

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

SEPTEMBER 22, 2025

AGENDA

1. CALL TO ORDER @ 7:00 PM

2. PLEDGE OF ALLEGIANCE.

3. ATTENDANCE:

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

PRESENTATION FROM DAN HUTCHINS WITH THE VAN BUREN DISTRICT LIBRARY

6. ADDITIONS TO AGENDA

7. APPROVAL OF THE AGENDA

8. APPROVAL OF THE MINUTES FROM MEETING AND CLOSED SESSION OF
SEPTEMBER 8, 2025

9. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 96,120.12

10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

11. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR STREETER

No meeting, no report

B. COMMUNICATIONS COMMITTEE – CHAIR DANIEL

No meeting, no report

C. DPW COMMITTEE – CHAIR MCLEAN

No meeting, no report

D. LAW ENFORCEMENT COMMITTEE – CHAIR GURLEY

No meeting, no report

E. PARKS & RECREATION COMMITTEE – CHAIR MONROE

Meeting 9/22/2025

F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN

Meeting 9/16/2025

G. ZONING AND ORDINANCE COMMITTEE – CHAIR STUUT

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STREETER

No meeting, no report

I. DDA COMMITTEE – CHAIR ROB BROOKS

Meeting 9/16/2025

J. KATS – MANAGER MCGREW

No Meeting, no report

12. STAFF REPORTS

A. POLICE DEPARTMENT REPORT– *Chief Mansfield*

B. CLERK’S REPORT – *Clerk Storm-Artis*

C. ENGINEER’S REPORT - *Engineer Woodhams*

D. ATTORNEY’S REPORT – *Attorney Graham*

13. OLD BUSINESS

A. POLICE DEPARTMENT SERVER

B. WATER COMPLIANCE UPDATE – Manager McGrew

14. NEW BUSINESS

A. KURITA/TONKA WATER BUDGET AMENDMENT

591-554-81840 Previous \$0.00 Amended \$ 414,000.00

591-001-69900 Previous \$10,000.00 Amended \$ 424,000.00

Bid of \$413,640.00 Approved on 9/23/2024 originally budgeted for 24-25 Fiscal Year

B. APPROVE INVOICE FOR KURITA/TONKA WATER FOR \$372,276.00

C. WELL #3 PUMP OVERHAUL FROM PEERLESS MIDWEST FOR \$31,312.00

D. APPROVE INVOICE FROM AR ENGINEERING IN THE AMOUNT OF \$5,000.00
FOR MS4 PROJECT

15. COMMUNICATIONS

Community Trail Meeting Notice – Antwerp Township Hall October 1st at 6:30 PM
Van Buren District Library Program and Millage Renewal Information

16. COMMENTS FROM VISITORS

17. COMMENTS FROM COUNCIL

18. ADJOURNMENT @

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

SEPTEMBER 8, 2025

MINUTES

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE: **Begeman, Daniel, Gurley, McLean, Monroe, Streeter, Stuut**
OTHERS IN ATTENDANCE: *Manager McGrew, Administrative Assistant Ranney-Holroyd, Superintendent Anthony, Attorney Graham, Engineer Woodhams*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
President Stuut added New business F- DPW Chipper, New business G Signature Authority Resolution, and added \$ 4,789.76 to the bills for a new total of \$141,180.66.
7. APPROVAL OF THE AGENDA
Motion by Begeman, supported by Daniel to approve the agenda as amended. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES OF THE ZBA MEETING OF AUGUST 25, 2025
Motion by McLean, supported by Streeter to approve the ZBA minutes of August 25, 2025. All members voted in favor. Motion carried.
9. APPROVAL OF THE COUNCIL MEETING MINUTES OF AUGUST 25, 2025
Motion by Daniel, supported by Begeman to approve the council meeting minutes of August 25, 2025. All members voted in favor. Motion carried.
10. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 136,390.90
4,789.76
Total \$141,180.66
Motion by McLean, supported by Gurley to pay the bills in the amount of \$141,180.66. Roll call vote taken. All members voted in favor. Motion carried.
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
Edrie Britten - Village resident spoke of her ideas for a new building for police dept, and suggested a laundromat in the village.

12. BOARD AND COMMITTEE REPORTS

- A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
- B. COMMUNICATIONS COMMITTEE – CHAIR STREETER
No meeting, no report
- C. DPW COMMITTEE – CHAIR MCLEAN
No meeting, no report
- D. LAW ENFORCEMENT COMMITTEE – CHAIR MONROE
No meeting, no report
- E. PARKS & RECREATION COMMITTEE – CHAIR GURLEY
Meeting needs to be scheduled
- F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
No meeting, no report
- G. ZONING AND ORDINANCE COMMITTEE – CHAIR DANIEL
No meeting, no report
- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
No meeting, no report
- I. DDA COMMITTEE – CHAIR ROB BROOKS
No meeting, no report
- J. KATS – MANAGER MCGREW
Meeting 8/27/2025 – nothing to report

13. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony reviewed report*
- B. MANAGER’S REPORT – *Manager McGrew reviewed his report*
- C. ENGINEER’S REPORT - *Engineer Woodhams updated on Water Main Project*
- D. ATTORNEY’S REPORT – *Attorney Graham stated all items are on the agenda, and updated council on letter for former member Smith.*

14. OLD BUSINESS

- A. WATER CONNECTION COMPLIANCE UPDATE- Manager McGrew reviewed report. Discussion took place.
Motion by Daniel, supported by Streeter to grant a 1-year extension for non-compliant residents, such that Manager McGrew verifies the resident has applied to the USDA Grant/Laon program.
Discussion took place.
Daniel rescinded his motion. Streeter rescinded his support.

Motion by Stuut, supported by Daniel to give 14 days to the residents having not applied to USDA to be compliant with the September 1st. 2025 deadline, and all that have applied, give one year to September 1st,2026 to connect to water. Roll call vote taken. Daniel, Gurley, McLean, Monroe, Streeter, Stuut voted in favor. Begeman abstained. Motion carried 6-0-1.

B. REVIEW OF COMMITTEE ASSIGNMENTS

Motion by Monroe, supported by Daniel to accept Committee assignments as presented by President Stuut. All members voted in favor. Motion carried.

C. MICHIGAN CERTIFIED PUBLIC MANAGER PROGRAM – Manager McGrew

Motion by Mclean, supported by Daniel to pay \$2,995.00 fee for Michigan Certified Manager Program for Manager McGrew to attend. All members voted in favor. Motion carried.

D. PURCHASE OF NEW POLICE DEPARTMENT SERVER

Motion by McLean, supported by Begeman to table the police department server to the next council meeting on September 22,2025. All members voted in favor. Motion carried.

E. MML TRAINING AGREEMENT

Discussion took place. No action taken.

F. LIGHT POLE HOLIDAY DECORATIONS -Superintendent Athony

Discussion took place. No action taken.

15. NEW BUSINESS

A. ASPHALT HOT BOX MACHINE REPLACEMENT

KM International	\$51,730.00	
Falcon	\$76,122.28	
Spaulding Corp.	\$49,443.67	w/roller \$50,921.71

Motion by Daniel, supported by Streeter to approve purchase of Hot Box Machine without roller from Spaulding Corp. for \$49,443.67, and purchase of Chipper from Vermeer for \$45,500 totaling \$94,943.67. Roll call taken. Daniel, Gurley, Mclean, Monroe, Streeter, Stuut voted yes. Begeman voted no. 6-1. Motion carried.

B. APPROVE PAY APPLICATION FOR SWT IN THE AMOUNT OF \$962,271.51

Motion by McLean, supported by Daniel to pay SWT in the amount of \$962,271.51. Roll call vote. All members voted in favor. Motion carried.

C. APPROVE ALTA INVOICE FOR COUPLER REPAIR IN THE AMOUNT OF \$5,409.56

Motion by Daniel, supported by Monroe to pay Alta invoice in the amount of \$5,409.56. All members voted in favor. Motion carried.

- D. APPROVE PURCHASE OF U-BRANCHES FOR PHASE-3 4 CONCORD FARMS IN THE AMOUNT \$3,208.00

Motion by Daniel, supported by McLean to purchase U-Branches \$3,208.00 for Phase 4 of Concord Farms. All members voted in favor. Motion carried.

- E. MANAGER MCGREW 180-DAY REVIEW

President Stuut stated this would be addressed in closed session at end of meeting.

- F. WOODCHIPPER REPLACEMENT- Superintendent Anthony

Agenda item discussed with New Business A. No further action taken.

- G. SIGNATURE AUTHORITY RESOLUTION

Motion by Daniel, supported by Begeman to approve the signature authority resolution. All members voted in favor. Motion carried.

16. COMMUNICATIONS

Revenue and Expense Report

Village Employees and Council Members walking and Vehicles in Homecoming Parade

17. COMMENTS FROM VISITORS

Molly Chipouras presented invoice from WOW 1 Day Painting to council for painting the pavilion/stage in the park. Discussion took place.

Motion by McLean, supported by Gurley to pay WOW 1 day Painting invoice in the amount of \$2,999.51. Roll call vote taken. Begeman, Daniel, Gurley, Mclean, Monroe, Stuut voted yes. Streeter voted no. Motion carried 6-1.

Molly Chipouras discussed Mattawan Days, and presented Thank You card for the help with School Supplies for Success.

18. COMMENTS FROM COUNCIL:

Member Monroe expressed his appreciation for appointing him to council and looks forward to working with everyone.

Motion by Begeman, supported by Daniel to enter closed session at the written request of Manager McGrew to discuss Manager McGrew's 180-day review. All members voted in favor. Motion carried.

Entered closed session at 9:03PM.

Member McLean left council meeting during closed session at 9:49 PM.

Motion by Daniel, supported by Begeman to return to open session. All members voted in favor. Motion carried

Entered Open session at 9:50 PM.

Motion by Monroe, supported by Streeter to approve Manager McGrew's 2.5 % pay increase retro back to July 1st, 2025. Roll Call voted taken. Begeman, Daniel, Gurley, Monroe, Streeter, Stuut voted yes. Motion carried 6-0.

19. ADJOURNMENT @ 9:55PM

Motion by Begeman, supported Daniel to adjourn. All members voted in favor. Motion carried.

DRAFT

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/17/2025	AP	ALTRA Equipment Company	Invoice: SS2/73895 Ref#: 17901(r*CA 9/8/25 DPWVehicle Coupler Repair)		
AP Trx #: 29130		Repairs & Maintenance	661-891-93100	5,409.56	
		Vnd: 1557 Invoice: SS2/73895	661-000-20200		5,409.56
		Expected Check Run: 09/22/2025		5,409.56	5,409.56
09/17/2025	AP	Amazon Capital Services	Invoice: 1RT9-WYF3-734H Ref#: 17902(<PD duty holster accessories/gun ho		
AP Trx #: 29131		Equipment Repairs & Maint.	101-301-77800	87.79	
		Vnd: 1612 Invoice: 1RT9-WYF3-734H	101-000-20200		87.79
		Expected Check Run: 09/22/2025		87.79	87.79
09/17/2025	AP	Amazon Capital Services	Invoice: 1RKf-M67M-LH9P Ref#: 17903(Ink Cartliridges)		
AP Trx #: 29132		Printing	101-301-90000	42.00	
		Vnd: 1612 Invoice: 1RKf-M67M-LH9P	101-000-20200		42.00
		Expected Check Run: 09/22/2025		42.00	42.00
09/17/2025	AP	Amazon Capital Services	Invoice: 1MHH-HNMF-CQ6Q Ref#: 17904(Council/training TV & Mount)		
AP Trx #: 29133		Supplies	101-172-72600	553.94	
		Vnd: 1612 Invoice: 1MHH-HNMF-CQ6Q	101-000-20200		553.94
		Expected Check Run: 09/22/2025		553.94	553.94
09/17/2025	AP	Asphalt Restoration, Inc	Invoice: 11004 Ref#: 17905(*CA Crackfill project 60th,McGilllen,Free)		
AP Trx #: 29134		CRACK SEAL	203-451-81810	25,000.00	
		CHIP SEAL	203-451-82000	3,741.20	
		Crack Seal	202-451-81820	10,000.00	
		Chip Seal	202-451-81800	12,188.00	
		Vnd: 1384 Invoice: 11004	203-000-20200		28,741.20
		Vnd: 1384 Invoice: 11004	202-000-20200		22,188.00
		Expected Check Run: 09/22/2025		50,929.20	50,929.20
09/17/2025	AP	BHS Insurance	Invoice: 56501 Ref#: 17906(Pro rated MCC surcharge 2021 Ford)		
AP Trx #: 29135		Liability/Bonding Ins.	101-172-91000	3.00	
		Vnd: 1412 Invoice: 56501	101-000-20200		3.00
		Expected Check Run: 09/22/2025		3.00	3.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/17/2025	AP	Blue Cross Blue Shield of Mich	Invoice: 0070153447100ct2025 Ref#: 17907(Health & Dental Insurance)01/1/		
AP Trx #: 29136					
		Health/Dental/Vision Ins	101-301-71900	2,875.84	
		Health/Dental/Vision Ins	101-265-71900	301.81	
		Health/Dental/Vision Ins	101-441-71900	348.61	
		Health/Dental/Vision Ins	101-751-71900	415.47	
		Health/Dental/Vision Ins	202-463-71900	613.18	
		Health/Dental/Vision Ins	202-478-71900	202.48	
		Health/Dental/Vision Ins	203-463-71900	307.54	
		Health/Dental/Vision Ins	203-478-71900	133.72	
		Health/Dental/Vision Ins	590-552-71900	906.40	
		Health/Dental/Vision Ins	590-553-71900	0.96	
		Health/Dental/Vision Ins	591-552-71900	2,157.59	
		Health/Dental/Vision Ins	591-553-71900	36.29	
		Health/Dental/Vision Ins	661-891-71900	272.21	
		Health/Dental/Vision Ins	101-215-71900	469.91	
		Health/Dental/Vision Ins	202-172-71900	73.54	
		Health/Dental/Vision Ins	203-172-71900	43.94	
		Health/Dental/Vision Ins	590-551-71900	195.80	
		Health/Dental/Vision Ins	591-551-71900	195.80	
		Health/Dental/Vision Ins	101-000-20200		4,411.64
		Vnd: 1137 Invoice: 0070153447100ct2025			889.20
		Vnd: 1137 Invoice: 0070153447100ct2025			485.20
		Vnd: 1137 Invoice: 0070153447100ct2025			1,103.16
		Vnd: 1137 Invoice: 0070153447100ct2025			2,389.68
		Vnd: 1137 Invoice: 0070153447100ct2025			272.21
		Expected Check Run: 09/22/2025		9,551.09	9,551.09
09/17/2025	AP	Blue Cross Blue Shield of Mich	Invoice: 007015344710EEOct25 Ref#: 17908(Health & Dental Insurance EF10		
AP Trx #: 29137					
		Health Insurance	101-000-23500	1,537.30	
		Vnd: 1137 Invoice: 007015344710EEOct25	101-000-20200		1,537.30
		Expected Check Run: 09/22/2025		1,537.30	1,537.30
09/17/2025	AP	CINTAS	Invoice: 4243087467 Ref#: 17909(Mats/Pants 9/11/25)		
AP Trx #: 29138					
		Contractual Services	101-265-81800	182.88	
		Uniform allowance	590-552-76800	35.44	
			591-552-76800	35.44	
		Vnd: 1226 Invoice: 4243087467	101-000-20200		182.88
		Vnd: 1226 Invoice: 4243087467	590-000-20200		35.44
		Vnd: 1226 Invoice: 4243087467	591-000-20200		35.44
		Expected Check Run: 09/22/2025		253.76	253.76

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2025	AP	CINTAS	Invoice: 4243863614 Ref#: 17924(Mats/Pants 9/18/25)		
AP Trx #: 29139		Contractual Services	101-265-81800	182.88	
		Uniform allowance	590-552-76800	35.44	
		Uniform allowance	591-552-76800	35.44	
		Vnd: 1226 Invoice: 4243863614	101-000-20200		182.88
		Vnd: 1226 Invoice: 4243863614	590-000-20200		35.44
		Vnd: 1226 Invoice: 4243863614	591-000-20200		35.44
		Expected Check Run: 09/22/2025			
				253.76	253.76
09/17/2025	AP	CTS-Companies	Invoice: CW121379 Ref#: 17910(Service call 9/9/25 DPW outage)		
AP Trx #: 29140		Utilities - DPW Building	661-892-92100	110.00	
		Vnd: 1656 Invoice: CW121379	661-000-20200		110.00
		Expected Check Run: 09/22/2025			
				110.00	110.00
04/24/2025	AP	Fleis & Vandenbrink	Invoice: 73356 Ref#: 17925(Concord Farms 111 Addressing 2/23/25-3/29)		
AP Trx #: 29141		Site Plan/Eng. Fees	101-400-82000	520.00	
		Vnd: 0181 Invoice: 73356	101-000-20200		520.00
		Expected Check Run: 09/22/2025			
				520.00	520.00
09/17/2025	AP	Lacey Ryan	Invoice: Reimburse Aug2025 Ref#: 17911(Ofc Ryan Training/Milage/Meals 8		
AP Trx #: 29142		Training - Travel	273-320-95801	283.68	
		Vnd: 1646 Invoice: Reimburse Aug2025	273-000-20200		283.68
		Expected Check Run: 09/22/2025			
				283.68	283.68
09/17/2025	AP	Midwest Energy & Communications	Invoice: 7944700Aug25 Ref#: 17912(Electric- Cole Ave lights 8/1/25-9/1/		
AP Trx #: 29143		Street Lights	101-441-92600	86.30	
		Vnd: 0022 Invoice: 7944700Aug25	101-000-20200		86.30
		Expected Check Run: 09/22/2025			
				86.30	86.30

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CHECK RUN DATES 09/22/2025 - 09/22/2025

DB: Mattawan

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2025	AP	Midwest Energy & Communications	Invoice: 581Aug25 Ref#: 17926(Electric- 25thst well/lift station,Antwe)		
AP Trx #: 29144		Street Lights	101-441-92600	178.47	
		Electric/Gas/Utilities	590-552-92100	5,524.34	
		Electric/Gas/Utilities	591-552-92100	4,537.46	
		Utilities - DPW Building	661-892-92100	344.17	
		Vnd: 0022 Invoice: 581Aug25	101-000-20200	178.47	
		Vnd: 0022 Invoice: 581Aug25	590-000-20200	5,524.34	
		Vnd: 0022 Invoice: 581Aug25	591-000-20200	4,537.46	
		Vnd: 0022 Invoice: 581Aug25	661-000-20200	344.17	
		Expected Check Run: 09/22/2025			
				10,584.44	10,584.44
09/18/2025	AP	Midwest Energy & Communications	Invoice: 88804348Oct25 Ref#: 17927(Electric-Phones/Data/FreedomLn 10/8/		
AP Trx #: 29145		Electric/Gas/Utilities	591-552-92100	64.16	
		Vnd: 0022 Invoice: 88804348Oct25	591-000-20200	64.16	
		Expected Check Run: 09/22/2025			
				64.16	64.16
09/18/2025	AP	Midwest Energy & Communications	Invoice: 888045841Oct25 Ref#: 17928(Electric 25th St Lift Station 10/8/		
AP Trx #: 29146		Electric/Gas/Utilities	591-552-92100	70.00	
		Vnd: 0022 Invoice: 888045841Oct25	591-000-20200	70.00	
		Expected Check Run: 09/22/2025			
				70.00	70.00
09/18/2025	AP	Midwest Energy & Communications	Invoice: 888045842Oct25 Ref#: 17929(Electric French Tower 10/8/25-11/7/		
AP Trx #: 29147		Electric/Gas/Utilities	591-552-92100	70.00	
		Vnd: 0022 Invoice: 888045842Oct25	591-000-20200	70.00	
		Expected Check Run: 09/22/2025			
				70.00	70.00
09/17/2025	AP	Motorola Solutions, Inc.	Invoice: 8282199882 Ref#: 17913(V700 Battery,3.8V)		
AP Trx #: 29148		Capital Outlay	101-301-97000	198.00	
		Vnd: 1617 Invoice: 8282199882	101-000-20200	198.00	
		Expected Check Run: 09/22/2025			
				198.00	198.00
09/17/2025	AP	O'Reilly Automotive	Invoice: 3978-323466 Ref#: 17914(Alternator/ core charge)		
AP Trx #: 29149		Gas & Oil	661-891-75100	214.34	
		Vnd: 1464 Invoice: 3978-323466	661-000-20200	214.34	
		Expected Check Run: 09/22/2025			
				214.34	214.34

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/17/2025	AP	Prein & Newhof	Invoice: 126039 Ref#: 17915(Water testing)		
AP Trx #: 29150		Testing and Analysis Vnd: 1044 Invoice: 126039	591-552-76500 591-000-20200	1,375.00	1,375.00
		Expected Check Run: 09/22/2025		1,375.00	
09/17/2025	AP	SCOTT GRAHAM, PLLC	Invoice: August 2025 Ref#: 17916(Legal Services August 2025)		
AP Trx #: 29151		Professional Fees Vnd: 1059 Invoice: August 2025	101-172-82600 101-000-20200	5,250.00	5,250.00
		Expected Check Run: 09/22/2025		5,250.00	
09/17/2025	AP	Touchtone Communications	Invoice: 3739873 Ref#: 17917(Long distaceAugust2025)		
AP Trx #: 29152		Telephone Vnd: 1165 Invoice: 3739873	101-215-85300 101-000-20200	20.50	20.50
		Expected Check Run: 09/22/2025		20.50	
09/17/2025	AP	Twinkle Holiday Lighting	Invoice: 940 Ref#: 17918(*DDA 9/1625 Park Holiday Lights 50% depo)		
AP Trx #: 29153		Community Promotion Vnd: 1675 Invoice: 940	248-728-88000 248-000-20200	2,999.47	2,999.47
		Expected Check Run: 09/22/2025		2,999.47	
09/17/2025	AP	Verizon Wireless	Invoice: 6123022499 Ref#: 17919(Cell phones 08/9/25-9/8/25)		
AP Trx #: 29154		Telephone Telephone-Emergency Telephone-Emergency Vnd: 1231 Invoice: 6123022499 Vnd: 1231 Invoice: 6123022499 Vnd: 1231 Invoice: 6123022499	101-215-85300 590-551-85300 591-551-85300 101-000-20200 590-000-20200 591-000-20200	87.76 150.15 150.15	87.76 150.15 150.15
		Expected Check Run: 09/22/2025		388.06	388.06
09/17/2025	AP	Verizon Wireless	Invoice: 6122383144 Ref#: 17920(Data charges 8/2/25-9/1/25)		
AP Trx #: 29155		Communication Vnd: 1231 Invoice: 6122383144	591-552-85000 591-000-20200	302.64	302.64
		Expected Check Run: 09/22/2025		302.64	302.64

User: EHOLROYD

CHECK RUN DATES 09/22/2025 - 09/22/2025

DB: Mattawan

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/17/2025	AP	Weed Man	Invoice: 524278 Ref#: 17921(Weed Contro(Fall))		
AP Trx #: 29156		Contractual Services	101-265-81800	239.00	
		Vnd: 0992 Invoice: 524278	101-000-20200		239.00
		Expected Check Run: 09/22/2025		239.00	239.00
09/19/2025	AP	William Wilcox	Invoice: Aug2025 Inspections Ref#: 17930(Aug/Sept Electrical Inspection		
AP Trx #: 29157		Building Permit Fees	101-000-47700	1,368.90	
		Electrical Permit Fees	249-000-47710	221.40	
		Vnd: 1670 Invoice: Aug2025 Inspections	101-000-20200		1,368.90
		Vnd: 1670 Invoice: Aug2025 Inspections	249-000-20200		221.40
		Expected Check Run: 09/22/2025		1,590.30	1,590.30
04/03/2025	AP	WOW 1 Day Painting	Invoice: INV-00450556 Ref#: 17922(Painting of ParkPavillion)		
AP Trx #: 29158		Contractual Serv.	101-751-81800	2,999.51	
		Vnd: 1705 Invoice: INV-00450556	101-000-20200		2,999.51
		Expected Check Run: 09/22/2025		2,999.51	2,999.51
09/17/2025	AP	Wyoming Asphalt Paving Co.	Invoice: 2025-571 Ref#: 17923(Road Materials 9/14/25)		
AP Trx #: 29159		Operating Supplies	202-463-72600	133.32	
		Vnd: 1079 Invoice: 2025-571	202-000-20200		133.32
		Expected Check Run: 09/22/2025		133.32	133.32
Cash/Payable Account Totals:					
		Accounts Payable	101-000-20200	133.32	17,949.87
		Accounts Payable	202-000-20200		23,210.52
		Accounts Payable	203-000-20200		29,226.40
		Accounts Payable	248-000-20200		2,999.47
		Accounts Payable	249-000-20200		221.40
		Accounts Payable	273-000-20200		283.68
		Accounts Payable	590-000-20200		6,848.53
		Accounts Payable	591-000-20200		9,029.97
		Accounts Payable	661-000-20200		6,350.28
		Accounts Payable	TOTAL INCREASE IN PAYABLE:	96,120.12	96,120.12

VILLAGE OF MATTAWAN
POLICY AND PERSONNEL COMMITTEE

SEPTEMBER 16, 2025

MINUTES

1. CALL TO ORDER AT **6:00 PM**
2. ATTENDANCE *Begeman, Daniel, Streeter*
OTHERS PRESENT Manager McGrew & Chief Mansfield
3. ANNOUNCEMENT OF MEETING BEING RECORDED.
4. COMMENTS FROM VISITORS *None*
5. OLD BUSINESS
 - The committee reviewed additional information and a draft contract for the Police Chief.
 - Superintendent Anthony was not present. A separate meeting will be scheduled with Superintendent Anthony to discuss a draft contract for his position.
6. NEW BUSINESS
 - A. EMPLOYEE REVIEW FORM
 - Manager McGrew will work on developing a review form for Supervisors and staff in Administration.
7. COMMENTS FROM MEMBERS *None*
8. ADJOURN @ **6:49 PM**

**VILLAGE OF MATTAWAN
DDA MEETING**

SEPTEMBER 16, 2025

MINUTES

1. CALL TO ORDER 8:30 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: **Brininger, Brooks, Chipouras, Coy, Crooks, Laughlin, Maxwell, Moyle, Reed, Stuut**
ABSENT: **Penning**
OTHERS PRESENT: *Clerk Storm-Artis*
Motion by Brooks, supported by Crooks to excuse Penning. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA
Motion by Brooks, supported by Moyle to approve the agenda. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES OF AUGUST 19, 2025
Motion by Coy, supported by Brooks to approve the minutes of August 19, 2025. All members voted in favor. Motion carried.
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS *None*
10. OLD BUSINESS
 - A. PARK NATIVITY MANGER REPLACEMENT
Extensive Discussion took place.
Motion by Moyle, supported by Maxwell to purchase the nativity manger for a maximum of cost including shipping of \$1,900.00, with a call being placed to Bronner's to see if it was too late to cancel the santa mailbox and use that money toward the manger. Roll call vote taken. Brininger, Brooks, Chipouras, Coy, Crooks, Laughlin, Maxwell, Moyle, Penning, Reed, and Stuut voted yes. Motion carried 10-0.
 - B. HANGING BASKET SPRAYER
Motion by Brooks, supported by Brininger to table item to the next meeting. All members voted in favor. Motion carried.

C. LIGHT POLE CHRISTMAS DECORATIONS

Motion by Coy, supported by Brooks to table the item to the next meeting. All members voted in favor. Motion carried.

D. SCULPTURE UPDATE

Extensive discussion took place.

Motion by Brininger, supported by Chipouras to have Clerk Storm-Artis reach out to Kelly Vander Kley to reschedule the regular DDA meeting of October 16, 2025 at 8:30 AM to a time that Kelly could be present during the week of October 6, 2025 through October 10, 2025 with approval of the date from Chair Brooks and proper notification to DDA members and posting of said change. All members voted in favor. Motion carried.

11. NEW BUSINESS

A. TWINKLE HOLIDAY LIGHT INVOICE APPROVAL

Motion by Brooks, supported by Moyle to pay Twinkle Holiday Lights in the amount of \$2,999.47. All members voted in favor. Motion carried.

B. CHRISTMAS PARADE

Motion by Brooks, supported by Laughlin to cancel the holiday parade and only proceed with the scheduled tree lighting ceremony on December 6, 2025 at 6:00 PM. All members voted in favor. Motion carried.

C. OTHER HOLIDAY DECORATIONS FOR PARK

Item was discussed with Old Business A. No action taken.

12. COMMUNICATIONS

Revenue and Expense Report

13. COMMENTS FROM VISITORS *None*

14. COMMENTS FROM MEMBERS *None*

15. ADJOURN @ 9:51 AM

Motion by Brooks, supported by Coy to adjourn. All members voted in faovor. Motion carried.



Mattawan Police Department

24221 Front Avenue

Mattawan, Michigan 49071

Phone: (269) 668-3661 Fax: (269) 668-7057

Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

MONTHLY ACTIVITIES FOR AUGUST

CASE COUNT (This section includes dispatched calls for service and officer-initiated cases for criminal and non-criminal related matters.)

Monthly case count: 86 (66:38)

Officer Initiated cases: 23 (05:26)

Follow up and Investigation: 28 (10:50)

Court: 4 (2:03)

Reports: 106 (122:53)

Total time: 207:50

COMMUNITY CARE TAKING EFFORTS: (Activities relating to providing non-criminal-related services, establishing and maintaining cooperative efforts with community and services partners.)

Business/Property Checks: 49 (5:52)

Community Relations: 8 (6:27)

Field Contacts: 2 (00:10)

Meetings: 3 (1:45)

Total time: 14:14 (HH:MM)

TRAFFIC ENFORCEMENT (This section includes stationary Radar, traffic monitoring, and traffic stops.)

Traffic Stop Count: 40

Citation Count: 23

Offense Count: 31

Time Involved: 05:28

Traffic Monitoring/stationary radar: 70

Time Involved: 59:36

PATROL (This includes general road patrol activities and moving radar speed enforcement.)

Time involved: 53:46 (HH:MM)

ADMINISTRATION (This section includes the general administrative duties, completion of FOIA/NON FOIA requests, evidence management, LEIN Validations, personnel management, permit reviews, vehicle and equipment care and maintenance, review of submitted reports and documentation, State and Federal reporting, training, training management, etc.)

Time Involved: 39:54

DAILY ACTIVITY REPORT TALLIES:

375:20 (HH:MM)



Mattawan Police Department

24221 Front Avenue

Mattawan, Michigan 49071

Phone: (269) 668-3661 Fax: (269) 668-7057

Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

CHIEF'S REPORT

- Staffing updates
 - Officer Cora Bigelow is beginning Phase 3 of Field Training.
 - Officer Engel will be starting shift coverage the week of 9/28.
- The department's server has been experiencing outages and failures. Consultation continues with the Manager regarding options available.
- We continue to look at different methods of improving departmental efficiency and officer presence in the community. We continue to collaborate with State Records Management System personnel on adaptations to the system. We have also begun to explore different technologies to act as a force multiplier, further aiding in efficiency.
- Preparing for Homecoming activities. The school's first home game had an extra ordinarily large turnout; this is something we are monitoring for public safety considerations.
 - Change to Parade route- an evaluation was conducted on the route we have previously used, specifically regarding public safety considerations. Working with community partners we have altered the approved parade route to address the concerns. The new route will no longer use smaller side streets and instead use Front to Murray.
- A large amount of time has been spent reviewing Department policies for updates, as well as the creation of policies to address needs.
- I met with the Michigan Municipal League's Legislative Committee regarding matters of legislation under consideration. The Committee reviewed proposed legislation and provided a recommendation directing the MML's position on the matters.
 - Law enforcement specific legislation is being considered, changes to the way county courts are funded are being considered (removing local control of funds to state managed). I have had meetings with our county's Court Administrator regarding the proposal to learn more.
 - There have been a lot of changes in the last several years which have had a lasting effect upon matters involving criminal justice-not all have had a positive effect. These directly affect our law enforcement in the Village and the safety of our community.
 - A new MML program is being offered to help communities better their affordable housing needs. There are funds being provided that can be sought to assist communities work towards goals, including zoning reforms, up to \$50,000. I have brought this to the Manager's attention.



Mattawan Police Department

24221 Front Avenue

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Phone: (269) 668-3661 Fax: (269) 668-7057

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Jeremy S. Mansfield, Chief of Police

- Working with the Manager regarding policies and procedures proposals for Council regarding pre-employment background investigations for critical positions, as well as ensuring Charter compliance for elected officials.
- Review of Village's Insurance and coverages was completed in conjunction with the Manager. We noted one area of concern for the department and ensured correction.
- The department took part in National Night Out. The event is held to provide the public with an opportunity to interact with their community's public safety agencies, learn about resources, meet personnel.
- The Department took part in the school's open house and food truck rally. It was nice to interact with staff, students, parents and enjoy some good food.
- Officer Ryan has completed Public Information Officer Training and is currently working on a proposal to enhance our services through public engagement.
- Continuing Education training and Daily Training Bulletins assigned to staff. In-house training sessions were completed.
- Any needed Internal reviews of required incidents were conducted. Examples: the use of force by officers, officer injury, in-custody injury, vehicle pursuits, random review of body camera footage, citizen compliment or complaints and employee evaluations.
- Meetings and ongoing communications were held with the agency and community partners.
- Reported Use of Force statistics to FBI database for the previous month.

FOIA requests: 6

Non-FOIA requests: 11

Report By Violation

From 8/1/2025 12:00:00 AM to 8/31/2025 11:59:00 PM

Violation Code	Description	Count
257.628	SPEEDING 6-10 OVER	2
257.628	SPEEDING 1-5 OVER LIMIT	2
257.647	IMPROPER TURN FROM WRONG LANE	1
500.3101	NO INSURANCE	4
257.649(6)	DISOBEY STOP SIGN	3
257.255	EXPIRED REG. OVER 6 MONTHS- CIVIL INFRACTION	5
257.628	LIMITED ACCESS SPEED 6-10 OVER LIMIT	1
257.628	SPEEDING 16-20 OVER LIMIT	2
257.311	NO OPS ON PERSON	1
257.627(1)	VIOLATION OF BASIC SPEED LAW	1

* Results do not include warnings or voided tickets.

9/17/2025 11:16:33 AM

Page 1 of 1

Mattawan PD Offense Summary

Occurred 8/1/2025 - 8/31/2025

Offense	Total Offenses
101 - Abandoned Vehicle	1
1312 - 13002 - Aggravated/Felonious Assault - Police Officer - Strong Arm	1
1313 - 13001 - Assault and Battery/Simple Assault	6
1380 - 13003 - Telephone Used for Harassment, Threats	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
151 - Grass and Noxious Weeds Ordinance	8
2399 - 23007 - Larceny (Other)	1
2609 - 26007 - Fraud - Identity Theft	1
2699 - 26001 - Fraud (Other)	1
2901 - 29000 - Damage to Property - Business Property	1
3699 - 36004 - Sex Offense (Other)	1
3806 - 38001 - Neglect Child	1
4801 - 48000 - Resisting Officer	1
5007 - 50000 - Obstructing Court Order	1
5011 - 50000 - Parole Violation	1
5015 - 50000 - Failure to Appear	1
5289 - 52001 - Weapons Concealed (Other)	1
5312 - 53001 - Disturbing the Peace	1
5707 - 57001 - Trespass (Other)	1
7201 - Animal Cruelty - Simple/Gross Neglect	1
8133 - 54003 - Traffic - Improper Turn from Wrong Lane	1
8271 - 54003 - Traffic - No Operators License	1
8277 - 54003 - Traffic - Registration Law Violations	4
8282 - 54003 - No Insurance	4
9910 - 93001 - Traffic, Non-Criminal - Accident	3
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9942 - 98006 - Inspections/Investigations - Family Trouble	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	7
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	4
9953 - 99008 - Miscellaneous - General Assistance	6
9954 - 99008 - Miscellaneous - Assist to Fire Department	2
9954 - 99009 - Miscellaneous - Non-Criminal	11
9955 - 99008 - Miscellaneous - Assist to EMS	2

Mattawan PD Offense Summary

Occurred 8/1/2025 - 8/31/2025

Offense	Total Offenses
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
Total	85

STATE OF MICHIGAN

Seventh Judicial District

☐ 7th District Court – West

1007 E. Wells St.
South Haven, MI. 49090-0311
Phone (269) 637-5258

HON. ARTHUR H. CLARKE, III

District Judge

JAMES R. BECKER

Magistrate



☒ 7th District Court – East

212 Paw Paw Street, Ste. 130
Paw Paw, MI 49079-1493
Phone: (269) 657-8222

HON. MICHAEL T. MCKAY

District Judge

JUSTIN LOSEY

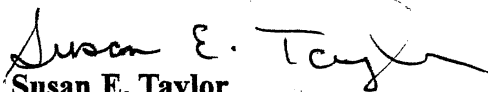
Court Administrator

SEPTEMBER 4, 2025

Ordinance Costs for Cities and Villages for the Month of August 2025

PAW PAW	1221.00
LAWTON	54.45
MATTAWAN	317.79
DECATUR	99.00
LAWRENCE	477.18
ANTWERP	
KEELER	
PORTER TOWNSHIP	8.25
DECATUR TOWNSHIP	
PINE GROVE TWP	
PAW PAW TOWNSHIP	
HAMILTON TOWNSHIP	
LAWRENCE TOWNSHIP	
ALMENA TOWNSHIP	
	\$ 2177.67
VAN BUREN COUNTY	\$ 4421.33

Prepared by:


Susan E. Taylor
Account Finance Clerk

Clerk's Report

August/September 2025

- Attended Council, ZBA, and DDA meetings
- Continued Preparing for Annual Audit. Siegfried Crandall Audit will take place September 29 through October 2; SeberTans Audit will take place November 12 through November 14. This will include a separate USDA Audit
- Investigated contents of Village Safety Deposit Box that included several bonds and will be discussing with Auditors and creating presentation to council
- Attended MAMC Education Day focusing on Ethics in Governance, Lawful Expenditures, and AI
- Attended MML Convention with education focus on Leadership, Creating Community Connections, Using Art to Benefit Community, Civility in Public Discourse, Small Business Community Investment, and Budgeting for Infrastructure on Small Scales
- Attended Active Shooter Training
- Prepared Packets for Council, Policy and Personnel, and Parks and Rec.
- Trained Administrative Assistant Ranney-Holroyd on and submitted USDA Draw #5 for \$1,045,193.66
- Worked with and trained Manager McGrew on BS&A General Ledger procedures for manual journal postings, budget amendments, verification of journal entries, investigation into bank reconciliations and account balances
- Spoke with IRS and submitted corrected Documents for correspondence sent to the IRS in **September of 2024**

Village FOIA's – 1 Food Truck Permits – 0 Park Permits - 0



**AIM
HIGHER**

Quote Information:

**Ticket #4159722 - 2025.06 - PFF - New server and
Switch**

Quote # JC011401
Version 1

Prepared for:

Village of Mattawan, MI

Jolie Storm
Jstorm@mattawanmi.com

- Executive Summary

Description

Scope of Work

IN-SCOPE SERVICES

Project Management

VC3 will assign a project manager for the duration of the project to work closely with an assigned Client representative to ensure proper project coordination and planning.

These activities will include:

- Project kickoff meeting to define project resources and timeline
- Documentation of scheduled project activities
- Weekly Project Status meetings and documented updates as needed
- Coordination of VC3 and Village of Mattawan, MI schedules to ensure successful implementation
- Project closure documentation to formalize end of project

Initiation & Planning Phase

Implementation: Planning, Communication & Coordination

- Planning, Communication & Coordination
- Planning, Communication & Coordination (after hours)
- Vendor Coordination/Consulting
- Vendor Coordination/Consulting (after hours)
- Pre-Migration Kick-Off call with Client

Execution, Monitoring & Controlling Phase

Server Build: Physical Server Assembly

- Receive, Unbox Server and components
- BIOS, Storage Controller & OOB Firmware Updates & Configure OOB and RAID
- Onsite Unbox server and Install

Host Server Build: Install and Configure Windows Server w/ Hyper-V

- Download & Install Windows 2022
- Configure network, time zone and Windows update settings
- Complete all Windows Updates / Install EDR / Enable RDP
- Install and Configure Hyper-V

Primary Domain Controller Server

- Executive Summary

Description

- Create virtual machine from Template
- Complete Windows Updates
- Enable RDP + Install Mgmt & EDR Install EDR Software
- Join server to domain, prep domain, promote server into DC
- Setup DNS and DHCP (After Hours)
- Manage/Transfer FSMO and GC roles

Application, File & Print Server

- Migrate file shares & Update mapping
- Create Virtual Machine from Template
- Enable RDP + Install Mgmt & EDR Install EDR Software
- BSA - Install/Migrate Application & Configuration Settings
- Enabling access for 3rd party provider
- Reconfigure printer mapping

Closure Phase

Post-Project Migration Support

- End User Support - Remote
- End User Support - Onsite
- Network - Post Implementation Support

Decommission Server/Appliance Services & Roles

- Shutdown/Power Testing
- Migrate VM Files/Archive Repositories to Storage Appliance
- Remove from Network
- Recycle Old Equipment

- On-Prem Option

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Dell PowerEdge T560 Server - 2x Intel Xeon Silver 4514Y 2G - 4x 32GB RDIMM - 8x 2.4TB HDD		\$16,750.00	1	\$16,750.00
	Labor - Fixed Fee - Project One-Time - Proactive		\$10,742.04	1	\$10,742.04
	Shipping and Handling		\$75.00	1	\$75.00

Subtotal: **\$27,567.04**

- Azure Option

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Cloud Navigators IAM Cloud Drive Mapper Enterprise Cloud Storage Subscription License, 1 Year		\$22.30	17	\$379.10
	Cisco Meraki MS130-8 8 Port GigE PoE+ Switch, Managed, 2L, 2 Port SFP, 1U RM		\$436.92	1	\$436.92
	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS120-8 Cloud Managed Switch - 3 Year License Validation Period		\$52.03	1	\$52.03
	Labor - Fixed Fee - Project One-Time - Proactive		\$13,514.00	1	\$13,514.00
Subtotal:					\$14,382.05

- Azure Option

Thumbnail	Product Description	Comment	Recurring Option	Recurring	Qty	Ext. Recurring
	Azure Monthly Consumption - Estimated monthly billing		Monthly	\$400.00	1	\$400.00
Subtotal:						\$400.00

Ticket #4159722 - 2025.06 - PFF - New server and Switch

Prepared by: VC3 Josh Conway quotes.josh.conway@vc3.com	Prepared for: Village of Mattawan, MI 24221 Front Ave. Mattawan, MI 49071 Jolie Storm +12696682128 Jstorm@mattawanmi.com	Quote Information: Quote #: JC011401 Version: 1 Delivery Date: 09/10/2025 Expiration Date: 09/26/2025
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Quote Summary

Description	Amount
- On-Prem Option	\$27,567.04
- Azure Option	\$14,382.05
Total:	\$41,949.09

Recurring Summary

Description	Amount
- Azure Option	\$400.00
Total:	\$400.00

- Applicable taxes & Environmental Surcharges will be added.
- All product transfer of ownership and invoicing occurs upon VC3's receipt of the product.
- Pricing & Availability is subject to change without notice.
- Shipping and handling costs may not be included in this quote, as these costs are variable. Adjusted shipping and handling costs may be applied to the final invoice.
- VC3 makes NO WARRANTY either expressed or implied, regarding performance or suitability for any purpose of the above products. The customer assumes responsibility for understanding the warranty, if any, of the manufacturer or VC3.
- If not included in agreement, travel will be billed separately.
- In the case hardware/software total exceed \$100k, VC3 will require a 50% deposit of the hardware/software total to secure the order. Deposit is payable immediately to VC3.
- Returns:
 - No returns will be accepted unless first approved by VC3 Inc.
 - Approved returns are subject to a 20% restocking fee.
 - Approved return of in-stock items will be accepted within 10 business days of purchase, if merchandise is unopened and packaging is undamaged.
 - Open box items are not returnable
 - Approved defective returns must be shipped to VC3 within 10 business days of said approval



VC3 Village of Mattawan, MI

Name: Josh Conway
Title: Client Solutions Specialist
Date: 09/10/2025

Name: Jolie Storm
Date:

Non- Compliance for Sept 22, 2025, deadline

57449 Kingdon- need water hook up. King, Curtis/ Susan 269-668-3283 They pay metered sewer, and conn fees. They had presented legal past information but was not relevant to hooking to water per Scott Graham.

**Message left with no response back as of (9/17/2025. 8/27/2025, 9/4/2025, and 9/9/2025

Compliance for Sept 22, 2025, deadline, These are approved to move to 9/1/2026

*25350 60th Ave- need water/ sewer Deb Schauer 269-615-0895, Jen 269-760-7133. We refunded \$\$ for charging them sewer, as they proved they were on septic and well. Asked for "variance" what can we do to help them, as she is disabled?

Filed with USDA and Filled out a Variance form, emailed it into me on the 17th of Sept.

*52250 Cherry Ln – Need Water hook up. Jeff Standish 269-668-2342 Bought in outdated letter.

**Permit for water service, paid \$1,600 for the hook up fee. Just waiting on a contractor for the work to be performed.

*25400 60th Ave- need water/sewer – Raterink, Stacy 269-352-1602 Have had no contact other than sending letter. They pay FLAT rate for sewer but are on well/septic.

**Filed for the USDA paperwork and filled it, they are hooked up to the Sewer already.

*25450 60th Ave- Need water hook up. Begeman, Brian/Luann 269-655-5110. They have applied for USDA loan and have the application/cost amt for water hook up but have not paid anything.

**Filled out the USDA paperwork and checking with contractors for installation cost.

*52150 Oak Dr. – Need water/sewer hookup- (Britton) Neil Boff Sr 269-501-1874 is homeowner. Have applied for a (meter) Plumbing permit to start process. Have not paid \$\$ Water/Sewer application.

**Phone number was wrong, the second number found was disconnected, finally I was able to talk with Mrs. Britten (owner of the Land Contract). Had filed with the USDA and is in the process of having the water hooked up through Kalamazoo Excavating the week of the 8th.

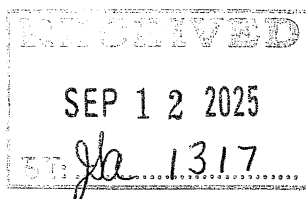
** Status over the last couple of weeks.



TONKAWATER
a Kurita brand

Sell To: CN000127

Village of Mattawan
24221 Front Ave
Mattawan, MI 49071-9501
United States



INVOICE

Date Number

9/11/2025 INV916941

Page: 1

Order Date

Date Shipped

Associated Number

9/11/2025

Bill To: CN000127

Village of Mattawan
24221 Front Ave
Mattawan, MI 49071-9501
United States

Ship To:

Village of Mattawan
Tom Anthony
24221 Front Ave
Mattawan, MI 49071-9501
United States

Customer Order Number

FOB

Shipped Via

Sales Agent

Terms

SIGNED QUOTE

CC

JEMERSON

Net 30

Quantity	Package	Description	Total Quantity	U of M	Unit Price	Amount
1	0 EA	90% Upon Shipment of Materials PROJ-INV	1	EACH	372,276.00	372,276.00

Make Checks Payable to Kurita America Inc.

Remit Payment To:

Kurita America Inc.
PO Box 851361
Minneapolis, MN 55485-1361

Subtotal: 372,276.00

Freight: 0.00

Energy Surcharge Chemical: 0.00

Fuel Surcharge: 0.00

Invoice Discount: 0.00

Total Sales Tax: 0.00

Account Questions: kai_accountsreceivable@kurita-water.com

View T's & C's: https://www.kuritaamerica.com/PDFs/KAI_Order_Terms_and_Conditions.pdf

Corporate: 6600 94th Avenue North, Minneapolis, MN 55445 | (866) 663-7633

Total: 372,276.00

(USD) Please Pay This Amount

14. NEW BUSINESS

A. APPROVE 25TH ST PROPERTY FENCE BIDS

Justice Fence	\$66,033.68
Alto Services	\$53,401.50
Superior Fence and Rail	\$45,021.50

Motion by Smith, supported by Daniel to approve the bid from Superior Fence and Rail not to exceed \$45,021.50. Roll call vote taken. All members voted in favor. Motion carried.

B. APPROVE WATER TREATMENT PLANT EQUIPMENT BIDS

Kurita (Tonka Water)	\$413,640.00
Peerless Midwest	\$535,740.00

Discussion took place regarding the big difference in bids. Superintendent Anthony explained that Peerless bid included expansion of the opening, where this was not needed for Kurita (Tonka). Superintendent Anthony also clarified that the funds for this project would come from the water fund.

Motion by Smith, supported by Hedgspeth to approve the bid from Kurita (Tonka Water) not to exceed \$413,640.00. Roll call vote taken. All members voted in favor. Motion carried.

C. 25th STREET LAND SALE – Superintendent Anthony explained the survey was done and his submission in the packet showed what amount of property was negotiated with the resident. He presented the financial investigation of the property sale value and a suggested price for this section of parcel. Discussion included if there were any future concerns regarding easements, access to the county drain, or anything else that the village would need to retain on this land. It was asked what the cost was for the survey and Superintendent Anthony stated it was just under \$3000.00.

Motion by Cole, supported by Smith to sell the section of parcel designated by Superintendent Anthony's diagram for \$8117.37 plus half the cost of the survey. Roll call vote taken. All members voted in favor. Motion carried.

D. REQUEST FOR VILLAGE ATTORNEY TO REVIEW WATER ORDINANCE #28 AND IF NEEDED DRAFT LETTER TO RESIDENTS NOT CONNECTED TO MUNICIPAL WATER

Motion by Smith, supported by McLean to send Water Ordinance #28 to Attorney Graham to review and draft letter if needed. All members voted in favor. Motion carried.

E. ADOPT UPDATED CONSTRUCTION CODES

Manager McLean stated the building inspector requested the council formally adopt the updated building codes.

Motion by Smith, supported by Daniel to adopt the updated building codes. All members voted in favor. Motion carried.

Memorandum

To: Village Council
CC: Manager McGrew
From: Superintendent Anthony
Date: 9/12/2025
Re: Well #3 Pump Overhaul Recommendation

Well #3's pump is due for its regular overhaul, which follows an established 8- to 10-year maintenance cycle. The last overhauls were completed in 2006 and 2016, and based on this schedule, it is now time to proceed with the next overhaul.

Peerless Midwest has submitted a proposal to complete the overhaul of both the pump and motor for Well #3 at a total cost of **\$38,960**. We have budgeted **\$40,000** for this project in the current fiscal year, so the proposal is within the allocated budget.

To ensure the continued reliability and performance of Well #3, I recommend proceeding with Peerless Midwest for this work.

Came in under orig. Bid

New Total \$ 31,312.00



New Remit to Address:
55860 Russell Industrial Pkwy.
Mishawaka, IN 46545

Bill To:
Village of Mattawan
Attn: Accounts Payable
24221 Front Avenue
Mattawan, MI 49071
office@mattawanmi.com

Ship To:

INVOICE

P: 574-254-9050 / F: 574-254-9650

DATE: July 31, 2025
Invoice # 86324
PO # Tom Anthony
PM: ATP
PN: 61716.101
FN: 11896
CN: MTW2397
Tax Exempt: Yes / Pol. Sub.

Well #3 Pump & Motor Overhaul

Services Rendered July, 2025

Pull, Overhaul, & Reinstall Well #3 Pump & Motor

Labor & Equipment:	\$14,780.00
Material:	\$16,532.00
1-11/16" X 75" Stainless Steel Impeller Shaft	
Set of Bearings for Bowl Assembly	
Bore for "L" Shape Wear Rings	
Bronze Stock 5 X 6 X 10	
Set of Bronze Wear Rings	
Skim Cut Impeller Hubs	
Bolting for Bowl Assembly	
1-1/4" X 40" Stainless Steel Motor Shaft	
1-1/4" X 65" Stainless Steel Head Shaft	
1-1/4" Stuffing Box Bearing	
(12) 1-1/4" Stainless Steel Shaft Couplings	
(10) 1-1/4" Stainless Steel Shaft Sleeves	
(10) 1-1/4" Neoprene Lineshaft Bearings	
(1) 8" X 10' Schedule 40 Intermediate Column Pipe	
(1) 8" X 5' Schedule 40 Bottom Column Pipe	
Airline Complete w/ Gauge & Fittings	
Set of Packing	
100 HP Motor Overhaul	

TOTAL \$ 31,312.00

OUR PAYMENT TERMS ARE NET 30
PAYMENTS MADE BY CREDIT CARD ARE SUBJECT TO A 3% PROCESSING FEE
THANK YOU FOR YOUR BUSINESS! Federal ID#35-1284374

**Come Join us for a Trail Meeting
October 1 at 6:30pm
Antwerp Township Meeting Room**

Adventure awaits on the
Antwerp Township Regional Trail

QUICK FACTS



Nearly 5 miles long
beginning at the M-40 / I-94
Park and Ride and ending at
Root Road.



Utilizing I-94 Right of Way
and power line easements
enhances safety by limiting
crossing points and
minimizing impacts to
undisturbed land.

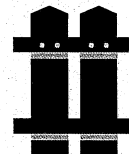


At narrow points where the
trail is located adjacent to I-
94, concrete barrier wall will
be installed to ensure user
safety.



10 foot wide paved trail.
Total corridor width of 16
feet to accommodate
shoulders and clear space.

+900 feet of elevated
boardwalk to cross streams
and protect environmentally
sensitive areas.



Fencing proposed on each
side of trail for safety of
users and security for
adjacent property owners.



Use allowed from sunrise to
sunset.



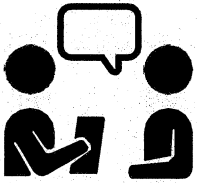
Only non-motorized traffic
permitted.

MORE QUICK FACTS



History

The earliest concept of the Paw Paw to Mattawan trail was developed as part of the 2010 Antwerp Township Pathways Plan.



Community Survey

The Antwerp Township community survey showed that 76% of respondents supported trails and bike paths, and the topic ranked in the top three most important future recreational facilities.



Trailway Budget and Funding

The construction cost estimate for the trail project is approximately \$4,600,000. The Township intends to apply for grant funding from various sources to supplement its contribution.



Trails and Property Value

According to the National Parks and Recreation Association (NPRA), trails impact property values positively, typically between 3-5%.



Security and Safety

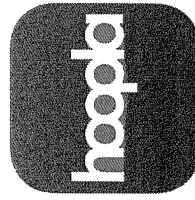
The trail will be regularly patrolled by the Van Buren County Sheriff's Office Deputies.



Trail Maintenance

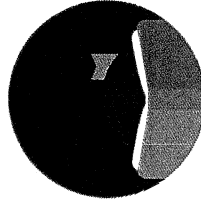
Antwerp Township will be responsible for trail maintenance, clean-up, and repairs.

Have you heard about these other library services?

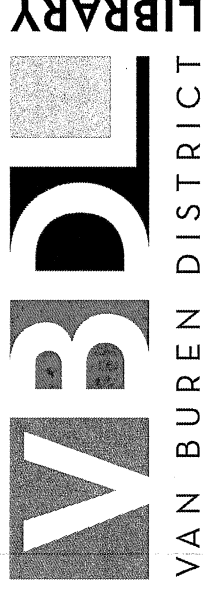


Hoopla: the mobile app that has a little bit of everything for everyone with its wide selection of eBooks, audiobooks, music, movies, comics, and more! You get 15 Instant Borrows each month without having to wait on a holds list, plus the Binge Pass during the last week of each month.

Libby: the eBook and audiobook app that also has magazines! Your book might have a hold list, but you have practically unlimited borrows and tons of options, including the new bestsellers.



**BOTH OF THESE ARE FREE WITH
YOUR LIBRARY CARD!**



MEDIA BY MAIL

VBDL service area residents who find it difficult or impossible to visit the library in person *and have no one in the household able to visit the library for them* qualify to receive library materials through the mail **for free!** Our only requirement is a valid library card and your status as a homebound patron!

**You may submit this application via mail
or fill out the application online at
www.vbdl.org/media-by-mail**

Call us at 269-423-4771 or email info@vbdl.org
to learn more about this service!

200 N. Phelps St.
Decatur, MI. 49045

How does it work?

Start by filling out this application, then mail it to the library. Once you are registered, you will be able to have library materials mailed directly to you (excluding MelCat items, WiFi Hotspots, and other library materials prohibited by USPS Media Mail guidelines). You can request your own items by logging into your account and placing holds, or have library staff select items based on your interests.

What happens next?

Please allow ample time for us to receive and process the application. The library will contact you if there are any further questions about your application or preferences.

Are there any limits?

A minimum of 2 items may be mailed out. While there is no limit on the number of items, there is a weight limit of up to 10 pounds. A typical hardcover novel will weigh approximately 1.25 lbs. You may only have 1 package at a time, and all items must be returned before another package may be sent.

How do I know my package is on its way?

You can log into your library account to see your items on hold. Once these items are listed as being checked out and have a due date, they are on the way to your door through the USPS!

Anything else?

Your items will be checked out to you for 8 weeks and may not be renewed. When you return your items, simply place all of your library materials back in the mailing bag and follow the return instructions sheet included in your package.

Michigan's Braille and Talking Book Library

If you qualify for our Library by Mail service, you might also qualify for Michigan's BTBL! This service lends audiobooks and braille books to Michigan residents who are unable to read standard print due to visual, physical, or reading disabilities. Similar to our Library by Mail, this service is completely free of charge! You can go to Michigan.gov/btbl or call 1-800-992-9012 for more information.

JUST A FEW MORE THINGS...

If you would like library staff to select items for you, we want to do our best to not send you the same title multiple times (unless you request that item). To do this, we would need to access your library account to change a setting so we can see what has previously been checked out to you during your use of this service.

- ☐ I give VBDL permission to access my account.
- ☐ I don't give VBDL permission to access my account.

The Michigan Library Privacy Act prohibits the library from sharing information about your account with anyone other than you, not even your spouse or family. If you would like the library to be able to share information with others, please indicate so here.

- ☐ No, only share information about my account with me.
- ☐ Yes, the library may share my information with the person(s) listed below:

I, the undersigned, assume all responsibility for damage or replacement of library materials under loan to me, as well as any fees assessed for materials returned after their due date. I will give immediate notice of changes to address or telephone number.

Signature _____

Date _____

APPLICATION FOR LIBRARY BY MAIL SERVICE

Name: _____

Address: _____

Phone: _____

Email: _____

Do you have a library card?

☐ Yes! Card number: _____

☐ No

Are you able to receive a large package in the mail?

☐ Yes ☐ No

Requesting preferences

☐ I would like VBDL to select materials for me.

☐ I would like to place my own requests.

APPLICATION FOR LIBRARY BY MAIL SERVICE

Check all that apply!

What type of materials would you like?

☐ Books ☐ Audiobooks ☐ DVDs

Which movie ratings do you like?

☐ G ☐ PG ☐ PG-13 ☐ R ☐ NR

What kinds of books do you like?

☐ Fiction ☐ NonFiction

☐ Graphic Novel ☐ Large Print

What is your preferred reading level?

☐ Birth - PreK ☐ K - 3

☐ 3 - 6 ☐ 6 - 10

☐ Young Adult ☐ Adult

Pick your favorite genres!

<input type="checkbox"/> Adventure	<input type="checkbox"/> Spy	<input type="checkbox"/> Biography
<input type="checkbox"/> Romance	<input type="checkbox"/> Drama	<input type="checkbox"/> True Crime
<input type="checkbox"/> Fantasy	<input type="checkbox"/> Occult	<input type="checkbox"/> Classics
<input type="checkbox"/> Science Fiction	<input type="checkbox"/> Religion	<input type="checkbox"/> Current Events
<input type="checkbox"/> Mystery	<input type="checkbox"/> Family	<input type="checkbox"/> Historical Fiction
<input type="checkbox"/> Thriller	<input type="checkbox"/> Amish	<input type="checkbox"/> Sports
<input type="checkbox"/> Western	<input type="checkbox"/> Cooking	<input type="checkbox"/> Politics
<input type="checkbox"/> Inspirational	<input type="checkbox"/> Crafts	<input type="checkbox"/> Humor
<input type="checkbox"/> Bestsellers	<input type="checkbox"/> Science	<input type="checkbox"/> Animals
<input type="checkbox"/> Horror	<input type="checkbox"/> Art	<input type="checkbox"/> Suspense
<input type="checkbox"/> Health/Fitness	<input type="checkbox"/> History	<input type="checkbox"/> Plays/Poetry

Any other favorite authors or other comments?

Almost done!➔



August 21, 2025

State Librarian's Excellence Award Committee
Library of Michigan
702 W. Kalamazoo St.
Lansing, MI 48915

Dear Members of the Selection Committee,

On behalf of Mobile Beacon, I am pleased to submit this letter of support for the Van Buren District Library's application for the State Librarian's Excellence Award.

Mobile Beacon is a nonprofit organization that provides affordable, high-speed mobile broadband service to libraries, schools, and nonprofits across the country. Our mission is to help these institutions expand digital access and close gaps in connectivity. Today, we partner with over 1,800 libraries nationwide.

Within this network, Van Buren District Library has emerged as our largest and most impactful library partner in 2025. In the first half of CY2025 alone, their hotspot program used 312,000 GB of data across 420 devices. For comparison, the average Mobile Beacon library partner used 6,979 GB over the same period, with a median of 3,145 GB. Van Buren's program is 45 times higher than the average and nearly 100 times higher than the median within our library network.

Notably, in just the three-month period of May, June, and July, Van Buren's patrons used more than 149K GB of data. This upward trend shows no signs of slowing and underscores how essential this program has become to the community.

This accomplishment is about more than size. Each of Van Buren's devices averaged 109 GB per month, showing that these hotspots are vital to residents who rely on them for education, workforce development, telehealth, and other essential services.

While Mobile Beacon is one of several providers supporting libraries nationwide, Van Buren District Library is the clear leader among our partners. Their program demonstrates what is possible when a library invests deeply in digital inclusion and puts equitable access at the center of its mission.

We are proud to support their nomination and recognize Van Buren District Library as a strong example of community leadership in action.

Sincerely,

Joe Gleason
Director of Programs
Mobile Beacon



Van Buren District Library: Mobile Beacon's Leading Library Partner

Van Buren District Library (VBDL) has built one of the strongest hotspot lending programs in Mobile Beacon's national network, and in 2025 it stands as the largest and most impactful library partner. By fully embracing affordable community broadband, VBDL has created a program that delivers meaningful and measurable digital access to its patrons.

Benchmarking Within Mobile Beacon's National Network

Mobile Beacon currently partners with 1,801 public libraries across the United States. In total, these libraries have used 12.69 million gigabytes of data over the first half of the calendar year. On average, a Mobile Beacon library partner used 6,979 GB in this timeframe, with the median usage at 3,145 GB.

Against this benchmark, VBDL stands out. Over the same period, VBDL used 312,000 GB of data, which is 45 times the national average and nearly 100 times the median usage within Mobile Beacon's network. Notably, in just the three-month period of May, June, and July, VBDL patrons used more than 149,000 GB of data. This upward trend shows no signs of slowing and underscores how essential the program has become to the community.

Scale and Depth of Use

The success of VBDL's program reflects both reach and impact:

- 351 active hotspot devices deployed in the community
- Each device averaging 109 GB per month, well above typical per-device use

This shows the program is not only distributing devices but ensuring they are being used heavily by residents for online learning, workforce development, telehealth, and access to essential resources.

A Model of Community Leadership

While Mobile Beacon is one of several providers supporting libraries nationwide, Van Buren District Library is our top-performing library partner. Their results demonstrate what is possible when a library invests deeply in digital inclusion and puts equitable access at the center of its mission.

Summary: Van Buren District Library is Mobile Beacon's highest-impact library program in the first half of CY 2025 and a clear example of how libraries can expand opportunity and close gaps in digital access.

Van Buren District Library

Millage Renewal

Cast your vote

November 4, 2025

Why is the library asking for a millage renewal?

The 2015 supplemental millage allowed VBDL to open all seven locations six days per week and significantly expand community programming. Renewing this millage ensures VBDL can maintain these hours and services, including:

- 2,067 events, classes, and programs offered in 2024 (up from 647 in 2014)
- A growing collection of eBooks, audiobooks, and streaming content (over 15% of VBDL's circulation or items that it loaned in 2024)
- 420 mobile Internet hotspots (expanded from 210 in 2022)
- New initiatives like Transparent Language, free legal assistance via Michigan Legal Help, and the library's latest service, Media by Mail, which provides free delivery of library materials to those who are homebound due to infirmity or age.

What will this cost the average homeowner?

Renewing the .1984 mill tax will cost approximately \$14 per year for a home with a true cash value of \$220,703 and a taxable value \$69,215, the average true cash and taxable values for homes in VBDL's service area according to Van Buren County's 2025 Equalization Report.

What will happen if the library does not receive the millage renewal?

VBDL could be forced to reduce services over time, including potential cuts to digital services like hoopla and mobile Internet hotspot lending.

Find more information
at **VBDL.org**



vbdl.org/about/millage-renewal2025/



VBDL LOCATIONS

Webster Memorial Library

VBDL Headquarters
200 North Phelps Street
Decatur, MI 49045
269.423.4771
Webster@vbdl.org

Mon-Thur: 9am - 8pm*
Fri: 9am - 5pm
Sat: 9am - 3pm
Sun: Closed
*Between Memorial Day and Labor Day
Mon - Thur: 9am - 7pm

Antwerp Sunshine Library

Mattawan

24823 Front Avenue
Mattawan, MI 49071
Phone: 269.668.2534
Antwerp@vbdl.org

Mon-Wed: 10am - 7pm
Thur-Fri: 10am - 5pm
Sat: 10am - 4pm
Sun: Closed

Bangor Branch

420 Division Street
Bangor, MI 49013
269.427.8810
Bangor@vbdl.org

Mon-Wed: 9am - 7pm
Thur-Fri: 9am - 5pm
Sat: 9am - 2pm
Sun: Closed

Bloomington Branch

109 East Kalamazoo
Bloomington, MI 49026
269.521.7601
Bdale@vbdl.org

Mon-Wed: 10am - 7pm
Thurs-Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Covert Branch

33680 M-140 Hwy
Covert, MI 49043
269.764.1298
Covert@vbdl.org

Mon-Wed: 10am - 7pm
Thur: 10am - 6pm
Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Gobles Branch

105 East Main Street
Gobles, MI 49055
269.628.4537
Gobles@vbdl.org

Mon-Wed: 10am - 7pm
Thur-Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Lawrence Branch

212 North Paw Paw Street
Lawrence, MI 49064
269.674.3200
Lawrence@vbdl.org

Mon-Wed: 10am - 7pm
Thur-Fri: 10am - 5pm
Sat: 10am - 3pm
Sun: Closed

Who does VBDL serve?

The Van Buren District Library serves 44,230 people in 16 communities including Antwerp Twp./Mattawan, Arlington Twp., Bangor City & Twp., Bloomingdale Village & Twp., Columbia Twp., Covert Twp., Decatur Village & Twp., the City of Gobles, Hamilton Twp., Lawrence Village & Twp., Pine Grove Twp., Porter Twp., part of Almena Twp., and part of Waverly Twp.

What will the ballot say?

Van Buren District Library Millage Proposal

Shall the Van Buren District Library, County of Van Buren, be authorized to levy a millage annually in an amount not to exceed .1984 mill (\$0.1984 per \$1,000 of taxable value), which is a renewal of the millage rate that was last levied in 2024, against all taxable property within the Van Buren District Library district for a period of ten (10) years, 2025 through 2034, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Van Buren District Library will collect if the millage is approved and levied by the Van Buren District Library in the first year (2025) is approximately \$484,000. To the extent required by law, a portion of the revenues from this millage will be captured within the district and disbursed to the Brownfield Redevelopment Authority of Van Buren County. Pursuant to Funding and Reciprocal Borrowing Agreements, 75% of the millage revenues received from Porter Township will be disbursed to the Village of Lawton Public Library and 10% of the millage revenues received from Bangor Township will be disbursed to the Hartford Public Library.

Yes

☐

No

☐

Go to www.michigan.gov/vote to locate your polling place or register to vote.



VBDL.org



269.423.4771



info@vbdl.org



**200 N. Phelps St.
Decatur, MI 49045**

