

**VILLAGE OF MATTAWAN
DDA MEETING**

OCTOBER 9, 2025

AGENDA

1. CALL TO ORDER *4:00 PM*
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
7. APPROVAL OF THE AGENDA
8. APPROVAL OF THE MINUTES OF **SEPTEMBER 16, 2025**
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS
10. OLD BUSINESS
 - A. SCULPTURE UPDATE
 - B. LIGHT POLE DECORATION
 - C. HANGING BASKET SPRAYER
11. NEW BUSINESS
12. COMMUNICATIONS
 - Revenue and Expense Report
 - Parliamentary Procedure Training October 14, 2025 5:00 PM
13. COMMENTS FROM VISITORS
14. COMMENTS FROM MEMBERS
15. ADJOURN @

**VILLAGE OF MATTAWAN
DDA MEETING**

SEPTEMBER 16, 2025

MINUTES

1. CALL TO ORDER 8:30 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: *Brininger, Brooks, Chipouras, Coy, Crooks, Laughlin, Maxwell, Moyle, Reed, Stuut*
ABSENT: *Penning*
OTHERS PRESENT: *Clerk Storm-Artis*
Motion by Brooks, supported by Crooks to excuse Penning. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA
Motion by Brooks, supported by Moyle to approve the agenda. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES OF AUGUST 19, 2025
Motion by Coy, supported by Brooks to approve the minutes of August 19, 2025. All members voted in favor. Motion carried.
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS *None*
10. OLD BUSINESS
 - A. PARK NATIVITY MANGER REPLACEMENT
Extensive Discussion took place.
Motion by Moyle, supported by Maxwell to purchase the nativity manger for a maximum of cost including shipping of \$1,900.00, with a call being placed to Bronner's to see if it was too late to cancel the santa mailbox and use that money toward the manger. Roll call vote taken. Brininger, Brooks, Chipouras, Coy, Crooks, Laughlin, Maxwell, Moyle, Penning, Reed, and Stuut voted yes. Motion carried 10-0.
 - B. HANGING BASKET SPRAYER
Motion by Brooks, supported by Brininger to table item to the next meeting. All members voted in favor. Motion carried.

C. LIGHT POLE CHRISTMAS DECORATIONS

Motion by Coy, supported by Brooks to table the item to the next meeting. All members voted in favor. Motion carried.

D. SCULPTURE UPDATE

Extensive discussion took place.

Motion by Brininger, supported by Chipouras to have Clerk Storm-Artis reach out to Kelly Vander Kley to reschedule the regular DDA meeting of October 16, 2025 at 8:30 AM to a time that Kelly could be present during the week of October 6, 2025 through October 10, 2025 with approval of the date from Chair Brooks and proper notification to DDA members and posting of said change. All members voted in favor. Motion carried.

11. NEW BUSINESS

A. TWINKLE HOLIDAY LIGHT INVOICE APPROVAL

Motion by Brooks, supported by Moyle to pay Twinkle Holiday Lights in the amount of \$2,999.47. All members voted in favor. Motion carried.

B. CHRISTMAS PARADE

Motion by Brooks, supported by Laughlin to cancel the holiday parade and only proceed with the scheduled tree lighting ceremony on December 6, 2025 at 6:00 PM. All members voted in favor. Motion carried.

C. OTHER HOLIDAY DECORATIONS FOR PARK

Item was discussed with Old Business A. No action taken.

12. COMMUNICATIONS

Revenue and Expense Report

13. COMMENTS FROM VISITORS *None*

14. COMMENTS FROM MEMBERS *None*

15. ADJOURN @ 9:51 AM

Motion by Brooks, supported by Coy to adjourn. All members voted in faovor. Motion carried.

Sculpture Project Update October, 2025 for The Village of Mattawan DDA

Project Update

Construction of the sculpture is currently on hold pending the results of testing through the DDA requested Structural Engineer. Results are expected the week of October 6th.

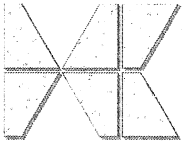
Time Spent

- Designing original concepts – 12 hours
- DDA Meetings and meeting preparation 10 hours
- Created original proposal – 3 hours
- Researched and created draft contract (rejected) – 10 hours
- Researched and created art concepts for approval – 30 hours
- Searching for rocks - 10 hours
- Purchasing supplies - 8 hours
- Meeting with Welder - 5 hours
- Contacts to find Structural Engineer
 - Connection with Arts Council of Greater Kalamazoo (ACGK) – ½ hour
 - Connection with ACGK referral – 1 hour (back and forth)
 - Main person doesn't do so he sent email to his employees
 - Connection with ACGK's referral's referrals – 1 hour (back and forth between people)
 - 2-3 weeks they responded with heavy workloads/no time
 - Connection with City of Kalamazoo representative ½ hour
 - Received list of engineers.
 - Reached out to three people on list – 1 hour
 - Too busy
 - Contacted WMU's College of Engineering – ½ hour (finding names and phone number for correct possible person)
 - No response
 - Contacted major welding company in Kalamazoo to ask about their connections – ½ hour
 - Their structural engineer could not help – no references given
 - Connection with friend City Manager of other municipality who know engineers – 1 hour
 - Obtained name of Mattawan residing engineer.
 - Connection with engineer who lives in Mattawan – Several phone calls and left messages – 1 hour
 - No response
 - Reconnected with friend to see if they could connect with Mattawan engineer – ½ hour

- Received list of other engineers from Mattawan engineer – ½ hour
- Made connections with list engineers – 2 hours
 - Too busy.
 - Project too small.
 - Voicemail box full
 - Obtained another list of names
- Made connections with new list – 1 hour
 - One person had time and could help
- Communication back and forth about the project and what was needed – 3 hours
- Redesigned artwork to include rock measurements, weights of all parts – 12 hours
 - Paid deposit.
 - Checked in on progress 3 times.
 - Waiting results and final bill.

Meet the Engineer

The engineer who has been hired to conduct the structural analysis is:



HOFFMAN CONSULTANTS
4180 44th St SE - Suite G
Kentwood, MI 49512
office@hoffmanconsultants.com
www.hoffmanconsultants.com

Expenses Incurred

- Paid Welder - \$1500
- Paid deposit to Structural Engineer (additional due upon completion) - \$500 (possibly \$2000)
- Equipment - \$750
- Materials - \$600
- Rocks - \$250
- Time spent – 114 hours x \$25/hour = \$2850.00

Additional time to spend includes:

- Welding the final project
- Installation of the final sculpture
- Revisions of artwork pending the results of the Structural Engineer
- Potential additional purchases of supplies for weight/balance pending the results of the Structural Engineer

The Rocks

The rocks chosen for this sculpture needed to be narrow on the bottom to sit into the coils correctly and wider on the top to hold the next level. The requirement was narrow in shape. They were picked also based on their colors so that there would be a range of rock colors within the sculpture. The rocks contain hues of reds, blues, and grays.

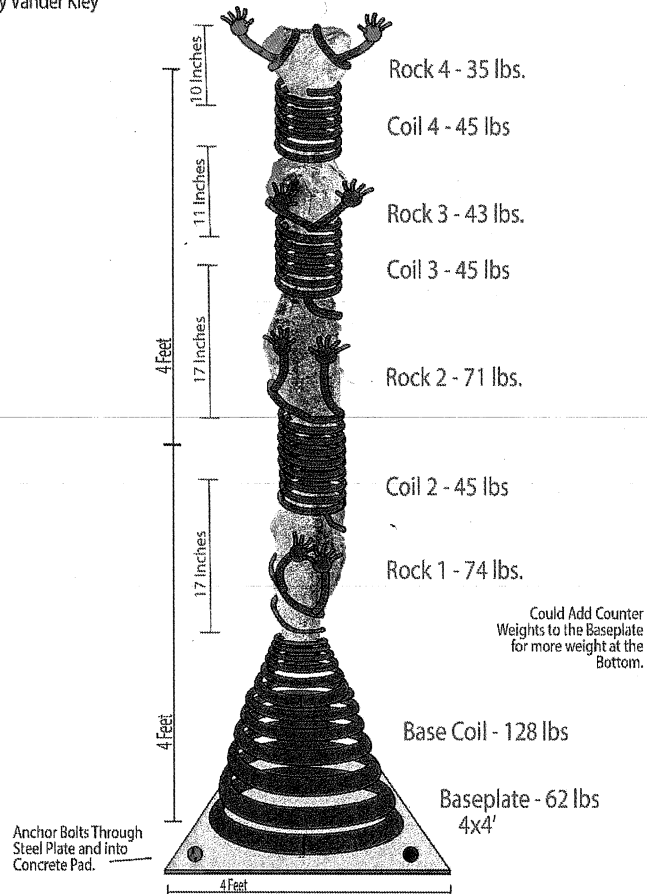


Current Rendering

The most recent rendering submitted to the Structural Engineer contains the weights and measurements of all rocks and metal components.

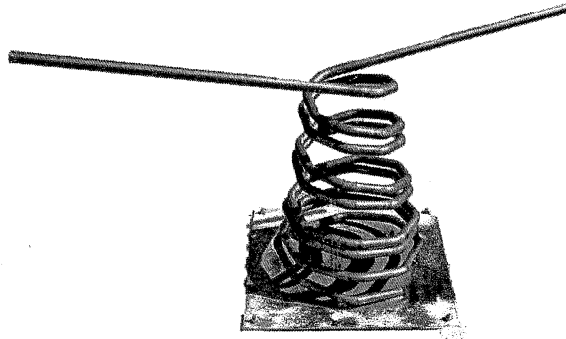
Mattawan Rocks Sculpture

Kelly Vander Kley



Current Construction

Stopped pending completion of Structural Engineering study.



Future Action

*Please note that I must wait for the contractors (Engineer and Welder) to complete their work before moving forward to the installation. Without any additional factors or requirements from the DDA, these are the anticipated next steps:

- Results from Structural Engineer.
 - Additional plan changes.
 - Purchase any additional materials.
 - Construction.
 - Delivery.
 - Installation.
 - Reveal Event.
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