

**VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
REGULAR COUNCIL MEETING**

APRIL 13, 2026

AGENDA

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. CONSENT AGENDA
 1. Special Council Meeting Minutes of March 23, 2026 at 5:00 PM
 2. Regular Council Meeting and Closed Sessions Minutes of March 23, 2026 7:00 PM
 2. Bills in the amount of \$ 84,457.41
7. ADDITIONS TO AGENDA
8. APPROVAL OF THE AGENDA
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
10. BOARD AND COMMITTEE REPORTS
11. STAFF REPORTS
 - A. ENGINEER'S REPORT - *Engineer Woodhams*
 - B. ATTORNEY'S REPORT – *Attorney Graham*
12. UNFINISHED BUSINESS
 - A. LIEUTENANT BRITTON AND DEPARTMENT HEADS EMPLOYMENT CONTRACTS
13. NEW BUSINESS
 - A. REQUEST FROM JOE GARNAAT FOR FENCE VARIANCE – *Manager McGrew*

- B. REQUEST FROM NICK MCLAUGHLIN FOR FENCE VARIANCE – *Manager McGrew*
- C. REQUEST FROM PAULINE WILLIAMS FOR FENCE VARIANCE – *Manager McGrew*
- D. SEND CREATION OF AI POLICY TO POLICY AND PERSONNEL COMMITTEE – *Clerk Storm-Artis*
- E. SET PUBLIC HEARING DATE ON MAY 11, 2026 7:00 PM TO RECEIVE PUBLIC COMMENT ON THE 2026/2027 FISCAL YEAR BUDGET
- F. SEWER RELIEF REQUEST FROM STACY JENSEN FOR PROPERTY AT 59460 RAVENNA DRIVE FOR LEAK
- G. DEVELOPMENT FEE SCHEDULE – *Clerk Storm-Artis*
14. COMMUNICATIONS
15. COMMENTS FROM VISITORS
16. COMMENTS FROM COUNCIL
17. ADJOURNMENT @

**VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
SPECIAL COUNCIL MEETING**

MARCH 23, 2026

MINUTES

1. CALL TO ORDER @ 5:02 PM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Begeman, Daniel, Gurley, McLean, Streeter, Stuut*
ABSENT *Monroe*
OTHERS PRESENT *Manager McGrew, Clerk Storm-Artis*
Motion by McLean, seconded by Daniel to excuse Member Monroe due to prescheduled personal commitments. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA
Motion by Begeman, seconded by Daniel to approve the agenda as presented. All members voted in favor. Motion carried.
8. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
9. OLD BUSINESS
 - A. DISCUSSION ON 2026-2027 FISCAL YEAR BUDGET
Clerk Storm-Artis and Manager McGrew presented the 2026-2027 fiscal year budget. Discussion and adjustments took place.
10. NEW BUSINESS *None*
11. COMMUNICATIONS *None*
12. COMMENTS FROM VISITORS *None*
13. COMMENTS FROM COUNCIL *None*

14. **ADJOURNMENT @ 6:51 PM**
Meeting adjourned without objection.

DRAFT

**VILLAGE OF MATTAWAN
24221 FRONT AVE.
MATTAWAN, MI 49071
REGULAR COUNCIL MEETING**

MARCH 23, 2026

MINUTES

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Begeman, Daniel, Gurley, McLean, Streeter, Stuu*
 ABSENT *Monroe*
 OTHERS PRESENT *Manager McGrew, Clerk Storm-Artis, Attorney Graham, Lieutenant Britton*
Motion by Daniel, seconded by Gurley to excuse Member Monroe due to prior personal commitments. All members voted in favor. Motion carried.
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. CONSENT AGENDA
 1. Regular Council Meeting and Closed Session Minutes of March 9, 2026 7:00 PM
 2. Bills in the amount of \$ 43,130.07 + \$3,189.12 = \$45,327.67*Motino by McLean, seconded by Daniel to approve Items 1 and 2 of the consent agenda. All members voted in favor. Motion carried.*
7. ADDITIONS TO AGENDA
 President Stuu added Item 8.5 – Lieutenant Britton Employment Contract Discussion
8. APPROVAL OF THE AGENDA
Motion by Daniel, seconded by Begeman to approve the agenda as amended. All members voted in favor. Motion carried.
- 8.5. LIEUTENANT BRITTON CONTRACT DISCUSSION
 Motion by McLean, seconded by Begeman to enter closed session to discuss the employment contract of Lieutenant Britton. All members voted in favor. Motion carried.

Entered Closed Session 7:04 PM

Motion by Stuu, seconded by Streeter to return to open session. All members voted in favor. Motion carried.

Entered Open Session 7:43 PM

Motion by Begeman, seconded by Daniel to approve a wage increase of \$1.00 per hours beginning March 23, 2026.

9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

Gillies Black on behalf of Pauline Williams spoke about the notice received regarding Pauline's fence within the right of way and believes the fence should be grandfathered in as the fence has been in place for 40 years.

Elizabeth Vaughn spoke about the fence at 57584 Murray St. She stated a fence already existed when the property was purchased in 1992. Approximately, five (5) years ago the existing fence was replaced and not an expansion. She spoke with former manager Terri McLean who told her there was nothing additional needed as it was a replacement of existing structure and installation was proceeded with in good faith. She stated earlier this year the fence was damaged during winter activities by the Village of Mattawan. She stated she brought this to the attention of the Village of Mattawan with the hope to resolve the damage. She was informed the fence was in non-compliance under current ordinance and the fence would need to be removed the week of March 23rd. She stated she understands that ordinances and interpretations can change over time, but in their perspective this situation has been confusing and difficult given the prior guidance they had received. To avoid any additional cost or complications she stated she chose to remove the fence prior to the deadline. She stated this was done in an effort to cooperate and to move things forward not because they agree with the situation. She stated she has submitted multiple FOIA requests to the Village of Mattawan to understand how similar situations have been handled to insure consistency with the guidelines and information she is asking for. At this time she states they are requesting a timeline and associated costs for producing the documents by April 15th. This request includes but is not limited to their address, 57283 Main, and the parking lot adjacent to Bird Dog. Our goal is simply gain clarity and insure transparency in how these matters are addressed. Her concern is that a neighbor Pauline that has had a fence in place for many years is now facing similar challenges. Pauline is retired and on a fixed income, she (Elizabeth Vaughn) hopes that consideration for individuals in this financial situation will be given. She also spoke about the damage to Pauline's fence last year that was repaired by the Village, which she states is confusing and challenging to all parties involved. She stated she remains open to working though this in a respectful and constructive way. She stated she is asking for transparency, consistency and clear communication moving forward. She wanted to be clear that she has the time and resources to move forward with this to become a legal matter if necessary based on the review of the FOIA documents requested. She questioned the Board and the Village Manager "do you have the time and the resources."

Erin Garnaat, 24239 Second Ave, spoke about the notice they received regarding their non-compliant fence. She stated her husband had spoken with the Village regarding option to move forward. They had already removed much of the fencing, with just a gate remaining. She stated this fence was in place when they purchased the property. She stated she understood that the fence exceeded the 6-foot limit but did not extend to the

corner and did not impede traffic being able to see around it. The fence protected the privacy of the property from business patrons being able to see. She spoke about Pauline’s fence being able to be kept as it has been in place long enough, and it was repaired by the Village. She questioned if this was an issue why was this not brought to attention then instead of the Village repairing it and incurring those costs. She stated it was interesting that the letters were going out at this time instead of what would have been cheaper to repair Elizabeth’s fence. She stated there are other violations that are not being addressed, and they have started a list that they would be happy to provide “since you seem to have some free time on your hands.”

Pauline Williams asked to speak again. She stated she had a complaint about the wall that is on the corner on second and Main. She believes that wall needs to be taken down. She also wanted the vehicles parked in the Frontier trucks parking should not be allowed to do so.

10. BOARD AND COMMITTEE REPORTS

11. STAFF REPORTS

A. ENGINEER’S REPORT - *Engineer Woodhams not present*

B. ATTORNEY’S REPORT – *Attorney Graham*

12. UNFINISHED BUSINESS

A. MANAGER MCGREW AND LIEUTENANT BRITTON CONTRACTS
 Manager McGrew item moved to end of meeting for closed session.

13. NEW BUSINESS

A. ADA WEB CONTENT ACCESSIBILITY GUIDELINES (WCAG 2.1 LEVEL AA)
 COMPLIANCE – *Clerk Storm-Artis*

Motion by Daniel, seconded by Stuut to address this issue at the next budget special meeting. All members voted in favor. Motion carried.

B. APPROVE INVOICE FROM MICHIGAN SECURITY AND LOCK IN THE
 AMOUNT OF \$8,456.00 – *Manager McGrew*

Initial approval of \$6,476.00 on 7/28/26. Received Grant from Par Plan in the amount of \$2,500.00

Motion by Streeter, seconded by Daniel to pay the invoice from Michigan Security and Lock in the amount of \$8,456.00. All members voted in favor. Motion carried.

C. RESOLUTION TO EXPRESS SUPPORT FOR A MULTI-USE PATHWAY
 BETWEEN MATTAWAN AND PAW PAW, MICHIGAN IN ANTWERP TOWNSHIP

Motion by Daniel, seconded by Begeman to approve the resolution to express support for a multi-use pathway. Voice vote taken. Nay heard. Roll call vote taken. Begeman,

Daniel, McLean, and Streeter voted yes. Gurley and Stuut voted no. Motion carried 4-2.

14. COMMUNICATIONS

Overpayment of millage tax collection from Antwerp
Schedule Policy and Personnel Meeting
State of Michigan FOIA (Act 442 of 1976)

15. COMMENTS FROM VISITORS

Edrie stated the FedEx driver stopped in the road to deliver packages instead of parking in driveways.
President Stuut stated there are safety reasons regarding where and why they park when delivering packages.

16. COMMENTS FROM COUNCIL

Member McLean asked about the fences.
Short discussion took place.
Related items will be on the agenda at the next meeting.

Motion by Stuut, seconded by Gurley to enter into closed session for the purpose of reviewing Manager McGrew's contract. All members voted in favor. Motion carried.

Entered closed session 8:05 pm.

Motion by McLean, seconded by Stuut to return to open session. All members voted in favor. Motion carried.

Entered open session 8:26 PM.

Motion by Streeter, seconded by Daniel to approve the contract with Manager McGrew with adjustments made by Attorney Graham. All members voted in favor. Motion carried.

Short discussion took place regarding FOIA process.

17. ADJOURNMENT @ 8:31 PM
Meeting adjourned without objection.

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
04/08/2026	AP	Amazon Capital Services	101-301-76800	MPD-Tactical Boot- Ryan		
			101-000-20200	Uniform Allowance	168.30	
				Accounts Payable		168.30
					<u>168.30</u>	<u>168.30</u>
04/08/2026	AP	Auto Trim Group , Inc	101-301-97000	MPD car graphics 2026 Ford PIU		
			101-000-20200	Capital Outlay	949.32	
				Accounts Payable		949.32
					<u>949.32</u>	<u>949.32</u>
04/08/2026	AP	BHS Insurance	101-172-91000	Insurance 2026 Hot Box 2025 Chipper		
			101-000-20200	Liability/Bonding Ins.	430.00	
				Accounts Payable		430.00
					<u>430.00</u>	<u>430.00</u>
04/09/2026	AP	Butler Boys Lawn and Snow LLC	248-728-88400	*DDA 3/17/26 Spring Landscaping		
			248-000-20200	LANDSCAPRE MAINT FOR FRONT AVE PAR	2,500.00	
				Accounts Payable		2,500.00
					<u>2,500.00</u>	<u>2,500.00</u>
04/08/2026	AP	City of Kalamazoo Treasurer	590-552-81800	Sewer 02/01/26-2/28/26		
			590-000-20200	Treatment Fees	37,100.00	
				Accounts Payable		37,100.00
					<u>37,100.00</u>	<u>37,100.00</u>
04/08/2026	AP	CLEAN BY DESIGN	101-265-81800	Office Cleaning 3/2/26		
			101-000-20200	Contractual Services	135.00	
				Accounts Payable		135.00
					<u>135.00</u>	<u>135.00</u>
04/08/2026	AP	CLEAN BY DESIGN	101-265-81800	Office Cleaning 3/16/26		
			101-000-20200	Contractual Services	135.00	
				Accounts Payable		135.00
					<u>135.00</u>	<u>135.00</u>
04/08/2026	AP	CLEAN BY DESIGN	101-265-81800	Office Cleanng 03/30/26		
			101-000-20200	Contractual Services	135.00	
				Accounts Payable		135.00
					<u>135.00</u>	<u>135.00</u>
04/08/2026	AP	Consumers Energy	101-265-92100	Gas- village office 2/27/26-3/30/26		
			101-000-20200	Electric/Utilities	71.23	
				Accounts Payable		71.23
					<u>71.23</u>	<u>71.23</u>
04/08/2026	AP	Consumers Energy	661-892-92100	Gas-DPW building 2/28/26-3/30/26		
			661-000-20200	Utilities - DPW Building	471.47	
				Accounts Payable		471.47
					<u>471.47</u>	<u>471.47</u>
04/08/2026	AP	Consumers Energy	591-552-92100	Gas-Treatment Plant 2/27/26-3/30/26		
			591-000-20200	Electric/Gas/Utilities	445.13	
				Accounts Payable		445.13
					<u>445.13</u>	<u>445.13</u>
04/08/2026	AP	Consumers Energy	591-552-92100	Gas-25th St wellhouse 2/27/26-3/27/26		
			591-000-20200	Electric/Gas/Utilities	92.26	
				Accounts Payable		92.26
					<u>92.26</u>	<u>92.26</u>
04/08/2026	AP	Consumers Energy	590-552-92100	Gas-Red Arrow 2/28/26-3/30/26		
			590-000-20200	Electric/Gas/Utilities	21.00	
				Accounts Payable		21.00
					<u>21.00</u>	<u>21.00</u>
04/08/2026	AP	Consumers Energy	590-552-92100	Gas-25th Lift Station 2/27/26-3/27/26		
			590-000-20200	Electric/Gas/Utilities	275.85	
				Accounts Payable		275.85
					<u>275.85</u>	<u>275.85</u>
04/08/2026	AP	Consumers Energy	590-552-92100	Gas-25599 Front Ave 2/27/26-3/27/26		
			590-000-20200	Electric/Gas/Utilities	21.00	
				Accounts Payable		21.00
					<u>21.00</u>	<u>21.00</u>
04/08/2026	AP	Consumers Energy	591-552-92100	Gas-54377 Main St 2/28/26-3/30/26		
			591-000-20200	Electric/Gas/Utilities	205.15	
				Accounts Payable		205.15
					<u>205.15</u>	<u>205.15</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
04/09/2026	AP	Consumers Energy		Gas 25213 Front Ave 2/27/26-3/27/26		
			590-552-92100	Electric/Gas/Utilities	21.00	
			590-000-20200	Accounts Payable		21.00
					<u>21.00</u>	<u>21.00</u>
04/09/2026	AP	Fleis & VandenbrinkDONOTUSE		Murray Flats PUD		
			101-400-82000	Site Plan/Eng. Fees	1,615.20	
			101-000-20200	Accounts Payable		1,615.20
					<u>1,615.20</u>	<u>1,615.20</u>
04/09/2026	AP	Fleis & VandenbrinkDONOTUSE		Phase 11 2/1/26 to 2/28/26		
			101-400-82000	Site Plan/Eng. Fees	397.50	
			101-000-20200	Accounts Payable		397.50
					<u>397.50</u>	<u>397.50</u>
04/09/2026	AP	Flex Administrators		HSA Fee 3/1/26 3/31/26		
			101-172-81800	Contractual Services	23.40	
			101-000-20200	Accounts Payable		23.40
					<u>23.40</u>	<u>23.40</u>
04/09/2026	AP	Freedom Counseling LLC		Counseling 3/26/26		
			101-301-72300	Police medical account	100.00	
			101-000-20200	Accounts Payable		100.00
					<u>100.00</u>	<u>100.00</u>
04/09/2026	AP	Freedom Counseling LLC		Counseling Fees 3/27/26		
			101-301-72300	Police medical account	100.00	
			101-000-20200	Accounts Payable		100.00
					<u>100.00</u>	<u>100.00</u>
04/09/2026	AP	Frontier		Phones- Emergency Scada Call out 03/19/2		
			590-551-85300	Telephone-Emergency	184.26	
			590-000-20200	Accounts Payable		184.26
					<u>184.26</u>	<u>184.26</u>
04/09/2026	AP	Frontier		Phone- Main Wells 2/20/26-3/19/26		
			591-552-92500	Alarm System	145.39	
			591-000-20200	Accounts Payable		145.39
					<u>145.39</u>	<u>145.39</u>
04/09/2026	AP	Holland Dept of Public Safety		Police response/active shooter training		
			274-320-95800	Training	300.00	
			274-000-20200	Accounts Payable		300.00
					<u>300.00</u>	<u>300.00</u>
04/09/2026	AP	HydroCorp, Inc.		CCC March 2026		
			591-552-81800	Contractual	382.73	
			591-000-20200	Accounts Payable		382.73
					<u>382.73</u>	<u>382.73</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Parking Lot 2/21/26-3/23/26		
			101-441-92600	Street Lights	60.92	
			101-000-20200	Accounts Payable		60.92
					<u>60.92</u>	<u>60.92</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Murray Lift Station 2/21/26-3/		
			590-552-92100	Electric/Gas/Utilities	85.07	
			590-000-20200	Accounts Payable		85.07
					<u>85.07</u>	<u>85.07</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Village Sign 2/21/26-3/23/26		
			101-265-92100	Electric/Utilities	53.91	
			101-000-20200	Accounts Payable		53.91
					<u>53.91</u>	<u>53.91</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Front St Lift Station 02/21/26		
			590-552-92100	Electric/Gas/Utilities	120.56	
			590-000-20200	Accounts Payable		120.56
					<u>120.56</u>	<u>120.56</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-New Village Sign 2/21/26-3/23/2		
			101-265-92100	Electric/Utilities	17.70	
			101-000-20200	Accounts Payable		17.70
					<u>17.70</u>	<u>17.70</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-56876 Murray St 02/21/26-03/23/		
			590-552-92100	Electric/Gas/Utilities	132.93	
			590-000-20200	Accounts Payable		132.93
					<u>132.93</u>	<u>132.93</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
04/09/2026	AP	Indiana-Michigan Power		Electric -Silvergrass St Lights 3/1/26-3		
			101-441-92600	Street Lights	162.19	
			101-000-20200	Accounts Payable		162.19
					<u>162.19</u>	<u>162.19</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Village Office		
			101-265-92100	Electric/Utilities	985.42	
			101-000-20200	Accounts Payable		985.42
					<u>985.42</u>	<u>985.42</u>
04/09/2026	AP	Indiana-Michigan Power		Electric -Main/Front Flasher		
			202-463-92500	Flasher Light	19.25	
			202-000-20200	Accounts Payable		19.25
					<u>19.25</u>	<u>19.25</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-Red Arrow 02/21/26-03/23/26		
			590-552-92100	Electric/Gas/Utilities	98.54	
			590-000-20200	Accounts Payable		98.54
					<u>98.54</u>	<u>98.54</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-Concord Water Tower 2/21/26-3/2		
			591-552-92100	Electric/Gas/Utilities	36.40	
			591-000-20200	Accounts Payable		36.40
					<u>36.40</u>	<u>36.40</u>
04/09/2026	AP	Indiana-Michigan Power		Electric Robinson Lift Station 02/21/26-		
			590-552-92100	Electric/Gas/Utilities	74.86	
			590-000-20200	Accounts Payable		74.86
					<u>74.86</u>	<u>74.86</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-Western Lift Station		
			590-552-92100	Electric/Gas/Utilities	198.56	
			590-000-20200	Accounts Payable		198.56
					<u>198.56</u>	<u>198.56</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-Village Office 2/21/26-3/23/26		
			101-265-92100	Electric/Utilities	405.79	
			101-000-20200	Accounts Payable		405.79
					<u>405.79</u>	<u>405.79</u>
04/09/2026	AP	Indiana-Michigan Power		Electric Root Rd 02/21/26-03/23/26		
			590-552-92100	Electric/Gas/Utilities	314.11	
			590-000-20200	Accounts Payable		314.11
					<u>314.11</u>	<u>314.11</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Park Outlets		
			101-265-92100	Electric/Utilities	79.87	
			101-000-20200	Accounts Payable		79.87
					<u>79.87</u>	<u>79.87</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Treatment Plant 02/21/26-03/23		
			591-552-92100	Electric/Gas/Utilities	1,118.91	
			591-000-20200	Accounts Payable		1,118.91
					<u>1,118.91</u>	<u>1,118.91</u>
04/09/2026	AP	Indiana-Michigan Power		Electric- Main Traffic Light 02/21/26-3/		
			202-463-92500	Flasher Light	55.32	
			202-000-20200	Accounts Payable		55.32
					<u>55.32</u>	<u>55.32</u>
04/09/2026	AP	Indiana-Michigan Power		Electric-Old Dpw Garage 02/21/26-03/23/2		
			101-265-92100	Electric/Utilities	32.72	
			101-000-20200	Accounts Payable		32.72
					<u>32.72</u>	<u>32.72</u>
04/09/2026	AP	Jolie Storm-Artis		April 2026 MAMC Education Day		
			101-215-96000	Education/Training	301.20	
			101-000-20200	Accounts Payable		301.20
					<u>301.20</u>	<u>301.20</u>
04/09/2026	AP	Jons to Go		Portable Restroom 4/1/26-4/28/26		
			248-728-88000	Community Promotion	185.00	
			248-000-20200	Accounts Payable		185.00
					<u>185.00</u>	<u>185.00</u>
04/09/2026	AP	Kelly V Art & Image LLC		*DDA 3/17/26 Partial Final Payment DDA 5		
			248-728-88000	Community Promotion	6,000.00	
			248-000-20200	Accounts Payable		6,000.00
					<u>6,000.00</u>	<u>6,000.00</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
04/09/2026	AP	Metronet		Internet Service 4/1/26-4/30/26		
			591-552-85000	Communication	377.47	
			101-215-85300	Telephone	477.48	
			591-000-20200	Accounts Payable		377.47
			101-000-20200	Accounts Payable		477.48
					854.95	854.95
04/09/2026	AP	Michael Mion		Reimbursement MRWA Water Operators Train		
			591-551-96000	Education/Training	339.00	
			591-000-20200	Accounts Payable		339.00
					339.00	339.00
04/09/2026	AP	MODEL COVERALL SERVICES		Freedom Ln Mats and Pants 3/27/26		
			101-265-81800	Contractual Services	16.00	
			590-552-76800	Uniform allowance	13.35	
			591-552-76800	Uniform allowance	13.35	
			101-000-20200	Accounts Payable		16.00
			590-000-20200	Accounts Payable		13.35
			591-000-20200	Accounts Payable		13.35
					42.70	42.70
04/09/2026	AP	MODEL COVERALL SERVICES		Village Hall Mats 3/27/26		
			101-265-81800	Contractual Services	63.70	
			101-000-20200	Accounts Payable		63.70
					63.70	63.70
04/09/2026	AP	Motorola Solutions, Inc.		Annual Body Camera/Record Management 5/3		
			101-301-72600	Operating Supplies & Expense	5,988.00	
			101-000-20200	Accounts Payable		5,988.00
					5,988.00	5,988.00
04/09/2026	AP	Neil's Hardware #3632		Multi-Veh SYN PWR Steer Fluid		
			661-891-72600	Supplies	10.99	
			661-000-20200	Accounts Payable		10.99
					10.99	10.99
04/09/2026	AP	Neil's Hardware #3632		50 LB Bag Asphalt Repair		
			202-463-72600	Operating Supplies	231.92	
			202-000-20200	Accounts Payable		231.92
					231.92	231.92
04/09/2026	AP	Neil's Hardware #3632		Shovel, Saw Chain		
			202-463-72600	Operating Supplies	51.98	
			202-000-20200	Accounts Payable		51.98
					51.98	51.98
04/09/2026	AP	Neil's Hardware #3632		50LB Asphalt Repair		
			202-463-72600	Operating Supplies	86.97	
			202-000-20200	Accounts Payable		86.97
					86.97	86.97
04/09/2026	AP	Neil's Hardware #3632		50LB Asphalt Repair		
			202-463-72600	Operating Supplies	144.95	
			202-000-20200	Accounts Payable		144.95
					144.95	144.95
04/09/2026	AP	Neil's Hardware #3632		20 oz Gap Sealant		
			101-265-72600	Supplies	13.99	
			101-000-20200	Accounts Payable		13.99
					13.99	13.99
04/09/2026	AP	Neil's Hardware #3632		Quart 12 ct Mason Jar		
			591-552-72600	Operating Supplies	15.99	
			591-000-20200	Accounts Payable		15.99
					15.99	15.99
04/09/2026	AP	Neil's Hardware #3632		50Lb Bag Asphalt Repair		
			202-463-72600	Operating Supplies	144.95	
			202-000-20200	Accounts Payable		144.95
					144.95	144.95
04/09/2026	AP	Neil's Hardware #3632		BRS Trigger Snap		
			591-552-72600	Operating Supplies	5.99	
			591-000-20200	Accounts Payable		5.99
					5.99	5.99
04/09/2026	AP	Neil's Hardware #3632		Spade Bit, Titanium Bit		
			591-552-72600	Operating Supplies	20.48	
			591-000-20200	Accounts Payable		20.48
					20.48	20.48

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
04/09/2026	AP	Prein & Newhof		Water Sample Testing Date 3/4/26 & 3/12/ Testing and Analysis	50.00	
			591-552-76500			
			591-000-20200	Accounts Payable		50.00
					50.00	50.00
04/09/2026	AP	Republic Services #249		Waste Containers 4/1/26-4/30/26 Credit f		
			101-265-93000	Building/Maintenance	38.10	
			101-000-20200	Accounts Payable		38.10
					38.10	38.10
04/09/2026	AP	ROSE Pest Solutions		Pest Control 3/23/26		
			101-265-81800	Contractual Services	55.00	
			101-000-20200	Accounts Payable		55.00
					55.00	55.00
04/09/2026	AP	SCOTT GRAHAM, PLLC		Legal Services March 2026		
			101-172-82600	Professional Fees	3,300.00	
			101-000-20200	Accounts Payable		3,300.00
					3,300.00	3,300.00
04/09/2026	AP	Scott Paddock		Mechanical Inspections March 2026		
			249-627-80120	MECHANICAL INSPECTIONS	405.00	
			249-000-20200	Accounts Payable		405.00
					405.00	405.00
04/09/2026	AP	Siegfried Crandall		March2026 service-Ann		
			101-215-80200	Accounting	672.00	
			202-172-80200	Accounting	252.00	
			203-172-80200	Accounting	151.20	
			590-551-80200	Accounting	1,142.40	
			591-551-80200	Accounting	1,142.40	
			101-000-20200	Accounts Payable		672.00
			202-000-20200	Accounts Payable		252.00
			203-000-20200	Accounts Payable		151.20
			590-000-20200	Accounts Payable		1,142.40
			591-000-20200	Accounts Payable		1,142.40
					3,360.00	3,360.00
04/09/2026	AP	Standard Insurance Company		STD, LTD, Life, AD&D April 2026		
			101-215-72000	Disability/Life/AD&D Ins	137.53	
			101-265-72000	Disability/Life/AD&D Ins	26.13	
			101-301-72000	Disability/Life/AD&D Ins	575.58	
			101-441-72000	Disability/Life/AD&D Ins	30.19	
			101-751-72000	Disability/Life/AD&D Ins	36.01	
			202-172-72000	Disability/Life/AD&D Ins	21.52	
			202-463-72000	Disability/Life/AD&D Ins	53.06	
			202-478-72000	Disability/Life/AD&D Ins	16.52	
			203-172-72000	Disability/Life/AD&D Ins	12.86	
			203-463-72000	Disability/Life/AD&D Ins	26.67	
			203-478-72000	Disability/Life/AD&D Ins	11.51	
			590-551-72000	Disability/Life/AD&D Ins	57.26	
			590-552-72000	Disability/Life/AD&D Ins	78.38	
			590-553-72000	Disability/Life/AD&D Ins	0.14	
			591-551-72000	Disability/Life/AD&D Ins	57.26	
			591-552-72000	Disability/Life/AD&D Ins	186.39	
			591-553-72000	Disability/Life/AD&D Ins	3.11	
			661-891-72000	Disability/Life/AD&D Ins	23.56	
			101-000-20200	Accounts Payable		805.44
			202-000-20200	Accounts Payable		91.10
			203-000-20200	Accounts Payable		51.04
			590-000-20200	Accounts Payable		135.78
			591-000-20200	Accounts Payable		246.76
			661-000-20200	Accounts Payable		23.56
					1,353.68	1,353.68
04/09/2026	AP	State of Michigan		Token Fee 1/1/26-3/31/26		
			101-301-81910	CONTRACTUAL IT	99.00	
			101-000-20200	Accounts Payable		99.00
					99.00	99.00
04/09/2026	AP	T-Mobile		MPD Cell Phones 2/21/26-3/20/26		
			101-301-85300	Telephone	190.41	
			101-000-20200	Accounts Payable		190.41
					190.41	190.41

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
04/09/2026	AP	U.S. BANK EQUIPMENT FINANCE	101-215-77800	Copier Rental 3/19/26-4/19/26 Overages 2	581.01	
			101-000-20200	Equip. Repair/Maint.		581.01
				Accounts Payable	581.01	581.01
04/09/2026	AP	USA Blue Book	591-552-72600	Liquid End Assembly	659.34	
			591-000-20200	Operating Supplies		659.34
				Accounts Payable	659.34	659.34
04/09/2026	AP	Van Buren County Central Dispatch	101-301-81910	FY26 Q2 Modem Billing 1/1/26-3/31/26	401.02	
			101-000-20200	CONTRACTUAL IT		401.02
				Accounts Payable	401.02	401.02
04/09/2026	AP	Village of Mattawan H2O Pmt.	661-892-92100	Water-22899 Freedom Ln. March 2026	18.99	
			661-000-20200	Utilities - DPW Building		18.99
				Accounts Payable	18.99	18.99
04/09/2026	AP	Village of Mattawan H2O Pmt.	101-265-92700	Water-24221 Front Ave March 2026	25.33	
			101-000-20200	Water		25.33
				Accounts Payable	25.33	25.33
04/09/2026	AP	Village of Mattawan H2O Pmt.	590-552-92100	Water-52200 25th St March 26	2,565.51	
			590-000-20200	Electric/Gas/Utilities		2,565.51
				Accounts Payable	2,565.51	2,565.51
04/09/2026	AP	Village of Paw Paw	591-552-76500	Water Sample Testing Sample Date 2/25/26	120.00	
			591-000-20200	Testing and Analysis		120.00
				Accounts Payable	120.00	120.00
04/09/2026	AP	Visa	101-215-96000	MAMC Train, Binders, EGLE Train, Postage	674.75	
			101-215-72600	Education/Training	81.09	
			101-215-73000	Office Supplies	30.63	
			101-172-96000	Postage/Meter Rental	359.34	
			202-478-72600	Education/Training	252.28	
			591-551-96000	Oper. Supplies	1,319.50	
			101-000-20200	Education/Training		1,145.81
			202-000-20200	Accounts Payable		252.28
			591-000-20200	Accounts Payable		1,319.50
				Accounts Payable	2,717.59	2,717.59
04/09/2026	AP	WEX BANK	101-301-75100	Fuel Charges March 2026	2,071.07	
			661-891-75100	Gas & Oil	1,465.38	
			101-000-20200	Gas & Oil		2,071.07
			661-000-20200	Accounts Payable		1,465.38
				Accounts Payable	3,536.45	3,536.45
CASH/PAYABLE TOTALS:			101-000-20200	Accounts Payable		22,303.03
			202-000-20200	Accounts Payable		1,330.72
			203-000-20200	Accounts Payable		202.24
			248-000-20200	Accounts Payable		8,685.00
			249-000-20200	Accounts Payable		405.00
			274-000-20200	Accounts Payable		300.00
			590-000-20200	Accounts Payable		42,504.78
			591-000-20200	Accounts Payable		6,736.25
			661-000-20200	Accounts Payable		1,990.39
GRAND CASH/PAYABLE TOTAL:						84,457.41
TOTALS:			101-000-20200	Accounts Payable		22,303.03
			101-172-81800	Contractual Services	23.40	
			101-172-82600	Professional Fees	3,300.00	
			101-172-91000	Liability/Bonding Ins.	430.00	
			101-172-96000	Education/Training	359.34	
			101-215-72000	Disability/Life/AD&D Ins	137.53	
			101-215-72600	Office Supplies	81.09	
			101-215-73000	Postage/Meter Rental	30.63	
			101-215-77800	Equip. Repair/Maint.	581.01	
			101-215-80200	Accounting	672.00	
			101-215-85300	Telephone	477.48	
			101-215-96000	Education/Training	975.95	

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
			101-265-72000	Disability/Life/AD&D Ins	26.13	
			101-265-72600	Supplies	13.99	
			101-265-81800	Contractual Services	539.70	
			101-265-92100	Electric/Utilities	1,646.64	
			101-265-92700	Water	25.33	
			101-265-93000	Building/Maintenance	38.10	
			101-301-72000	Disability/Life/AD&D Ins	575.58	
			101-301-72300	Police medical account	200.00	
			101-301-72600	Operating Supplies & Expense	5,988.00	
			101-301-75100	Gas & Oil	2,071.07	
			101-301-76800	Uniform Allowance	168.30	
			101-301-81910	CONTRACTUAL IT	500.02	
			101-301-85300	Telephone	190.41	
			101-301-97000	Capital Outlay	949.32	
			101-400-82000	Site Plan/Eng. Fees	2,012.70	
			101-441-72000	Disability/Life/AD&D Ins	30.19	
			101-441-92600	Street Lights	223.11	
			101-751-72000	Disability/Life/AD&D Ins	36.01	
			202-000-20200	Accounts Payable		1,330.72
			202-172-72000	Disability/Life/AD&D Ins	21.52	
			202-172-80200	Accounting	252.00	
			202-463-72000	Disability/Life/AD&D Ins	53.06	
			202-463-72600	Operating Supplies	660.77	
			202-463-92500	Flasher Light	74.57	
			202-478-72000	Disability/Life/AD&D Ins	16.52	
			202-478-72600	Oper. Supplies	252.28	
			203-000-20200	Accounts Payable		202.24
			203-172-72000	Disability/Life/AD&D Ins	12.86	
			203-172-80200	Accounting	151.20	
			203-463-72000	Disability/Life/AD&D Ins	26.67	
			203-478-72000	Disability/Life/AD&D Ins	11.51	
			248-000-20200	Accounts Payable		8,685.00
			248-728-88000	Community Promotion	6,185.00	
			248-728-88400	LANDSCAPRE MAINT FOR FRONT AVE PAR	2,500.00	
			249-000-20200	Accounts Payable		405.00
			249-627-80120	MECHANICAL INSPECTIONS	405.00	
			274-000-20200	Accounts Payable		300.00
			274-320-95800	Training	300.00	
			590-000-20200	Accounts Payable		42,504.78
			590-551-72000	Disability/Life/AD&D Ins	57.26	
			590-551-80200	Accounting	1,142.40	
			590-551-85300	Telephone-Emergency	184.26	
			590-552-72000	Disability/Life/AD&D Ins	78.38	
			590-552-76800	Uniform allowance	13.35	
			590-552-81800	Treatment Fees	37,100.00	
			590-552-92100	Electric/Gas/Utilities	3,928.99	
			590-553-72000	Disability/Life/AD&D Ins	0.14	
			591-000-20200	Accounts Payable		6,736.25
			591-551-72000	Disability/Life/AD&D Ins	57.26	
			591-551-80200	Accounting	1,142.40	
			591-551-96000	Education/Training	1,658.50	
			591-552-72000	Disability/Life/AD&D Ins	186.39	
			591-552-72600	Operating Supplies	701.80	
			591-552-76500	Testing and Analysis	170.00	
			591-552-76800	Uniform allowance	13.35	
			591-552-81800	Contractual	382.73	
			591-552-85000	Communication	377.47	
			591-552-92100	Electric/Gas/Utilities	1,897.85	
			591-552-92500	Alarm System	145.39	
			591-553-72000	Disability/Life/AD&D Ins	3.11	
			661-000-20200	Accounts Payable		1,990.39
			661-891-72000	Disability/Life/AD&D Ins	23.56	
			661-891-72600	Supplies	10.99	
			661-891-75100	Gas & Oil	1,465.38	
			661-892-92100	Utilities - DPW Building	490.46	
					<u>84,457.41</u>	<u>84,457.41</u>

GRAND TOTAL:

MEMORANDUM

To: Village Council

From: Manager McGrew

Date: 4-10-2026

Re: Special Use Request – Parcel #80-46-010-028-00 (24239 Second St) – Joseph & Erin Garnaat

The purpose of this memorandum is to present for Council consideration a special use request concerning the property located at 24239 Second Street, Parcel #80-46-010-028-00, owned by Joseph and Erin Garnaat.

The applicants are requesting approval to allow the continued use of their existing privacy fence, with the following considerations:

- The fence is currently located within the sidewalk area and will be moved back one (1) foot to comply with Village ordinance requirements.
- The applicants are requesting permission to maintain the fence at a height of six (6) feet.
- The fence serves as a buffer between the adjacent commercial district and the applicants' residential property.

It should be noted that the fence has been in its current general configuration for over ten (10) years. Granting this special use would formalize the existing condition and bring the property into full compliance with Village ordinances.

Approval of this request would provide the property owners with written authorization from the Council for the existing structure, ensuring clarity and compliance moving forward.

I recommend Council review and consider approval of this special use request.

Respectfully submitted,



Village Manager McGrew

MEMORANDUM

To: Village Council

From: Manager McGrew

Date: April 10, 2026

Subject: Special Use Approval – Parcel #80-46-010-035-00 (57803 Scott St)

I am submitting this memorandum for your consideration regarding Parcel #80-46-010-035-00, owned by Nicholas & Kelsey McLaughlin and located at 57803 Scott Street.

The property currently contains an existing fence that is positioned within the sidewalk area, with multiple trees growing through it. This condition does not conform to current village ordinance requirements. However, the fence has been in this location for over thirty (30) years without issue or complaint.

Given the long-standing nature of this condition, I recommend that the Village Council grant a special use approval to allow the existing fence to remain in its current location until such time as it requires replacement or repair. At that time, the fence would be required to comply with the Village's right-of-way ordinance.

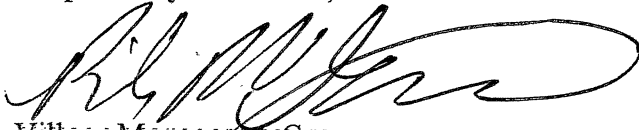
Approval of this request would:

- Acknowledge the historical placement of the structure
- Bring the property into formal compliance with village regulations
- Provide the property owner with clear, written authorization from the Council

This action is consistent with maintaining fairness for long-established conditions while ensuring proper documentation and compliance moving forward.

I respectfully request the Council's consideration and approval of this special use.

Respectfully submitted,



Village Manager McGrew

MEMORANDUM

To: Village Council

From: Manager McGrew

Date: 4-10-2026

Subject: Special Use Approval – Parcel #80-46-010-046-00 (57477 Murray St)

I am submitting this memorandum for your consideration regarding Parcel #80-46-010-046-00, owned by Pauline Williams and located at 57477 Murray Street.

The property currently has an existing fence that is positioned approximately one (1) foot off the sidewalk, which does not conform to the current village ordinance requirements. However, this fence placement has been in existence for over forty (40) years without issue or complaint.

Given the long-standing nature of this condition and its apparent compatibility with the surrounding area, I recommend that the Village Council grant a special use approval to allow the existing fence to remain in its current location.

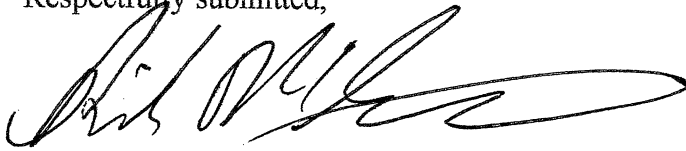
Approval of this request would:

- Acknowledge the historical placement of the structure
- Bring the property into formal compliance with village regulations
- Provide the property owner with clear, written authorization from the Council

This action is consistent with maintaining fairness for long-established conditions while ensuring proper documentation and compliance moving forward.

I respectfully request the Council's consideration and approval of this special use.

Respectfully submitted,



Village Manager McGrew

Memorandum

To: Village Council
From: Clerk Storm-Artis
Date: 4/10/2026
Re: Request for Committee Meeting, AI Policy

I am requesting the Village Council authorize a Policy and Personnel Committee meeting to create an AI usage policy. Recently, we have begun using AI and have no policy in place. As this is newer technology and applications are beneficial, we should develop a policy to address staff responsibilities, authorized uses, and required printed/included notification of AI use when developing documents or informational summaries.

Jolie Storm-Artis

Village Clerk

To The Village of Mattawam,

It was brought to my attention on April 8, that my hose had unknowingly been left on ~~March 25~~ ^{April} - April 8.

I am asking you please remove the sewer fee from that bill - the hose was going into the side yard and sewer services were not used.

Thank You,

Stacy Jensen

59460 Ravenna Dr
Mattawam NU

Address
 59460 RAVENNA
 MATTAWAN , MI 49071

Customer Name
 JENSEN STACY

Account ID
 002204-000

Device ID
 84703190

Radio ID
 85749948

Billing Cycle
 1

Latest Read
 472564 GAL
 04/08/2026 10:00 AM EDT

Enter or select a date range
 04/05/2026 - 04/08/2026

24h 3d 7d 1m 3m 6m 12m

Usage Alarms 5 Notifications Details Actions History

04/05/2026 to 04/08/2026
 25407 US Gallons (us gal)
 min: 25407 max: 25407 avg: 25407

Time ↓ Consumption (GAL)
 04/05/2026 - 04/08/2026 25407

Date Range Detail Level
 Weekly

GAL CF

Memorandum

To: Village Council
From: Clerk Storm-Artis
Date: 4/10/2026
Re: Development Fee Schedule and Charging Developers

Under investigation regarding the charging of developers, it was discovered the process for approval may not have been completed. Clarification is needed

The following timeline details the discussion and progress of this schedule (summary created by AI-NotebookLM):

- **June 27, 2022:** The council reviewed sample information for a "**Fee Schedule for Zoning and Inspections.**" They voted to send this information to the Village Attorney to draft a formal policy.
- **August 22, 2022:** During his report, Attorney Graham noted he was working on a proposed set of costs for village actions related specifically to permits and violations.
- **September 12, 2022:** The Attorney reported he had been researching other municipalities for comparisons to create a "**Draft Fee Schedule.**" He recommended the council send the draft to a committee for review and suggested that both the DPW Superintendent and the Village Engineer review the fees relevant to their expertise. The council subsequently voted to send the draft to the **DPW Committee.**
- **September 26, 2022:** Attorney Graham informed the council that the fee schedule was ready for distribution.

- **March 13, 2023:** The item was added to the agenda under Old Business. The Council moved to have the Village Attorney draft a policy to ensure the Village could recoup costs from developers and to stipulate that developers would not receive occupancy permits until these costs were addressed.
- **March 27, 2023 Status Update:** It was reported that the Village Attorney continued to work on the fee schedule.
- **April 10, 2023 Referral to DPW Committee:** The Attorney noted he was preparing the fee schedule for permit applications and requests, recommending it be reviewed by a committee. The Council subsequently voted to send the matter to the **DPW Committee.**
- **April 24, 2023 Proposed Structure and Recommendations:** The DPW Committee recommended establishing a structure where developers are presented with a

\$15,000 estimated fee. This fee is billed to the developer as the Village receives invoices from its contracted companies and may be adjusted higher or lower based on the size of the development. Following the DPW Committee's report, the Council voted to establish the \$15,000 estimated fee and sent the proposed fee structure to the **Zoning & Ordinance Committee** for further review.

No further mentions of the development fee schedule is present in the meeting minutes from the remainder of 2023 or throughout 2024.

Jolie Storm-Artis

Village Clerk