VILLAGE OF MATTAWAN
24221 FRONT AVE
MATTAWAN, MI 49071
DDA MEETING SEPTEMBER 15, 2026

MINUTES

1. CALL TO ORDER ***8:30 AM***

2. PLEDGE OF ALLEGIANCE

3. ATTENDANCE: ***Brininger, Brooks, Chipouras, Coy, Crooks, Kalinka, Laughlin, Moyle, Penning, Reed, and Stuut***

4. WELCOME TO PUBLIC

5. ANNOUNCEMENT OF MEETING BEING RECORDED

6. ADDITIONS TO AGENDA
   Chair Brooks added New Business C – Pole Banners.

7. APPROVAL OF THE AGENDA
   Motion by Brooks, seconded by Reed to approve the agenda as amended. All members voted in favor. Motion carried.

8. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS ***None***

9. OLD BUSINESS

10. NEW BUSINESS

    A. VILLAGE MASTER PLAN DDA CONTRIBUTION REQUEST OF $1,371.00
    Planning Commission budgeted $15,000 for the Master Plan Update. The total quote was $16,371.00. Village Council is asking the DDA to contribute the remaining $1,371.00 toward the cost of the master plan update. On February 17, 2026 DDA approved an amount not to exceed $10,000.00 for contribution to the Parks and Recreation master plan update for the 2026-2027 fiscal year. The contract with SWMPC totaled $6,979.50, leaving $3,020.50 of allocated but unspent funds.
    Motion by Coy, seconded by Crooks to approve the contribution toward the master plan in the amount of $1,371.00. All members voted in favor. Motion carried.

    B. TWINKLE HOLIDAY LIGHTS INVOICE IN THE AMOUNT OF $6,238.93
    Discussion took place regarding changes to the main tree with more/different lighting and decorations.
    Motion by Coy, seconded by Reed to approve the holiday lights invoice Twinkle Holiday Lights in an amount not to exceed $6,500.00. All members voted in favor. Motion carried.

C. POLE BANNERS
Motion by Brooks, seconded by Crooks to approve the purchase of "Welcome to Mattawan" text on the flag and trees design in the 18X48 size, if the hardware fits, in an amount not to exceed $2,000. Brininger, Brooks, Chipouras, Coy, Crooks, Kalinka, Moyle, Penning, Reed, and Stuut voted yes. Laughlin voted no. Motion carried 10-1.

D. APPROVAL OF THE MEETING MINUTES OF AUGUST 18, 2026
Motion by Coy, seconded by Laughlin to approve the minutes of August 18, 2026. All members voted in favor. Motion carried.

Discussion took place regarding the upcoming holiday events and possible different Santa. Chair Brooks stated he would have more information about Santa at the next meeting.

11. COMMUNICATIONS
Parks and Rec. Master Plan is moving along in the process. Survey was available beginning of August and completed August 31st. Parks and Rec. committee met on September 8th to review the survey, draft goals, and draft action items.

13. COMMENTS FROM VISITORS ***None***

14. COMMENTS FROM MEMBERS
Discussion included possible future replacement of the tree, the current variance application and ZBA meeting, and the new manager starting on September 28, 2026.

15. ADJOURN @ ***9:25 AM***
Meeting adjourned without objection.

DRAFT