

**VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
REGULAR COUNCIL MEETING**

OCTOBER 27, 2025

AGENDA

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE:
OTHERS IN ATTENDANCE:
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. CONSENT AGENDA
 1. Council Meeting Minutes of October 13, 2025
 2. Closed Session Minutes of October 13, 2025
 3. Bills in the amount of \$97,541.90
 4. Staff Reports – Police Department Report
7. ADDITIONS TO AGENDA
8. APPROVAL OF THE AGENDA
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
10. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR SREETER
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR DANIEL
No meeting, no report
 - C. DPW COMMITTEE – CHAIR MCLEAN
No meeting, no report
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR GURLEY
No meeting, no report
 - E. PARKS & RECREATION COMMITTEE – CHAIR MONROE
Meeting scheduled 10/28/2025
 - F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
Meeting scheduled 10/29/25
 - G. ZONING AND ORDINANCE COMIMTTEE – CHAIR STUUT

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STREETER

No meeting, no report

I. DDA COMMITTEE – CHAIR ROB BROOKS

No meeting, no report

J. KATS – MANAGER MCGREW

No meeting, no report

11. STAFF REPORTS

A. ENGINEER'S REPORT - *Engineer Woodhams*

B. ATTORNEY'S REPORT – *Attorney Graham*

12. UNFINISHED BUSINESS

A. MISS MATTAWAN PARTICIPATION – *President Stuut*

13. NEW BUSINESS

A. KENNEDY INVOICE TO REMOVEDICHAARGE PIPING

B. DISCUSSION WITH MANAGER MCGREW-*President Stuut*

14. COMMUNICATIONS

15. COMMENTS FROM VISITORS

16. COMMENTS FROM COUNCIL

17. ADJOURNMENT @

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

OCTOBER 13, 2025

MINUTES

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE: **Begeman, Daniel, Gurley, McLean, Monroe, Streeter, Stuut**
OTHERS IN ATTENDANCE: *Manager McGrew, Clerk Storm-Artis, Attorney Graham, Superintendent Anthony*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
President Stuut added New Business items N-Miss Mattawan Participation, O-Detroit Salt Company, and P-Kennedy Invoice and \$3,938.78 to the bills for a new total of \$217,500.14
7. APPROVAL OF THE AGENDA
Motion by Daniel, seconded by Gurley to approve the agenda as amended. All members voted in favor. Motion carried.
9. APPROVAL OF THE COUNCIL MEETING MINUTES OF SEPTEMBER 22, 2025
Motion by McLean, seconded by Gurley to approve the agenda as amended. All members voted in favor. Motion carried.
10. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 213,561.36
3,938.78
Total \$ 217,500.14
Motion By Daniel, seconded by Gurley to approve the bills in the amount of \$217,500.14. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, Stuut voted yes. Motion carried 7-0.
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

Edrie Britten asked about the fiber lines being installed throughout the Village. It was explained to her that there is a massive state of Michigan broadband expansion project taking place, and that no local approval was required, however the village does review right of way usage submissions to make sure they are not in conflict with existing water/sewer lines.

12. BOARD AND COMMITTEE REPORTS

- A. FINANCE COMMITTEE – CHAIR SREETER
No meeting, no report
- B. COMMUNICATIONS COMMITTEE – CHAIR DANIEL
No meeting, no report
- C. DPW COMMITTEE – CHAIR MCLEAN
No meeting, no report
- D. LAW ENFORCEMENT COMMITTEE – CHAIR GURLEY
No meeting, no report
- E. PARKS & RECREATION COMMITTEE – CHAIR MONROE
Meeting needs to be scheduled
- F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
Meeting needs to be scheduled
- G. ZONING AND ORDINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
- H. PLANNING COMMISSION LIAISON REPORT – LIAISON STREETER
No meeting, no report
- I. DDA COMMITTEE – CHAIR ROB BROOKS
Meeting 10/9/25
- J. KATS – MANAGER MCGREW
Meeting 9/24/2025

13. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony presented his report.*
- B. MANAGER’S REPORT – *Manager McGrew presented his report.*
- C. ENGINEER’S REPORT - *Engineer Woodhams discussed several resident complaints from the French Rd. watermain replacement and concerns from the Silvergrass neighborhood regarding water pressure.*
- D. ATTORNEY’S REPORT – *Attorney Graham discussed invoices that are over the spending limit of the Village Manager must go to council for approval even if budgeted. He also clarified voting requirements for these approvals.*

14. OLD BUSINESS

- A. MPD SERVER – *Manager McGrew stated they would have more information on this at the next meeting.*
- B. LIGHT POLE HOLIDAY DECORATIONS – *Superintendent Anthony updated council on this item. Discussion took place. No action taken.*

15. NEW BUSINESS

A. APPROVE THE DISPOSAL OF OLD AND DAMAGED VILLAGE ELECTRONICS AND OTHER ITEMS – *Clerk Storm-Artis*

Motion by Begeman, seconded by Gurley to approve Manager McGrew and Clerk Storm-Artis using their judgment to disposal of old and damaged items from the basement, but to keep the old nativity for one year. All members voted in favor. Motion carried.

B. UTILITY BILLING ACCOUNT BALANCE CLEAN-UP

Discussion took place.

Motion by McLean, seconded by Stuut approve writing off aging accounts in the amount of \$9,507.50 with any additional amounts to be represented to council. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion Carried 7-0.

C. POLC MERS UPDATE LOA – *Clerk Storm-Artis*

Discussion took place.

Motion by Stuut, seconded by Gurley to approve the LOA with POLC. All members voted in favor. Motion carried.

D. COUNCIL TRAINING BUDGET AMENDMENT

101-101-96000 OLD \$2,500.00 NEW \$5,700.00

Extensive discussion took place.

Motion by Streeter, seconded by Daniel to approve the budget amendment for 101-101-96000 to \$6,200.00. Roll call vote taken. Begeman, Daniel, Gurley, Monroe, Streeter, and Stuut voted yes. McLean voted no. Motion carried 6-1.

E. 2025 MAM MAYORS AND PRESIDENTS INSTITUTE

Motion by Streeter, seconded by Gurley to approve President Stuut and Pro Tem Begeman to attend the MAM Institute and allowance for separate rooms up to a total cost of \$1,500.00. All members voted in favor. Motion carried.

F. 2025 NEWLY ELECTED OFFICIALS TRAINING

Clerk Storm-Artis stated that if any member wished to attend either training to let her know and the member would be registered.

G. APPROVE INVOICE FROM SWT IN THE AMOUNT OF \$ 457,696.60

Discussion took place.

Motion by McLean, seconded by Daniel to approve payment of the SWT invoice after submission to, approval from, and draw received from the USDA in the amount of \$457,696.60. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

H. APPROVE CIVICA INVOICE IN THE AMOUNT OF \$ 55,875.00

Motion by Begeman, seconded by Monroe to approve payment of the Civica invoice in the amount of \$55,875.00. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

I. LIABILITY/BONDING BUDGET AMENDMENT

101-172-91000 OLD \$65,000.00 NEW \$75,000.00

Extensive discussion took place.

Motion by Stuut, seconded by McLean to approve the budget amendment for 101-172-91000 to \$75,000.00. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

J. APPROVE BHS ANNUAL INSURANCE COVERAGE RENEWAL INVOICE IN THE AMOUNT OF \$70,335.00

Motion by Begeman, seconded by McLean to approve payment of the BHS invoice in the amount of \$70,335.00. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

K. REQUEST FROM DDA FOR FOOD TRUCK PERMIT FEE WAIVER ONE-DAY HOLIDAY EVENT

Discussion took place.

Motion by Streeter, seconded by Gurley to approve the request from the DDA for a food truck permit fee waiver for a one-day holiday event. All members voted in favor. Motion carried.

L. SEWER LINES TO KALAMAZOO – Member Streeter

Extensive discussion took place. No action taken.

M. APPROVE PETERS CONSTRUCTION EMERGENCY REPAIR INVOICE IN THE AMOUNT OF \$14,298.00

This invoice plus the Village DPW Labor Cost of \$936.00 will be billed out to MEC for damage caused during fiber install

Discussion took place.

Motion by Daniel, seconded by Streeter to approve the invoice from Peters Construction that will be billed to MEC in the amount of \$14,298.00. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

N. MISS MATTAWAN PARTICIPATION

Discussion took place.

Motion by Stuut, seconded by Streeter to table the item to the next regular council meeting on October 27, 2025. All members voted in favor. Motion carried.

O. DETROIT SALT COMPANY INVOICE

Discussion took place.

Motion by Daniel, seconded by McLean to approve payment of the Detroit Salt Company invoice in the amount of \$18,269.03. Roll Call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

P. KENNEDY INVOICE FOR LIFT STATION #2 UPGRADES

Discussion took place.

Motion by McLean, seconded by Stuut to approve payment for the Kennedy invoice in the amount of \$68,931.00. Roll call vote taken. Begeman, Daniel, Gurley, McLean, Monroe, Streeter, and Stuut voted yes. Motion carried 7-0.

16. COMMUNICATIONS

Revenue and Expense Report

President Stuut stated she would be meeting with Manager McGrew and discussing with council at the next meeting.

17. COMMENTS FROM VISITORS

William Reid spoke about the issues with the construction crews directing traffic along French Rd. during the watermain project.

Shane Berry spoke about issues he experienced with household appliance failures in July 2025, he believes was caused by high water pressure. He also spoke about inspections not being properly done.

An anonymous resident spoke about an issue she experienced with her water heater and high-water pressure.

Discussion took place regarding how the watermain is installed dry then connected, water tower height and water pressure, and inspections and inspectors.

Melissa Tyler asked if she could present a request to the council in private. Attorney Graham reviewed the submission and council could go into closed session for his opinion.

Anonymous individual asked about an injury during the Homecoming parade. He was informed the individual was okay.

Motion by Stuut, seconded by Streeter to enter closed session for attorney opinion. All members voted in favor. Motion carried.

Entered closed session 9:03 PM.

Motion by McLean, seconded by Stuut to return to open session. All members voted in favor. Motion carried.

Entered open session 9:22 PM.

18. COMMENTS FROM COUNCIL *None*

19. ADJOURNMENT @ *9:23 PM*

Motion by Stuut, seconded by Begeman to adjourn. All members voted in favor. Motion carried.

DRAFT

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/24/2025	AP	Anthony, Tom	Invoice: Reimbures-Tractor Su Ref#: 18079(Tractor supply Fuel hose/ Wir		
AP Trx #: 29364		Supplies	661-891-72600	70.98	
		Vnd: 0544 Invoice: Reimbures-Tractor Su	661-000-20200		70.98
		Expected Check Run: 10/27/2025		70.98	70.98
10/22/2025	AP	BHS Insurance	Invoice: 56347(2) Ref#: 18054(Terroism coverage 9/1/25)		
AP Trx #: 29365		Liability/Bonding Ins.	101-172-91000		
		Vnd: 1412 Invoice: 56347(2)	101-000-20200	469.00	469.00
		Expected Check Run: 10/27/2025		469.00	469.00
10/22/2025	AP	Blue Cross Blue Shield of Mich	Invoice: 7015344710Nov25 Ref#: 18052(Health & Dental Insurance 11/1/25-		
AP Trx #: 29366		Health/Dental/Vision Ins	101-301-71900	3,719.36	
		Hlth/Dental/Vision Ins	202-172-71900	347.68	
		Hlth/Dental/Vision Ins	203-172-71900	208.89	
		Health/Dental/Vision Ins	590-551-71900	925.28	
		Health/Dental/Vision Ins	591-551-71900	925.29	
		Health/Dental/Vision Ins	101-215-71900	2,222.09	
		Health/Dental/Vision Ins	101-751-71900	414.98	
		Health/Dental/Vision Ins	203-478-71900	133.18	
		Health/Dental/Vision Ins	591-552-71900	2,146.38	
		Health/Dental/Vision Ins	661-891-71900	270.58	
		Health/Dental/Vision Ins	590-553-71900	1.40	
		Health/Dental/Vision Ins	202-463-71900	608.44	
		Health/Dental/Vision Ins	202-478-71900	203.28	
		Health/Dental/Vision Ins	101-265-71900	300.02	
		Health/Dental/Vision Ins	591-553-71900	36.45	
		Health/Dental/Vision Ins	590-552-71900	901.45	
		Health/Dental/Vision Ins	101-441-71900	347.68	
		Health/Dental/Vision Ins	203-463-71900	307.03	
		Vnd: 1137 Invoice: 7015344710Nov25			7,004.13
		Vnd: 1137 Invoice: 7015344710Nov25			1,159.40
		Vnd: 1137 Invoice: 7015344710Nov25			649.10
		Vnd: 1137 Invoice: 7015344710Nov25			1,828.13
		Vnd: 1137 Invoice: 7015344710Nov25			3,108.12
		Vnd: 1137 Invoice: 7015344710Nov25			270.58
		Expected Check Run: 10/27/2025		14,019.46	14,019.46
10/22/2025	AP	Blue Cross Blue Shield of Mich	Invoice: 7015344710EENov25 Ref#: 18053(Health & Dental Insurance EE 11/		
AP Trx #: 29367		Health Insurance	101-000-23500		
		Vnd: 1137 Invoice: 7015344710EENov25	101-000-20200	1,100.42	1,100.42
		Expected Check Run: 10/27/2025		1,100.42	1,100.42

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2025	AP	CINTAS	Invoice: 4246649336 Ref#: 18055(Mats / Pants minus mats for office 10/1		
AP Trx #: 29368		Contractual Services	101-265-81800	103.55	
		Uniform allowance	590-552-76800	35.44	
		Uniform allowance	591-552-76800	35.44	
		Vnd: 1226 Invoice: 4246649336	101-000-20200		103.55
		Vnd: 1226 Invoice: 4246649336	590-000-20200		35.44
		Vnd: 1226 Invoice: 4246649336	591-000-20200		35.44
		Expected Check Run: 10/27/2025		174.43	174.43
10/22/2025	AP	CINTAS	Invoice: 4247399736 Ref#: 18056(Mats/pants /air fresh for DPW)		
AP Trx #: 29369		Uniform allowance	590-552-76800	35.44	
		Uniform allowance	591-552-76800	35.44	
		Contractual Services	101-265-81800	79.40	
		Vnd: 1226 Invoice: 4247399736	590-000-20200		35.44
		Vnd: 1226 Invoice: 4247399736	591-000-20200		35.44
		Vnd: 1226 Invoice: 4247399736	101-000-20200		79.40
		Expected Check Run: 10/27/2025		150.28	150.28
10/22/2025	AP	Detroit Salt Company LLC	Invoice: AI26-32038 Ref#: 18057(Rock Salt 10/8/25)		
AP Trx #: 29370		Oper. Supplies	202-478-72600	1,848.91	
		Operating Supplies	203-478-78200	1,848.92	
		Vnd: 0211 Invoice: AI26-32038	202-000-20200		1,848.91
		Vnd: 0211 Invoice: AI26-32038	203-000-20200		1,848.92
		Expected Check Run: 10/27/2025		3,697.83	3,697.83
10/22/2025	AP	Ennis-Flint	Invoice: 293681 Ref#: 18067(White line paint)		
AP Trx #: 29371		Supplies	275-580-72600	1,857.93	
		Vnd: 1547 Invoice: 293681	275-000-20200		1,857.93
		Expected Check Run: 10/27/2025		1,857.93	1,857.93
10/22/2025	AP	Etna Supply Company	Invoice: S16452601.001 Ref#: 18058(Branch Assy/Ball Valve)		
AP Trx #: 29372		Concord Farms Phase 3	591-554-82030	3,208.00	
		Vnd: 0018 Invoice: S16452601.001	591-000-20200		3,208.00
		Expected Check Run: 10/27/2025		3,208.00	3,208.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/24/2025 AP Trx #: 29373	AP	First Advantage Occupational Operating Supplies Vnd: 1248 Invoice: 2502342508 Expected Check Run: 10/27/2025	Invoice: 2502342508 Ref#: 18076 (Drug test- DPW Adams) 591-552-72600 591-000-20200	172.50	172.50
10/24/2025 AP Trx #: 29374	AP	Frontier Telephone Vnd: 1121 Invoice: 269668705707071450Oct Expected Check Run: 10/27/2025	269668705707071450Oct Ref#: 18077 (MPD Eax 10/16/25-11/15/25) 101-301-85300 101-000-20200	172.50 371.03	172.50 371.03
10/22/2025 AP Trx #: 29375	AP	Holland Dept of Public Safety Training Vnd: 0633 Invoice: 6528 Expected Check Run: 10/27/2025	Invoice: 6528 Ref#: 18074 (35% PA 9302 Law ENforce Distrib/Mcoles) 274-320-95800 274-000-20200	371.03 293.44	371.03 293.44
10/22/2025 AP Trx #: 29376	AP	Integrity Business Solutions Office Supplies Vnd: 1040 Invoice: 2708985-0 Expected Check Run: 10/27/2025	Invoice: 2708985-0 Ref#: 18059 (Copy Paper (2)) 101-215-72600 101-000-20200	293.44 89.98	293.44 89.98
10/24/2025 AP Trx #: 29377	AP	LOWES BUSINESS ACCT/SYNCB Supplies Vnd: 1638 Invoice: 9985 Expected Check Run: 10/27/2025	Invoice: 9985 Ref#: 18078 (Multiple parts/clamps, adapters, conduit/p) 101-441-72600 101-000-20200	89.98 736.54	89.98 736.54
10/22/2025 AP Trx #: 29378	AP	Michael Mion Supplies Operating Supplies Vnd: 1665 Invoice: ReimburseBootsOct25 Vnd: 1665 Invoice: ReimburseBootsOct25 Expected Check Run: 10/27/2025	Invoice: ReimburseBootsOct25 Ref#: 18060 (Boots/Uniform 10/17/25) 590-552-72600 591-552-72600 590-000-20200 591-000-20200	736.54 58.29 58.30	736.54 58.29 58.30
		Expected Check Run: 10/27/2025		116.59	116.59

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2025 AP Trx #: 29379	AP	Michigan Municipal League Education/Training Vnd: 0049 Invoice: 0006418 Expected Check Run: 10/27/2025	Invoice: 0006418 Ref#: 18061(Onsite Training MML) 101-101-96000 101-000-20200	2,000.00	2,000.00
10/22/2025 AP Trx #: 29380	AP	Midwest Energy Communications Street Lights Electric/Gas/Utilities Electric/Gas/Utilities Utilities - DPW Building Vnd: 0022 Invoice: 581 Sept25 Vnd: 0022 Invoice: 581 Sept25 Vnd: 0022 Invoice: 581 Sept25 Vnd: 0022 Invoice: 581 Sept25 Expected Check Run: 10/27/2025	Invoice: 581 Sept25 Ref#: 18062(Electric 25th s lift,Antwerp,French,Mai 101-441-92600 590-552-92100 591-552-92100 661-892-92100 101-000-20200 590-000-20200 591-000-20200 661-000-20200	2,000.00 182.71 5,519.32 4,674.72 315.59 182.71 5,519.32 4,674.72 315.59	2,000.00
10/22/2025 AP Trx #: 29381	AP	Midwest Energy Communications Utilities - DPW Building Vnd: 0022 Invoice: 888004348Nov25 Expected Check Run: 10/27/2025	Invoice: 888004348Nov25 Ref#: 18063(Electric-phones/data/freedom ln 11/ 661-892-92100 661-000-20200	222.72	222.72
10/22/2025 AP Trx #: 29382	AP	Midwest Energy Communications Electric/Gas/Utilities Vnd: 0022 Invoice: 888045842Nov25 Expected Check Run: 10/27/2025	Invoice: 888045842Nov25 Ref#: 18064(Electric French Tower 11/8/25-12/7/ 591-552-92100 591-000-20200	222.72 70.00	222.72 70.00
10/22/2025 AP Trx #: 29383	AP	Midwest Energy Communications Electric/Gas/Utilities Vnd: 0022 Invoice: 888045841Nov25 Expected Check Run: 10/27/2025	Invoice: 888045841Nov25 Ref#: 18065(Electric 25th st Lift 11/8/25-12/7/ 591-552-92100 591-000-20200	70.00	70.00
10/22/2025 AP Trx #: 29384	AP	O'Reilly Automotive Gas & Oil Vnd: 1464 Invoice: 3978-326936 Expected Check Run: 10/27/2025	Invoice: 3978-326936 Ref#: 18066(Oil/filter) 661-891-75100 661-000-20200	70.00 40.44	70.00 40.44
		Expected Check Run: 10/27/2025		40.44	40.44

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2025 AP Trx #: 29385	AP	Remington Construction Co, Inc Contractual Vnd: 0657 Invoice: 2234 Expected Check Run: 10/27/2025	Invoice: 2234 Ref#: 18068 (Cut asphalt/install concrete sidewalk No) 203-478-81800 203-000-20200 1,800.00	1,800.00	1,800.00
10/22/2025 AP Trx #: 29386	AP	SCOTT GRAHAM, PLLC Professional Fees Vnd: 1059 Invoice: September2025 Expected Check Run: 10/27/2025	Invoice: September2025 Ref#: 18069 (Legal services September 2025) 101-172-82600 101-000-20200 5,200.00	5,200.00	5,200.00
10/22/2025 AP Trx #: 29387	AP	ULINE Office Supplies Vnd: 1333 Invoice: 198971041 Expected Check Run: 10/27/2025	Invoice: 198971041 Ref#: 18070 (Lateral file cabinet-4 drawer) 101-215-72600 101-000-20200 1,046.60	1,046.60	1,046.60
10/24/2025 AP Trx #: 29388	AP	USA Blue Book Operating Supplies Vnd: 0189 Invoice: INV00861609 Expected Check Run: 10/27/2025	Invoice: INV00861609 Ref#: 18080 (Blue/green paint) 591-552-72600 591-000-20200 246.24	246.24	246.24
10/24/2025 AP Trx #: 29389	AP	USA Blue Book Supplies Vnd: 0189 Invoice: INV00862253 Expected Check Run: 10/27/2025	Invoice: INV00862253 Ref#: 18081 (Cherne Big Mouth 24" / 20"Bypass) 590-552-72600 590-000-20200 2,259.95	2,259.95	2,259.95
10/24/2025 AP Trx #: 29390	AP	USA Blue Book Arsenic Removal Program Vnd: 0189 Invoice: INV00864771 Expected Check Run: 10/27/2025	Invoice: INV00864771 Ref#: 18082 (Iron ferrover/Sodium Peri Powder/Citrat 591-552-81820 591-000-20200 680.12	680.12	680.12

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2025 AP Trx #: 29391	AP	Van Buren County Central Dispatch CONTRACTUAL IT Vnd: 1328 Invoice: 662 Expected Check Run: 10/27/2025	Invoice: 662 Ref#: 18071(4th Qtr Modem/Dispatch data June, July,) 101-301-81910 101-000-20200 399.62	399.62	399.62
10/22/2025 AP Trx #: 29392	AP	Verizon Wireless Telephone Telephone-Emergency Telephone-Emergency Vnd: 1231 Invoice: 6125506904 Vnd: 1231 Invoice: 6125506904 Vnd: 1231 Invoice: 6125506904 Expected Check Run: 10/27/2025	Invoice: 6125506904 Ref#: 18072(Cell phones 9/9/25-10/8/25) 101-215-85300 590-551-85300 591-551-85300 101-000-20200 590-000-20200 591-000-20200 81.70 161.98 161.98 81.70 161.98 161.98	399.62	399.62
10/24/2025 AP Trx #: 29393	AP	Vermeer Of Michigan, Inc Capital Outlay Vnd: 0575 Invoice: W03773 Expected Check Run: 10/27/2025	Invoice: W03773 Ref#: 18083(Brush chiipper *CA9/8/25) 661-891-97000 661-000-20200 45,500.00	405.66	405.66
10/22/2025 AP Trx #: 29394	AP	Village of Paw Paw Testing and Analysis Vnd: 0150 Invoice: 950101.1 Sept25 Expected Check Run: 10/27/2025	Invoice: 950101.1 Sept25 Ref#: 18073(Water Sample testing 9/23/25) 591-552-76500 591-000-20200 90.00	45,500.00	45,500.00
10/22/2025 AP Trx #: 29395	AP	Winter Equipment Company Operating Supplies Vnd: 1010 Invoice: IV64751 Expected Check Run: 10/27/2025	Invoice: IV64751 Ref#: 18075(1.5x8x30 custom slots) 203-478-78200 203-000-20200 289.80	90.00	90.00
Cash/Payable Account Totals:				289.80	289.80
				97,541.90	97,541.90
				18,864.68	18,864.68
				3,008.31	3,008.31
				4,587.82	4,587.82
				293.44	293.44
				1,857.93	1,857.93
				9,898.55	9,898.55
				12,610.86	12,610.86

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
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		Accounts Payable	661-000-20200		46,420.31
			TOTAL INCREASE IN PAYABLE:		97,541.90



Mattawan Police Department

24221 Front Avenue

Mattawan, Michigan 49071

Phone: (269) 668-3661 Fax: (269) 668-7057

Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

MONTHLY ACTIVITIES FOR AUGUST

CASE COUNT (This section includes dispatched calls for service and officer-initiated cases for criminal and non-criminal related matters, court, and reports/documentation.)

Monthly case count: 85

Officer Initiated cases: 23

Total time: 340:55

COMMUNITY CARE TAKING EFFORTS: (Activities relating to providing non-criminal-related services, establishing and maintaining cooperative efforts with community and services partners. Business and property checks, Community Relations, Field Contact, and meetings.)

Activity Count: 47

Total time: 06:18 (HH:MM)

TRAFFIC ENFORCEMENT (This section includes stationary Radar, traffic monitoring, and traffic stops.)

Traffic Stop Count: 52

Citation Count: 28

Time Involved: 51:09

PATROL (This includes general road patrol activities and moving radar speed enforcement.)

Time involved: 69:03 (HH:MM)

ADMINISTRATION (This section includes the general administrative duties, completion of FOIA/NON FOIA requests, evidence management, LEIN Validations, personnel management, permit reviews, vehicle and equipment care and maintenance, review of submitted reports and documentation, State and Federal reporting, training, training management, etc.)

Time Involved: 59:55

DAILY ACTIVITY REPORT TALLIES:

527:20 (HH:MM)



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Jeremy S. Mansfield, Chief of Police

CHIEF'S REPORT

- Staffing updates
 - Officer Cora Bigelow is progressing through Phase 3 of Field Training.
 - Officer Engel has completed his Field Training and is now working a shift.
- Coverage update
 - Officer Engel's successful completion of his FTO allows the department to add additional coverage.
 - The Department's schedule is split into two shift groups/rotations. One of those shifts now has 24-hour coverage, through two 12-hour shifts.
 - The opposite shift is continuing a schedule to best suit the community's needs.
 - Pending Officer Bigelow's successful completion of her FTO, that shift will then transition to the same schedule as the one with full coverage.
- Server updates
 - The department's server has had limited issues, and I may have found part of the issue. A broken Cat-5 connector was identified.
 - The limited issues and the identification of the Cat 5 have offered us a better opportunity to seek multiple bids. I spoke last week with Amazon Web Services and will be seeking a bid.
- Efficiency Improvements
 - We have been seeking feedback from officers and looking at ways to improve parts of our documentation demands.
 - We have identified additional improvements to our officers' log of activities. These changes will allow for a more streamlined process, while maintaining accountability.
 - We continue to engage with programming vendors to better integrate with other systems to make additional reductions to the administrative demands.
 - Our court process has improved dramatically by working in a "virtual" setting. Criminal complaints are now digitally provided to the Prosecutor's Office.
 - Recently, we have begun testing a method of being able to "swear" to criminal complaints, authorized by the Prosecutor's Office, to the Judge. This process involves working in conjunction with both the Prosecutor's Office and the District Court.
 - Research into the better utilization of technologies available to better increase efficiency and protection for the Village.



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- The Homecoming Parade went very well, with much fewer safety concerns. Positive feedback on the parade route was heard from many. There was some negative feedback prior to the parade occurring.
 - I am extremely thankful for the help, support and assistance of the Village Manager, Department of Public Works, Mattawan Schools' Administrators, Molly Chiporous, the Van Buren County Sheriff's Office and everyone else who helped make this a great event.
- Preparations are being made in close conjunction with the Manager for the upcoming for the Council's consideration of the Police Special Assessment.
- Two officers have taken part in a leadership development course.
- I took part in the International Association of Chiefs of Police Conference and attended numerous training courses. These courses included instruction on personnel development, planning and preparation for IT attacks and intrusion, and many others. I also had the honor of sitting on an advisory panel for AI initiatives in Policing. I took part in critique of a new leadership training platform IACP is developing.
- Continuing Education training and Daily Training Bulletins assigned to staff. In-house training sessions were completed.
- Any needed Internal reviews of required incidents were conducted. Examples: the use of force by officers, officer injury, in-custody injury, vehicle pursuits, random review of body camera footage, citizen compliment or complaints and employee evaluations.
- Meetings and ongoing communications were held within the agency and community partners.
- Reported Use of Force statistics to FBI database for the previous month.

FOIA requests: 6

Non-FOIA requests: 10

Mattawan PD Offense Summary

Occurred 9/1/2025 - 9/30/2025

Offense	Total Offenses
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	3
1380 - 13003 - Telephone Used for Harassment, Threats	2
151 - Grass and Noxious Weeds Ordinance	1
191 - Anti Blight Ordinance	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2674 - 26001 - Fraud (Larceny) by Conversion	1
2697 - 26008 - Computer Invasion	1
2902 - 29000 - Damage to Property - Private Property	1
3522 - 35001 - Opium or Derivative - Possess	1
3564 - 35001 - Marijuana - (Other)	1
5007 - 50000 - Obstructing Court Order	1
5015 - 50000 - Failure to Appear	3
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	1
5560 - 55000 - Dog Law Violations	1
5707 - 57001 - Trespass (Other)	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8072 - 54003 - Traffic - Careless Driving	1
8276 - 54003 - Traffic - Title Law Violations, Chapter II	1
8277 - 54003 - Traffic - Registration Law Violations	2
8281 - 54003 - Traffic - No Operators/Chauffers License on Person	1
8282 - 54003 - No Insurance	6
9910 - 93001 - Traffic, Non-Criminal - Accident	3
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9942 - 98006 - Inspections/Investigations - Family Trouble	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	2
9953 - 99008 - Miscellaneous - General Assistance	14
9954 - 99008 - Miscellaneous - Assist to Fire Department	4
9955 - 99008 - Miscellaneous - Assist to EMS	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	2
Total	65

Report By Violation

From 9/1/2025 12:00:00 AM to 9/30/2025 11:59:00 PM

Violation Code	Description	Count
257.628	LIMITED ACCESS SPEED 1-5 OVER	1
257.255	EXPIRED REG. LESS THAN 6 MONTH-CIVIL INFRACTION	1
257.868	DEFECTIVE EQUIP-ONE HEADLIGHT	1
257.311	NO OPS ON PERSON	1
257.328(1)	NO PROOF OF INSURANCE- CAR	1
257.255	EXPIRED REG. OVER 6 MONTHS- CIVIL INFRACTION	5
257.626B	CARELESS DRIVING	1
500.3101	NO INSURANCE	5
257.255	EXPIRED REG. LESS THAN 1 MONTH-CIVIL INFRACTION	1
257.602B	OPERATE WHILE HOLDING/USING MOBILE ELECTRONIC DEVICE	4
257.628	SPEEDING 11-15 OVER	2
257.628	SPEEDING 6-10 OVER	2
257.628	SPEEDING 1-5 OVER LIMIT	4

* Results do not include warnings or voided tickets.

10/23/2025 6:10:25 PM

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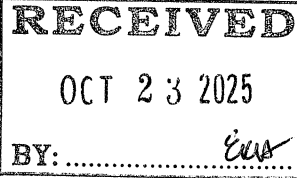
KENNEDY INDUSTRIES

An Dedicated to Our Community as Well as to Our Customers and Employees

PUMPING-REPAIR
FLOW CONTROL
PROCESS
AUTOMATION



QUOTATION		
DATE	NUMBER	PAGE
10/21/2025	0067051	1 of 2



B MAT250
I VILLAGE OF MATTAWAN
L offices@mattawanmi.com
T 24221 FRONT AVE.
O MATTAWAN, MI 49071

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
TOM ANTHONY 269-217-4921 tom@mattawanmi.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	ROOT RD STATION, FIELD SERVICE, WATER	CMD/JRH	FIELD SERVICE
QTY	DESCRIPTION		

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

NEW PARTS REQUIRED:

- (2) 6" X 20' DUCTILE IRON FLANGE TO OPEN
- (2) 6" X 6' DUCTILE IRON FLANGE TO OPEN
- (2) 90 DEGREE FLANGED
- (6) 6" SS BOLT KITS
- (2) 6" SS MEGA FLANGE KIT

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE FOR THE REMOVAL OF EXISTING DISCHARGE PIPE, INSTALL OF ALL ABOVE APPLICABLE PARTS TO INSTALL NEW DISCHARGE PIPING. TEST RUN, AND VERIFY PROPER OPERATION.

ESTIMATED FIELD SERVICE COST: \$17,700.00

CUSTOMER IS RESPONSIBLE FOR CLEANING OUT OF WET WELL TO ENSURE INSTALLATION CAN TAKE PLACE. IF WELL IS NOT CLEANED, INSTALLATION WILL NOT BE POSSIBLE.

THE ABOVE SERVICE IS QUOTED BASED ON AN ESTIMATED (1) DAY, (8) HOUR DAY PLUS TRAVEL. IF TIME SPENT ON THE JOB DIFFERS FROM THIS ESTIMATE, YOU WILL BE BILLED ACCORDINGLY BASED ON THE BELOW RATES:

MONDAY THRU FRIDAY 7:00AM-3:00PM: \$200.00/HR
MONDAY THRU FRIDAY 3:00PM-7:00AM: \$300.00/HR
SATURDAYS (ALL HOURS): \$300.00/HR
SUNDAYS AND HOLIDAYS (ALL HOURS): \$400.00/HR
DRIVE TIME: PER ABOVE RATES
TRAVEL: \$1.50/MILE (FUEL SURCHARGE MAY APPLY)

PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE – PLEASE NOTE QUOTE IS VALID FOR 30 DAYS. PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS.

IF YOU HAVE QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT ME AT (248) 529-2934.

SINCERELY,
JOSHUA HALLOCK
JHALLOCK@KENNEDYIND.COM



**KENNEDY
INDUSTRIES**

As Dedicated to Our Commitment to Our Customers and Employees

PLUMBING-REPAIR
FLOW CONTROL
PROCESS
AUTOMATION



QUOTATION

DATE	NUMBER	PAGE
10/21/2025	0067051	2 of 2

QTY	DESCRIPTION
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This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. QUOTE DOES NOT INCLUDE ANY TARIFFS OR ESCALATION UNLESS NOTED ABOVE. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE. NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

TOTAL: \$17,700.00

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.Kennedyind.com