

**VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
REGULAR COUNCIL MEETING**

DECEMBER 8, 2025

AGENDA

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. CONSENT AGENDA
 1. Council Meeting Minutes of November 24, 2025
 2. Bills in the amount of \$72,504.15
7. ADDITIONS TO AGENDA
8. APPROVAL OF THE AGENDA
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
10. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STREETER
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR DANIEL
No meeting, no report
 - C. DPW COMMITTEE – CHAIR MCLEAN
No meeting, no report
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR GURLEY
No meeting, no report
 - E. PARKS & RECREATION COMMITTEE – CHAIR MONROE
No meeting, no report
 - F. POLICY & PERSONNEL COMMITTEE – CHAIR BEGEMAN
Meeting 11/25/2025
 - G. ZONING AND ORDINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - H. PLANNING COMMISSION LIAISON REPORT – LIAISON STREETER
No meeting, no report

I. DDA COMMITTEE – CHAIR ROB BROOKS

Meeting scheduled 12/16/2025

J. KATS – MANAGER MCGREW

No meeting, no report

11. STAFF REPORTS

A. DEPARTMENT OF PUBLIC WORKS – *Superintendent Anthony*

B. MANAGER’S REPORT – *Manager McGrew*

C. ENGINEER’S REPORT - *Engineer Woodhams*

D. ATTORNEY’S REPORT – *Attorney Graham*

12. UNFINISHED BUSINESS

A. EMPLOYEE REVIEW FORMS

Committee recommends 3-0 that council approve the employee and department head review forms.

B. VILLAGE MANAGER TIME OFF NOTIFICATION POLICY

Committee recommends 3-0 that council approve the Village Manager time off notification policy.

C. EMPLOYEE TIME OFF NOTIFICATION FORMS

Committee recommends 3-0 that council approve the Village Manager and employee time off request forms.

D. VACATION INCREMENT USAGE CHANGE

*Committee recommends 3-0 that council change section 3.10 B to state “Vacation leave shall be charged in a minimum of **fifteen (15) minute increments.**”*

E. APPROVE POLC LOA FOR VACATION INCREMENT USAGE CHANGE

F. 2025 HOLIDAY DATE CHANGES – *Manager McGrew*

13. NEW BUSINESS

A. SEWER FUND CD CHANGE – *Manager McGrew*

B. GENERAL FUND CD REINVESTMENT WITH KCSB AT 3.21% - *Clerk Storm-Artis*

C. WATER MEDIA TANK PAINTING ESTIMATE FROM KURITA/TONKA WATER
IN THE AMOUNT OF \$198,000.00 - *Manager McGrew and Superintendent Anthony*

D. MIDWEST STORAGE QUOTE IN THE AMOUNT OF \$5,290.00 – *Manager McGrew and Superintendent Anthony*

E. CHANGE ORDER #3 - \$29,511.84

F. CIVICA INVOICE IN THE AMOUNT OF \$27,370.15

G. SWT INVOICE IN THE AMOUNT OF \$298,612.90

USDA Funds \$ 72,351.18

DDA 60,660.35

Major Street 165,601.38

14. COMMUNICATIONS

Revenue and Expense Report
Schedule MPD Special Assessment Workshop

15. COMMENTS FROM VISITORS

16. COMMENTS FROM COUNCIL

17. ADJOURNMENT @