B. APPROVE ZONING REVIEW APPLICATION FORM

***Motion by Begeman, supported by Daniel to approve the zoning review form and internal Zoning Administrator review. All members voted in favor. Motion carried.***

- C. APPLICATION FOR THE ALLOWANCE OF A FIREWORK SHOW AT LITTLE LEAGUE FIELDS HOSTED BY THE MATTAWAN MASONIC LODGE ON AUGUST 9, 2025

***Motion by McLean, supported by Begeman to approve the fireworks show with review from the fire department. Voice vote taken. Nay heard. Roll call vote taken. Begeman, Cole, Daniel, Gurley, McLean, and Stuut voted yes. Streeter voted no. Motion carried 6-1.***

- D. DISCUSSION ON MML TRAINING ON PARLIMENTARY PROCEDURES

***Motion by Begeman, supported by Streeter to approve MML On-Site training on Parliamentary Procedures. All members voted in favor. Motion carried.***

- E. HICVISION CAMERA REPLACEMENT BIDS AND RESOLUTION FOR GRANT APPLICATION THROUGH PAR PLAN

Michigan Security & Lock      \$ 6,476.00

Verkada                                57,341.85

EPS                                        24,012.00

***Motion by Begeman, supported by Daniel to approve the purchase of replacement cameras from Michigan Security and Lock for \$6,476.00 and apply for the Par Plan Grant. All members voted in favor. Motion carried.***

- F. BS&A CONFERENCE ATTENDANCE FOR ALL OFFICE STAFF AND OFFICE CLOSURE OCTOBER 6, 2025 THROUGH OCTOBER 9, 2025

***Motion by Begeman, supported by Stuut to send Manager McGrew and Clerk Storm-Artis to the BS&A conference, with driving to the location, and staying in an Air B&B. All members voted in favor. Motion carried.***

G. DISCUSSION ON MANAGER MCGREW CONTINUING AS BUILDING OFFICIAL AND BUILDING INSPECTOR

***Motion by Daniel, supported by Streeter to have Manager McGrew come up with a plan and present said plan to the Village Council at the meeting on August 25, 2025 that addresses the ethical concerns arising from his roles of the Village Manager and owner/operator of the company providing building inspection services to the Village of Mattawan as listed below:***

- ***Conflict of interest of duties to include potential conflictory obligations between the Village Manager's responsibility to act in the public interest and his private interest as owner of the inspection firm.***
- ***Supervision of financial transactions including the inherent ethical issue posed by the Village Manager overseeing or approving payments issued by the Village to his own company.***
- ***Compromised reporting or complaint chain with the lack of a neutral or impartial process for Village Staff, contractors, or citizens to raise concerns about billing, service quality, or conduct regarding the inspection company, given that complaints would normally be directed to the Village Manager, so in this case is the business owner.***

***All members voted in favor. Motion carried.***

15. COMMUNICATIONS

Updated Section 3 of Employee Handbook  
Book Sale – Friends of the Van Buren Library  
School Supplies Drive

16. COMMENTS FROM VISITORS *None*

17. COMMENTS FROM COUNCIL

Member Stuut wanted to know the date for the mandatory water connection. Manager McGrew stated he would follow up and present updated information at the next council meeting.

Member Stuut asked about the temperature in the Village Office and getting an estimate to fix the temperature difference in different areas of the building.

18. ADJOURNMENT @ 9:21 PM

***Motion by Begeman, supported by Stuut to adjourn. All members voted in favor. Motion carried.***

Council Approved 8/11/25

  
*Luann Begeman, Council President Pro Tem*

  
*Jolie Storm-Artis, Village Clerk*