VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
REGULAR COUNCIL MEETING NOVEMBER 10, 2025

AGENDA

1. CALL TO ORDER @ ***7:00 PM***

2. PLEDGE OF ALLEGIANCE.

3. ATTENDANCE

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. CONSENT AGENDA
   1. Council Meeting Minutes of October 27, 2025
   2. Bills in the amount of $127,469.29

7. ADDITIONS TO AGENDA

8. APPROVAL OF THE AGENDA

9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

10. BOARD AND COMMITTEE REPORTS

   A. FINANCE COMMITTEE – CHAIR SREETER
      No meeting, no report
   B. COMMUNICATIONS COMMITTEE – CHAIR DANIEL
      No meeting, no report
   C. DPW COMMITTEE – CHAIR MCLEAN
      No meeting, no report
   D. LAW ENFORCEMENT COMMITTEE – CHAIR GURLEY
      No meeting, no report
   E. PARKS & RECREATION COMMITTEE – CHAIR MONROE
      Meeting 10/28/2025; Meeting needs to be scheduled
   F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
      Meeting 10/29/2025; Meeting needs to be scheduled
   G. ZONING AND ORDINANCE COMIMTTEE – CHAIR STUUT
      No meeting, no report
   H. PLANNING COMMISSION LIAISON REPORT – LIAISON STREETER
      Meeting scheduled 11/19/2025

I. DDA COMMITTEE – CHAIR ROB BROOKS
Meeting scheduled 11/18/2025

J. KATS – MANAGER MCGREW
No meeting, no report

11. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony*

B. MANAGER'S REPORT – *Manager McGrew*

C. ENGINEER'S REPORT - *Engineer Woodhams*

D. ATTORNEY'S REPORT – *Attorney Graham*

12. UNFINISHED BUSINESS

13. NEW BUSINESS

A. KENNEDY INVOICE TO REMOVE DICHARGE PIPING – *Superintendent Anthony*

B. APPROVE SWT INVOICE IN THE AMOUNT OF $533,021.02

C. APPROVE CIVICA ENGINEERING INVOICE IN THE AMOUNT OF $55,581.00

D. BIDS TO COMPLE OF VILLAGE OFFICE BASEBOARDS – *Manager McGrew*

HALL BUILDERS	$3,990.00
JELLIES CONSTRUCTION	$3,119.23

E. APPROVE PROCUREMENT POLICY – *Clerk Storm-Artis*

F. APPROVE ENVIRO SAFE TREATMENTS INVOICE IN THE AMOUNT OF $20,000.00

G. APPROVE ACH PAYMENT OF WEX INVOICE IN THE AMOUNT OF $7,436.91

H. ACH PAYMENTS FOR RECURRING INVOICE VENDORS

I. AUTHORIZATION TO PURCHASE 2026 FORD INTERCEPTOR

14. COMMUNICATIONS

Revenue and Expense Report
Par Plan Grant Awarded

15. COMMENTS FROM VISITORS

16. COMMENTS FROM COUNCIL

17. ADJOURNMENT @

VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
REGULAR COUNCIL MEETING OCTOBER 27, 2025

MINUTES

1. CALL TO ORDER @ ***7:00 PM***

2. PLEDGE OF ALLEGIANCE.

3. ATTENDANCE: ***Begeman, Daniel, Gurley, Monroe, Streeter, Stuut***
OTHERS IN ATTENDANCE: *Manager McGrew, Clerk Storm-Artis, Attorney Graham, Chief Mansfield*
Motion by Begeman, seconded by Daniel to excuse McLean for work commitments. All members voted in favor. Motion carried.

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. CONSENT AGENDA
1. Council Meeting Minutes of October 13, 2025
2. Closed Session Minutes of October 13, 2025
3. Bills in the amount of \$97,541.90 + \$5,515.92 = \$103,057.82
4. Staff Reports – Police Department Report
Item 3 removed by Member Begeman, item 4 removed by President Stuut.
Items 1 and 2 approved without objection.

7. ADDITIONS TO AGENDA
President Stuut added Police Department Report to the Staff Reports and New Business C – Bills in the amount of \$103,057.82.

8. APPROVAL OF THE AGENDA
Motion by Begeman, seconded by Daniel to approve the agenda as amended. All members voted in favor. Motion carried.

9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

10. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR SREETER
No meeting, no report
B. COMMUNICATIONS COMMITTEE – CHAIR DANIEL
No meeting, no report

C. DPW COMMITTEE – CHAIR MCLEAN
No meeting, no report
D. LAW ENFORCEMENT COMMITTEE – CHAIR GURLEY
No meeting, no report
E. PARKS & RECREATION COMMITTEE – CHAIR MONROE
Meeting scheduled 10/28/2025
F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
Meeting scheduled 10/29/25
G. ZONING AND ORDINANCE COMIMTTEE – CHAIR STUUT
No meeting, no report
H. PLANNING COMMISSION LIAISON REPORT – LIAISON STREETER
No meeting, no report
I. DDA COMMITTEE – CHAIR ROB BROOKS
No meeting, no report
J. KATS – MANAGER MCGREW
No meeting, no report

11. STAFF REPORTS

A. POLICE DEPARTMENT REPORT – *Chief Mansfield presented his report.*

A. ENGINEER'S REPORT - *Engineer Woodhams was not present*

B. ATTORNEY'S REPORT – *Attorney Graham requested a copy of the recent MML training materials. He stated that he would comment on any items as they come up.*

12. UNFINISHED BUSINESS

A. MISS MATTAWAN PARTICIPATION – *President Stuut*
Discussion took place.
Motion by Gurley, seconded by Streeter to participate with the 2025 Miss Mattawan Program by creating and presenting a key and plaque to the winner. Roll Call vote taken. Begeman, Gurley, and Streeter voted yes. Daniel, Monroe, and Stuut voted no. Motion failed 3-3.

B. RESIDENT FIREWORK REQUEST
Discussion took place. No action taken.

13. NEW BUSINESS

A. KENNEDY INVOICE TO REMOVE DICHARGE PIPING
Discussion took place.
Motion by Daniel, seconded by Stuut to approve the Kennedy Invoice in the amount of $17,700.00 for the Root Rd. Pump Repairs. Daniel, Gurley, and Stuut voted yes. Begeman, Monroe, and Streeter voted no. Motion fails 3-3.

B. DISCUSSION WITH MANAGER MCGREW-*President Stuut*
Discussion took place.
Motion by Daniel, seconded by Begeman to send development of absence reporting policy to the Policy and Personnel committee. Voice vote taken. Begeman, Daniel, Gurley, Monroe, and Stuut voted yes. Streeter voted no. Motion carried 5-1.

C. BILLS IN THE AMOUNT OF $103,057.82
Discussion took place.
Motion by Daniel, seconded by Streeter to approve the bills in the amount of $103,057.82. Roll call vote taken. Begeman, Daniel, Gurley, Monroe, Streeter, and Stuut voted yes. Motion carried 6-0.

14. COMMUNICATIONS

Clerk Storm-Artis expressed her gratitude to everyone within the Village for their hard work and dedication during the painting, office rearranging, and carpet installation project.

Discussion took place regarding getting a new tree in the park, as the former replacement tree is much smaller. No action taken.

15. COMMENTS FROM VISITORS ***None***

16. COMMENTS FROM COUNCIL

17. ADJOURNMENT @ ***7:55 PM***
Adjourned without objection.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Amazon Capital Services	Invoice: 1JN6-QH3N-6PVX Ref#: 18116(3 Drawer Filing Cabinet with Printe		
AP Trx #: 29463					
		Capital Outlay	101-301-97000	79.99	
		Vnd: 1612 Invoice: 1JN6-QH3N-6PVX	101-000-20200		79.99
		Expected Check Run: 11/10/2025			
				79.99	79.99
11/06/2025	AP	Amazon Capital Services	Invoice: 1X76-NXQC-7HX4 Ref#: 18117(Door Chime, Door Handles, Hanging F		
AP Trx #: 29464					
		Operating Supplies & Expense	101-301-72600	193.77	
		Office Supplies	101-215-72600	74.28	
		Vnd: 1612 Invoice: 1X76-NXQC-7HX4	101-000-20200		268.05
		Expected Check Run: 11/10/2025			
				268.05	268.05
11/06/2025	AP	Amazon Capital Services	Invoice: 1JVQ-7HYJ-6KJD Ref#: 18118(Paper Cutter)		
AP Trx #: 29465					
		Capital Outlay	101-301-97000	35.63	
		Vnd: 1612 Invoice: 1JVQ-7HYJ-6KJD	101-000-20200		35.63
		Expected Check Run: 11/10/2025			
				35.63	35.63
11/06/2025	AP	CINTAS	Invoice: 4248134696 Ref#: 18119(Mats and Pants 10/29/25)		
AP Trx #: 29466					
		Contractual Services	101-265-81800	182.88	
		Uniform allowance	590-552-76800	35.44	
		Uniform allowance	591-552-76800	35.44	
		Vnd: 1226 Invoice: 4248134696	101-000-20200		182.88
		Vnd: 1226 Invoice: 4248134696	590-000-20200		35.44
		Vnd: 1226 Invoice: 4248134696	591-000-20200		35.44
		Expected Check Run: 11/10/2025			
				253.76	253.76
11/06/2025	AP	CINTAS	Invoice: 4248888410 Ref#: 18120(Mats and Pants 11/5/25)		
AP Trx #: 29467					
		Contractual Services	101-265-81800	182.88	
		Uniform allowance	590-552-76800	35.44	
		Uniform allowance	591-552-76800	35.44	
		Vnd: 1226 Invoice: 4248888410	101-000-20200		182.88
		Vnd: 1226 Invoice: 4248888410	590-000-20200		35.44
		Vnd: 1226 Invoice: 4248888410	591-000-20200		35.44
		Expected Check Run: 11/10/2025			
				253.76	253.76

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	City of Kalamazoo Treasurer Invoice: MN9MATTAW01 Sept2025 Ref#: 18121(Sewer Treatment 9/1/25-9/30/2			
AP Trx #: 29468					
		Treatment Fees	590-552-81800	36,500.00	
		Vnd: 0069 Invoice: MN9MATTAW01 Sept2025	590-000-20200		36,500.00
		Expected Check Run: 11/10/2025			
				36,500.00	36,500.00
11/06/2025	AP	Consumers Energy Invoice: 100006079451 Oct25 Ref#: 18122(Gas-Village Office 9/27/25-10/2			
AP Trx #: 29469					
		Electric/Utilities	101-265-92100	26.73	
		Vnd: 0013 Invoice: 100006079451 Oct25	101-000-20200		26.73
		Expected Check Run: 11/10/2025			
				26.73	26.73
11/06/2025	AP	Consumers Energy Invoice: 100038152268 Oct25 Ref#: 18123(Gas-Treatment Plant 9/27/25-10/			
AP Trx #: 29470					
		Electric/Gas/Utilities	591-552-92100	50.45	
		Vnd: 0013 Invoice: 100038152268 Oct25	591-000-20200		50.45
		Expected Check Run: 11/10/2025			
				50.45	50.45
11/06/2025	AP	Consumers Energy Invoice: 100056404518 Oct25 Ref#: 18124(Gas-25th St. Wellhouse 9/27/25-			
AP Trx #: 29471					
		Electric/Gas/Utilities	591-552-92100	18.00	
		Vnd: 0013 Invoice: 100056404518 Oct25	591-000-20200		18.00
		Expected Check Run: 11/10/2025			
				18.00	18.00
11/06/2025	AP	Consumers Energy Invoice: 100069601555 Oct25 Ref#: 18125(Gas-25th St. Lift Station 9/27/			
AP Trx #: 29472					
		Electric/Gas/Utilities	590-552-92100	167.78	
		Vnd: 0013 Invoice: 100069601555 Oct25	590-000-20200		167.78
		Expected Check Run: 11/10/2025			
				167.78	167.78
11/06/2025	AP	Consumers Energy Invoice: 100083582062 Oct25 Ref#: 18126(Gas-25599 Front Ave 9/27/25-10/			
AP Trx #: 29473					
		Electric/Gas/Utilities	590-552-92100	18.00	
		Vnd: 0013 Invoice: 100083582062 Oct25	590-000-20200		18.00
		Expected Check Run: 11/10/2025			
				18.00	18.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Consumers Energy	Invoice: 103047033198 Oct25 Ref#: 18127(Gas-Front Ave Pump 9/27/25-10/2		
AP Trx #: 29474		Electric/Gas/Utilities	590-552-92100	38.78	
		Vnd: 0013 Invoice: 103047033198 Oct25	590-000-20200		38.78
		Expected Check Run: 11/10/2025			
				38.78	38.78
11/06/2025	AP	Consumers Energy	Invoice: 103037116516 Oct25 Ref#: 18182(Gas-54377 Main St. 9/30/25-10/2		
AP Trx #: 29475		Electric/Gas/Utilities	591-552-92100	62.93	
		Vnd: 0013 Invoice: 103037116516 Oct25	591-000-20200		62.93
		Expected Check Run: 11/10/2025			
				62.93	62.93
11/06/2025	AP	Consumers Energy	Invoice: 100066764976 Oct25 Ref#: 18183(Gs-Red Arrow 9/30/25-10/29/25)		
AP Trx #: 29476		Electric/Gas/Utilities	590-552-92100	19.25	
		Vnd: 0013 Invoice: 100066764976 Oct25	590-000-20200		19.25
		Expected Check Run: 11/10/2025			
				19.25	19.25
11/06/2025	AP	Consumers Energy	Invoice: 100006079576 Oct25 Ref#: 18184(Gas-DPW Buildings 9/30/25-10/29		
AP Trx #: 29477		Utilities - DPW Building	661-892-92100	207.95	
		Vnd: 0013 Invoice: 100006079576 Oct25	661-000-20200		207.95
		Expected Check Run: 11/10/2025			
				207.95	207.95
11/06/2025	AP	CT Electrical Services, Inc.	Invoice: 6606 Ref#: 18128(*CA 12/23/25 Lift Station #3 Upgrade ARP)		
AP Trx #: 29478		Lift Station #3	590-554-97700	47,900.00	
		Vnd: 0199 Invoice: 6606	590-000-20200		47,900.00
		Expected Check Run: 11/10/2025			
				47,900.00	47,900.00
11/06/2025	AP	CT Electrical Services, Inc.	Invoice: 6597 Ref#: 18129(Underground Tower Repair)		
AP Trx #: 29479		Contractual	591-552-81800	562.75	
		Vnd: 0199 Invoice: 6597	591-000-20200		562.75
		Expected Check Run: 11/10/2025			
				562.75	562.75

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	CTS-Companies	Invoice: IN-8000987528756 Ref#: 18130(Phone Service 11/1/25-11/30/25)		
AP Trx #: 29480					
		Telephone	101-301-85300	127.79	
		Telephone	101-215-85300	127.79	
		Telephone - DPW Building	661-892-85300	97.83	
		Vnd: 1656 Invoice: IN-8000987528756	101-000-20200		255.58
		Vnd: 1656 Invoice: IN-8000987528756	661-000-20200		97.83
		Expected Check Run: 11/10/2025			
				353.41	353.41
11/06/2025	AP	Etna Supply Company	Invoice: S106575083.001 Ref#: 18131(Insert 51-3/4" Insert from Poly Tub		
AP Trx #: 29481					
		Operating Supplies	591-552-72600	289.00	
		Vnd: 0018 Invoice: S106575083.001	591-000-20200		289.00
		Expected Check Run: 11/10/2025			
				289.00	289.00
11/06/2025	AP	Flex Administrators	Invoice: 1600212 Ref#: 18132(HSA Admin Fees 10/1/25-10/31/25)		
AP Trx #: 29482					
		Contractual Services	101-172-81800	19.50	
		Vnd: 1686 Invoice: 1600212	101-000-20200		19.50
		Expected Check Run: 11/10/2025			
				19.50	19.50
11/06/2025	AP	Forsite US	Invoice: FOR-22837 Ref#: 18133(Sign Brackets, Back Plates)		
AP Trx #: 29483					
		Traffic Signs	202-480-72800	337.05	
		Vnd: 1446 Invoice: FOR-22837	202-000-20200		337.05
		Expected Check Run: 11/10/2025			
				337.05	337.05
11/07/2025	AP	Forsite US	Invoice: FOR-22974 Ref#: 18188(32" Sign Base O/D Pole)		
AP Trx #: 29484					
		Traffic Signs	202-480-72800	625.19	
		Vnd: 1446 Invoice: FOR-22974	202-000-20200		625.19
		Expected Check Run: 11/10/2025			
				625.19	625.19
11/06/2025	AP	Indiana-Michigan Power	Invoice: 04389785702 Oct25 Ref#: 18134(Electric-St. Lights S of Hwy 10/		
AP Trx #: 29485					
		Street Lights	101-441-92600	1,017.09	
		Vnd: 0210 Invoice: 04389785702 Oct25	101-000-20200		1,017.09
		Expected Check Run: 11/10/2025			
				1,017.09	1,017.09

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Indiana-Michigan Power	Invoice: 04347685309 Oct25 Ref#: 18135(Electric-Silvergrass St Lights 1		
AP Trx #: 29486					
		Street Lights	101-441-92600	166.48	
		Vnd: 0210 Invoice: 04347685309 Oct25	101-000-20200		166.48
		Expected Check Run: 11/10/2025			
				166.48	166.48
11/06/2025	AP	Integrity Business Solutions	Invoice: 2712856-0 Ref#: 18136(TriFold Bathroom Towels)		
AP Trx #: 29487					
		Office Supplies	101-215-72600	80.97	
		Vnd: 1040 Invoice: 2712856-0	101-000-20200		80.97
		Expected Check Run: 11/10/2025			
				80.97	80.97
11/06/2025	AP	Jeremy Mansfield	Invoice: Reimburse10/15/25 Ref#: 18137(Halloween Candy for Community Ev		
AP Trx #: 29488					
		Community Promotions	101-301-95500	154.03	
		Vnd: 1331 Invoice: Reimburse10/15/25	101-000-20200		154.03
		Expected Check Run: 11/10/2025			
				154.03	154.03
11/06/2025	AP	Jeremy Mansfield	Invoice: Reimburse 11/4/25 Ref#: 18138(Training Conference Expenses and		
AP Trx #: 29489					
		Education	101-301-96000	281.54	
		Vnd: 1331 Invoice: Reimburse 11/4/25	101-000-20200		281.54
		Expected Check Run: 11/10/2025			
				281.54	281.54
11/06/2025	AP	Jons to Go	Invoice: I70221 Ref#: 18139(Portable Restroom 10/28/25-11/24/25)		
AP Trx #: 29490					
		Community Promotion	248-728-88000	175.00	
		Vnd: 1110 Invoice: I70221	248-000-20200		175.00
		Expected Check Run: 11/10/2025			
				175.00	175.00
11/06/2025	AP	Justice Fence Co	Invoice: DDA FenceDeposit Ref#: 18140(Parking Lot Fence Repair Deposit		
AP Trx #: 29491					
		Community Promotion	248-728-88000	1,188.50	
		Vnd: 1588 Invoice: DDA FenceDeposit	248-000-20200		1,188.50
		Expected Check Run: 11/10/2025			
				1,188.50	1,188.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Kennedy Industries, Inc.	Invoice: 648788 Ref#: 18141(*CA 8/25/25 Lift Station #6 Pump Repair)		
AP Trx #: 29492					
		PUMP 6	590-554-82000	6,545.00	
		Vnd: 1272 Invoice: 648788	590-000-20200		6,545.00
		Expected Check Run: 11/10/2025			
				6,545.00	6,545.00
11/07/2025	AP	Michigan Municipal League	Invoice: 0006681 Ref#: 18187(CDL Drivers Consortium Drivers Fee - 5 D)		
AP Trx #: 29493					
		Due/Mmbrshps/Sbscrptns	101-215-95800	500.00	
		Vnd: 0049 Invoice: 0006681	101-000-20200		500.00
		Expected Check Run: 11/10/2025			
				500.00	500.00
11/06/2025	AP	Michigan Security & Lock	Invoice: 3037794 Ref#: 18142(Village Office Security TV Camera Set Up)		
AP Trx #: 29494					
		Contractual Services	101-172-81800	667.00	
		Vnd: 1585 Invoice: 3037794	101-000-20200		667.00
		Expected Check Run: 11/10/2025			
				667.00	667.00
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007246/1 Ref#: 18143(100 PK Blue Stake Flags)		
AP Trx #: 29495					
		Operating Supplies	591-552-72600	21.98	
		Vnd: 1182 Invoice: 007246/1	591-000-20200		21.98
		Expected Check Run: 11/10/2025			
				21.98	21.98
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007294/1 Ref#: 18144(1"x200' Orn Flagging Tape)		
AP Trx #: 29496					
		Operating Supplies	202-463-72600	3.49	
		Vnd: 1182 Invoice: 007294/1	202-000-20200		3.49
		Expected Check Run: 11/10/2025			
				3.49	3.49
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007314/1 Ref#: 18145(White Paint, Brush/Tray Set, Rust Remove)		
AP Trx #: 29497					
		Supplies	101-265-72600	150.92	
		Vnd: 1182 Invoice: 007314/1	101-000-20200		150.92
		Expected Check Run: 11/10/2025			
				150.92	150.92

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007317/1 Ref#: 18146(Paint Brush, Sating Paint)		
AP Trx #: 29498		Supplies	101-265-72600	78.97	
		Vnd: 1182 Invoice: 007317/1	101-000-20200		78.97
		Expected Check Run: 11/10/2025			
				78.97	78.97
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007322/1 Ref#: 18147(Trimmer Line, LL Easy Load Head)		
AP Trx #: 29499		Supplies	101-751-72700	66.98	
		Vnd: 1182 Invoice: 007322/1	101-000-20200		66.98
		Expected Check Run: 11/10/2025			
				66.98	66.98
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007329/1 Ref#: 18148(Brass Coupling)		
AP Trx #: 29500		Supplies	590-552-72600	9.49	
		Vnd: 1182 Invoice: 007329/1	590-000-20200		9.49
		Expected Check Run: 11/10/2025			
				9.49	9.49
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007341/1 Ref#: 18149(Spackling, Scraper, Anchor Kit)		
AP Trx #: 29501		Supplies	101-265-72600	19.07	
		Vnd: 1182 Invoice: 007341/1	101-000-20200		19.07
		Expected Check Run: 11/10/2025			
				19.07	19.07
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007358/1 Ref#: 18150(White Paint, Terminal Adapter)		
AP Trx #: 29502		Supplies	101-265-72600	127.93	
		Vnd: 1182 Invoice: 007358/1	101-000-20200		127.93
		Expected Check Run: 11/10/2025			
				127.93	127.93
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007374/1 Ref#: 18151(PSI Air Compressor)		
AP Trx #: 29503		Supplies	590-552-72600	144.99	
		Vnd: 1182 Invoice: 007374/1	590-000-20200		144.99
		Expected Check Run: 11/10/2025			
				144.99	144.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007379/1 Ref#: 18152(Clamps, Cable Ties)		
AP Trx #: 29504					
		Supplies	590-552-72600	62.43	
		Vnd: 1182 Invoice: 007379/1	590-000-20200		62.43
		Expected Check Run: 11/10/2025			
				62.43	62.43
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007380/1 Ref#: 18153(7way Connector, TFE Paste, PTFE Tape)		
AP Trx #: 29505					
		Supplies	661-891-72600	26.47	
		Vnd: 1182 Invoice: 007380/1	661-000-20200		26.47
		Expected Check Run: 11/10/2025			
				26.47	26.47
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007385/1 Ref#: 18154(Clamp and Bolts)		
AP Trx #: 29506					
		Supplies	590-552-72600	41.45	
		Vnd: 1182 Invoice: 007385/1	590-000-20200		41.45
		Expected Check Run: 11/10/2025			
				41.45	41.45
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007409/1 Ref#: 18155(Vinyl Elec Tape)		
AP Trx #: 29507					
		Operating Supplies	591-552-72600	3.29	
		Vnd: 1182 Invoice: 007409/1	591-000-20200		3.29
		Expected Check Run: 11/10/2025			
				3.29	3.29
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007412/1 Ref#: 18156(Entrance Cap, WP Box)		
AP Trx #: 29508					
		Operating Supplies	202-463-72600	28.98	
		Vnd: 1182 Invoice: 007412/1	202-000-20200		28.98
		Expected Check Run: 11/10/2025			
				28.98	28.98
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007417/1 Ref#: 18157(Keys)		
AP Trx #: 29509					
		Operating Supplies	591-552-72600	11.16	
		Vnd: 1182 Invoice: 007417/1	591-000-20200		11.16
		Expected Check Run: 11/10/2025			
				11.16	11.16

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007420/1 Ref#: 18158(Ratchet, Flip Anchor, Clear Tape)		
AP Trx #: 29510		Supplies	661-891-72600	53.96	
		Vnd: 1182 Invoice: 007420/1	661-000-20200		53.96
		Expected Check Run: 11/10/2025			
				53.96	53.96
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007432/1 Ref#: 18159(Pipe Heating Cable)		
AP Trx #: 29511		Operating Supplies	591-552-72600	52.99	
		Vnd: 1182 Invoice: 007432/1	591-000-20200		52.99
		Expected Check Run: 11/10/2025			
				52.99	52.99
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007442/1 Ref#: 18160(Clamp, Bolts, Alum Screent, Coupler, Air)		
AP Trx #: 29512		Operating Supplies	591-552-72600	110.61	
		Vnd: 1182 Invoice: 007442/1	591-000-20200		110.61
		Expected Check Run: 11/10/2025			
				110.61	110.61
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007445/1 Ref#: 18161(Bolts, IMP Socket)		
AP Trx #: 29513		Supplies	101-441-72600	125.45	
		Vnd: 1182 Invoice: 007445/1	101-000-20200		125.45
		Expected Check Run: 11/10/2025			
				125.45	125.45
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007461/1 Ref#: 18162(Clamp)		
AP Trx #: 29514		Operating Supplies	591-552-72600	9.98	
		Vnd: 1182 Invoice: 007461/1	591-000-20200		9.98
		Expected Check Run: 11/10/2025			
				9.98	9.98
11/06/2025	AP	Neil's Hardware #3632	Invoice: 007465/1 & B06316/1 Ref#: 18163(Painter Tape, Duct Tape)		
AP Trx #: 29515		Opererating Supplies	203-463-72600	16.98	
		Vnd: 1182 Invoice: 007465/1 & B06316/1	203-000-20200		16.98
		Expected Check Run: 11/10/2025			
				16.98	16.98

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	PERCEPTIVE CONTROLS, INC	Invoice: 17376 Ref#: 18166(Monthly Cyber Security 10/1/25-10/30/25)		
AP Trx #: 29516					
		Contractual	590-552-81900	641.00	
		Contractual	591-552-81800	641.00	
		Vnd: 1303 Invoice: 17376	590-000-20200		641.00
		Vnd: 1303 Invoice: 17376	591-000-20200		641.00
		Expected Check Run: 11/10/2025			
				1,282.00	1,282.00
11/06/2025	AP	Republic Services #249	Invoice: 0249-008699884 Ref#: 18164(Waste Services 11/1/25-11/30/25)		
AP Trx #: 29517					
		Building/Maintenance	101-265-93000	362.65	
		Vnd: 0002 Invoice: 0249-008699884	101-000-20200		362.65
		Expected Check Run: 11/10/2025			
				362.65	362.65
11/06/2025	AP	Rich McGrew	Invoice: Reimbursement 10/24/ Ref#: 18165(Public Manager Class Mileage)		
AP Trx #: 29518					
		Meals/Mileage	101-172-86000	260.40	
		Vnd: 1696 Invoice: Reimbursement 10/24/	101-000-20200		260.40
		Expected Check Run: 11/10/2025			
				260.40	260.40
11/06/2025	AP	Rob's Tire & Auto Care LLC	Invoice: 1046579 Ref#: 18167(Radiatory repair, Oil Change Dodge Charg)		
AP Trx #: 29519					
		Repairs and Maintenance	101-301-93300	915.69	
		Vnd: 1210 Invoice: 1046579	101-000-20200		915.69
		Expected Check Run: 11/10/2025			
				915.69	915.69
11/06/2025	AP	SCOTT GRAHAM, PLLC	Invoice: October 2025 Ref#: 18168(Legal Services October 2025)		
AP Trx #: 29520					
		Professional Fees	101-172-82600	5,175.00	
		Vnd: 1059 Invoice: October 2025	101-000-20200		5,175.00
		Expected Check Run: 11/10/2025			
				5,175.00	5,175.00
11/06/2025	AP	Scott Paddock	Invoice: October2025 Ref#: 18169(Mechanical Inspections October 2025)		
AP Trx #: 29521					
		Bldg./Elect/Mech. Inspector	101-380-80200	657.00	
		MECHANICAL INSPECTIONS	249-627-80120	661.50	
		Vnd: 1430 Invoice: October2025	101-000-20200		657.00
		Vnd: 1430 Invoice: October2025	249-000-20200		661.50
		Expected Check Run: 11/10/2025			
				1,318.50	1,318.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	Share Corporation	Invoice: 320965 Ref#: 18185(Curved Jaw Locking Plier 3pc Set)		
AP Trx #: 29522					
		Supplies	661-891-72600	257.13	
		Vnd: 1093 Invoice: 320965	661-000-20200		257.13
		Expected Check Run: 11/10/2025			
				257.13	257.13
11/06/2025	AP	Southwest Plumbing Inspections	Invoice: October 2025 Ref#: 18186(Plumbing Inspections October 2025)		
AP Trx #: 29523					
		Plumbing Inspector	101-380-80100	1,156.50	
		Plumbing Inspector	249-627-80100	657.00	
		Vnd: 0981 Invoice: October 2025	101-000-20200		1,156.50
		Vnd: 0981 Invoice: October 2025	249-000-20200		657.00
		Expected Check Run: 11/10/2025			
				1,813.50	1,813.50
11/06/2025	AP	State of Michigan	Invoice: 761-11361094 Ref#: 18170(Community Water Supply Annual Fee)		
AP Trx #: 29524					
		Dues & Subscriptns	591-551-95800	1,710.30	
		Vnd: 1485 Invoice: 761-11361094	591-000-20200		1,710.30
		Expected Check Run: 11/10/2025			
				1,710.30	1,710.30
11/06/2025	AP	TechRadium, Inc.	Invoice: 23115 Ref#: 18171(IRIS Annual Service Fee)		
AP Trx #: 29525					
		Contractual	590-552-81900	958.33	
		Contractual	591-552-81800	958.33	
		Contractual Services	101-172-81800	958.34	
		Vnd: 1467 Invoice: 23115	590-000-20200		958.33
		Vnd: 1467 Invoice: 23115	591-000-20200		958.33
		Vnd: 1467 Invoice: 23115	101-000-20200		958.34
		Expected Check Run: 11/10/2025			
				2,875.00	2,875.00
11/06/2025	AP	U.S. BANK EQUIPMENT FINANCE	Invoice: 567439112 Ref#: 18172(Printer Rental 10/19/25-11/19/25 Overage		
AP Trx #: 29526					
		Equip. Repair/Maint.	101-215-77800	543.07	
		Vnd: 1637 Invoice: 567439112	101-000-20200		543.07
		Expected Check Run: 11/10/2025			
				543.07	543.07
11/06/2025	AP	USA Blue Book	Invoice: INV00870632 Ref#: 18173(Inverted Paint APWA Green)		
AP Trx #: 29527					
		Supplies	590-552-72600	162.14	
		Vnd: 0189 Invoice: INV00870632	590-000-20200		162.14
		Expected Check Run: 11/10/2025			
				162.14	162.14

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	VC3, Inc	Invoice: VC3-220699 Ref#: 18174(Microsoft 365 Monthly September 2025)		
AP Trx #: 29528					
		CONTRACTUAL IT	101-172-81910	491.90	
		Vnd: 1309 Invoice: VC3-220699	101-000-20200		491.90
		Expected Check Run: 11/10/2025			
				491.90	491.90
11/06/2025	AP	Village of Mattawan H20 Pmt.	Invoice: 000579-000 Oct25 Ref#: 18175(Water-22899 Freedom 10/1/25-10/31		
AP Trx #: 29529					
		Utilities - DPW Building	661-892-92100	232.67	
		Vnd: 0021 Invoice: 000579-000 Oct25	661-000-20200		232.67
		Expected Check Run: 11/10/2025			
				232.67	232.67
11/06/2025	AP	Village of Mattawan H20 Pmt.	Invoice: 000256-000 Oct25 Ref#: 18176(Water-Village Office 10/1/25-10/3		
AP Trx #: 29530					
		Water	101-265-92700	158.09	
		Vnd: 0021 Invoice: 000256-000 Oct25	101-000-20200		158.09
		Expected Check Run: 11/10/2025			
				158.09	158.09
11/06/2025	AP	Village of Mattawan H20 Pmt.	Invoice: 000957-000 Oct25 Ref#: 18177(Water-52200 25th St 10/1/25-10/31		
AP Trx #: 29531					
		Electric/Gas/Utilities	590-552-92100	2,630.88	
		Vnd: 0021 Invoice: 000957-000 Oct25	590-000-20200		2,630.88
		Expected Check Run: 11/10/2025			
				2,630.88	2,630.88

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/06/2025	AP	VISA	Invoice: *0518 October2025 Ref#: 18178(Council Training, MPD Training E		
AP Trx #: 29532					
		Postage/Meter Rental	101-215-73000	11.90	
		Education/Training	101-101-96000	620.00	
		Education/Training	101-172-96000	79.18	
		Office Supplies	101-215-72600	554.30	
		Supplies	101-265-72600	1,061.91	
		Supplies	590-552-72600	164.13	
		Operating Supplies	591-552-72600	164.13	
		Supplies	101-441-72600	6.99	
		Meals/Mileage	101-172-86000	38.79	
		Capital Outlay	101-301-97000	1,968.96	
		Arsenic Removal Program	591-552-81820	122.20	
		Education	101-301-96000	1,863.06	
		Operating Supplies & Expense	101-301-72600	73.80	
		Supplies	101-172-72600	73.80	
		Vnd: 1685 Invoice: *0518 October2025	101-000-20200		6,352.69
		Vnd: 1685 Invoice: *0518 October2025	590-000-20200		164.13
		Vnd: 1685 Invoice: *0518 October2025	591-000-20200		286.33
		Expected Check Run: 11/10/2025			
				6,803.15	6,803.15
11/06/2025	AP	Weed Man	Invoice: 524279 Ref#: 18179(Winter Fertilization 11/6/25)		
AP Trx #: 29533					
		Contractual Services	101-265-81800	239.00	
		Vnd: 0992 Invoice: 524279	101-000-20200		239.00
		Expected Check Run: 11/10/2025			
				239.00	239.00
11/06/2025	AP	WOLF KUBOTA	Invoice: MAT-2026196 Ref#: 18180(Hydrolic Line Supplies)		
AP Trx #: 29534					
		Supplies	661-891-72600	76.40	
		Vnd: 1476 Invoice: MAT-2026196	661-000-20200		76.40
		Expected Check Run: 11/10/2025			
				76.40	76.40
11/06/2025	AP	Wyoming Asphalt Paving Co.	Invoice: 2025-758 Ref#: 18181(Road Paving Materials)		
AP Trx #: 29535					
		Operating Supplies	202-463-72600	130.68	
		Vnd: 1079 Invoice: 2025-758	202-000-20200		130.68
		Expected Check Run: 11/10/2025			
				130.68	130.68
				127,469.29	127,469.29
Cash/Payable Account Totals:					
		Accounts Payable	101-000-20200		21,758.00
		Accounts Payable	202-000-20200		1,125.39
		Accounts Payable	203-000-20200		16.98
		Accounts Payable	248-000-20200		1,363.50

INVOICE JOURNAL REPORT FOR VILLAGE OF MATTAWAN
CHECK RUN DATES 11/10/2025 - 11/10/2025

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		Accounts Payable	249-000-20200		1,318.50
		Accounts Payable	590-000-20200		96,074.53
		Accounts Payable	591-000-20200		4,859.98
		Accounts Payable	661-000-20200		952.41
			TOTAL INCREASE IN PAYABLE:		127,469.29

VILLAGE OF MATTAWAN
24221 FRONT AVE
MATTAWAN, MI 49071
PARKS & REC COMMITTEE **OCTOBER 28, 2025**

MINUTES

1. CALL TO ORDER AT 4:02 PM

2. ATTENDANCE ***Begeman, McLean, Monroe, Manager McGrew***

3. COMMENTS FROM VISITORS ON ANY AGENDA ITEM ***None***

4. UNFINISHED BUSINESS

   - PARKS AND REC MASTER PLAN ***Talked about waiting until the bridge is completed. Look over the existing plan and resident comments from the last survey to see what residnets want out of our park(s), and adjust our plan with the construction of the bridge retaining wall at the easement of the roadway into the park.***
   - ***Look at getting at least two more estimates for the 5-Year Parks & Recreation Plan 2025.***

5. NEW BUSINESS ***None***

6. COMMENTS FROM VISITORS ***None***

7. COMMENTS FROM MEMBERS ***Possible look some new property that could be made into parks.***

8. ADJOURN @ 5:08 pm

VILLAGE OF MATTAWAN
POLICY AND PERSONNEL COMMITTEE OCTOBER 29, 2025

MINUTES

1. CALL TO ORDER AT ***6:06 PM***

2. ATTENDANCE ***Begeman, Daniel, Streeter***
OTHERS PRESENT Manager McGrew, Superintendent Anthony, Chief Mansfield

3. ANNOUNCEMENT OF MEETING BEING RECORDED.

4. COMMENTS FROM VISITORS ***None***

5. UNFINISHED BUSINESS

   A. DEPARTMENT HEADS SALARY POSITIONS
   The committee reviewed additional information and draft contracts for the Police Chief and the Superintendent. Adjustments and corrections were made to the draft contracts during the meeting.
   Manager McGrew will update the revised contracts based on the committee's feedback.
   New copies of the updated contracts will be sent out to committee members for further review.

   B. EMPLOYEE REVIEW FORM
   Reviewed the new forms for administrative staff and supervisors, The committee approved the new forms, ensuring they include adequate space for comments.

   C. TIME OFF NOTIFICATION POLICY
   Went over form and discussed the process of how this will be done and making new policy adjustments to better clarify policies.
   Manager McGrew will be working on updating these forms, sending them out to the Policy and Procedure committee and letting them review before the next meeting is scheduled at the November 10th regular council meeting.

6. NEW BUSINESS ***None***

7. COMMENTS FROM MEMBERS ***None***

8. ADJOURN @ **7:22 PM**

Superintendents Report

November 2025

Miss Dig / Utility Locates

We continue to experience a significant backlog in Miss Dig requests which have shifted from long main line installations to a lot of home and business installations.

Fiber Company Damage

On 10/31/2025 a Fiber company hit a service line that was properly marked in McGillen Crossing residential area. We repaired the damage and will be sending them a bill.

Sensus Reach Conference

I attended several valuable sessions, including:

- Uses of Smart Gate Ways such as Chlorine Residual and non-contact sewer flow meters.
- I took several classes on Sensus RNI 5.0 is coming, this is where all the data goes to that we see in Analytics. They are incorporating AI to help with the right code for reports, which will open the ability for more reports. Such as Meters by install date, so that we schedule change outs in multiple years instead of all at once. We will have access to it to use it in conjunction with the RNI 4 that we have now.
- Synergy in Software, the future of RNI and Analytics. They are simplifying the software.
- Smart Points issues in the field. When you disconnect a meter, you must wait 5 minutes for that signal to get to the tower before any other actions can be taken.
- Turning Data into dollars. A community of 1900 services instituted pressure monitoring and tank overflow switches to cut down on water loss.

Christmas Lights on Main Street

We have all the electrical units built and pole numbers submitted and marked for the light company.

60th Ave Viaduct – Amtrak Signage

We received the Viaduct new height restriction will go to 9' 11". Signs are being made up right now and as soon as they are done, they will be installed.

Lift Station #3 Murray Street

The generator has finally arrived and been installed and tested.

Amtrak Bridge

Engineer Woodhams has successfully tracked down the person that we have to meet with to get the temporary grading permits.

Superintendents Report

November 2025

EGLE Sanitary Survey

I was visited by our EGLE district engineer on October 15th. They inspect the well houses, treatment plants, towers and all the villages paperwork. A few changes must be made. The size of the screen openings on floor drains, overflow pipes and air relief valve have changed to a smaller size. We have made those corrections.

I must make some changes to our Asset Management program and resubmit it. I am working on this. Next year we must have our Water General Plan, Reliability Study and both towers inspected. I must write a SOP for filling the day tank with chlorine and the permanganate day tank with permanganate.

Emergency Response Plan

I have updated the emergency response plan to make sure that the correct names and phone number were in there. I also tried to make it simpler; I eliminated the pages that called out individual responsibilities. In an emergency the responsibilities will be somewhat free flowing as the emergency progresses.

Village Manager McGrew Report

To: Village Council
Date: October 2025

Overview

This report summarizes the activities and progress made in October 2025 regarding various projects, maintenance, meetings, and permits within the village.

Village Hall Renovations

- **Carpet Project:** Significant preparations were made for the upcoming carpet installation project.
- **Parcel Folder Organization:** All parcel folders were removed and relocated to the basement by the Department of Public Works (DPW). I organized these folders back into the cabinets.
- **Office and Police Department Renovations:**
    - Removed carpet trim, toilets, and furniture from all offices, including the police department.
    - Constructed a new desk area for a police officer along the back wall, enhancing security by moving this area away from the open front space.
    - The new front area will serve as an interview and break area.

Basement Cleanup

- Collaborated with DPW to clear out the basement, disposing of broken file cabinets and old car parts from the 90s.
- All outdated electronics were collected and dropped off at recycling bins in Lawrence.

Painting and Interior Work

- The entire interior of the Village Hall and police department was painted with assistance from Jeremy.
- Lacey assisted in painting the police department's squad room, chief's office, and bathroom.
- Post-carpet installation, I will ensure that all desks are properly trimmed and set up in every office.

Council Room Preparation

- Cleaned and organized the council room after painting on October 27th in preparation for the upcoming council meeting.

Security Updates

- Michigan Security and Lock replaced all non-compliant cameras in the Village Hall and police department to meet government standards.
- Grant notification letters for the new security cameras will be emailed no later than November 7.

Administrative Updates

- I am currently working on a **Supervisor Absence Notification Form** and a **Village Manager Absence Form** to streamline communication and planning during absences.
- Adding **Manager Presence and Availability** to Section 3.02A, ensuring clarity on the availability of management staff.
- Incorporating **Chain of Command and Communication** into Section 1.06 to enhance operational efficiency and communication protocols.

Budget and Meetings

- Currently working on the DPW budget for Sewer & Water.
- Attended various meetings this month:
    - **CTS Training:** October 7
    - **DDA Meetings:** October 9 and 21
    - **Council Meeting:** October 13
    - **Parliamentary Procedures Training:** October 14
    - **Small Urban Development Meeting:** October 16
    - **Meeting with Jessalyn:** October 22
    - **Saginaw Valley Manager Training:** October 24
    - **Council Meeting:** October 27
    - **Parks and Recreation Meeting:** October 28
    - **Policy & Personnel Meeting:** October 29

Building Permits for October

- **Building Permits:** 7
- **Mechanical Permits:** 3
- **Electrical Permits:** 2
- **Plumbing Permits:** 6
- **Sign Permits:** 0

This report captures the significant efforts and ongoing projects within the village, reflecting our commitment to improving infrastructure and administrative processes.

Memorandum

To: Village Council

CC: Administrator McLean

From: Superintendent Anthony

Date: 7/2/2024

Re: Lift Station #2 Root Road

We have lift station #2 budgeted for an upgrade of everything under ground this year. In the last two weeks one of the pumps sheared off the four bolts that hold the volute on and is now sitting at the bottom of the lift station. While lifting to clean out the other pump a guide rail came loose and is now laying in the area that the pump needs to go.

We tried pumping the station down and tried to move it with the vac truck but no luck.

I would like to have the council declare this project an emergency so that we can hire a contractor to make the upgrades asap so we can go back to normal on that station. We budgeted $300,000 for that project.

Date: 11/7/2025

The original project scope included replacement of pumps, rails, and piping through the check valve chamber, as well as lining the station with a fiberglass spray-on corrosion prevention material and installation of a flow meter.

Due to budget constraints, the project was reduced to include only the pumps and rails.

However, when Kennedy arrived on site to begin the work, they found that the existing piping inside the lift station was too corroded to safely handle. They are concerned that any movements such as lifting it slightly to install the new bases could cause the piping to fail.

The station has been operating under bypass since late September, after the second pump snapped all four mounting bolts due to vibration. The bypass pump currently in use costs approximately $50 per day for fuel to operate.

KENNEDY INDUSTRIES | PUMPING-REPAIR FLOW CONTROL PROCESS AUTOMATION

QUOTATION		
DATE	NUMBER	PAGE
10/21/2025	0067051	1 of 2

BILL TO
MAT250
VILLAGE OF MATTAWAN
offices@mattawanmi.com
24221 FRONT AVE.
MATTAWAN, MI 49071

Accepted By:
Date:
PO#:
Ship To:

ATTENTION:
TOM ANTHONY 269-217-4921 tom@mattawanmi.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	ROOT RD STATION, FIELD SERVICE, WATER	CMD/JRH	FIELD SERVICE

QTY	DESCRIPTION

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

NEW PARTS REQUIRED:
****
(2) 6" X 20' DUCTILE IRON FLANGE TO OPEN
(2) 6" X 6' DUCTILE IRON FLANGE TO OPEN
(2) 90 DEGREE FLANGED
(6) 6" SS BOLT KITS
(2) 6" SS MEGA FLANGE KIT

FIELD SERVICE LABOR REQUIRED:
****
KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE FOR THE REMOVAL OF EXISTING DISCHARGE PIPE, INSTALL OF ALL ABOVE APPLICABLE PARTS TO INSTALL NEW DISCHARGE PIPING. TEST RUN, AND VERIFY PROPER OPERATION.

ESTIMATED FIELD SERVICE COST: $17,700.00

CUSTOMER IS RESPONSIBLE FOR CLEANING OUT OF WET WELL TO ENSURE INSTALLATION CAN TAKE PLACE.
IF WELL IS NOT CLEANED, INSTALLATION WILL NOT BE POSSIBLE.

THE ABOVE SERVICE IS QUOTED BASED ON AN ESTIMATED (1) DAY, (8) HOUR DAY PLUS TRAVEL. IF TIME SPENT ON THE JOB DIFFERS FROM THIS ESTIMATE, YOU WILL BE BILLED ACCORDINGLY BASED ON THE BELOW RATES:

MONDAY THRU FRIDAY 7:00AM-3:00PM: $200.00/HR
MONDAY THRU FRIDAY 3:00PM-7:00AM: $300.00/HR
SATURDAYS (ALL HOURS): $300.00/HR
SUNDAYS AND HOLIDAYS (ALL HOURS): $400.00/HR
DRIVE TIME: PER ABOVE RATES
TRAVEL: $1.50/MILE (FUEL SURCHARGE MAY APPLY)
****
PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE – PLEASE NOTE QUOTE IS VALID FOR 30 DAYS. PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS.
IF YOU HAVE QUESTIONS, COMMENTS, OR ARE IN NEED OR ANY ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT ME AT (248) 529-2934.

SINCERELY,
JOSHUA HALLOCK
JHALLOCK@KENNEDYIND.COM

KENNEDY INDUSTRIES | PUMPING REPAIR FLOW CONTROL PROCESS AUTOMATION

QUOTATION		
DATE	NUMBER	PAGE
10/21/2025	0067051	2 of 2

QTY	DESCRIPTION

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. QUOTE DOES NOT INCLUDE ANY TARIFFS OR ESCALATION UNLESS NOTED ABOVE. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE. NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

TOTAL: $17,700.00

Contractor's Application for Payment

Owner:	Village of Mattawan	**Owner's Project No.:**	1001-26
Engineer:	Civica Engineering PLLC	**Engineer's Project No.:**	1001-26
Contractor:	SWT Excavating	**Contractor's Project No.:**	1001-26
Project:	USDA RURAL DEVELOPMENT 2023 Watermain Utility Improvement Projects		
Contract:	2023 Watermain Utility Improvement Projects		

Application No.: 6 **Application Date:** 11/10/2025

Application Period: **From** 9/20/2025 **to** 10/31/2025

1. Original Contract Price	$	3,705,721.94
2. Net change by Change Orders	$	529,094.82
3. Current Contract Price (Line 1 + Line 2)	$	4,234,816.76
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	4,307,761.35
5. Retainage		
a. 5% X $ 4,282,984.22 Work Completed	$	214,149.21
b. 5% X $ 24,777.13 Remaining Stored Materials	$	1,238.86
c. Total Retainage (Line 5.a + Line 5.b)	$	215,388.07
6. Amount eligible to date (Line 4 - Line 5.c)	$	4,092,373.28
7. Less previous payments (Line 6 from prior application)	$	3,559,352.26
8. Amount due this application	$	533,021.02
9. Balance to finish, including retainage (Line 3 - Line 4)	$	(72,944.59)

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ____________________

Signature: ____________________ **Date:** 11/10/2025

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

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NOV 06 2025
BY: [illegible] 1375

591-554-81850

591-554-81850

INVOICE

Civica Engineering PLLC
1503 East Centre, Suite C
Portage, MI 49002
Phone: (269) 760-6688

INVOICE #1001-26
DATE: NOVEMBER 10, 2025

TO:
Village of Mattawan
24221 Front Avenue
Mattawan, MI 49071
(269) 668-2128

FOR:
USDA Rural Development Watermain Project

DESCRIPTION:

On-Site Resident Project Representative for watermain installation and project restoration along French and Concord.

Contract Amount	*Completed to Date*	*Percent Billed*	*Previously Billed*	*Amount Due*
Construction Administration				
$52,500.00	$44,625.00	85%	$36,750.00	$7,875.00
Resident Project Representative				
$313,000.00	$266,050.00	85%	$219,100.00	$46,950.00
Additional Services				
$100,000.00	$38,497.98	38.5%	$38,497.98	$0.00
Reimbursable Expenses				
			Printing / Mailing	$0.00
			Field Mileage (1080@IRS rate $0.70/mile)	$756.00

TOTAL DUE $55,581.00

HALL BUILDERS
General Contractors

29080 E Red Arrow Hwy., Paw Paw, Michigan 49079-9407 (269) 655-8866 Fax (269) 655-8466

Proposal

November 4, 2025

Village of Mattawan
24221 Front Ave.
Mattawan, MI 49071

Attention: Rich McGrew

Re: Install Base Boards

Price Includes the Following:

1. Supply & install base
   All tools & equipment
   Caulk & fill nail holes
   Total $3,990.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above will be executed upon written orders signed by both parties.

Acceptance of this request: The above price, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do work as specified. Prices subject to manufacturers or suppliers increases. This proposal may be withdrawn by us if not accepted within _30_ days. Payment to be made in full upon completion of work.

Authorized Signature Date

Jellies Construction LLC
Aaron Jellies-Licensed Builder
36560 C.R. 352
Decatur, MI 49045
Lic.# 2101210064/# 262400558

Estimate

Date	Estimate #
11/5/2025	325

Name / Address
Village of Mattawan Contact: Rich McGrew 24221 Front Street Mattawan MI 49071

Project

Description	Qty	Rate	Total
Trim installation at 24221 Front Street. Hallway areas: -Install approximately 128 lineal feet of 7/16" by 4.25" Craftsman style pine base E1E molding throughout hallway areas. -Trim to be pre-painted with customer chosen trim paint to match existing. (Min. 2 coats) -Outside corners to be mitered. Inside joints will be butted. -Trim to be installed with glue and 16 gage nails as needed at stud locations. -Nail holes to be filled with lightweight compound, sanded, and touched up with paint. -Trim to be caulked with white acrylic painters caulk at wall and interior butt joints. Office locations: -Install approximately 120 lineal feet of 7/16" by 3.25" Craftsman style pine base E1E molding throughout office locations. -Trim to be pre-painted with customer chosen trim paint to match existing. (Min. 2 coats) -Outside corners to be mitered. Inside joints will be butted. -Trim to be installed with glue and 16 gage nails as needed at stud locations. -Nail holes to be filled with lightweight compound, sanded, and touched up with paint. -Trim to be caulked with white acrylic painters caulk at wall and interior butt joints. Bathrooms:	1	3,119.23	3,119.23

Total

Jellies Construction reserves the right to adjust all quoted prices in the event of shortages, environmental events, freight increases or governmental regulations.

Phone #	E-mail
269.870.0706	AaronJellies@gmail.com

Signature

Jellies Construction LLC

Aaron Jellies-Licensed
Builder
36560 C.R. 352
Decatur, MI 49045
Lic.# 2101210064/#
262400558

Estimate

Date	Estimate #
11/5/2025	325

Name / Address
Village of Mattawan Contact: Rich McGrew 24221 Front Street Mattawan MI 49071

Project

Description	Qty	Rate	Total
-Install customer supplied vinyl cove base throughout unfinished bathroom areas as needed. -Base to be installed with contractor supplied adhesive and consumables. Notes: -Materials to be furnished by contractor unless otherwise specified. -Includes planning, material acquisition, and delivery. -Quote valid for 15 days from 11/5/2025.			

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be charged accordingly. All labor is guaranteed against defects for a period of twelve months from the date of completion. Owner shall carry fire and other required insurances. Contractor shall carry general liability insurance. By signing this document, the customer agrees to the services and conditions outlined in this document. Estimate is valid for 2 days from issue date.

Total $3,119.23

Jellies Construction reserves the right to adjust all quoted prices in the event of shortages, environmental events, freight increases or governmental regulations.

Phone #	E-mail
269.870.0706	AaronJellies@gmail.com

Signature

Uniform Guidance Procurement Policy
For
The Village of Mattawan

1. **Purpose**

   The purpose of this Policy is to establish guidelines that meet or exceed the procurement requirements for goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

2. **Policy**

   A. **Application of Policy.** This policy applies to contracts for purchases, services, and construction or repair work funded with federal financial assistance (direct or reimbursed). The requirements of this Policy also apply to any subrecipients of the funds.

   All federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) codified at 2 C.F.R. Part 200 unless otherwise directed inwriting by the federal agency or state pass-through agency that awarded the funds.

   B. **Compliance with Federal Law.** All procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. § 200.317 through § 200-326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. Village of Mattawan will follow all applicable local, state, and federal procurement requirements when expending federal funds. Should the Village of Mattawan have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

   C. **Contract Award.** All contract shall be awarded only to the lowest responsive responsible bidder possessing the ability to perform successfully under the terms and conditions of the contract.

   D. **No Evasion.** No contract may be divided to bring the cost under bid thresholds or to evade any requirements under this Policy or state and federal law.

   E. **Contract Requirements.** All contracts paid for in whole or in part with federal funds shall be in writing. The written contract must include or incorporate by reference the provision required under 2 C.F.R. §200.326 and as provided for under 2 C.F.R. Part 200, Appendix II.

F. **Contractors Conflict of Interest.** Designers, suppliers, and contractors that assist in the development or drafting of specifications, requirements, statements or work, invitation for bids or requests for proposals shall be excluded from competing for such requirements.

G. **Approval and Modification.** The administrative procedures contained in this Policy are administrative and may be changed as necessary at the staff level to comply with state and federal law.

3. **<u>General Procurement Standards and Procedures:</u>**

Either the Purchasing Department or the Requesting Department shall procure all contracts in accordance with the requirements of this Section of the Policy.

A. **Necessity.** Purchases must be necessary to perform the scope of work and must avoid acquisition of unnecessary or duplicative items. The Purchasing Department and/or the Requesting Department should check with the federal surplus property agency prior to buying new items when feasible and less expensive. Strategic sourcing should be considered with other departments and/or agencies who have similar needs to consolidate procurements and services to obtain better pricing.

B. **Clear Specifications.** All solicitations must incorporate a clear and accurate description of the technical requirements for the materials, products, or services to be procured, and shall include all other requirements which bidders must fulfill and all other factors to be sued in evaluating bids or proposals. Technical requirements must not contain features that restrict competition.

C. **Notice of Federal Funding.** All bid solicitations must acknowledge the use of federal finding for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.

D. **Compliance by Contractors.** All solicitation shall inform prospective contractors that they must comply with all applicable federal laws, regulations, executive orders, and terms and conditions of the funding award.

E. **Fixed Price.** Solicitations must state that bidders shall submit bids on a fixed price basis and that the contract shall be awarded on this basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts are prohibited. Time and materials contracts are prohibited in most circumstances. Time and materials contracts will not be used unless no other form of contract is suitable and the contract includes a “Not to Exceed” amount. A time and materials contract shall not be awarded without express written permission of the federal agency or state pass-through agency that awarded the funds.

F. **Use of Brand Names.** When possible, performance of functional specifications are preferred to allow for more competition leaving the determination of how to reach required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is used as reference only and “or equal must be included in the description.

G. **Lease versus Purchase.** Under certain circumstances, it may be necessary to perform an analysis of lease versus purchase alternatives to determine the most economical approach.

H. **Dividing Contract for M/WBE Participation.** If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises. The procurement cannot be divided to bring the cost under bid thresholds or to evade and requirements under this Policy.

I. **Documentation.** Documentation must be maintained by the Purchasing Department and/or the Requesting Department detailing the history of all procurements. The documentation should include the procurement method used, contract type, basis for contractor selection, price , sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor’s responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed, purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request,

J. **Cost Estimate.** For all procurements costing $150,000 or more, the Purchasing Department and/or Requesting Department shall develop an estimate of the cost of the procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.

K. **Contract Requirements.** The Requesting Department must prepare a written contract incorporating the provision referenced in Section 2.C of this Policy.

L. **Debarment.** No contract shall be awarded to a contractor included on the federally debarred bidders list.

M. **Contractor Oversight.** The requesting Department receiving the federal funding must maintain oversight of the contract to ensure that contractor is performing in accordance with the contract terms, conditions, and specifications.

N. **Open Competition.** Solicitation shall be prepared in a way to be fair and provide open competition. The procurement process shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to unnecessary supplier experience, excessive or unnecessary bonding, specifying a brand name without allowing for "or equal" products, or other unnecessary requirements that have the effect of restricting competition.

O. **Geographic Preference.** No contract shall be awarded on the basis of a geographic preference.

4. **Specific Procurement Procedures**

Either the Purchasing Department of the Requesting Department shall solicit bids in accordance with the requirements under this Section of the Policy based on the type and cost of the contract.

A. **Service Contracts** (except for A/E professional services) and **Purchase Contracts costing $3,500 up to $90,000** shall be procured using the Uniform Guidance "small purchase" procedure (2 C.F.R. §200.320(a)) as follows:
   1. The contract may be awarded without soliciting pricing or bids if the price of the goods or services is considered to be fair and reasonable.
   2. To the extent practicable, purchases must be distributed among qualified suppliers.

B. **Service Contracts** (except for A/E professional services) and **Purchase Contracts costing $3,500 up to $90,000** shall be procured using the Uniform Guidance "small purchase" procedure (2 C.F.R. § 200.320(b)) as follows:
   1. Obtain price or rate quotes from an "adequate number" of qualified sources (a federal grantor agency might issue guidance interpreting "adequate number," so the Requesting Department should review the terms and conditions of the grant award documents to confirm whether specific guidance has been issued).
   2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
   3. Cost or price analysis is not required prior to soliciting bids.
   4. Award the contract on a fixed-price basis (a not-to-exceed basis is permissible for service contracts where obtaining a fixed price is not feasible).
   5. Award the contract to the lowest responsive, responsible bidder.

C. **Service Contracts** (except for A/E professional services) and **Purchase Contracts costing $90,000 and above** shall be procured using a combination of the most restrictive requirements of the Uniform Guidance "sealed bid" procedure (2 C.F.R. § 200.320(c)) and state formal bidding procedures (G.S. 143-129) as follows:

1. Cost or prices analysis is required prior to soliciting bids.
2. Complete specifications or purchase description must be made available to all bidders.
3. The bid must be formally advertised in a newspaper of general circulation for at least seven full days between the date of the advertisement and the date of the public bid opening. Electronic-only advertising must be authorized by the governing board. The advertisement must state the date, time, and location of the public bid opening, indicate where specifications may be obtained, and reserve to the governing board the right to reject any or all bids only for "sound documented reasons."
4. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
5. Open bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids must be submitted sealed. A minimum of 2 bids must be received in order to open all bids.
6. Award the contract to the lowest responsive, responsible bidder on a fixed-price basis. Governing board approval is required for purchase contracts unless the governing board has delegated award authority to an individual official or employee. Any and all bids may be rejected only for "sound documented reasons."

D. **Service Contracts** (except for A/E professional services) **costing $150,000 and above** may be procured using the Uniform Guidance "competitive proposal" procedure (2 C.F.R. § 200.321(d)) when the "sealed bid" procedure is not appropriate for the particular type of service being sought. The procedures are as follows:
   1. A Request for Proposals (RFP) must be publicly advertised. Formal advertisement in a newspaper is not required so long as the method of advertisement will solicit proposals from an "adequate number" of qualified firms.
   2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
   3. Identify evaluation criteria and relative importance of each criteria (criteria weight) in the RFP.
   4. Consider all responses to the publicized RFP to the maximum extent practical.
   5. Must have a written method for conducting technical evaluations of proposals and selecting the winning firm.
   6. Award the contract to the responsible firm with most advantageous proposal taking into account price and other factors identified in the RFP. Governing board approval is not required.
   7. Award the contract on a fixed-price or cost-reimbursement basis.

E. **Construction and repair contracts** **<u>costing less than $3,500</u>** shall be procured using the Uniform Guidance "micro-purchase" procedure (2 C.F.R. § 200.320(a)) as follows:
   1. The contract may be awarded without soliciting pricing or bids in the price of the goods or services is considered to be fair and reasonable.
   2. To the extent practicable, contracts must be distributed among qualified suppliers.

F. **Construction and repair contracts** **<u>costing $3,500 up to $150,000</u>** shall be procured using the Uniform Guidance "small purchase" procedure (2 C.F.R. § 200.320(b)) as follows:
   1. Obtain price or rate quotes from an "adequate number" of qualified sources (a federal grantor agency might issue guidance interpreting "adequate number," so the requesting department should review the terms and conditions of the grant award documents to confirm whether specific guidance has been issued).
   2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
   3. Cost or price analysis is not required prior to soliciting bids, although price estimates may be provided by the project designer.
   4. Award the contract on a fixed-price or not-to-exceed basis.
   5. Award the contract to the lowest responsive, responsible bidder. Governing board approval is not required.

G. **Construction and repair contracts** **<u>costing $150,000 up to $500,000</u>** shall be procured using the Uniform Guidance "sealed bid" procedure (2 C.F.R § 200.320(c)) as follows:
   1. Cost or price analysis is required prior to soliciting bids (this cost estimate may be provided by the project designer).
   2. Complete specifications must be made available to all bidders.
   3. Publically advertise the bid solicitation for a period of time sufficient to give bidders notice of opportunity to submit bids (formal advertisement in a newspaper is not required so long so long as other means of advertising will provide sufficient notice of the opportunity to bid). The advertisement must state the date, time, and location of the public bid opening, and indicate where specifications may be obtained.
   4. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
   5. Open the bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids bust be submitted sealed. A minimum of 2 bids must be received in order to open all bids.
   6. A 5% bid bond is required of all bidders. Performance and payment bonds of 100% of the contract price is required of the winning bidder.
   7. Award the contract on a firm fixed-price basis.

8. Award the contract to the lowest responsive, responsible bidder. Governing board approval is not required. Any and all bids may be rejected only for "sound documented reasons."

H. **Construction and repair contracts <u>costing $500,000 and above</u>** shall be procured using a combination of the most restrictive requirements of the Uniform Guidance "sealed bid" procedure (2 C.F.R. § 200.320©) and state formal bidding procedures (G.S. 143-129) as follows:
1. Cost or price analysis is required prior to soliciting bids (this cost estimate should be provided by the project designer).
2. Complete specifications must be made available to all bidders.
3. Formally advertise the bid in a newspaper of general circulation for at least seven full days between the date of the advertisement and the date of the public bid opening. Electronic-only advertising must be authorized by the governing board. The advertisement must state the date, time, and location of the public bid opening, indicate where specifications may be obtained, and reserved to the governing board the right to reject any or all bids only for "sound documented reasons."
4. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
5. Open the bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids must be submitted sealed and in paper form. A minimum of 3 bids must be received in order to open all bids.
6. A 5% bid bond is required of all bidders (a bid that does not include a bid bond cannot be counted toward the 3-bid minimum requirement.) Performance and payment bonds of 100% of the contract price is required of the winning bidder.
7. Award the contract on a firm fixed-price basis.
8. Award the contract to the lowest responsive, responsible bidder. Governing board approval is required and cannot be delegated. The governing board may reject any and all bids only for "sound documented reasons."

I. **Construction or repair contracts involving a building <u>costing $300,000 and above</u>** must comply with the following additional requirements under state law:
1. Formal HUB (historically underutilized business) participation required under G. S. 143-128.2, including local government outreach efforts and bidder good faith efforts, shall apply.
2. Separate specification shall be drawn for the HVAC, electrical, plumbing, and general construction work as required under G.S. 143-128(a).
3. The project shall be bid a using a statutorily authorized bidding method (separate-prime, single-prime, or dual bidding) as required under G.S. 143-129(a1).

J. **Contracts for Architectural and Engineering Services costing <u>under $150,000</u>** shall be procured using the state "Mini-Brooks Act" requirement (G.S. 143-64.31) as follows:

1. Issue a Request for Qualifications (RFQ) to solicit qualifications from qualified firms (formal advertisement in a newspaper is not required). Price (other than unit cost) shall not be solicited in the RFQ.
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided for under 2 C.F.R. § 200.321.
3. Evaluate the qualifications of respondents based on the evaluation criteria developed by the Purchasing Department and/or Requesting Department.
4. Rank respondents based on qualifications and select the best qualified firm. Price cannot be a factor in the evaluation. Preference may be given to in-state (but not local) firms.
5. Negotiate fair and reasonable compensation with the best qualified firm. If negotiations are not successful, repeat negotiations with the second-best qualified firm.
6. Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated. Governing board approval is not required.

K. **Contracts for Architectural and Engineering Services costing <u>$150,000 or more</u>** shall be procured using the Uniform Guidance "competitive proposal" procedure (2 C.F.R. § 200.320(d)(5)) as follows:

1. Publically advertise a Request for Qualifications (RFQ) to solicit qualifications from qualified firms (formal advertisement in a newspaper is not required). Price (other than unit cost) shall not be solicited in the RFQ.
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
3. Identify the evaluation criteria and relative importance of each criteria (the criteria weight) in the RFQ.
4. Proposals must be solicited from an "adequate number of qualified sources" (an individual federal grantor agency may issue guidance interpreting "adequate number").
5. Must have a written method for conducting technical evaluations of proposals and selecting the best qualified firm.
6. Consider all responses to the publicized RFQ to the maximum extent practical.
7. Evaluate qualifications of respondents to rank respondents and select the most qualified firm. Preference may be given to in-state (but not local) firms provided that granting the preference leaves an appropriate number of qualified firms to compete for the contract given the nature and size of the project.
8. Price cannot be a factor in the initial selection of the most qualified firm.
9. Once the most qualified firm is selected, negotiate fair and reasonable compensation. If negotiations are not successful, repeat negotiations with the second-best qualified firm.

10. Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated. Governing board approval is not required.

V. <u>Exceptions</u>

Non-competitive contracts are allowed ***only*** under the following conditions and with the written approval of the federal agency or state pass-through agency that awarded the federal funds:

A. Sole Source. A contract may be awarded without competitive bidding when the item is available from only one source. The Purchasing Department and/or Requesting Department shall document the justification for and lack of available competition for the item. A sole source contract must be approved by the governing board.

B. Public Exigency. A contract may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item will not permit the delay resulting from a competitive bidding.

C. Inadequate Competition. A contract may be awarded without competitive bidding when competition is determined to be inadequate after attempts to solicit bids from a number of sources as required under this Policy does not result in a qualified winning bidder.

D. Federal Contract. A contract may be awarded without competitive bidding when the purchase is made from a federal contract available on the U.S. General Services Administration schedules of contracts.

E. Awarding Agency Approval. A contract may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded the federal funds so long as awarding the contract without competition is consistent with state law.

Enviro Safe Treatments LLC

billing@enviro-safe.co
http://www.enviro-safe.co

RECEIVED
NOV 04 2025
BY: JSA 1349
590-552-81800

Enviro Safe Treatments LLC

INVOICE

BILL TO
Village of Mattawa
24221 Front Ave
Mattawan
MI
49071
United States

INVOICE # 1072
DATE 11/04/2025
DUE DATE 12/04/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Mattawan lift station treatment 4th qtr products and service for lift stations		20,000.00	20,000.00

BALANCE DUE **$20,000.00**

Speedway WEX

Invoice Statement

INVOICE NUMBER: 108301259
ACCOUNT NAME: Village of Mattawan

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0462-00-407967-9	**10200.00**	**31**	**OCT-31-2025**	**NOV-25-2025**	**7436.91**

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
OCT-31-2025	Fuel Purchases	3789.41	
OCT-31-2025	Other Purchases	26.32	
OCT-31-2025	Rebates and Rebate Reversals		86.08

RECEIVED
NOV 05 2025
BY: JA 1695

101-301-75100 Sept 1,137.09 + Oct 1279.58 = 2416.67
661-891-75100 2570.17 + 2450.07 = 5020.24

****Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing.**

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

CURRENT PERIOD	ONE BILLING PERIOD	TWO BILLING PERIODS	THREE+ BILLING PERIODS	TOTAL DUE
3729.65	3707.26	0.00	0.00	7436.91

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
3707.26	0.00	3815.73	86.08	7436.91

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

Business Universal

ACCOUNT NAME	Village of Mattawan
ACCOUNT NUMBER	0462-00-407967-9
INVOICE NUMBER	108301259
BILL CLOSING DATE	OCT-31-2025
AMOUNT DUE	7436.91
AMOUNT ENCLOSED	7436.91
PAYMENT DUE DATE	NOV-25-2025

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

Eve Ranney-Holroyd
Village of Mattawan
24221 Front Ave
Mattawan, MI 49071

WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293

0462004079679200000743691 251125

ACH- Recurring Essential Vendor Payments

Code	Vendor	Description	Mthly	Qtrly	ACH Fees
1137	Blue Cross/Blue Shield	Health/Dental Insurance	X		No
1226	Cintas	Mats/Pants	X		No
0013	Consumers Energy	Gas/ Utilities	X		No
1656	CTS	Phone Systems	X		
1686	Flex Administrators	HAS	X		No
1121	Frontier	MPD Fax/Phones/Data/SCADA	X		No
1298	HydroCorp	Cross Connection Control Program	X		No
0210	Indiana- Michigan Power	Electric/Utility	X		
1110	Jons to Go	Portable Restroom	X		
1573	Metronet	Internet	X		
0022	Midwest Energy Communications	Electric/Utilty	X		
1566	Pitney Bowes	Postage Meter		X	
0002	Republic	Waste Services	X		No
1699	Standard Insurance	Disabilty	X		No
1592	T-Mobile	MPD/Cell Phones	X		
1637	U.S. Bank	Copier rental	X		No
1309	VC3	Microsoft-365	X		
1231	Verizon Wireless	Cell Phones	X		
0150	Village of Paw Paw	Water testing	X		
1695	WEX	Gas/Oil Cards	X		

Mattawan Police Department

24221 Front Avenue Mattawan, Michigan 49071
Phone: (269) 668-3661 Fax: (269) 668-7057
Email: police@mattawanmi.com

Jeremy S. Mansfield, Chief of Police

To: Manager McGrew and Village Council

From: Jeremy S. Mansfield, Chief of Police

Date: November 5, 2025

Subject: Authorization to Purchase 2026 Ford Police Interceptor Utility (MiDeal State Contract)

Background

During a recent vehicle pursuit, the Department's 2019 Dodge Charger Pursuit was struck multiple times by a fleeing suspect. The officer involved conducted themselves in a reasonable and professional manner, and a claim has been submitted to the Village's insurance carrier. We are awaiting the adjuster's assessment to determine whether the vehicle will be repairable or deemed a total loss.

This Charger was scheduled and budgeted for replacement in the previous fiscal year under the Department's established six-year patrol vehicle rotation plan. Due to operational and market delays, that replacement was not completed last year and was subsequently budgeted again in the current fiscal year.

Replacement Vehicle

A 2026 Ford Police Interceptor Utility (PIU) equipped with the Road Ready Package is available locally for immediate purchase under MiDeal state contract pricing at a cost of $52,607.

The Road Ready configuration includes:
- Spoiler-mounted warning lights
- Pre-installed front and rear wiring kits
- Cargo vault storage system
- Side marker lights and spot lamp
- Rear auxiliary liftgate lights
- Rear console mounting plate and hardware
- 100-watt siren speaker

This package provides substantial upfitting preparation directly from the factory, minimizing additional installation costs and expediting deployment.

Police Interceptor Utility units are increasingly difficult to obtain nationwide due to ongoing production and allocation constraints affecting Ford's law enforcement vehicle supply chain. Availability of a properly equipped 2026 PIU at this price and proximity is uncommon and time-sensitive.

Mattawan Police Department

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Jeremy S. Mansfield, Chief of Police

Operational and Fiscal Justification

The Department's patrol fleet is currently reduced to three active frontline vehicles. Replacing the 2019 Charger immediately will restore full operational readiness and prevent overextension of remaining vehicles.

This acquisition:
- Fulfills an already-budgeted capital replacement carried forward from the previous fiscal year;
- Aligns with the Department's long-range capital improvement plan for Fund 662;
- Requires no new appropriation or budget amendment; and
- Will be partially offset by insurance recovery once the claim is finalized.

An upfitter will be selected in coordination with the Village Manager to install any required additional equipment. Once a quote and configuration plan are obtained, that component of the project will be brought before Council for separate approval.

Recommendation

Authorize the purchase of one 2026 Ford Police Interceptor Utility (Road Ready Package) at a cost of $52,607, under MiDeal state contract pricing, funded through Fund 662 (Police Capital Improvement).

This purchase replaces a vehicle already scheduled for retirement, maintains the Department's four-vehicle fleet strength, and demonstrates responsible adherence to the established capital plan and chain of command.

Respectfully Submitted,

Jeremy S. Mansfield
Chief of Police

Approved for Council Consideration: ______________________ Date: 11/5/2025
R. McGrew Village Manager

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
101-000-40200	Current Real Tax	650,000.00	665,990.07	10,252.71	(15,990.07)	102.46
101-000-40300	Current Real Tax - Police SA	725,000.00	748,904.84	11,371.78	(23,904.84)	103.30
101-000-40500	Street Lights SA - Silvergrass	1,800.00	1,915.98	23.82	(115.98)	106.44
101-000-42000	Delinquent Personal Property	0.00	551.40	0.00	(551.40)	100.00
101-000-43400	Manufacture Home School Tax Rev.	1,500.00	619.50	206.50	880.50	41.30
101-000-45100	Permit Fees	250.00	220.00	50.00	30.00	88.00
101-000-47700	Building Permit Fees	80,000.00	(568.90)	0.00	80,568.90	(0.71)
101-000-47800	Driveway Permits	1,500.00	420.00	175.00	1,080.00	28.00
101-000-47900	Plumbing Permits	20,000.00	(45.00)	0.00	20,045.00	(0.23)
101-000-48000	Site Plan/Variance Review	1,500.00	0.00	0.00	1,500.00	0.00
101-000-48100	Special Event Fee	600.00	500.00	100.00	100.00	83.33
101-000-48200	Site Plan/Eng. Review	2,500.00	0.00	0.00	2,500.00	0.00
101-000-48300	Zoning/Variance/SLU Fees	1,500.00	800.00	200.00	700.00	53.33
101-000-56800	State Reveue Sharing	270,000.00	92,307.00	0.00	177,693.00	34.19
101-000-56900	Metro Act Revenue	0.00	947.48	689.08	(947.48)	100.00
101-000-57000	Liquor License	1,500.00	1,528.45	0.00	(28.45)	101.90
101-000-57100	Cable Franchise Fees	2,500.00	289.99	120.73	2,210.01	11.60
101-000-65600	Ordinance Fines	10,500.00	1,499.26	64.09	9,000.74	14.28
101-000-66500	Interest Earned	3,500.00	1,375.54	51.78	2,124.46	39.30
Total Dept 000 - OPERATING REVENUE		1,774,150.00	1,517,255.61	23,305.49	256,894.39	85.52
Dept 301 - POLICE DEPARTMENT						
101-301-67100	Donations	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 301 - POLICE DEPARTMENT		1,500.00	0.00	0.00	1,500.00	0.00
TOTAL REVENUES		1,775,650.00	1,517,255.61	23,305.49	258,394.39	85.45
Expenditures						
Dept 101 - LEGISLATION						
101-101-70500	Council Wages	5,000.00	995.00	350.00	4,005.00	19.90
101-101-71500	Payroll Taxes	500.00	76.13	26.78	423.87	15.23
101-101-96000	Education/Training	2,500.00	2,000.00	2,000.00	500.00	80.00
Total Dept 101 - LEGISLATION		8,000.00	3,071.13	2,376.78	4,928.87	38.39
Dept 172 - ADMINISTRATION						
101-172-71500	Payroll Taxes	5,000.00	210.37	210.37	4,789.63	4.21
101-172-71800	HSA employer contribution	45,000.00	2,750.00	2,750.00	42,250.00	6.11
101-172-72600	Supplies	2,500.00	667.33	0.00	1,832.67	26.69
101-172-81800	Contractual Services	9,000.00	4,523.09	19.50	4,476.91	50.26
101-172-81910	CONTRACTUAL IT	15,000.00	2,643.40	467.90	12,356.60	17.62
101-172-82600	Professional Fees	60,000.00	15,075.00	5,200.00	44,925.00	25.13
101-172-86000	Meals/Mileage	1,000.00	593.00	0.00	407.00	59.30
101-172-91000	Liability/Bonding Ins.	65,000.00	71,881.80	70,804.00	(6,881.80)	110.59
101-172-91100	Worker's Comp.	1,500.00	188.93	0.00	1,311.07	12.60
101-172-95600	Miscellaneous	3,000.00	47.88	17.99	2,952.12	1.60
101-172-96000	Education/Training	4,000.00	5,250.05	2,245.00	(1,250.05)	131.25
Total Dept 172 - ADMINISTRATION		211,000.00	103,830.85	81,714.76	107,169.15	49.21

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

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Fund 101 - GENERAL FUND						
Expenditures						
Dept 215 - CLERK - GENERAL OFFICE						
101-215-70500	Wages	96,500.00	30,462.52	7,730.16	66,037.48	31.57
101-215-71500	Payroll Taxes	8,000.00	2,251.57	571.62	5,748.43	28.14
101-215-71900	Health/Dental/Vision Ins	29,000.00	10,899.45	2,222.09	18,100.55	37.58
101-215-72000	Disability/Life/AD&D Ins	2,500.00	550.06	275.00	1,949.94	22.00
101-215-72400	Retirement Contrib.	6,000.00	1,826.01	463.82	4,173.99	30.43
101-215-72600	Office Supplies	7,000.00	1,641.47	1,168.58	5,358.53	23.45
101-215-73000	Postage/Meter Rental	3,000.00	688.68	166.67	2,311.32	22.96
101-215-77800	Equip. Repair/Maint.	6,500.00	2,058.88	546.90	4,441.12	31.68
101-215-80200	Accounting	6,100.00	1,117.25	457.25	4,982.75	18.32
101-215-80700	Audit	8,000.00	3,483.43	3,483.43	4,516.57	43.54
101-215-85300	Telephone	8,000.00	3,334.09	855.37	4,665.91	41.68
101-215-90000	Printing/Publishing	2,500.00	630.00	120.00	1,870.00	25.20
101-215-95800	Due/Mmbrshps/Sbscrptns	1,500.00	195.00	0.00	1,305.00	13.00
101-215-96000	Education/Training	7,000.00	1,238.12	(750.00)	5,761.88	17.69
101-215-97000	Capital Outlay	30,000.00	8,645.00	0.00	21,355.00	28.82
101-215-99900	Transfers Out	29,529.00	0.00	0.00	29,529.00	0.00
Total Dept 215 - CLERK - GENERAL OFFICE		251,129.00	69,021.53	17,310.89	182,107.47	27.48
Dept 265 - BUILDING & GROUNDS						
101-265-70500	Wages	18,150.00	3,881.78	1,938.03	14,268.22	21.39
101-265-71500	Payroll Taxes	1,240.00	293.14	145.92	946.86	23.64
101-265-71900	Health/Dental/Vision Ins	2,400.00	1,207.55	300.02	1,192.45	50.31
101-265-72000	Disability/Life/AD&D Ins	260.00	104.50	52.27	155.50	40.19
101-265-72100	Employee Flexible Spending Act	520.00	0.00	0.00	520.00	0.00
101-265-72400	Retirement Contrib.	850.00	232.86	116.27	617.14	27.40
101-265-72600	Supplies	3,000.00	318.75	0.00	2,681.25	10.63
101-265-81800	Contractual Services	44,000.00	5,325.15	1,226.59	38,674.85	12.10
101-265-92100	Electric/Utilities	12,000.00	3,027.79	1,451.72	8,972.21	25.23
101-265-92700	Water	5,000.00	433.09	172.96	4,566.91	8.66
101-265-93000	Building/Maintenance	3,000.00	1,089.94	363.05	1,910.06	36.33
101-265-94300	Equipment Rental-INTERNAL USE ONLY	11,000.00	793.95	0.00	10,206.05	7.22
101-265-94400	DPW Building Rental	6,000.00	1,199.30	0.00	4,800.70	19.99
101-265-97000	Capital Outlay	35,500.00	10,352.55	0.00	25,147.45	29.16
101-265-97500	Motor Pool	3,888.00	0.00	0.00	3,888.00	0.00
Total Dept 265 - BUILDING & GROUNDS		146,808.00	28,260.35	5,766.83	118,547.65	19.25
Dept 301 - POLICE DEPARTMENT						
101-301-70500	Wages	479,493.00	108,478.11	29,289.23	371,014.89	22.62
101-301-71000	Overtime Wages	80,354.00	15,225.43	3,431.67	65,128.57	18.95
101-301-71500	Payroll Taxes	57,317.00	9,375.94	2,478.43	47,941.06	16.36
101-301-71900	Health/Dental/Vision Ins	65,000.00	8,723.85	3,719.36	56,276.15	13.42
101-301-72000	Disability/Life/AD&D Ins	10,500.00	1,325.24	453.42	9,174.76	12.62
101-301-72300	Police medical account	11,500.00	680.00	200.00	10,820.00	5.91
101-301-72400	Retirement Contribution	38,211.00	5,472.90	1,464.81	32,738.10	14.32
101-301-72600	Operating Supplies & Expense	19,431.00	3,624.78	203.70	15,806.22	18.65
101-301-75100	Gas & Oil	32,000.00	3,238.79	1,137.09	28,761.21	10.12
101-301-76800	Uniform Allowance	5,000.00	1,935.95	1,031.06	3,064.05	38.72
101-301-77800	Equipment Repairs & Maint.	10,000.00	515.67	90.98	9,484.33	5.16
101-301-81910	CONTRACTUAL IT	10,000.00	498.62	399.62	9,501.38	4.99
101-301-82600	Legal	16,000.00	325.00	0.00	15,675.00	2.03
101-301-85300	Telephone	5,500.00	2,122.69	880.41	3,377.31	38.59

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
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Fund 101 - GENERAL FUND						
Expenditures						
101-301-90000	Printing	1,000.00	132.95	0.00	867.05	13.30
101-301-91100	Workers Compensation	5,000.00	1,349.50	0.00	3,650.50	26.99
101-301-93300	Repairs and Maintenance	11,000.00	4,666.96	671.00	6,333.04	42.43
101-301-94300	Cont Capital Improvement Fund	46,000.00	46,000.00	0.00	0.00	100.00
101-301-95400	Donation Expenses	1,500.00	0.00	0.00	1,500.00	0.00
101-301-95500	Community Promotions	2,000.00	728.36	0.00	1,271.64	36.42
101-301-95800	Dues & Memberships	2,300.00	110.00	0.00	2,190.00	4.78
101-301-96000	Education	10,000.00	1,019.27	82.40	8,980.73	10.19
101-301-97000	Capital Outlay	13,500.00	3,413.26	165.59	10,086.74	25.28
Total Dept 301 - POLICE DEPARTMENT		932,606.00	218,963.27	45,698.77	713,642.73	23.48
Dept 302 - SRO GRANT						
101-302-91100	Workers Compensation	0.00	215.92	0.00	(215.92)	100.00
Total Dept 302 - SRO GRANT		0.00	215.92	0.00	(215.92)	100.00
Dept 380 - BUILDING INSPECTION						
101-380-80100	Plumbing Inspector	18,000.00	6,048.00	2,146.50	11,952.00	33.60
101-380-80200	Bldg./Elect/Mech. Inspector	72,000.00	8,658.90	1,485.00	63,341.10	12.03
Total Dept 380 - BUILDING INSPECTION		90,000.00	14,706.90	3,631.50	75,293.10	16.34
Dept 400 - PLANNING COMMISSION						
101-400-71500	Payroll Taxes	60.00	6.90	3.45	53.10	11.50
101-400-72500	Wages	800.00	90.00	45.00	710.00	11.25
101-400-82000	Site Plan/Eng. Fees	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 400 - PLANNING COMMISSION		5,860.00	96.90	48.45	5,763.10	1.65
Dept 441 - PUBLIC WORKS						
101-441-70500	Wages	19,475.00	2,584.57	746.88	16,890.43	13.27
101-441-71500	Payroll Taxes	1,550.00	194.34	56.27	1,355.66	12.54
101-441-71900	Health/Dental/Vision Ins	4,100.00	1,398.64	347.68	2,701.36	34.11
101-441-72000	Disability/Life/AD&D Ins	310.00	120.75	60.36	189.25	38.95
101-441-72400	Retirement Contribution	1,040.00	155.07	44.82	884.93	14.91
101-441-72600	Supplies	4,000.00	736.54	736.54	3,263.46	18.41
101-441-76300	Village Clean Up-INTERNAL USE ONLY	5,500.00	131.27	0.00	5,368.73	2.39
101-441-76400	Building Rental	6,000.00	4,282.29	0.00	1,717.71	71.37
101-441-76500	Motor Pool	6,500.00	0.00	0.00	6,500.00	0.00
101-441-92600	Street Lights	15,000.00	5,066.74	1,748.42	9,933.26	33.78
Total Dept 441 - PUBLIC WORKS		63,475.00	14,670.21	3,740.97	48,804.79	23.11
Dept 751 - PARKS & RECREATION						
101-751-70500	Wages	25,062.00	2,618.72	533.05	22,443.28	10.45
101-751-71000	Overtime Wages	1,500.00	83.79	0.00	1,416.21	5.59
101-751-71500	Payroll Taxes	1,500.00	203.99	40.27	1,296.01	13.60
101-751-71900	Health/Dental/Vision Ins	4,250.00	1,667.74	414.98	2,582.26	39.24
101-751-72000	Disability/Life/AD&D Ins	420.00	143.86	71.94	276.14	34.25
101-751-72400	Retirement Contrib.	1,040.00	162.16	32.00	877.84	15.59

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

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Fund 101 - GENERAL FUND						
Expenditures						
101-751-72700	Supplies	3,000.00	143.92	39.98	2,856.08	4.80
101-751-77800	Equipment Rental-INTERNAL USE ONLY	8,000.00	2,272.75	0.00	5,727.25	28.41
101-751-77900	DPW Building Rental	7,000.00	2,987.26	0.00	4,012.74	42.68
101-751-81800	Contractual Serv.	5,000.00	1,050.00	0.00	3,950.00	21.00
101-751-97000	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 751 - PARKS & RECREATION		66,772.00	11,334.19	1,132.22	55,437.81	16.97
TOTAL EXPENDITURES		1,775,650.00	464,171.25	161,421.17	1,311,478.75	26.14
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,775,650.00	1,517,255.61	23,305.49	258,394.39	85.45
TOTAL EXPENDITURES		1,775,650.00	464,171.25	161,421.17	1,311,478.75	26.14
NET OF REVENUES & EXPENDITURES		0.00	1,053,084.36	(138,115.68)	(1,053,084.36)	100.00
BEG. FUND BALANCE		297,433.68	297,433.68			
NET OF REVENUES/EXPENDITURES - 2024-25			332,871.14		332,871.14	
END FUND BALANCE		297,433.68	1,683,389.18			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
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Fund 202 - MAJOR STREET						
Revenues						
Dept 000 - OPERATING REVENUE						
202-000-54600	Act 51 Revenue	340,000.00	121,646.03	28,980.13	218,353.97	35.78
202-000-54700	Act 51 - Local Agency Disbursement	0.00	67,806.39	67,806.39	(67,806.39)	100.00
202-000-58400	Contribution from DDA	230,245.00	0.00	0.00	230,245.00	0.00
202-000-66500	Interest Earned	1,600.00	579.17	0.00	1,020.83	36.20
Total Dept 000 - OPERATING REVENUE		571,845.00	190,031.59	96,786.52	381,813.41	33.23
TOTAL REVENUES		571,845.00	190,031.59	96,786.52	381,813.41	33.23
Expenditures						
Dept 172 - ADMINISTRATION						
202-172-70500	Wages	13,840.00	4,759.74	1,207.84	9,080.26	34.39
202-172-71500	Payroll Taxes	880.00	351.74	89.30	528.26	39.97
202-172-71900	Hlth/Dental/Vision Ins	1,900.00	1,700.67	347.68	199.33	89.51
202-172-72000	Disability/Life/AD&D Ins	200.00	85.94	42.96	114.06	42.97
202-172-72400	Retirement Contrib.	730.00	285.35	72.48	444.65	39.09
202-172-80200	Accounting	1,700.00	418.97	171.47	1,281.03	24.65
202-172-80700	Audit	2,400.00	1,583.37	1,583.37	816.63	65.97
202-172-89000	Licenses and Fees	2,100.00	0.00	0.00	2,100.00	0.00
202-172-95600	Miscellaneous	1,300.00	0.00	0.00	1,300.00	0.00
Total Dept 172 - ADMINISTRATION		25,050.00	9,185.78	3,515.10	15,864.22	36.67
Dept 451 - CONSTRUCTION						
202-451-81800	Chip Seal	166,500.00	161,575.16	0.00	4,924.84	97.04
202-451-81820	Crack Seal	10,000.00	10,000.00	0.00	0.00	100.00
202-451-81830	Pavement Striping	10,000.00	0.00	0.00	10,000.00	0.00
202-451-82010	Concord	180,000.00	0.00	0.00	180,000.00	0.00
202-451-82020	Motor Pool	13,180.00	0.00	0.00	13,180.00	0.00
202-451-97000	AMTARK BRIDGE PROJECT	0.00	20,680.00	20,680.00	(20,680.00)	100.00
Total Dept 451 - CONSTRUCTION		379,680.00	192,255.16	20,680.00	187,424.84	50.64
Dept 463 - MAINTENANCE						
202-463-70500	Wages	33,930.00	6,386.82	1,077.98	27,543.18	18.82
202-463-71000	Overtime Wages	1,550.00	0.00	0.00	1,550.00	0.00
202-463-71500	Payroll Taxes	2,400.00	476.86	80.27	1,923.14	19.87
202-463-71900	Health/Dental/Vision Ins	5,000.00	2,453.03	608.44	2,546.97	49.06
202-463-72000	Disability/Life/AD&D Ins	710.00	212.07	106.05	497.93	29.87
202-463-72400	Retirmnt Contrib	1,700.00	383.26	64.68	1,316.74	22.54
202-463-72600	Operating Supplies	13,000.00	901.45	10.99	12,098.55	6.93
202-463-81800	Contractual	14,500.00	5,850.00	5,000.00	8,650.00	40.34
202-463-91100	Workers Comp.	700.00	215.92	0.00	484.08	30.85
202-463-92500	Flasher Light	1,200.00	351.71	177.44	848.29	29.31
202-463-94300	Equipment Rental-INTERNAL USE ONLY	15,000.00	4,355.07	0.00	10,644.93	29.03
202-463-94400	DPW Building Rental	20,000.00	7,825.00	0.00	12,175.00	39.13
202-463-96000	Education/Training	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 463 - MAINTENANCE		110,690.00	29,411.19	7,125.85	81,278.81	26.57

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
202-478-70500	Wages	10,350.00	659.20	295.23	9,690.80	6.37
202-478-71000	Overtime Wages	3,700.00	0.00	0.00	3,700.00	0.00
202-478-71500	Payroll Taxes	970.00	48.92	21.75	921.08	5.04
202-478-71900	Health/Dental/Vision Ins	2,000.00	815.20	203.28	1,184.80	40.76
202-478-72000	Disability/Life/AD&D Ins	155.00	66.28	33.16	88.72	42.76
202-478-72400	Retir. Contrib.	550.00	39.55	17.72	510.45	7.19
202-478-72600	Oper. Supplies	20,000.00	15,658.22	15,468.42	4,341.78	78.29
202-478-81800	Contractual	0.00	4,700.00	0.00	(4,700.00)	100.00
202-478-94300	Equipment Rental-INTERNAL USE ONLY	9,500.00	1,073.27	0.00	8,426.73	11.30
202-478-94400	DPW Building Rental	8,000.00	6,125.74	0.00	1,874.26	76.57
Total Dept 478 - WINTER MAINTENANCE		55,225.00	29,186.38	16,039.56	26,038.62	52.85
Dept 480 - TRAFFIC SERVICES						
202-480-72800	Traffic Signs	1,200.00	72.00	0.00	1,128.00	6.00
Total Dept 480 - TRAFFIC SERVICES		1,200.00	72.00	0.00	1,128.00	6.00
TOTAL EXPENDITURES		571,845.00	260,110.51	47,360.51	311,734.49	45.49
Fund 202 - MAJOR STREET:						
TOTAL REVENUES		571,845.00	190,031.59	96,786.52	381,813.41	33.23
TOTAL EXPENDITURES		571,845.00	260,110.51	47,360.51	311,734.49	45.49
NET OF REVENUES & EXPENDITURES		0.00	(70,078.92)	49,426.01	70,078.92	100.00
BEG. FUND BALANCE		759,667.51	759,667.51			
NET OF REVENUES/EXPENDITURES - 2024-25			258,540.95		258,540.95	
END FUND BALANCE		759,667.51	948,129.54			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET						
Revenues						
Dept 000 - OPERATING REVENUE						
203-000-54600	Act 51 Revenue	119,000.00	41,637.74	9,966.11	77,362.26	34.99
203-000-55000	County Road Revenue Sharing	110,000.00	0.00	0.00	110,000.00	0.00
203-000-66500	Interest Earned	1,000.00	232.98	0.00	767.02	23.30
203-000-69900	Prior Year Fund Balance	228,775.00	0.00	0.00	228,775.00	0.00
Total Dept 000 - OPERATING REVENUE		458,775.00	41,870.72	9,966.11	416,904.28	9.13
TOTAL REVENUES		458,775.00	41,870.72	9,966.11	416,904.28	9.13
Expenditures						
Dept 172 - ADMINISTRATION						
203-172-70500	Wages	10,550.00	2,856.00	724.71	7,694.00	27.07
203-172-71500	Payroll Taxes	725.00	211.15	53.61	513.85	29.12
203-172-71900	Hlth/Dental/Vision Ins	1,300.00	1,021.40	208.89	278.60	78.57
203-172-72000	Disability/Life/AD&D Ins	160.00	51.63	25.82	108.37	32.27
203-172-72400	Retrmnt Contrib.	410.00	171.17	43.47	238.83	41.75
203-172-80200	Accounting	1,100.00	251.38	102.88	848.62	22.85
203-172-80700	Audit	1,500.00	1,266.70	1,266.70	233.30	84.45
203-172-82600	Legal	2,000.00	0.00	0.00	2,000.00	0.00
203-172-89000	Licenses/Fees	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 172 - ADMINISTRATION		19,745.00	5,829.43	2,426.08	13,915.57	29.52
Dept 451 - CONSTRUCTION						
203-451-81800	Motor Pool	9,100.00	0.00	0.00	9,100.00	0.00
203-451-81810	CRACK SEAL	25,000.00	25,000.00	0.00	0.00	100.00
203-451-82000	CHIP SEAL	271,000.00	102,245.47	0.00	168,754.53	37.73
Total Dept 451 - CONSTRUCTION		305,100.00	127,245.47	0.00	177,854.53	41.71
Dept 463 - MAINTENANCE						
203-463-70500	Wages	17,010.00	3,015.85	671.14	13,994.15	17.73
203-463-71000	Overtime Wages	340.00	83.79	83.79	256.21	24.64
203-463-71500	Payroll Taxes	1,500.00	230.13	55.95	1,269.87	15.34
203-463-71900	Health/Dental/Vision Ins	2,700.00	1,234.10	307.03	1,465.90	45.71
203-463-72000	Disability/Life/AD&D Ins	260.00	106.62	53.30	153.38	41.01
203-463-72400	Retrmnt Contrib.	930.00	185.98	45.29	744.02	20.00
203-463-72600	Opererating Supplies	12,000.00	1,225.24	0.00	10,774.76	10.21
203-463-81800	Contractual	40,500.00	0.00	0.00	40,500.00	0.00
203-463-91100	Workers Comp.	1,200.00	215.92	0.00	984.08	17.99
203-463-94300	Equipment Rental-INTERNAL USE ONLY	5,000.00	1,021.39	0.00	3,978.61	20.43
203-463-94305	EQUIPMENT RENTAL-EXTERNAL	7,500.00	0.00	0.00	7,500.00	0.00
203-463-94400	DPW Building Rental	8,000.00	5,012.72	0.00	2,987.28	62.66
203-463-96000	Education/Training	500.00	0.00	0.00	500.00	0.00
Total Dept 463 - MAINTENANCE		97,440.00	12,331.74	1,216.50	85,108.26	12.66
Dept 478 - WINTER MAINTENANCE						
203-478-70500	Wages	7,430.00	469.06	215.29	6,960.94	6.31
203-478-71000	Overtime Wages	1,450.00	0.00	0.00	1,450.00	0.00

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET						
Expenditures						
203-478-71500	Payroll Taxes	575.00	34.75	15.85	540.25	6.04
203-478-71900	Health/Dental/Vision Ins	2,280.00	536.80	133.18	1,743.20	23.54
203-478-72000	Disability/Life/AD&D Ins	115.00	46.14	23.08	68.86	40.12
203-478-72400	Retirement Contrib.	440.00	28.13	12.90	411.87	6.39
203-478-78200	Operating Supplies	9,000.00	12,768.24	12,768.24	(3,768.24)	141.87
203-478-81800	Contractual	0.00	1,800.00	1,800.00	(1,800.00)	100.00
203-478-94300	Equipment Rental-INTERNAL USE ONLY	6,000.00	0.00	0.00	6,000.00	0.00
203-478-94400	DPW Building Rental	8,000.00	4,839.65	0.00	3,160.35	60.50
Total Dept 478 - WINTER MAINTENANCE		35,290.00	20,522.77	14,968.54	14,767.23	58.15
Dept 480 - TRAFFIC SERVICES						
203-480-72800	Signs	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 480 - TRAFFIC SERVICES		1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		458,775.00	165,929.41	18,611.12	292,845.59	36.17
Fund 203 - LOCAL STREET:						
TOTAL REVENUES		458,775.00	41,870.72	9,966.11	416,904.28	9.13
TOTAL EXPENDITURES		458,775.00	165,929.41	18,611.12	292,845.59	36.17
NET OF REVENUES & EXPENDITURES		0.00	(124,058.69)	(8,645.01)	124,058.69	100.00
BEG. FUND BALANCE		581,555.32	581,555.32			
NET OF REVENUES/EXPENDITURES - 2024-25			(111,578.48)		(111,578.48)	
END FUND BALANCE		581,555.32	345,918.15			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DDA						
Revenues						
Dept 000 - OPERATING REVENUE						
248-000-40200	Current Real Taxes	61,000.00	0.00	0.00	61,000.00	0.00
248-000-66500	Interest Earned	1,500.00	14,275.87	0.00	(12,775.87)	951.72
248-000-69900	Prior Year Fund Balance	742,000.00	0.00	0.00	742,000.00	0.00
Total Dept 000 - OPERATING REVENUE		804,500.00	14,275.87	0.00	790,224.13	1.77
TOTAL REVENUES		804,500.00	14,275.87	0.00	790,224.13	1.77
Expenditures						
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-82610	DDA Legal	5,000.00	0.00	0.00	5,000.00	0.00
248-728-82620	DDA Consulting	14,500.00	0.00	0.00	14,500.00	0.00
248-728-88000	Community Promotion	30,000.00	4,199.47	175.00	25,800.53	14.00
248-728-88400	LANDSCAPRE MAINT FOR FRONT AVE PARKING	5,000.00	1,718.68	0.00	3,281.32	34.37
248-728-97000	Capital Outlay	750,000.00	4,900.01	0.01	745,099.99	0.65
Total Dept 728 - ECONOMIC DEVELOPMENT		804,500.00	10,818.16	175.01	793,681.84	1.34
TOTAL EXPENDITURES		804,500.00	10,818.16	175.01	793,681.84	1.34
Fund 248 - DDA:						
TOTAL REVENUES		804,500.00	14,275.87	0.00	790,224.13	1.77
TOTAL EXPENDITURES		804,500.00	10,818.16	175.01	793,681.84	1.34
NET OF REVENUES & EXPENDITURES		0.00	3,457.71	(175.01)	(3,457.71)	100.00
BEG. FUND BALANCE		1,014,187.30	1,014,187.30			
NET OF REVENUES/EXPENDITURES - 2024-25			(229,486.29)		(229,486.29)	
END FUND BALANCE		1,014,187.30	788,158.72			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
249-000-47700	Building Permit Fees	0.00	16,099.00	7,349.00	(16,099.00)	100.00
249-000-47710	Electrical Permit Fees	0.00	5,293.60	2,243.00	(5,293.60)	100.00
249-000-47720	Mechanical Permit Fees	0.00	3,840.00	1,710.00	(3,840.00)	100.00
249-000-47900	Plumbing Permits	0.00	8,662.00	3,185.00	(8,662.00)	100.00
249-000-66500	Interest Earned	0.00	5.17	0.00	(5.17)	100.00
Total Dept 000 - OPERATING REVENUE		0.00	33,899.77	14,487.00	(33,899.77)	100.00
TOTAL REVENUES		0.00	33,899.77	14,487.00	(33,899.77)	100.00
Expenditures						
Dept 627 - BUILDING INSPECTIONS						
249-627-80100	Plumbing Inspector	0.00	400.00	400.00	(400.00)	100.00
249-627-80110	BUILDING INSPECTIONS	0.00	13,300.60	5,875.00	(13,300.60)	100.00
Total Dept 627 - BUILDING INSPECTIONS		0.00	13,700.60	6,275.00	(13,700.60)	100.00
TOTAL EXPENDITURES		0.00	13,700.60	6,275.00	(13,700.60)	100.00
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		0.00	33,899.77	14,487.00	(33,899.77)	100.00
TOTAL EXPENDITURES		0.00	13,700.60	6,275.00	(13,700.60)	100.00
NET OF REVENUES & EXPENDITURES		0.00	20,199.17	8,212.00	(20,199.17)	100.00
BEG. FUND BALANCE						
END FUND BALANCE			20,199.17			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 250 - VILLAGE PROJECT						
Revenues						
Dept 000 - OPERATING REVENUE						
250-000-66500	Interest Earned	0.00	253.22	0.00	(253.22)	100.00
Total Dept 000 - OPERATING REVENUE		0.00	253.22	0.00	(253.22)	100.00
TOTAL REVENUES		0.00	253.22	0.00	(253.22)	100.00
Fund 250 - VILLAGE PROJECT:						
TOTAL REVENUES		0.00	253.22	0.00	(253.22)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	253.22	0.00	(253.22)	100.00
BEG. FUND BALANCE		351,286.02	351,286.02			
NET OF REVENUES/EXPENDITURES - 2024-25			870.33		870.33	
END FUND BALANCE		351,286.02	352,409.57			

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - FORFEITURE FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
265-000-66500	Interest Earned	0.00	0.13	0.00	(0.13)	100.00
Total Dept 000 - OPERATING REVENUE		0.00	0.13	0.00	(0.13)	100.00
TOTAL REVENUES		0.00	0.13	0.00	(0.13)	100.00
Fund 265 - FORFEITURE FUND:						
TOTAL REVENUES		0.00	0.13	0.00	(0.13)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.13	0.00	(0.13)	100.00
BEG. FUND BALANCE		1,048.55	1,048.55			
NET OF REVENUES/EXPENDITURES - 2024-25			0.50		0.50	
END FUND BALANCE		1,048.55	1,049.18			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 273 - POLICE CONTINUING EDUCATION FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
273-000-54400	Grant Funds	5,000.00	0.00	0.00	5,000.00	0.00
273-000-66500	Interest Earned	0.00	4.74	0.00	(4.74)	100.00
273-000-69900	Prior Year Fund Balance	7,506.00	0.00	0.00	7,506.00	0.00
Total Dept 000 - OPERATING REVENUE		12,506.00	4.74	0.00	12,501.26	0.04
TOTAL REVENUES		12,506.00	4.74	0.00	12,501.26	0.04
Expenditures						
Dept 320 - ADMINISTRATION						
273-320-95801	Training - Travel	0.00	1,181.56	897.88	(1,181.56)	100.00
273-320-95802	Other Training Costs	12,506.00	1,096.29	0.00	11,409.71	8.77
Total Dept 320 - ADMINISTRATION		12,506.00	2,277.85	897.88	10,228.15	18.21
TOTAL EXPENDITURES		12,506.00	2,277.85	897.88	10,228.15	18.21
Fund 273 - POLICE CONTINUING EDUCATION FUND:						
TOTAL REVENUES		12,506.00	4.74	0.00	12,501.26	0.04
TOTAL EXPENDITURES		12,506.00	2,277.85	897.88	10,228.15	18.21
NET OF REVENUES & EXPENDITURES		0.00	(2,273.11)	(897.88)	2,273.11	100.00
BEG. FUND BALANCE		2,500.41	2,500.41			
NET OF REVENUES/EXPENDITURES - 2024-25			5,013.71		5,013.71	
END FUND BALANCE		2,500.41	5,241.01			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 274 - JUSTICE TRAINING						
Revenues						
Dept 000 - OPERATING REVENUE						
274-000-54400	302 Fund Revenue	995.00	838.40	838.40	156.60	84.26
274-000-69900	Prior Year Fund Balance	1,811.00	0.00	0.00	1,811.00	0.00
Total Dept 000 - OPERATING REVENUE		2,806.00	838.40	838.40	1,967.60	29.88
TOTAL REVENUES		2,806.00	838.40	838.40	1,967.60	29.88
Expenditures						
Dept 320 - ADMINISTRATION						
274-320-95800	Training	2,806.00	899.67	293.44	1,906.33	32.06
Total Dept 320 - ADMINISTRATION		2,806.00	899.67	293.44	1,906.33	32.06
TOTAL EXPENDITURES		2,806.00	899.67	293.44	1,906.33	32.06
Fund 274 - JUSTICE TRAINING:						
TOTAL REVENUES		2,806.00	838.40	838.40	1,967.60	29.88
TOTAL EXPENDITURES		2,806.00	899.67	293.44	1,906.33	32.06
NET OF REVENUES & EXPENDITURES		0.00	(61.27)	544.96	61.27	100.00
BEG. FUND BALANCE		1,163.06	1,163.06			
NET OF REVENUES/EXPENDITURES - 2024-25			1,100.68		1,100.68	
END FUND BALANCE		1,163.06	2,202.47			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - METRO ACT						
Revenues						
Dept 000 - OPERATING REVENUE						
275-000-54400	Metro Act Revenue	14,200.00	1,750.00	250.00	12,450.00	12.32
275-000-66500	Interest Earned	150.00	65.38	0.00	84.62	43.59
Total Dept 000 - OPERATING REVENUE		14,350.00	1,815.38	250.00	12,534.62	12.65
TOTAL REVENUES		14,350.00	1,815.38	250.00	12,534.62	12.65
Expenditures						
Dept 580 - Dept						
275-580-72600	Supplies	5,350.00	1,857.93	1,857.93	3,492.07	34.73
275-580-80100	Contractual	9,000.00	2,400.00	0.00	6,600.00	26.67
Total Dept 580 - Dept		14,350.00	4,257.93	1,857.93	10,092.07	29.67
TOTAL EXPENDITURES		14,350.00	4,257.93	1,857.93	10,092.07	29.67
Fund 275 - METRO ACT:						
TOTAL REVENUES		14,350.00	1,815.38	250.00	12,534.62	12.65
TOTAL EXPENDITURES		14,350.00	4,257.93	1,857.93	10,092.07	29.67
NET OF REVENUES & EXPENDITURES		0.00	(2,442.55)	(1,607.93)	2,442.55	100.00
BEG. FUND BALANCE		98,633.60	98,633.60			
NET OF REVENUES/EXPENDITURES - 2024-25			(9,243.67)		(9,243.67)	
END FUND BALANCE		98,633.60	86,947.38			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 282 - ARPA Fund						
Revenues						
Dept 000 - OPERATING REVENUE						
282-000-66500	Interest Earned	0.00	99.26	0.00	(99.26)	100.00
Total Dept 000 - OPERATING REVENUE		0.00	99.26	0.00	(99.26)	100.00
TOTAL REVENUES		0.00	99.26	0.00	(99.26)	100.00
Fund 282 - ARPA Fund:						
TOTAL REVENUES		0.00	99.26	0.00	(99.26)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	99.26	0.00	(99.26)	100.00
BEG. FUND BALANCE		932.03	932.03			
NET OF REVENUES/EXPENDITURES - 2024-25			419.83		419.83	
END FUND BALANCE		932.03	1,451.12			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 410 - 2020 G/O Note Construction Fund						
Revenues						
Dept 000 - OPERATING REVENUE						
410-000-66500	Interest Earned	0.00	0.09	0.00	(0.09)	100.00
Total Dept 000 - OPERATING REVENUE		0.00	0.09	0.00	(0.09)	100.00
TOTAL REVENUES		0.00	0.09	0.00	(0.09)	100.00
Fund 410 - 2020 G/O Note Construction Fund:						
TOTAL REVENUES		0.00	0.09	0.00	(0.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.09	0.00	(0.09)	100.00
BEG. FUND BALANCE		521,469.07	521,469.07			
NET OF REVENUES/EXPENDITURES - 2024-25			(521,346.36)		(521,346.36)	
END FUND BALANCE		521,469.07	122.80			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
590-000-63100	Connection Fees	50,000.00	28,938.83	7,951.60	21,061.17	57.88
590-000-64200	Usage Fees	1,334,900.00	436,938.42	97,890.87	897,961.58	32.73
590-000-66200	Penalites	7,000.00	2,310.44	487.80	4,689.56	33.01
590-000-66500	Interest Construct. Acct	3,000.00	0.00	0.00	3,000.00	0.00
590-000-69400	Installation Income	1,460.00	0.00	0.00	1,460.00	0.00
590-000-69900	Prior Year Fund Balance	256,005.00	0.00	0.00	256,005.00	0.00
Total Dept 000 - OPERATING REVENUE		1,652,365.00	468,187.69	106,330.27	1,184,177.31	28.33
TOTAL REVENUES		1,652,365.00	468,187.69	106,330.27	1,184,177.31	28.33
Expenditures						
Dept 551 - ADMINISTRATION						
590-551-70500	Wages	36,900.00	12,692.84	3,220.94	24,207.16	34.40
590-551-71400	Unempl. Contrib.	1,160.00	0.00	0.00	1,160.00	0.00
590-551-71500	Payroll Taxes	2,360.00	938.14	238.19	1,421.86	39.75
590-551-71900	Health/Dental/Vision Ins	5,800.00	4,539.07	925.28	1,260.93	78.26
590-551-72000	Disability/Life/AD&D Ins	600.00	229.04	114.49	370.96	38.17
590-551-72400	Retrmnt Contrib.	2,230.00	760.88	193.24	1,469.12	34.12
590-551-72600	Supplies	4,000.00	32.74	0.00	3,967.26	0.82
590-551-73000	Postage	2,400.00	666.64	166.66	1,733.36	27.78
590-551-80200	Accounting	8,000.00	1,899.33	777.33	6,100.67	23.74
590-551-80700	Audit	7,200.00	4,750.13	4,750.13	2,449.87	65.97
590-551-82600	Legal	15,000.00	0.00	0.00	15,000.00	0.00
590-551-85300	Telephone-Emergncy	6,000.00	1,279.03	515.25	4,720.97	21.32
590-551-89000	Licenses/Fees	6,000.00	0.00	0.00	6,000.00	0.00
590-551-90000	Printing/Publish.	0.00	230.00	0.00	(230.00)	100.00
590-551-91000	Fidelity Bond Insurance	1,000.00	0.00	0.00	1,000.00	0.00
590-551-91100	Workers Comp.	900.00	161.94	0.00	738.06	17.99
590-551-95700	Invoice Cloud Fees	1,800.00	453.29	0.00	1,346.71	25.18
590-551-95800	Dues/Subscriptions	1,080.00	0.00	0.00	1,080.00	0.00
590-551-96000	Educ./Training	7,000.00	235.00	0.00	6,765.00	3.36
Total Dept 551 - ADMINISTRATION		109,430.00	28,868.07	10,901.51	80,561.93	26.38
Dept 552 - DISTRIBUTION						
590-552-70500	Wages	86,600.00	29,686.33	7,794.77	56,913.67	34.28
590-552-71000	Overtime Wages	5,800.00	5,660.14	3,035.33	139.86	97.59
590-552-71200	On-call Pay	2,600.00	800.00	200.00	1,800.00	30.77
590-552-71500	Payroll Taxes	6,000.00	2,707.80	827.02	3,292.20	45.13
590-552-71900	Health/Dental/Vision Ins	9,000.00	3,628.10	901.45	5,371.90	40.31
590-552-72000	Disability/Life/AD&D Ins	880.00	313.49	156.81	566.51	35.62
590-552-72400	Retirement Contrib.	5,000.00	2,168.79	661.80	2,831.21	43.38
590-552-72500	Medical	500.00	0.00	0.00	500.00	0.00
590-552-72600	Supplies	31,000.00	6,003.69	3,092.29	24,996.31	19.37
590-552-76500	Testing/Analysis	300.00	0.00	0.00	300.00	0.00
590-552-76800	Uniform allowance	5,000.00	602.48	177.20	4,397.52	12.05
590-552-78100	Equipment Repair/Maint.	28,000.00	0.00	0.00	28,000.00	0.00
590-552-81800	Treatment Fees	438,000.00	93,000.00	36,500.00	345,000.00	21.23
590-552-81900	Contractual	80,000.00	21,745.60	18,409.75	58,254.40	27.18
590-552-91000	Liability Insurance	4,000.00	0.00	0.00	4,000.00	0.00
590-552-91100	Worker's Comp	120.00	0.00	0.00	120.00	0.00
590-552-92100	Electric/Gas/Utilities	85,000.00	34,238.40	10,868.47	50,761.60	40.28

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER FUND						
Expenditures						
590-552-94300	Equipment Rental-INTERNAL USE ONLY	15,000.00	10,094.44	0.00	4,905.56	67.30
590-552-94400	DPW Building Rental	15,000.00	6,975.29	0.00	8,024.71	46.50
Total Dept 552 - DISTRIBUTION		817,800.00	217,624.55	82,624.89	600,175.45	26.61
Dept 553 - INSTALLATIONS						
590-553-70500	Wages	800.00	2.61	0.65	797.39	0.33
590-553-71000	Overtime Wages	20.00	0.00	0.00	20.00	0.00
590-553-71500	Payroll Taxes	60.00	0.11	0.03	59.89	0.18
590-553-71900	Health/Dental/Vision Ins	520.00	5.42	1.40	514.58	1.04
590-553-72000	Disability/Life/AD&D Ins	30.00	0.45	0.21	29.55	1.50
590-553-72400	Retirement Contrib.	30.00	0.11	0.03	29.89	0.37
Total Dept 553 - INSTALLATIONS		1,460.00	8.70	2.32	1,451.30	0.60
Dept 554 - CAPITAL IMPROVEMENTS						
590-554-81800	Motor Pool	9,060.00	0.00	0.00	9,060.00	0.00
590-554-82000	PUMP 7	50,000.00	0.00	0.00	50,000.00	0.00
590-554-97700	Lift Station #2	160,000.00	68,931.00	68,931.00	91,069.00	43.08
590-554-97726	BS&A Cloud	15,000.00	3,990.00	0.00	11,010.00	26.60
Total Dept 554 - CAPITAL IMPROVEMENTS		234,060.00	72,921.00	68,931.00	161,139.00	31.15
Dept 556 - DEBT SERVICE						
590-556-99300	Improvements Bond Int	19,074.00	0.00	0.00	19,074.00	0.00
590-556-99400	Improvements Bond Pri	60,000.00	0.00	0.00	60,000.00	0.00
590-556-99600	Interest on Sewer Bonds	75,541.00	35,501.01	0.00	40,039.99	47.00
590-556-99700	Principal on Sewer Bond	335,000.00	0.00	0.00	335,000.00	0.00
Total Dept 556 - DEBT SERVICE		489,615.00	35,501.01	0.00	454,113.99	7.25
TOTAL EXPENDITURES		1,652,365.00	354,923.33	162,459.72	1,297,441.67	21.48
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,652,365.00	468,187.69	106,330.27	1,184,177.31	28.33
TOTAL EXPENDITURES		1,652,365.00	354,923.33	162,459.72	1,297,441.67	21.48
NET OF REVENUES & EXPENDITURES		0.00	113,264.36	(56,129.45)	(113,264.36)	100.00
BEG. FUND BALANCE		2,904,585.24	2,904,585.24			
NET OF REVENUES/EXPENDITURES - 2024-25			550,293.54		550,293.54	
END FUND BALANCE		2,904,585.24	3,568,143.14			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
591-000-63100	Installation	39,510.00	7,045.00	1,887.50	32,465.00	17.83
591-000-64200	Sales	1,068,000.00	379,830.23	86,450.96	688,169.77	35.56
591-000-66200	Penalties	4,000.00	2,334.86	582.89	1,665.14	58.37
591-000-66500	Interest Earned	3,600.00	400.29	0.00	3,199.71	11.12
Total Dept 000 - OPERATING REVENUE		1,115,110.00	389,610.38	88,921.35	725,499.62	34.94
Dept 001 - NON-OPERATING REVENUE						
591-001-69900	Prior Year Fund Balance	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 001 - NON-OPERATING REVENUE		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		1,125,110.00	389,610.38	88,921.35	735,499.62	34.63
Expenditures						
Dept 551 - ADMINISTRATION						
591-551-70500	WAGES/Clerical	45,100.00	12,692.65	3,220.86	32,407.35	28.14
591-551-71400	Unemployment Contrib	600.00	0.00	0.00	600.00	0.00
591-551-71500	Payroll Taxes	3,400.00	938.09	238.19	2,461.91	27.59
591-551-71900	Health/Dental/Vision Ins	5,730.00	4,539.07	925.29	1,190.93	79.22
591-551-72000	Disability/Life/AD&D Ins	530.00	229.17	114.62	300.83	43.24
591-551-72400	Retirement Contrib	2,500.00	760.81	193.26	1,739.19	30.43
591-551-72600	Operating Supplies	3,000.00	32.75	0.00	2,967.25	1.09
591-551-73000	Postage	2,200.00	666.68	166.67	1,533.32	30.30
591-551-80200	Accounting	8,900.00	1,899.32	777.32	7,000.68	21.34
591-551-80700	Audit	6,000.00	4,750.12	4,750.12	1,249.88	79.17
591-551-85300	Telephone-Emergency	1,000.00	643.12	161.98	356.88	64.31
591-551-89000	Licenses & Fees	2,000.00	0.00	0.00	2,000.00	0.00
591-551-90000	Printing/Publishing	100.00	230.00	0.00	(130.00)	230.00
591-551-91000	Fidelity Bond Insurance	800.00	0.00	0.00	800.00	0.00
591-551-91100	Workers Comp	1,000.00	0.00	0.00	1,000.00	0.00
591-551-95600	Miscellaneous	35,872.00	0.00	0.00	35,872.00	0.00
591-551-95700	Invoice Cloud Fees	1,800.00	453.31	0.00	1,346.69	25.18
591-551-95800	Dues & Subscriptns	1,080.00	0.00	0.00	1,080.00	0.00
591-551-96000	Education/Training	7,000.00	235.00	0.00	6,765.00	3.36
Total Dept 551 - ADMINISTRATION		128,612.00	28,070.09	10,548.31	100,541.91	21.83
Dept 552 - DISTRIBUTION						
591-552-70500	Wages	140,000.00	53,772.23	11,715.25	86,227.77	38.41
591-552-71000	Overtime Wages	3,600.00	2,053.40	629.00	1,546.60	57.04
591-552-71200	On-call Pay	2,600.00	800.00	200.00	1,800.00	30.77
591-552-71500	Payroll Taxes	10,000.00	4,234.70	937.44	5,765.30	42.35
591-552-71900	Health/Dental/Vision Ins	20,000.00	8,637.63	2,146.38	11,362.37	43.19
591-552-72000	Disability/Life/AD&D Ins	2,100.00	745.82	372.89	1,354.18	35.52
591-552-72400	Retirement Contribution	7,000.00	3,127.51	752.66	3,872.49	44.68
591-552-72600	Operating Supplies	50,000.00	13,473.82	2,044.27	36,526.18	26.95
591-552-76500	Testing and Analysis	10,000.00	1,675.00	210.00	8,325.00	16.75
591-552-76800	Uniform allowance	5,000.00	602.48	177.20	4,397.52	12.05
591-552-78100	Equip Repairs and Maint.	4,000.00	0.00	0.00	4,000.00	0.00
591-552-81800	Contractual	130,000.00	37,066.73	34,167.73	92,933.27	28.51
591-552-81810	Wellhead Protection Expense	10,000.00	0.00	0.00	10,000.00	0.00

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
591-552-81820	Arsenic Removal Program	35,000.00	7,598.45	680.12	27,401.55	21.71
591-552-85000	Communication	4,000.00	2,733.54	688.63	1,266.46	68.34
591-552-91000	Liability Insurance	2,500.00	0.00	0.00	2,500.00	0.00
591-552-91100	Worker's Comp	1,200.00	296.89	0.00	903.11	24.74
591-552-92100	Electric/Gas/Utilities	80,000.00	25,655.41	7,380.49	54,344.59	32.07
591-552-92500	Alarm System	2,000.00	480.79	240.38	1,519.21	24.04
591-552-93000	Building Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
591-552-94300	Equipment Rental-INTERNAL USE ONLY	32,000.00	7,970.24	0.00	24,029.76	24.91
591-552-94400	DPW Building Rental	20,000.00	10,654.21	0.00	9,345.79	53.27
591-552-97000	Capital Outlay	12,500.00	0.00	0.00	12,500.00	0.00
Total Dept 552 - DISTRIBUTION		585,000.00	181,578.85	62,342.44	403,421.15	31.04
Dept 553 - INSTALLATIONS						
591-553-70500	Wages	1,200.00	583.00	22.18	617.00	48.58
591-553-71000	Overtime Wages	100.00	0.00	0.00	100.00	0.00
591-553-71500	Payroll Taxes	110.00	43.47	1.67	66.53	39.52
591-553-71900	Health/Dental/Vision Ins	3,000.00	146.35	36.45	2,853.65	4.88
591-553-72000	Disability/Life/AD&D Ins	50.00	12.54	6.30	37.46	25.08
591-553-72400	Retirement Contribution	50.00	35.02	1.33	14.98	70.04
591-553-72600	Operating Supplies	25,000.00	968.05	0.00	24,031.95	3.87
591-553-81800	Contractual	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 553 - INSTALLATIONS		39,510.00	1,788.43	67.93	37,721.57	4.53
Dept 554 - CAPITAL IMPROVEMENTS						
591-554-81800	Motor Pool	13,146.00	0.00	0.00	13,146.00	0.00
591-554-81840	Filter Media	414,000.00	377,831.39	372,276.00	36,168.61	91.26
591-554-81850	WATER MAIN	0.00	1,640,446.49	55,875.00	(1,640,446.49)	100.00
591-554-82030	Concord Farms Phase 3	65,000.00	16,278.28	3,208.00	48,721.72	25.04
591-554-97726	BS&A Cloud	0.00	3,990.00	0.00	(3,990.00)	100.00
Total Dept 554 - CAPITAL IMPROVEMENTS		492,146.00	2,038,546.16	431,359.00	(1,546,400.16)	414.22
Dept 556 - DEBT SERVICE						
591-556-99100	Principal Past Bonds	179,500.00	0.00	0.00	179,500.00	0.00
591-556-99641	Interest on Bonds -WTP	11,342.00	0.00	0.00	11,342.00	0.00
591-556-99642	Principal Current Bond - WTP	43,000.00	0.00	0.00	43,000.00	0.00
591-556-99643	Bond Payment in Reserve	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 556 - DEBT SERVICE		293,842.00	0.00	0.00	293,842.00	0.00
TOTAL EXPENDITURES		1,539,110.00	2,249,983.53	504,317.68	(710,873.53)	146.19
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,125,110.00	389,610.38	88,921.35	735,499.62	34.63
TOTAL EXPENDITURES		1,539,110.00	2,249,983.53	504,317.68	(710,873.53)	146.19
NET OF REVENUES & EXPENDITURES		(414,000.00)	(1,860,373.15)	(415,396.33)	1,446,373.15	449.37
BEG. FUND BALANCE		4,276,256.12	4,276,256.12			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
NET OF REVENUES/EXPENDITURES - 2024-25			(13,615.84)		(13,615.84)	
END FUND BALANCE		3,862,256.12	2,402,267.13			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR VEHICLE POOL						
Revenues						
Dept 000 - OPERATING REVENUE						
661-000-66500	Interest Earned	150.00	201.68	0.00	(51.68)	134.45
661-000-67500	Miscellaneous Income	74,874.00	0.00	0.00	74,874.00	0.00
661-000-67600	Equipment Rental	90,000.00	27,712.38	0.00	62,287.62	30.79
661-000-67800	DPW Building Rentals	45,400.00	49,901.46	0.00	(4,501.46)	109.92
661-000-69900	Prior Year Fund Balance	89,190.00	0.00	0.00	89,190.00	0.00
Total Dept 000 - OPERATING REVENUE		299,614.00	77,815.52	0.00	221,798.48	25.97
TOTAL REVENUES		299,614.00	77,815.52	0.00	221,798.48	25.97
Expenditures						
Dept 891 - ADMINISTRATION						
661-891-70500	Wages	15,200.00	2,365.26	507.27	12,834.74	15.56
661-891-71000	Overtime Wages	500.00	0.00	0.00	500.00	0.00
661-891-71500	Payroll Taxes	1,040.00	177.79	38.00	862.21	17.10
661-891-71900	Health/Dental/Vision Ins	5,060.00	1,088.71	270.58	3,971.29	21.52
661-891-72000	Disability/Life/AD&D Ins	210.00	94.26	47.07	115.74	44.89
661-891-72400	Retirement Contribution	730.00	141.93	30.44	588.07	19.44
661-891-72600	Supplies	12,000.00	1,277.47	109.46	10,722.53	10.65
661-891-75100	Gas & Oil	30,000.00	5,523.88	2,610.61	24,476.12	18.41
661-891-91000	Liability Insurance	6,500.00	0.00	0.00	6,500.00	0.00
661-891-91100	Workers Comp	100.00	53.98	0.00	46.02	53.98
661-891-93100	Repairs & Maintenance	25,000.00	19,465.25	8,008.76	5,534.75	77.86
661-891-97000	Capital Outlay	97,000.00	45,500.00	45,500.00	51,500.00	46.91
661-891-99600	Interest Expense - Vehicles	21,000.00	0.00	0.00	21,000.00	0.00
Total Dept 891 - ADMINISTRATION		214,340.00	75,688.53	57,122.19	138,651.47	35.31
Dept 892 - DPW OPERATING EXPENSE						
661-892-72600	Supplies - DPW Building	1,200.00	353.52	0.00	846.48	29.46
661-892-85300	Telephone - DPW Building	3,500.00	97.83	97.83	3,402.17	2.80
661-892-91000	Liability Insurance - DPW Bldg	6,500.00	0.00	0.00	6,500.00	0.00
661-892-92100	Utilities - DPW Building	10,400.00	2,858.25	945.20	7,541.75	27.48
661-892-93100	Repairs & Maint - DPW Bldg	10,000.00	345.00	0.00	9,655.00	3.45
661-892-97000	Capital Outlay - DPW Bldg	10,000.00	3,000.00	0.00	7,000.00	30.00
661-892-99600	Interest Expense - Building	9,674.00	9,289.90	0.00	384.10	96.03
661-892-99700	Principal Payment	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 892 - DPW OPERATING EXPENSE		85,274.00	15,944.50	1,043.03	69,329.50	18.70
TOTAL EXPENDITURES		299,614.00	91,633.03	58,165.22	207,980.97	30.58
Fund 661 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		299,614.00	77,815.52	0.00	221,798.48	25.97
TOTAL EXPENDITURES		299,614.00	91,633.03	58,165.22	207,980.97	30.58
NET OF REVENUES & EXPENDITURES		0.00	(13,817.51)	(58,165.22)	13,817.51	100.00
BEG. FUND BALANCE		262,973.89	262,973.89			
NET OF REVENUES/EXPENDITURES - 2024-25			76,049.80		76,049.80	
END FUND BALANCE		262,973.89	325,206.18			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF MATTAWAN
PERIOD ENDING 10/31/2025
% Fiscal Year Completed: 33.70

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 662 - POLICE CAPITAL PROJECTS FUND						
Revenues						
Dept 000 - OPERATING REVENUE						
662-000-66500	Interest Earned	0.00	130.04	0.00	(130.04)	100.00
662-000-67600	POLICE CAPTITAL FUND	0.00	46,000.00	0.00	(46,000.00)	100.00
662-000-69900	Prior Year Equity	120,000.00	0.00	0.00	120,000.00	0.00
Total Dept 000 - OPERATING REVENUE		120,000.00	46,130.04	0.00	73,869.96	38.44
TOTAL REVENUES		120,000.00	46,130.04	0.00	73,869.96	38.44
Expenditures						
Dept 891 - ADMINISTRATION						
662-891-71500	Payroll Taxes	0.00	306.00	0.00	(306.00)	100.00
662-891-97000	Capital outlay	120,000.00	6,500.00	0.00	113,500.00	5.42
Total Dept 891 - ADMINISTRATION		120,000.00	6,806.00	0.00	113,194.00	5.67
TOTAL EXPENDITURES		120,000.00	6,806.00	0.00	113,194.00	5.67
Fund 662 - POLICE CAPITAL PROJECTS FUND:						
TOTAL REVENUES		120,000.00	46,130.04	0.00	73,869.96	38.44
TOTAL EXPENDITURES		120,000.00	6,806.00	0.00	113,194.00	5.67
NET OF REVENUES & EXPENDITURES		0.00	39,324.04	0.00	(39,324.04)	100.00
BEG. FUND BALANCE		132,203.24	132,203.24			
NET OF REVENUES/EXPENDITURES - 2024-25			28,212.39		28,212.39	
END FUND BALANCE		132,203.24	199,739.67			
TOTAL REVENUES - ALL FUNDS		6,837,521.00	2,782,088.41	340,885.14	4,055,432.59	40.69
TOTAL EXPENDITURES - ALL FUNDS		7,251,521.00	3,625,511.27	961,834.68	3,626,009.73	50.00
NET OF REVENUES & EXPENDITURES		(414,000.00)	(843,422.86)	(620,949.54)	429,422.86	203.73
BEG. FUND BALANCE - ALL FUNDS		11,205,895.04	11,205,895.04			
END FUND BALANCE - ALL FUNDS		10,791,895.04	10,730,574.41			

MI Par Plan

Michigan Township Participating Plan

November 4, 2025

Village of Mattawan
24221 Front Ave
Mattawan, MI 49071

Re: MTPP Cycle 29 Grant Application

Dear Rich McGrew,

We are excited to inform you that the Michigan Township Participating Plan Board of Directors has approved your grant request in the amount of **$2,500.00.**

TMHCC has partnered with the Par Plan to offer additional grant funding opportunities to its members. We are pleased to share that your grant award has been funded fully or in part by a TMHCC – Public Risk Group Member Grant.

Please complete and return the attached Risk Reduction Grant Program Agreement to officially accept your grant award. If your signed grant acceptance agreement is not returned by **December 6, 2025,** your award will be considered forfeit. Please email the completed agreement to mtpprrgp@tmhcc.com.

Upon completion of your project, copies of all invoices, photos and evidence of payment for the specific grant purpose must be submitted to the Par Plan to receive reimbursement.

All grant documents may be submitted via email *(preferred)* at mtpprrgp@tmhcc.com or by mail to:

Michigan Township Participating Plan
1441 W. Long Lake Rd., Suite 150
Troy, MI 48098

The grant project, as specified on the agreement, must be completed within six (6) months from the date of the grant agreement. If the grant project is not completed within the six-month time frame as stated above; the grant will be considered forfeited.

Please do not hesitate to contact us should you have any questions regarding the grant process.

Sincerely,

Jennifer Venema

Jennifer Venema
MTPP Administrator

Encl: RRGP Grant Agreement