

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

AUGUST 25, 2025

MINUTES

1. CALL TO ORDER @ 7:40 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE: *Begeman, Daniel, Gurley, McLean, Streeter, Stuut*
OTHERS IN ATTENDANCE: *Manager McGrew, Clerk Storm-Artis, Administrative Assistant Ranney-Holroyd, Superintendent Anthony, Attorney Graham*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ELECTION OF OFFICERS

I. President

- a. Call for nominations Pro Tem Begeman
Begeman nominated Stuut for president
- b. Acceptance of nominations from nominees
Stuut accepted nomination for president
- c. Voice vote on nominees in order of nomination
All members voted for Stuut
- d. Declaration that nominee is elected
Pro Tem Begeman declared Stuut elected President

II. President Pro Tem – If Pro Tem elected President

- Pro Tem not elected president no action taken*
- a. Call for nominations from President
 - b. Acceptance of nominations from nominees
 - c. Voice vote on nominees in order of nomination
 - d. Declaration that nominee is elected

III. Treasurer – If Treasurer elected President

- a. Call for nominations from President
Begeman nominated McLean for Treasurer
Stuut nominated Streeter for Treasurer
- b. Acceptance of nominations from nominees
McLean and Streeter accepted nominations
- c. Voice vote on nominees in order of nomination
McLean received 3 votes; Streeter received 3 votes
McLean rescinded his nomination acceptance

All members voted for Streeter

- d. Declaration that nominee is elected

President Stuut declared Streeter elected Treasurer

7. ADDITIONS TO AGENDA
President Stuut added \$20,635.15 to the bills for a new total of \$78,442.41 and new business M-Request from Former Member Smith.
8. APPROVAL OF THE AGENDA
Motion by McLean, supported by Begeman to approve the agenda as amended. All members voted in favor. Motion carried.
9. APPROVAL OF THE MINUTES FROM COUNCIL MEETING AND ZBA OF AUGUST 11, 2025
Motion by McLean, supported by Streeter to approve the agenda as amended. Begeman, Gurley, McLean, Streeter and Stuut voted yes. Daniel abstained. Motion carried 5-0-1.
10. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 57,807.26
20,635.15
Total \$ 78,442.41
Motion by McLean supported by Daniel to pay the bills in the amount of \$78,442.41. Roll call vote taken. All members voted in favor. Motion carried.
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
12. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR STREETER
No meeting, no report
 - C. DPW COMMITTEE – CHAIR MCLEAN
No meeting, no report
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR COLE
No meeting, no report
 - E. PARKS & RECREATION COMMITTEE – CHAIR GURLEY
No meeting, no report
 - F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
No meeting, no report
 - G. ZONING AND ORDINANCE COMMITTEE – CHAIR DANIEL
No meeting, no report
 - H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
Meeting 8/20/2025
 - I. DDA COMMITTEE – CHAIR ROB BROOKS
Meeting 8/19/2025

J. KATS – MANAGER MCGREW

No Meeting, no report

13. STAFF REPORTS

- A. POLICE DEPARTMENT REPORT– *Chief Mansfield was not present. His report was included in the packet.*
- B. CLERK’S REPORT – *Clerk Storm-Artis read her report included in the packet.*
- C. ENGINEER’S REPORT - *Engineer Woodhams was not present.*
- D. ATTORNEY’S REPORT – *Attorney Graham stated all his items are on the agenda.*

14. OLD BUSINESS

- A. MANAGER MCGREW CONTINUING AS BUILDING OFFICIAL AND BUILDING INSPECTOR
Discussion took place regarding the proposal submitted by Manager McGrew.
Motion by Daniel, supported by Streeter to allow Manager McGrew to continue as the Building Official and Inspector. All members voted in favor. Motion carried.
- B. MANAGER MCGREW 2.5% PAY INCREASE – *Manager McGrew*
Motion by Daniel, supported by Stuut to table the item until Manager McGrew’s 6-month review. All members vote in favor. Motion carried.
- C. UPDATED CARPET BIDS – *Manager McGrew*

Wenke Flooring	\$18,299.45
Home Improvement Supply	\$18,011.00
West Michigan Carpet	\$18,000.00

Motion by Begeman, supported by Gurley to approve the bid from West Michigan Carpet in the amount of \$18,000.00. All members voted in favor. Motion carried.
- D. MANDATORY WATER CONNECTION COMPLIANCE UPDATE – *Manager McGrew*
Motion by Stuut, supported by Gurley to have the office reach out to the residents not in compliance and Manager McGrew develop a letter with the assistance of Attorney Graham for those that remain non-compliant for presentation at the next council meeting on September 8, 2025. Voice vote taken. Nay heard. Roll call vote taken. Daniel, Gurley, McLean, and Stuut voted yes. Streeter voted no. Begeman abstained. Motion carried 4-1-1.
- E. CLARIFICATION OF MOTION LANGUAGE FOR POLICE DEPARTMENT LATERAL INCENTIVE SIGN-ON BONUS – *Chief Mansfield*
Motion by Daniel, supported by Begeman to approve the lateral transfer program as presented, including \$2,000.00 at hire, \$1,500.00 at completion of FTO/Probationary

Period, and \$1,500.00 upon completion of 1-year employment. All members voted in favor. Motion carried.

F. SECURITY CAMERA GRANT APPLICATION RESOLUTION THROUGH PAR PLAN – *Manager McGrew*

Motion by Begeman, supported by Gurley to approve the security camera grant application grant resolution through the Par Plan. All members voted in favor. Motion carried.

15. NEW BUSINESS

A. SEND DEVELOPMENT/ REVIEW OF PARKS MASTER PLAN TO PARKS AND RECREATION COMMITTEE – *Clerk Storm-Artis*

Motion by Begeman, supported by Streeter to send the development/review to the parks and rec committee. All members voted in favor. Motion carried.

B. REVIEW APPLICATIONS FOR VACANT VILLAGE COUNCIL SEAT

Motion by Streeter to appoint Mason Monroe to the vacant village council seat. Voice vote taken. Nay heard. Roll call vote taken. Daniel, Streeter, and Stuut voted yes. Begeman, Gurley, and McLean voted no. Motion failed 3-3.

Discussion took place.

Motion by Streeter to repost for applications requiring a resume due by September 8, 2025. Motion dies due to lack of support.

Discussion continued.

Motion by McLean, supported by Gurley to reconsider appointment of Mason Monroe to the Village Council vacant seat. Roll call vote taken. All members voted in favor. Motion carried.

Motion by Begeman, supported by Streeter to appoint Mason Monroe to the vacant seat on Village Council. All members voted in favor. Motion carried.

C. COMMITTEE, DDA AND PLANNING COMMISSION ASSIGNMENT REVIEW

Motion by Begeman, supported by Stuut to table the item until the next regular council meeting on September 8, 2025. All members voted in favor. Motion carried.

D. VILLAGE OFFICE BUILDING FASCIA - *Manager McGrew*

Manager McGrew explained that the proposed aluminum siding for Village Hall does not meet the Zoning regulations. No action taken.

E. MERS RETIREMENT CHANGES AND UPDATES TO EMPLOYEE HANDBOOK – *Clerk Storm-Artis*

Motion by Daniel, supported by Begeman to approve the presented changes to the employee handbook for the retirement program. All members voted in favor. Motion carried.

F. MICHIGAN CERTIFIED PUBLIC MANAGER PROGRAM – *Manager McGrew*

Motion by Stuut, supported by Gurley to table until the next regular village council meeting on September 8, 2025. All members voted in favor. Motion carried.

Member McLean exited the meeting.

G. SILVERGRASS PHASE 3 METERS – *Superintendent Anthony*

Motion by Begeman, supported by Daniel to approve the purchase of meters and MXU's in the amount of \$12,960.00. All members voted in favor. Motion carried.

H. PURCHASE OF NEW POLICE DEPARTMENT SERVER – *Chief Mansfield*

Motion by Daniel, supported by Begeman to approve the purchase of a new police server for \$25,000.00. Voice vote taken. Nay heard. Roll call vote taken. Begeman, Daniel, Gurley, and Stuut voted yes. Streeter voted no. Motion fails 4-1 as 5 votes are required for approval.

Discussion took place.

Motion by Streeter, supported by Begeman to reconsider the approval of the purchase of police server. All members voted in favor.

Motion by Daniel, supported by Begeman to approve the purchase of a new police server for \$25,000.00. Roll call vote taken. All members voted in favor. Motion carried.

Member Streeter asked for it to be noted in the minutes that his change in vote was strictly done due to the expedient nature of the server replacement and asked for the cloud bid to be presented at the next meeting.

I. RENEWAL OF FRANCHISE AGREEMENT DIRECTV AND PUBLICATION OF NOTICE ON FILE – *Clerk Storm-Artis*

Motion by Daniel, supported by Begeman to approve the renewal of the franchise agreement with DirecTV. All members voted in favor. Motion carried.

Motion by Begeman, supported by Streeter to post the notification of franchise renewal in the Courier-Leader. All members voted in favor. Motion carried.

J. PURCHASE OF NATIVITY MANGER FOR \$1,495.00 OUT OF PARKS CAPITAL OUTLAY – *Manager McGrew*

Extensive Discussion took place.

Motion to purchase a new Manger for the Nativity in the park. Roll call vote taken.

Begeman, Gurley, and Stuut voted yes. Daniel and Streeter voted no. Motion failed 3-2 as it needs 5 approval votes.

K. COUNCIL MEMBERS AND VILLAGE EMPLOYEES WALKING WITH DPW VEHICLES IN HOMECOMING PARADE AND HANDING OUT SWAG – *Manager McGrew*

Council members desire to participate in the Homecoming Parade. No action taken.

L. SILVERGRASS LIFT STATION FLYGT PUMP REPAIR – *Superintendent Anthony*

Motion by Stuut, supported by Streeter to approve the pump station repair for \$6,545.00. All members voted in favor. Motion carried.

M. REQUEST FROM FORMER COUNCIL MEMBER SMITH

Member Streeter stated he had received a request from former member Smith regarding his removal from council. Discussion took place.

Motion by Streeter, supported by Stuut to have Manager McGrew and Attorney Graham draft a letter to Former Member Smith stating the reasons for his removal from council. Roll call vote taken. Gurley, Streeter, and Stuut voted yes. Begeman and Daniel voted no. Motion carried 3-2.

16. COMMUNICATIONS

Active Shooter Training

Updated Employee Handbook

Discussion on Possible MML Parliamentary Procedure Training Dates

Cancellation of Manager McGrew and Clerk Storm-Artis attending BS&A Conference

Materials Management Working Groups

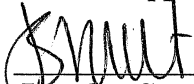
17. COMMENTS FROM VISITORS *None*

18. COMMENTS FROM COUNCIL *None*

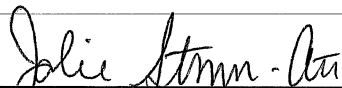
19. ADJOURNMENT @ ***10:02 PM***

Motion by Begeman, supported by Daniel to adjourn. All members voted in favor. Motion carried.

Council Approved 9/8/25



Jessalyn Stuut, Council President



Jolie Storm-Artis, Village Clerk